

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
August 11, 2025 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Approval of Minutes** July 14, 2025 (Re-Org Meeting)
 July 14, 2025 (Regular Meeting)
 July 28, 2025 (Special Meeting)
 July 30, 2025 (Special Meeting)

- III. **Rules of Procedure**

- IV. **Suspension of Rules for Public Participation**

- V. **Proclamation(s)** None

- VI. **Public Hearing(s)**

- VII. **Village Board**

Mayor Hunt – Reports & Resolutions

- a) Reports
- b) Authorize Transfers
- c) Authorize Payroll & Vouchers
- d) Resolution to create Ellicott Creek Corridor Restoration Project Community Outreach AdHoc Committee
- e) Resolution to appoint members and chairperson to the Ellicott Creek Corridor Restoration Project Community Outreach AdHoc Committee

Deputy Mayor Celeste- Reports & Resolutions

- a) Reports
- b) Resolution amending cost of Paving Project
- c) Resolution authorizing Administrator to publish notice of public hearing on proposed Local Law amending Chapter 15, Section 15-7
- d) Resolution authorizing Administrator to publish notice of public hearing on proposed Local Law amending Chapter 73, Section 73-6
- e) Resolution awarding bid for replacement of Meeting House Doors/Surround

Trustee Hahn – Reports & Resolutions

- a) Reports

Trustee Jackson – Reports & Resolutions

- a) Reports
- b) Resolution to appoint member to the Glen Park Joint Board Committee

Trustee Meyer – Reports & Resolutions

- a) Reports

VIII. **Staff Reports**

IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25

Meetings Schedule

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)

1st Mon Planning Board Work Session 7:00pm Meeting / 7:30pm
2nd Mon Village Board Work Session 6:00pm / Meeting 7:30pm
3rd Mon Environmental Advisory Council 7:15pm
3rd Mon Meeting House Events Committee 6:15pm (Mtg House)
4th Mon Village Board Work Session 6:00pm / Meeting at 7:30pm
3rd Tue Parks Committee 7:00pm
3rd Tue Tree Board 6:00pm
4th Tue HPC Work Session 7:00pm / Meeting 7:30pm
4th Tue Youth & Recreation Committee 7:00pm (Aud)
2nd Wed Glen Park Joint Board 7:00pm in Conference Room
3rd Wed ZBA Work Session 7:00pm / Meeting 7:30pm (Aud)
1st Thu Traffic & Safety Committee 6:30pm
2nd Thu Arts, Culture & Diversity Committee 7:00pm
3rd Thu Glen Park Art Festival Meeting 7:00pm

Village Board Liaisons

(Updated 7/15/25)

MAYOR HUNT: APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

DEPUTY MAYOR CELESTE: Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Youth & Recreation

TRUSTEE HAHN: Tree Board, Planning & Architectural Review Board, Beautification Committee, Erie County Energy, Community Plan Action Committee, Co-Liaison Williamsville Business Association

TRUSTEE JACKSON: Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

STEVEN MEYER: Environmental Advisory Committee, Historic Preservation Commission, Zoning Board of Appeals, Co-Liaison Glen Park Joint Board

Meetings & Events

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

August 2025

11 Village Board Work Session 6:00pm
11 Village Board Regular Session 7:30pm
13 Glen Park Joint Board 7:00pm
18 Environmental Advisory Committee 7:15 pm
19 Tree Board 6:00pm
19 Parks Committee Meeting 7pm
20 Zoning Board of Appeals 7pm
26 Historic Preservation Commission
27 Comprehensive Plan Update Committee 6:30pm

September 2025

2 Planning Board
4 Traffic & Safety Committee
8 Village Board Work Session 6:00pm
8 Village Board Regular Session 7:30pm
10 Glen Park Joint Board 7:00pm
11 Arts, Culture & Diversity Committee 7:00pm
15 Meeting House Events Committee 6:15pm
15 Environmental Advisory Committee 7:15 pm
16 Tree Board 6:00pm
16 Parks Committee Meeting 7pm
17 Zoning Board of Appeals 7pm
22 Village Board Work Session 6:00pm
22 Village Board Regular Session 7:30pm
23 Historic Preservation Commission
24 Comprehensive Plan Update Committee 6:30pm



Visit the Village website at

www.williamsvillny.gov

For Village information, news & events.

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[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

HUNT #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2025-2026* fiscal year:

