

MINUTES
HISTORIC PRESERVATION COMMISSION
MARCH 1, 2012

MEMBERS IN ATTENDANCE: Penny Armitage, Barbara Casilio, Dan Delano, Stephen Dyson, Robert Ess, Wes Stone, Kate Waterman-Kulpa.

OTHERS IN ATTENDANCE: Brian Kulpa

Old Business:

1. Motion to accept previous meeting minutes by Kate Waterman-Kulpa. Seconded by Robert Ess. Unanimously approved.
2. Update on Forest Lawn Cemetery fence. Caps have been installed on a portion of the fence at the rear of the property.

New Business:

1. Brian Kulpa updated the HPC on upcoming Village preservation projects.
 - A. Restoration of The Meeting House. Future work to include masonry re-pointing, steeple restoration, paint, & stain glass restoration.
 - B. The Mill restoration. Overview of the project. Commission members encouraged to look at proposed color swatches on the building.
 - C. Zent House. Possible relocation to South Long near the Rail Depot.
 - D. 1812 Army Hospital. Archeological study of the park for building information.
2. The commission completed the SHPO Annual Report Form. Commission members asked to submit a resume to Village Administrator Linda Juul (ljuul@village.williamsville.ny.us).
3. SHPO grant & project opportunity. Motion by Kate Waterman-Kulpa for HPC to recommend to Village board to submit a CLG application for fiscal year 2012 for purposes of updating and/or creating a historic preservation survey. Seconded by Stephen Dyson. Unanimously approved.
4. Update to HPC section of the Village code.
 - A. Kate Waterman-Kulpa nominated as Vice Chair of the Historic Preservation Commission by Stephen Dyson. Seconded by Wes Stone. Unanimously approved.
 - B. Village Attorney to review HPC roster to possibly omit requirement for Village historian and Village Historic Society member.
 - C. Village Attorney to review section 47-3. Add – Village board may remove members not in regular attendance.
 - D. Village Attorney to review HPC section for resolution of conflict with other laws within the Village code.
5. **Meeting Dates for 2012. Meeting dates are April 19, June 21, and September 20.**

6. HPC Budget. Budget to be used for training and building plaques. After completion of survey, the HPC will establish official criteria to obtain a plaque for a historic structure.
7. Proposed 2012 SHPO visit. Kate Waterman-Kulpa proposed 3 training dates. Date to be confirmed by SHPO and HPC.
8. Motion to adjourn by Kate Waterman-Kulpa. Seconded by Wes Stone. Unanimously approved.

Respectfully submitted,
Penny Armitage