

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, February 12, 2024 at 7:30 p.m.

The Village Board meeting was opened at 7:30 pm by Mayor Hunt.

Trustee Torre led the Pledge of Allegiance at 7:30pm.

Present: Christine L. Hunt, Mayor
Jim Celeste, Trustee
Jeffrey Hahn, Trustee
Eileen Torre, Trustee

Also present: Sue Canell, Administrator/Clerk-Treasurer
Kristine Voight, Deputy Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief

Absent: Daniel O. DeLano, Deputy Mayor
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes with corrections of the regular meeting held on January 22, 2024

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:39 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Joe Staltieri-Village resident**-Asked if there was an update on traffic on Rinewalt. [*Mayor Hunt stated it was going back to T&S Committee to determine next steps, ie, losing one parking space*] Mr. Staltierii said Farber Lane has a 2 hour parking sign. Why can't we do that on Rinewalt? [*Mayor Hunt suggested he go to the Community Plan meetings.*]
- 2.) **Tom Frank-Village resident**- Met with Jeffrey Sazkowski regarding resolution of Town & Village Joint Board to get LWRP into Community Plan. LWRP connects two funded projects-Ellicott Creek & Tonawanda Creek.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:49 pm to close the public participation.

Unanimously carried

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Report – Mayor Hunt

ON MOTION by Mayor Hunt, seconded by Trustee Torre the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2023-2024* fiscal year:

To:	001-1110-4140-0000 (Village Justices/Translator Fees).....	\$146.00
	001-1110-4190-0000 (Village Justices/Stenographer).....	\$110.00
From:	001-1110-4161-0000 (Village Justices/Audit)	\$256.00
To:	001-1410-4030-0000 (Village Clerk/Printing & Advertising)	\$107.00
	001-1410-4450-0000 (Village Clerk/Miscellaneous)	\$11.00
	001-1410-4600-0000 (Village Clerk/Computer Support)	\$1565.00
	001-1410-4620-0000 (Village Clerk/Lease Copy Machine)	\$8.00
From:	001-1410-2000-0000 (Village Clerk/Equipment).....	\$1100.00
	001-1410-4040-0000 (Village Clerk/Education Expense)	\$591.00
To:	001-1620-4070-0000 (Buildings/Utilities)	\$573.00
	001-1620-4110-0000 (Buildings/Service Contracts).....	\$437.00
From:	001-1620-2000-0000 (Buildings/Equipment).....	\$1010.00
To:	001-1640-1001-0000 (Central Garage/Personal Services Overtime).....	\$2175.00
From:	001-1640-4160-0000 (Central Garage/Building Repairs & Maintenance)	\$2175.00
To:	001-3310-1000-0000 (Traffic Control/Personal Services).....	\$432.00
From:	001-3310-4240-0000 (Traffic Control/Street Painting & Crosswalks)	\$432.00
To:	001-3410-4109-0000 (Fire Protection/Insurance)	\$537.00
From:	001-3410-4070-0000 (Fire Protection/Utilities).....	\$537.00
To:	001-7110-2010-0000 (Parks/Capital Improvements)	\$979.00
	001-7110-2020-0000 (Parks/Park Equipment)	\$18.00
From:	001-7110-2000-0000 (Parks/Equipment)	\$997.00
To:	001-7310-1000-0000 (Youth Programs/Personal Services)	\$644.00
From:	001-7310-4174-0000 (Youth Programs/Easter Egg Scavenger Hunt)	\$300.00
	001-7310-4177-0000 (Youth Programs/Bike Parade)	\$300.00
	001-7310-4173-0000 (Youth Programs/Winter Sledding Party).....	\$44.00
To:	001-7530-4230-0000 (Village Meeting House/Maintenance).....	\$166.00
From:	001-7530-4070-0000 (Village Meeting House/Utilities).....	\$166.00

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To: 001-8560-1000-0000 (Shade Trees/Personal Services).....\$1417.00
 From: 001-8560-4350-0000 (Shade Trees/Trees-Maintenance)\$900.00
 001-8560-4280-0000 (Shade Trees/Equipment Rental).....\$517.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$152,215.91** covering the period from **01/15/24 – 02/09/24** are hereby approved as follows:

PAYROLL COVERING 01/15/2024 - 02/02/2024	\$ 36,207.41
VOUCHERS COVERING 01/20/2024 - 02/09/2024	
GENERAL FUND	\$ 115,618.88
WATER FUN	\$ 0.00
SEWER FUND	\$ 54.64
GLEN PARK FUND	\$ 109.38
TRUST & AGENCY FUND-	\$ 225.60
DEBT SERVICE FUNE	\$ <u>0.00</u>
	\$ 116,008.50
GRAND TOTAL	\$ 152,215.91

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to publish a public notice in the Amherst Bee of the **2024-2025** Budget Meetings to be held on 2/24/24, 3/2/24 and 3/9/24 at 8:00am in Village Hall Conference Room.

Unanimously carried

Report – Deputy Mayor DeLano –

ABSENT

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Report – Trustee Celeste

ON MOTION by Trustee Celeste, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that, **Daniel Combs** of *999 Exchange St., Buffalo, NY*, is hereby appointed as DPW Laborer, at a salary of \$17.56 per hour, effective February 12, 2024.

Unanimously carried

Report – Trustee Hahn

ON MOTION by Trustee Hahn, seconded by Trustee Celeste, the following resolution was adopted:

WHEREAS the Village of Williamsville requires critical support to ensure that Village Hall’s computing environment is secure, compliant and up to date with hardware and software programs, and that engineering services are necessary to maintain and troubleshoot as needed (hereinafter, “IT Services”); and

WHEREAS, PCA Technologies Group, Inc. (“PCA”) has provided a proposal to the Village to provide IT Services to the Village, at a rate of \$1,255.00 per month for a period of 3 years, and out of scope services, on an as need basis, at an hourly rate of \$145, as set forth in a Managed Services Agreement for the Village of Williamsville, dated December 7, 2023 (“Managed Services Agreement”); and

WHEREAS, the Board of Trustees finds that entering into the Managed Services Agreement is in the best interest of the Village to ensure a secure, compliant IT environment;
NOW THEREFORE BE IT RESOLVED that, subject to review and approval as to form by the Attorney for the Village, the Board of Trustees approves the Managed Services Agreement and authorizes and directs the Mayor to sign on behalf of the Village said Managed Services Agreement; and

BE IT FURTHER RESOLVED that the Village Administrator/Clerk-Treasurer is authorized and directed to take all other steps necessary and appropriate to finalize and effectuate said Managed Services Agreement.

Unanimously carried

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Report – Trustee Torre

Meeting House presentation by Dave Sherman on War of 1812 and Williamsville's role on February 18 at 3:00pm

Glen Park Joint Board cancelled for Wednesday February 14, 2024

Environmental Advisory Council meeting to be held on February 19, 2024

No Resolutions

Staff Reports:

Attorney Grieco: No report

Administrator Canell: No report

DPW Crew Chief: Absent

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:59 p.m. to open the Executive Session portion of the agenda to discuss possible legal actions:

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:40 p.m. to close the Executive Session portion of the agenda.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:43 p.m. to go back to the regular agenda.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 8:50 pm.

Unanimously carried

Sue Canell
Administrator/Clerk-Treasurer