

Minutes of the Village of Williamsville Historic Preservation Commission meeting held in person at Williamsville Village Hall, 5565 Main Street, Williamsville, NY on Tuesday, August 22, 2023, at 6:30 p.m.

Present: Kathleen DeLaney, Member
Susan Fenster, Member
Ray Herman, Member
Patricia Walker, Member
Catherine Waterman-Kulpa, Chairperson

Also Present: Sue Canell, Administrator/Clerk-Treasurer
Eileen Torre, Village of Williamsville Trustee
James Quinn, Planner, Town of Amherst

Absent: Anthony Bannon, Member
Charles Grieco, Attorney

ON MOTION by Catherine Waterman-Kulpa, seconded by Ray Herman, it was motioned to accept the minutes with revisions from the HPC meeting of June 27, 2023.

All In Favor 5-0

ON MOTION by Catherin Waterman-Kulpa, seconded by Ray Herman, it was motioned to go off agenda.

All in Favor 5-0

Catherine Waterman-Kulpa opened up nominations for new committee chair and vice chair for the 2023/20204 Village year.

ON MOTION by Catherine Waterman-Kulpa to nominate Susan Fenster as the new Chairperson for Village of Williamsville Historic Preservation Commission. Seconded by Kathleen DeLaney.

All In Favor 5-0

ON MOTION by Kathleen DeLaney to nominate Catherine Waterman-Kulpa as Vice-Chair for Village of Williamsville Historic Preservation Commission. Seconded by Ray Herman.

All in Favor 5-0

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OLD BUSINESS:

72 South Cayuga front porch:

- Barry Muskat not coming. Looking for Certificates of Appropriateness. Still doesn't have them.
- Mr. Muskat still needs to submit Certificate of Appropriateness to Building Dept. He stated he put in temporary stairs for now that are same size. New steps will be 8 ft wide.
- Catherine Waterman-Kulpa: If these are temporary stairs. He has only two exits for the building. He could have just put up something to prevent people from going out front door. Question to Buildings is how long can he keep the temporary stairs without submitting a certificate?
- James Quinn: Will check but temporary usually means 30 days.
- Ray Herman: It looks like a finished product.
- Susan Fenster: He closed off front door so no one would fall through. He asked at the time if he could install wooden stairs that would be temporary. Did we talk about whether the stairs were there to begin with?
- Ray Herman: He could've still put the stone or concrete, but we sort of convinced him that didn't make sense because it is to be separate from building.. He was convinced that wood would be better but he has to give us something as to what it's going to look like.
- Catherine Waterman-Kulpa: Barry Muskat stated he will try for September. He's waiting for a proposal. I'll have to check on the Certificates of Appropriateness. Asked him to submit Certificate of Appropriateness for the wooden stairs.

Cambria Castle:

Catherine Waterman-Kulpa texted David Shell. He said sorry for the confusion. He got all the approvals he needed last month for the work he is doing now. Catherine Waterman-Kulpa told him to contact Village when he wanted to put back on the agenda. This item can come off old business.

HPC Committee Training:

- Administrator purchased a short course for by the Alliance for Historic Preservations which Catherine Waterman-Kulpa has a free membership for. Committee can either watch the course on demand separately or they can watch together. Village Board can approve as training.
- All committee members to gather their previous trainings and certificates and send to Administrator for tracking.
- Catherine Waterman-Kulpa suggested we keep this on schedule so that every meeting they can report to Administrator what they've done for tracking purposes.

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NEW BUSINESS:

Site applications for Acropolis:

James Quinn will reach out to applicant with next steps for a complete application for September meeting.

Miscellaneous:

- Grove St – Catherine Waterman-Kulpa going to contact Jeff Voekl about next steps for the Grove St Wall.
- Catherine Waterman-Kulpa to talk to Ben Vilonen about historic markers for Main Street.
- Susan Fenster: Share is back at it. He's claiming we've held him up for six years. He didn't even own the property then. Acknowledge that this is inaccurate and look into our past minutes for a more accurate story. He has an approved Certificate of Appropriateness but hasn't done anything. Catherine Waterman-Kulpa stated he will probably come back for an extension of the certificate after six months.
- Preservation Day August 5th– Ray Herman, Susan Fenster, Catherine Waterman-Kulpa were there. Williamsville HPC participated in preservation day at Buffalo Niagara Heritage Village. Had a shared booth, Chuck Lacusa presented on the Village of Williamsville as the keynote speaker. Very entertaining.
- Catherine Waterman-Kulpa: The Main Street Survey working group will be setting up another meeting.
- Public hearing for October 24th was scheduled for the Meeting House interior local landmark designation.

ON MOTION by Susan Fenster, and seconded by Catherine Waterman-Kulpa, the meeting was adjourned at 8:40 p.m.

All in Favor 5-0

Next scheduled HPC meeting is to be held on September 26, 2023 at 6:30 p.m.

Submitted by:
Sue Canell, Administrator/Clerk-Treasurer