

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
October 14, 2025 at 7:30pm**

- I.     **Call to Order**           Pledge of Allegiance  
                                  Roll Call
  
- II.    **Approval of Minutes**   September 22, 2025
  
- III.   **Rules of Procedure**
  
- IV.    **Suspension of Rules for Public Participation**
  
- V.     **Proclamation(s)**       Stergios Tailors
  
- VI.    **Public Hearing(s)**     None
  
- VII.   **Village Board**

**Mayor Hunt – Reports, Resolutions & Appointments**

- a) Reports
- b) Authorize Transfers
- c) Authorize Payroll & Vouchers
- d) Resolution to approve Building Department Fee Schedule (attached)
- e) Resolution to approve **Suzanne Canell** Sub-Registrar of Vital Statistics

**Deputy Mayor Celeste – Reports & Resolutions**

- a) Reports
- b) Resolution to award contract for DPW Overhead Door Replacement
- c) Resolution to appoint **Jonathan Caldwell** to Department of Public Works as a seasonal employee
- d) Resolution to appoint **Luke Donnarummo** to Department of Public Works as a seasonal employee

**Trustee Hahn – Reports & Resolutions**

- a) Reports
- b) Resolution to Adopt Local Law #7 of 2025 (Mobile Food Truck Vendor Permits)

**Trustee Jackson – Reports & Resolutions**

- a) Reports
- b) Resolution to appoint **Doug Richardson** to the Parks Committee

**Trustee Meyer – Reports & Resolutions**

- a) Reports
- b) Resolution to set the date and time for Trick or Treating

VIII.   **Staff Reports**

IX.     **Adjournment**

*This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/14/25*

## Meetings Schedule

*(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)*

1<sup>st</sup> Mon Planning Board Work Session 7:00pm Meeting / 7:30pm  
2<sup>nd</sup> Mon Village Board Work Session 6:00pm / Meeting 7:30pm  
3<sup>rd</sup> Mon Environmental Advisory Council 7:15pm  
3<sup>rd</sup> Mon Meeting House Events Committee 6:15pm (Mtg House)  
4<sup>th</sup> Mon Village Board Work Session 6:00pm / Meeting at 7:30pm  
3<sup>rd</sup> Tue Parks Committee 7:00pm  
3<sup>rd</sup> Tue Tree Board 6:00pm  
3<sup>rd</sup> Thu Youth & Rec 7:00pm  
4<sup>th</sup> Tue HPC Work Session 7:00pm Meeting 7:30pm  
4<sup>th</sup> Tue Youth & Recreation Committee 7:00pm (Aud)  
2<sup>nd</sup> Wed Glen Park Joint Board 7:00pm in Conference Room  
3<sup>rd</sup> Wed ZBA Work Session 7:00pm/ Meeting 7:30pm (Aud)  
1<sup>st</sup> Thu Traffic & Safety Committee 6:30pm  
2<sup>nd</sup> Thu Arts, Culture & Diversity Committee 7:00pm  
3<sup>rd</sup> Thu Glen Park Art Festival Meeting 7:00pm

## Village Board Liaisons

*(Updated 7/15/25)*

**MAYOR HUNT:** APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW, Co-Liaison WBA

**DEPUTY MAYOR CELESTE:** Traffic & Safety, Meeting House, Co-Liaison DPW, Intergovernmental Agency, Youth & Recreation

**TRUSTEE HAHN:** Tree Board, Planning & Architectural Review Board, Beautification Committee, Erie County Energy, Community Plan Action Committee, Co-Liaison Williamsville Business Association

**TRUSTEE JACKSON:** Arts/ Culture & Diversity Committee, Co-Liaison Glen Park Joint Board, Parks Committee

**TRUSTEE MEYER:** Environmental Advisory Committee, Historic Preservation Commission, Zoning Board of Appeals, Co-Liaison Glen Park Joint Board