To:	001-5110-4161-0903 Street Maintenance/Repairs/2015 Dump Truck	\$487.00
	001-5110-4161-0904 Street Maintenance/Repairs/2005 Freightliner	\$105.00
	001-5110-4161-0905 Street Maintenance/Repairs 2007 Sander	\$88.00
	001-5110-4161-0906 Street Maintenance/Repairs 2007 4300 Dump Truck	\$45.00
	001-5110-4161-0907 Street Maintenance/Repairs 2019 Kenworth Dump Truck	\$20.00
	001-5110-4161-0912 Street Maintenance/Repairs 2020 Case 621G Hi Lift	\$534.00
	001-5110-4161-0916 Street Maintenance/Repairs 2021 Chevy 2500 HD.....	\$228.00
	001-5110-4161-0917 Street Maintenance/Repairs 2018 Chevy 3500 HD.....	\$1,786.00
From:	001-5110-4161 Street Maintenance/Repairs-Equipment	\$3,727.00
To:	001-1440-4160 Engineer/Professional Fees	\$27,478.00
From:	001-1440-4110 Village Clerk/Service Contracts	\$27,478.00
To:	001-1420-4100 Law/Attorney/Professional Fees	\$2,550.00
From:	001-1420-4620 Law/Attorney/Opinions	\$2,550.00
To:	001-5010-4050 Street Administration/Drug Alcohol Testing.....	\$261.00
From:	001-5010-4040 Street Administration/Education/Exp Travel.....	\$261.00
To:	001-8163-4450 Trash Pickup/Miscellaneous	\$464.00
From:	001-8163-4330 Trash Pickup/Dump Fees	\$464.00
To:	001-3410-4160-3401 Fire Protection/Truck Expense Engine 1	\$203.00
	001-3410-4160-3451 Fire Protection/Truck Expense Ford F350	\$104.00
From:	001-3410-4160 Fire Protection/Truck Expense	\$307.00

HUNT #2

RESOLVED, that payroll and vouchers in the amount of **\$175,727.71** covering the period from **07/11/25** through **08/06/25** are hereby approved as follows:

PAYROLL COVERING 07/14/25-07/27/25	\$ 53,255.18
VOUCHERS COVERING 07/11/25-08/06/25	
GENERAL FUND	\$ 113,864.30
SEWER FUND	\$ 1,640.39
GLEN PARK FUND	\$ 854.02
TRUST & AGENCY FUND	\$ 6,113.82
	\$ 122,472.53
GRAND TOTAL	<u>\$ 175,727.71</u>

HUNT #3

WHEREAS, the Village has received the final report from Gomez & Sullivan regarding the Ellicott Creek Dam project, and

WHEREAS, a temporary committee is needed to evaluate the options as laid out in the final report, gather public feedback, and present a final report and recommendation to the Village Board.

THEREFORE, BE IT RESOLVED that the Village Board of Trustees hereby establishes a temporary volunteer committee, known as the Ellicott Creek Corridor Restoration Project Community Outreach AdHoc Committee. The Committee shall be composed of four members, appointed by the Board of Trustees, with the following responsibilities:

- Review final report and have a thorough understanding of its contents,
- Research and gain public feedback
- Present a final report and recommendation to the Board of Trustees by October 27, 2025

BE IT FURTHER RESOLVED that the committee shall sunset upon the approval of the final report by the Board of Trustees; and

BE IT FURTHER RESOLVED that the Board of Trustees shall appoint a chairperson from among the committee members.

HUNT #4

BE IT RESOLVED that the Village Board of Trustees hereby appoint the following individuals to the newly created Ellicott Creek Corridor Restoration Project Community Outreach AdHoc Committee:

- *Paul Kreiter, Village of Williamsville*
- *Mary Lowther, Village of Williamsville*
- *Nick Roth, Village of Williamsville*
- *Chris Schunk, Village of Williamsville*

BE IT FURTHER RESOLVED that *Nick Roth of Williamsville, NY* is hereby appointed Chairperson of the Ellicott Creek Corridor Restoration Project Outreach AdHoc Committee effective immediately.

CELESTE #1

WHEREAS, the initial budget for the Village of Williamsville Paving Project was approved on July 14, 2025, and

WHEREAS, revisions have been made to the project budget upon further review;

BE IT RESOLVED, that the Mayor is hereby authorized to approve the contract with Occhino Corporation for paving the following streets: California, Milton (to #187), Hirschfield, Oakgrove to Wehrle, and Chalmers (full depth replacement), at an estimated cost of \$406,717.45 to be paid from New York State CHIPS, PAVE NY, EWR and POPS bunding assistance revenue lines.

CELESTE #2

BE IT RESOLVED that the Village Administrator is hereby authorized and directed to publish notice of a public hearing to be held on September 22, 2025, at 7:30pm to hear all persons interested in communicating on proposed Local Law amending Chapter 73 (Public Order), Section 73-6 (Mobile Food Vendors) to require a Mayor's Permit to operate within the Village of Williamsville.

CELESTE #3

BE IT RESOLVED that the Village Administrator is hereby authorized and directed to publish notice of a public hearing to be held on September 22, 2025, at 7:30pm to hear all persons interested in communicating on proposed Local Law amending Chapter 15 (Buildings and Structures; Fire Prevention and Building Code; Demolition), Section 15-7 (Operating Permits) to require an operating permit for mobile food vendors in the Village of Williamsville.

CELESTE #4

WHEREAS, the Village Meeting House is in need of a door replacement and whole surround within masonry opening and has been approved for Community Development Block Grant funding,

WHEREAS, one bid was received for this project.

BE IT RESOLVED, that the contract for the Meeting House Door and Surround Replacement is hereby awarded to The Peyton Barlow Co. Inc., 360 Delaware Avenue, Buffalo, NY, for their base bid of \$91,800.00 to be paid out of CDBG funding and Meeting House capital improvements line.

JACKSON #1

BE IT RESOLVED that the Village Board of Trustees hereby appoints *Pat Syracuse of Williamsville, NY*, to the Glen Park Joint Board Committee effective immediately.