

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Saturday, April 5, 2025 at 8:00 a.m.**

The Village Board special meeting was opened at 8:20am by Mayor Hunt.

Pledge of Allegiance led by Mayor Hunt 8:20am.

Present: Christine L. Hunt, Mayor  
Eileen Torre, Deputy Mayor  
Jeffrey Hahn, Trustee  
Amy Jackson, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer

Absent: Jim Celeste, Trustee

**Reports & Resolutions – Mayor Hunt**

*No Reports*

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted.

**RESOLVED**, that the following budget transfers are hereby made in the *General Fund* for the **2024-2025** fiscal year:

To:	001-1110-4010 Village Justice/Office Supplies .....	\$64.00
	001-1110-4040 Village Justice/Education Exp/Travel.....	\$59.00
From:	001-1110-4020 Village Justice/Postage.....	\$123.00
To:	001-1410-4450 Village Clerk/Miscellaneous .....	\$4,800.00
	001-1410-4620 Village Clerk/Lease Copy Machine .....	\$380.00
From:	001-1410-4110 Village Clerk/Service Contracts.....	\$5,180.00
To:	001-1620-4230 Buildings/Building Maintenance.....	\$1,033.00
	001-1620-4260 Buildings/Maintenance Supplies.....	\$195.00
From:	001-1620-4070 Buildings/Utilities .....	\$1,228.00
To:	001-3620-4490 Safety Inspection/General Code Updates.....	\$205.00
From:	001-3620-4100 Safety Inspection/Education/Exp Travel.....	\$205.00
To:	001-5110-4161-0904 Street Maintenance/Repairs 2005 Freightliner .....	\$496.00
	001-5110-4161-0907 Street Maintenance/Repairs 2019 Kenworth Dump Truck.....	\$46.00
	001-5110-4161-0916 Street Maintenance/Repairs 2012 Chevy 2500 HD .....	\$165.00
	001-5110-4161-0924 Street Maintenance/Repairs - Trailer Mini Excavator .....	\$515.00
	001-5110-4161-0925 Street Maintenance/Repairs 2013 Mini Loader .....	\$62.00
	001-5110-4161-0928 Street Maintenance/Repairs 2020 Vactor Paradigm Vacuum Excav. ....	\$588.00
From:	001-5110-4272 Street Maintenance/Blacktop/Oil/Stone Repair .....	\$1,872.00

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To: 001-7110-4070 Parks/Utilities .....\$505.00  
 From: 001-7110-4071 Parks/Sewer Charges..... \$505.00

To: 001-7550-4400 Celebrations/Holiday Decorations ..... \$2,082.00  
 From: 001-8160-4140 Refuse & Garbage/Tote Expense ..... \$2,082.00

To: 001-8163-4330 Trash Pickups/Dump Fees.....\$594.00  
 From: 001-8160-4330 Refuse & Garbage/Dump Fees..... \$594.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted.

**RESOLVED**, that the following ***budget transfers*** are hereby made in the ***Glen Park Fund*** for the **2024-2025** fiscal year:

To: 009-7141-2010 Glen Park/Capital Improvements .....\$1,763.00  
 From: 009-7141-4109 Glen Park/Insurance ..... \$1,763.00

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted.

**RESOLVED**, that payroll and vouchers in the amount of **\$239,129.85** covering the period from 3/10/2025 - 4/04/2025 are hereby approved as follows:

<b>PAYROLL COVERING 3/10/2025 – 3/23/2025</b>	\$ 47,667.19
<b>VOUCHERS COVERING 3/20/2025 – 4/04/2025</b>	
<b>GENERAL FUND</b>	\$ 170,728.76
<b>SEWER FUND</b>	\$ 2,069.20
<b>GLEN PARK FUND</b>	\$ 2,794.04
<b>TRUST &amp; AGENCY FUND</b>	\$ 3,276.64
<b>COMPREHENSIVE PLAN</b>	<u>\$ 12,594.02</u>
	\$ 191,462.66
 <b>GRAND TOTAL</b>	 <b><u>\$ 239,129.85</u></b>

Unanimously carried

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**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted.

**WHEREAS**, the official 2025 Village of Williamsville Music on Main season will run from June 5, 2025 through August 28, 2025; and

**WHEREAS**, businesses will now have seasonal permitting options to choose from, including:

1. Music on Main Season: June 5, 2025 - August 28, 2025 = \$500 per location\*  
for Music on Main only  
(Thursday)  
\*\$250.00 for retail store or establishments with SLA license TW344 only.
  
2. Music on Main Season Plus: June 5, 2025 - August 28, 2025 = \$1000 per location  
for 2 Nights per week -Thursday + Friday, Saturday or Sunday  
brunch 1pm -5pm during Music on Main Season.  
  
Additionally included - 1 weekly music event from May 15, 2025- June 5th, 2025 and September 4th, 2025 - September 30th, 2025 to take place on Thursday, Friday, Saturday or Sunday brunch 1pm – 5pm only.

**NOW, THEREFORE, BE IT RESOLVED**, that the revised Mayor’s Permit Application, to include the stated permit requirements and fees for the 2025 Music on Main season, is hereby adopted for the remainder of the official 2024/2025 Village year.

Roll Call:	Mayor Hunt	Yes
	Deputy Mayor Torre	Yes
	Trustee Hahn	No
	Trustee Jackson	Yes
	Trustee Celeste	Absent
	Motion Passed	3-1

**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, it was moved to go off agenda at 8:34 am.

Unanimously Carried

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**ON MOTION** by Mayor Hunt, seconded by Deputy Mayor Torre, the following resolution was adopted.

**WHEREAS**, the Village Board desires to pursue funding opportunities for the Garrison Park Wading Pool and Bath House Project

**WHEREAS**, the Village Board desires to provide this type of facility to residents at the lowest possible cost to the Village and Village taxpayers, and

**WHEREAS**, the Village Board desires to apply for financial assistance from the NYS Office of Parks, Recreation & Historic Preservation Environmental Bond Act Municipal Parks and Recreation Grant Program through the CFA (Consolidated Funding Application), and

**WHEREAS**, the Village Board commits to providing the required local matching funds to insure the timely implementation of the proposed project.

**NOW, THEREFORE BE IT RESOLVED**, that Christine Hunt, as Mayor of the Village of Williamsville, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of the Clean Water, Clean Air, and Green Jobs Environmental Bond Act of 2022, in an amount not to exceed \$852,750 (90% of the total project cost of \$947,500), and enter into and execute a project agreement with the State for such financial assistance for the Garrison Park Wading Pool and Bath House Project and,

**RESOLVED**, that upon approval of the application for financial assistance, the Village shall make available at least \$94,750 (10%) in matching funds to satisfy the requirements of the funding program and to ensure the full completion of the project, and be it further

**RESOLVED**, that the Village Board authorizes the Mayor to sign all documents and agreements related to the New York State Office of Parks, Recreation and Historic Preservation: Environmental Bond Act Municipal Parks and Recreation Grant Program application.

Unanimously Carried

**ON MOTION** by Mayor Hunt, and seconded by Trustee Torre, it was moved to go back on agenda at 8:52 am.

Unanimously carried

**ON MOTION** by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 8:52 am.

Unanimously carried

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The next Village Board meeting will be held on Monday, April 14, 2025, at Village Hall, 5565 Main Street, Williamsville, NY.

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Suzanne Canell  
Administrator/Clerk-Treasurer

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