

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
September 8, 2025 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Approval of Minutes** August 11, 2025

- III. **Rules of Procedure**

- IV. **Suspension of Rules for Public Participation**

- V. **Proclamation(s)** None

- VI. **Public Hearing(s)** None

- VII. **Village Board**

Mayor Hunt – Reports & Resolutions

- a) Reports
- b) Public Notice from Erie County Agricultural District Annual Enrollment Period
- c) Authorize Transfers
- d) Authorize Payroll & Vouchers
- e) Resolution to appoint Marisa Riggi to the Ellicott Creek Corridor Restoration Project Community Outreach AdHoc Committee

Deputy Mayor Celeste – Reports & Resolutions

- a) Reports
- b) Resolution to declare Department of Public Works Truck #918 surplus
- c) Resolution to Award bid for I&I Correction Project

Trustee Hahn – Reports & Resolutions

- a) Reports
- b) Resolution to appoint Eileen Torre to Comprehensive Plan Committee

Trustee Jackson – Reports & Resolutions

- a) Reports

Trustee Meyer – Reports & Resolutions

- a) Reports

- VIII. **Staff Reports**

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25

Meetings Schedule

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)

1st Mon Planning Board Work Session 7:00pm Meeting / 7:30pm
2nd Mon Village Board Work Session 6:00pm / Meeting 7:30pm
3rd Mon Environmental Advisory Council 7:15pm
3rd Mon Meeting House Events Committee 6:15pm (Mtg House)
4th Mon Village Board Work Session 6:00pm / Meeting at 7:30pm
3rd Tue Parks Committee 7:00pm
3rd Tue Tree Board 6:00pm
4th Tue HPC Work Session 7:00pm / Meeting 7:30pm
4th Tue Youth & Recreation Committee 7:00pm (Aud)
2nd Wed Glen Park Joint Board 7:00pm in Conference Room
3rd Wed ZBA Work Session 7:00pm / Meeting 7:30pm (Aud)
1st Thu Traffic & Safety Committee 6:30pm
2nd Thu Arts, Culture & Diversity Committee 7:00pm
3rd Thu Glen Park Art Festival Meeting 7:00pm

Village Board Liaisons

(Updated 7/15/25)

MAYOR HUNT: APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

DEPUTY MAYOR CELESTE: Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Youth & Recreation

TRUSTEE HAHN: Tree Board, Planning & Architectural Review Board, Beautification Committee, Erie County Energy, Community Plan Action Committee, Co-Liaison Williamsville Business Association

TRUSTEE JACKSON: Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

STEVEN MEYER: Environmental Advisory Committee, Historic Preservation Commission, Zoning Board of Appeals, Co-Liaison Glen Park Joint Board

Meetings & Events

(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

September 2025

2 Planning Board
4 Traffic & Safety Committee
8 Village Board Work Session 6:00pm
8 Village Board Regular Session 7:30pm
10 Glen Park Joint Board 7:00pm
11 Arts, Culture & Diversity Committee 7:00pm
15 Meeting House Events Committee 6:15pm
15 Environmental Advisory Committee 7:15 pm
16 Tree Board 6:00pm
16 Parks Committee Meeting 7pm
17 Zoning Board of Appeals 7pm
22 Village Board Work Session 6:00pm
22 Village Board Regular Session 7:30pm
23 Historic Preservation Commission

October 2025

2 Traffic & Safety Committee 6:30pm
6 Planning Board 7:30pm
80 Glen Park Joint Board 7:00pm
9 Arts, Culture & Diversity Committee 7:00pm
14 Beautification Committee 1:00pm
14 Village Board Work Session 6:00pm
14 Village Board Regular Session 7:30pm
15 Zoning Board of Appeals 7pm
20 Meeting House Events Committee 6:15pm
20 Environmental Advisory Committee 7:15 pm
21 Tree Board 6:00pm
21 Parks Committee Meeting 7pm
22 Comprehensive Plan Update Committee 6:30pm
27 Village Board Work Session 6:00pm
27 Village Board Regular Session 7:30pm
28 Historic Preservation Commission 7:00pm
Comprehensive Plan Update Committee 6:30pm
31 Happy Halloween



Visit the Village website at

www.williamsvillny.gov

For Village information, news & events.

