

MAYOR'S PERMIT APPLICATION

If more than one item is required for your needs, a separate permit must be issued for each item.

Please Print – Please fill in all lines which apply to your request

1) NAME _____

2) ADDRESS _____

3) CONTACT INFO (PHONE, CELL PHONE & EMAIL) _____

PERMIT REQUESTED (please circle all that apply)

☐ Barricade** ☐ Bonfire/open fire** ☐ Food Truck**

☐ Distribution of printed matter on a public street for the purpose of commercial solicitation (*Fee required)

☐ Distribution of informational/educational material (*No fee)

☐ Outdoor exhibition ☐ Parade** ☐ Peddling (door to door) ** ☐ Race/walk**

☐ Sidewalk sale ☐ Sound amplification* ☐ Street vending ☐ Other (see below)

****SOME items have special requirements and/or rules and regulations that must be observed before a permit will be issued.**

Map of placement of barricades required.

NO TENTS OR ENTERTAINMENT APPARATUS ALLOWED IN VILLAGE PARKS.

***SOUND AMPLIFICATION IS ONLY PERMITTED UNTIL 10:00PM; 9:00PM ON SCHOOL NIGHTS (DURING SCHOOL YEAR ONLY)**

Amplified sound should be for the people at the event, not the surrounding neighborhood. Power taps are not permitted.

If this permit is being issued in conjunction with a park rental, and this permit is violated, your park rental security deposit will be forfeited.

4) BRIEFLY DESCRIBE YOUR REQUEST BELOW DESCRIBING YOUR EVENT IN DETAIL (ADD PAGES AS NEEDED)
VENDORS: PLEASE GIVE THE LOCATION WHERE YOU WILL BE VENDING

5) REQUESTED DATE(S) & TIME _____

Signature of Applicant _____ **Date:** _____

Insurance/Waiver: Businesses and other entities must provide the Village with a certificate of liability insurance, naming the Village as a certificate holder and additional insured on the general liability and excess liability on a primary and non-contributory basis. Certificate must also include a waiver of subrogation in favor of the Village of Williamsville. Indemnification and hold harmless agreement attached is also required. This applies to permits for Races/Walks, Peddling & Street Vending.

Please include appropriate fee with your application. Make checks payable to *Village of Williamsville*. Sorry, no credit cards.

PERMIT FEE (per item/per event):	\$ 50.00 Residential/Family Event
	\$ 75.00 Business or Organization
Street Peddler/Vendors (with or without a vehicle) background check required	\$100.00 Each Person/90 days
Music on Main Season Sound Amplification Permit	\$500.00 Per Venue
DEPOSIT (ONLY for parades, races, walks)	\$250.00 (REFUNDABLE)

Food Truck- Inspection Fee	\$75.00 – Bldg Dept.
Food Truck-Single Use Permit	\$75.00
Food Truck Annual Permit	\$200.00

Vehicle Inspection

Vehicle Registration

Vehicle Insurance

EC DOH Inspection

DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)

Receipt # _____ Dated _____

AMHERST POLICE: Approved _____ Denied _____ By: _____ Dated _____

(Required for peddling, street vending, parades, races, and walks)

VILLAGE CLERK: Approved _____ Denied _____ By: _____ Dated _____

MAYOR'S PERMIT APPLICATION

MUSIC ON MAIN Amplified Sound* Permit Only

Please Print – Please fill in all lines which apply to your request

1.) NAME _____

2.) ADDRESS _____

3.) CONTACT INFO (PHONE, CELL PHONE & EMAIL) _____

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Music on Main Season June 5th, 2025-August 28th, 2025

Fees:

_____ Music on Main Season: June 5, 2025 - August 28, 2025 = \$500 per location*
for Music on Main only (Thursday)
*\$250.00 for retail store or establishments with
SLA license TW344 only.

_____ Music on Main Season Plus: June 5, 2025 - August 28, 2025 = \$1000 per location
for 2 Nights per week -Thursday + Friday,
Saturday or Sunday brunch 1pm -5pm during
Music on Main Season.

Additionally included - 1 weekly music event
from May 15, 2025-June 5th, 2025 and
September 4th, 2025 - September 30th, 2025 to
take place on Thursday, Friday, Saturday or
Sunday brunch 1pm – 5pm only.

Signature of Applicant _____ Date: _____

DO NOT WRITE BELOW THIS LINE (OFFICE USE ONLY)

Receipt # _____ Dated _____

VILLAGE CLERK: Approved _____ Denied _____ By: _____ Dated _____