

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, September 8, 2025 at 7:30 p.m.

The Village Board meeting was opened at 7:38pm by Mayor Hunt.

Pledge of Allegiance led by Eileen Torre 7:38pm.

Present: Christine Hunt, Mayor
Jim Celeste, Deputy Mayor
Jeffrey Hahn, Trustee
Amy Jackson, Trustee
Steven Meyer, Trustee

Also present: Suzanne Canell, Administrator/Clerk-Treasurer
Charles D. Grieco, Village Attorney
Ben Vilonen, Crew Chief

Absent: Kathryn Rappleye, Deputy Clerk

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved at 7:40pm to approve the minutes from the August 11, 2025 meeting.

Unanimously carried

Mayor Hunt gave a synopsis of the Rules of Procedure for public meetings.

ON MOTION by Mayor Hunt, seconded by Trustee Jackson, it was moved to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) Cheryl Meyer – Village Resident

- Question on agenda – Going to appoint Mariss Riggi to the AdHoc Committee. Did you follow the same procedure with the other members? [*Mayor Hunt – yes, at the last meeting.*]

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2.) Tom Frank – Village Resident

- University of Buffalo - One Region Forward – Climate Action Plan Presentation will take place on Tuesday, September 16, 2025 from 5:30pm to 7:00pm. at Crosby Hall-room 116 at the UB Campus. Highly recommend this presentation.
- Ellicott Creek is the lifeblood of Williamsville.
- We are in a strategic area.
- Statewide plan.
- \$3 hundred million dollars

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste it was moved to close the public participation portion of the meeting.

Unanimously carried

Reports & Resolutions – Mayor Hunt

- *Where else would you rather be than right here, right now?” Amazing win last night! Go Bills! Go Billsville!!*
- *We received from the New York State Office of Parks and Recreation and Historic Preservation Grant for the 2025 Municipal Parks and Recreation Grant Program through Consolidated Funding the amount of \$852,750 for the Garrison Park Wading Pool and Bath House Project. This is a 90/10 grant. This is a HUGE grant for us to rebuild and refurbish the Garrison pool that has been here for nearly 50 years. It is in need of serious repairs and we will have restrooms for the swimmers. This wading pool serves a very important demographic of 6 mos old up to 8 years old. That pool is always full of kids and is a great asset to the Village and we are really proud that we will be able to keep it going.*

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- *Would like to add the following to the Public Record the following Public Notice for the Erie County Agricultural District Annual 30-Day Period for Inclusion of Predominantly Viable Agricultural Lands into Existing Agricultural Districts.*

30-DAY PERIOD FOR INCLUSION OF
PREDOMINANTLY VIABLE AGRICULTURAL LANDS
INTO EXISTING AGRICULTURAL DISTRICTS

Per New York State Agriculture and Markets Law Section 303-b, the Erie County Legislature designated September 1 through September 30 as the annual thirty-day period during which landowners may submit requests to include predominantly viable agricultural land into an existing certified agricultural district.

Copies of the application form have been provided to Municipal Clerks, Assessors, and Chief Elected Officials for distribution to interested landowners. The application is also available online at www.erie.gov/agenrollment.

The Erie County Department of Environment and Planning will accept applications from September 1 through September 30. Any questions on this process should be directed to the Erie County Department of Environment and Planning.

A public hearing will be scheduled at a later date to consider all requests and recommendations of the Erie County Agricultural and Farmland Protection Board.

CONTACT:

Sarah Gatti, Principal Planner
Erie County Environment & Planning
95 Franklin Street, 10th Floor
Buffalo, NY 14202
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Email: agriculture@erie.gov

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste , the following resolution was adopted.

BE IT RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2025-2026* fiscal year:

To:	001-1620-2020 Buildings/Capital Improvements.....	\$530.00
From:	001-1620-4230 Buildings/Building Maintenance.....	\$530.00
To:	001-3410-4160.3407 Fire Protection/Truck Expense Rescue 7	\$817.00
From:	001-3410-4160 Fire Protection/Truck Expense.....	\$817.00
To:	001-5110-4161-0909 Street Maintenance/Repairs 2013 Ford F150 Pick Up	\$27.00
	001-5110-4161-0916 Street Maintenance/Repairs 2012 Chevy 2500HD 4x4	\$225.00
	001-5110-4161-0917 Street Maintenance/Repairs 2018 Chevy 3500HD 4x4	\$845.00
	001-5110-4161-0921 Street Maintenance/Repairs 2008 Ford F250 Pick Up Green.	\$521.00
From:	001-5110-4161 Street Maintenance/Repairs – Equipment	\$1,618.00
To:	001-7110-4360 Parks/Pool Supplies.....	\$1,233.00
From:	001-7110-4162 Parks/Pool Repairs	\$1,000.00
	001-7110-4366 Parks/Pool Permits	\$233.00
To:	00-7310-4175 Youth Programs/Movies in the Park	\$6.00
From:	001-7310-4179 Youth Programs/Movies at the Meeting House	\$6.00

Unanimously carried.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste , the following resolution was adopted.