Follow us on

[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

HUNT

30-DAY PERIOD FOR INCLUSION OF
PREDOMINANTLY VIABLE AGRICULTURAL LANDS
INTO EXISTING AGRICULTURAL DISTRICTS

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available online at www.erie.gov/agenrollment.

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A public hearing will be scheduled at a later date to consider all requests and recommendations of the Erie County Agricultural and Farmland Protection Board.

CONTACT:

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Erie County Environment & Planning
95 Franklin Street, 10th Floor
Buffalo, NY 14202
Phone: (716) 858-6014
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HUNT #1

BE IT RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2025-2026** fiscal year:

To:	001-1620-2020 Buildings/Capital Improvements	\$530.00
From:	001-1620-4230 Buildings/Building Maintenance	\$530.00
To:	001-3410-4160.3407 Fire Protection/Truck Expense Rescue 7	\$817.00
From:	001-3410-4160 Fire Protection/Truck Expense	\$817.00
To:	001-5110-4161-0909 Street Maintenance/Repairs 2013 Ford F150 Pick Up	\$27.00
	001-5110-4161-0916 Street Maintenance/Repairs 2012 Chevy 2500HD 4x4.....	\$225.00
	001-5110-4161-0917 Street Maintenance/Repairs 2018 Chevy 3500HD 4x4.....	\$845.00
	001-5110-4161-0921 Street Maintenance/Repairs 2008 Ford F250 Pick Up Green	\$521.00
From:	001-5110-4161 Street Maintenance/Repairs – Equipment.....	\$1,618.00

To: 001-7110-4360 Parks/Pool Supplies\$1,233.00
 From: 001-7110-4162 Parks/Pool Repairs\$1,000.00
 001-7110-4366 Parks/Pool Permits\$233.00

To: 00-.7310-4175 Youth Programs/Movies in the Park.....\$6.00
 From: 001-7310-4179 Youth Programs/Movies at the Meeting House.....\$6.00

HUNT #2

BE IT RESOLVED, that payroll and vouchers in the amount of **\$333,822.45** covering the period from **08/11/2025** through **09/02/25** are hereby approved as follows:

PAYROLL COVERING 08/11/25-08/24/25 \$ 61,448.63

VOUCHERS COVERING FY 2025/2026

(08/09/25-09/02/25)

GENERAL FUND	\$ 179,992.99
SEWER FUND	\$ 6,844.37
GLEN PARK FUND	\$ 9,179.52
TRUST & AGENCY FUND	\$ 5,926.10
DEBT SERVICE	\$ 14,557.50
SEWER CONSOLIDATION PROJECT	\$ 8,209.50
ORCHARD/PARK DRAINAGE PROJECT	\$ 1,465.20
VILLAGE HALL ACCESSIBILITY RENOV	\$ 21,667.00
COMPREHENSIVE PLAN UPDATE	<u>\$ 18,402.67</u>
	\$ 266,244.85

VOUCHERS COVERING FY 2024/2025

(05/31/25)

GENERAL FUND	\$ 5,399.63
GLEN PARK FUND	<u>\$ 729.34</u>
	\$ 6,128.97

GRAND TOTAL **\$ 333,822.45**

HUNT #3

BE IT RESOLVED that **Marisa Riggi** of *Williamsville, New York* is hereby appointed to the Ellicott Creek Corridor Restoration Project Outreach Ad-hoc Committee effective immediately.

CELESTE #1

BE IT RESOLVED, that the following Department of Public Works vehicle is hereby declared surplus:

- Village of Williamsville DPW Truck # 918

CELESTE #2

WHEREAS, bids for the Village of Williamsville Phase One I&I Correction Project were opened and read aloud by the Village of Williamsville at 10:00AM on May 13, 2025. Four bids were submitted for this project.

BE IT RESOLVED, that the contract for the Phase One I&I is hereby awarded to National Water Main Cleaning Company for their low bid of \$4,945,000.00.

HAHN #1

BE IT RESOLVED that *Eileen Torre* of *Williamsville, New York* is hereby appointed to the Comprehensive Plan Committee effective immediately.