BE IT RESOLVED, that payroll and vouchers in the amount of **\$333,822.45** covering the period from **08/11/2025** through **09/02/25** are hereby approved as follows:

PAYROLL COVERING 08/11/25-08/24/25	\$ 61,448.63
VOUCHERS COVERING FY 2025/2026 (08/09/25-09/02/25)	
GENERAL FUND	\$ 179,992.99
SEWER FUND	\$ 6,844.37
GLEN PARK FUND	\$ 9,179.52
TRUST & AGENCY FUND	\$ 5,926.10
DEBT SERVICE	\$ 14,557.50
SEWER CONSOLIDATION PROJECT	\$ 8,209.50
ORCHARD/PARK DRAINAGE PROJECT	\$ 1,465.20
VILLAGE HALL ACCESSIBILITY RENOV	\$ 21,667.00
COMPREHENSIVE PLAN UPDATE	\$ 18,402.67
	\$ 266,244.85

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VOUCHERS COVERING FY 2024/2025

(05/31/25)

GENERAL FUND	\$	5,399.63
GLEN PARK FUND	\$	729.34
	\$	<u>6,128.97</u>
GRAND TOTAL	\$	<u>333,822.45</u>

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Jackson , the following resolution was adopted.

RESOLVED that *Marisa Riggi of Williamsville, New York* is hereby appointed to the Ellicott Creek Corridor Restoration Project Outreach Ad-hoc Committee effective immediately.

Unanimously carried

Report & Resolutions – Deputy Mayor Celeste

Traffic & Safety – Public Service Announcement as well as the activity of a very active Traffic & Safety Committee – Recently in the Amherst Bee is an article from the Amherst Police regarding cars being stolen. Please realize that this is an entire Western New York issue as well as a state-wide issue. Recently during a Music on Main Thursday evening, at 7pm an SUV came down the street with 3 hooded individuals. They proceeded out of the vehicle and began checking car doors on vehicles up and down the street with the intent of either taking belongings from the vehicle or taking the entire vehicle. As officials in the Village, I would like to stress that it is everyone’s responsibility to ensure that your vehicles are locked – even in your driveway. Be careful and be safe.

ON MOTION by Deputy Mayor Celeste, seconded by Trustee Jackson, the following resolution was adopted.

BE IT RESOLVED, that the following Department of Public Works vehicle is hereby declared surplus:

- Village of Williamsville DPW Truck # 918

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ON MOTION by Deputy Mayor Celeste, seconded by Mayor Hunt, the following resolution was adopted.

WHEREAS, bids for the Village of Williamsville Phase One I&I Correction Project were opened and read aloud by the Village of Williamsville at 10:00AM on May 13, 2025. Four bids were submitted for this project.

BE IT RESOLVED, that the contract for the Phase One I&I is hereby awarded to National Water Main Cleaning Company for their low bid of \$4,945,000.00.

Unanimously carried

Reports & Resolutions – Trustee Hahn

ON MOTION by Trustee Hahn, seconded by Trustee Jackson, the following resolution was adopted.

BE IT RESOLVED that *Eileen Torre of Williamsville, New York* is hereby appointed to the Comprehensive Plan Committee effective immediately.

Unanimously carried

Reports & Resolutions – Trustee Meyer

Go Bills!

Staff Reports:

Greico

Administrator Canell:

-Nothing to report.

Attorney Greico

-Nothing to report

Crew Chief Vilonen:

-Paving project to begin September 15, 2025.

-California and Southern end of Hirshfield – Mill and overlay.

-Chalmers to begin after. This will be full-depth replacement.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved to adjourn at 7:56p.m.

Unanimously carried

The next regular Village Board meeting will be held on Monday, September 22, 2025, at Village Hall, 5565 Main Street, Williamsville, NY.

Suzanne Canell
Administrator/Clerk-Treasurer