## Meetings & Events

*(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)*

### **October 2025**

2 Traffic & Safety Committee 6:30pm  
6 Planning Board 7:30pm  
80 Glen Park Joint Board 7:00pm  
9 Arts, Culture & Diversity Committee 7:00pm  
14 Beautification Committee 1:00pm  
**14 Village Board Work Session 6:00pm**  
**14 Village Board Regular Session 7:30pm**  
15 Zoning Board of Appeals 7pm  
16 Youth & Rec 7:00pm  
20 Meeting House Events Committee 6:15pm  
20 Environmental Advisory Committee 7:15 pm  
21 Tree Board 6:00pm  
21 Parks Committee Meeting 7pm  
22 Comprehensive Plan Update Committee 6:30pm  
**27 Village Board Work Session 6:00pm**  
**27 Village Board Regular Session 7:30pm**  
28 Historic Preservation Commission 7:00pm  
Comprehensive Plan Update Committee 6:30pm  
31 Happy Halloween

### **November 2025**

3 Planning Board  
6 Traffic & Safety Committee  
**10 Village Board Work Session 6:00pm**  
**10 Village Board Regular Session 7:30pm**  
12 Glen Park Joint Board 7:00pm  
13 Arts, Culture & Diversity Committee 7:00pm  
17 Meeting House Events Committee 6:15pm  
17 Environmental Advisory Committee 7:15 pm  
18 Historic Preservation Commission 7:00pm  
19 Zoning Board of Appeals 7pm  
20 Tree Board 6:00pm  
20 Parks Committee Meeting 7pm  
**24 Village Board Work Session 6:00pm**  
**24 Village Board Regular Session 7:30pm**  
26 Comprehensive Plan Update Committee



Visit the Village website at

[www.williamsvillny.gov](http://www.williamsvillny.gov)

For Village information, news & events.

Follow us on

[www.facebook.com/williamsville](https://www.facebook.com/williamsville)

**HUNT #1**

**BE IT RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2025-2026** fiscal year:

To:	001-5110-4161-903 Street Maintenance-Repairs 2015 Dump Truck .....	\$616.00
	001-5110-4161-907 Street Maintenance-Repairs 2019 Kenworth Dump Truck .....	\$798.00
	001-5110-4161-917 Street Maintenance-Repairs 2018 Chevy 3500 HD 4x4 .....	\$3,797.00
	001-5110-4161-918 Street Maintenance-Repairs 2010 Ford F350 XL Pick Up.....	\$255.00
From:	001-5110-4161-Street Maintenance/Repairs Equipment .....	\$5,466.00
To:	001-1620-4260 Buildings/Maintenance Supplies .....	\$127.00
From:	001-1620-4230 Buildings/Building Maintenance .....	\$127.00
To:	001-5010-2010 Stret Administration/Computer Software .....	\$144.00
From:	001-5010-4010 Street Administration/Office Supplies.....	\$144.00

**HUNT #2**

**BE IT RESOLVED**, that payroll and vouchers in the amount of **\$223,852.50** covering the period from **09/08/2025** through **10/07/2025** are hereby approved as follows:

<b>PAYROLL COVERING 09/08/25-10/05/25</b>	<b>\$ 144,256.05</b>
<b>VOUCHERS COVERING FY 2025/2026</b>	
GENERAL FUND	\$ 65,170.65
SEWER FUND	\$ 9,004.56
GLEN PARK FUND	\$ 742.87
TRUST & AGENCY FUND	<u>\$ 4,678.37</u>
	<b>\$ 79,596.45</b>
<b>GRAND TOTAL</b>	<b><u>\$ 223,852.50</u></b>

**HUNT #3**

**BE IT RESOLVED** that the attached Building Department Fee Schedule dated October 14, 2025 is hereby adopted.

**HUNT #4**

**RESOLVED** that *Suzanne Canell* is appointed Sub-Registrar of Vital Statistics for the 2025-2026 official Village year.

**CELESTE #1**

**WHEREAS**, bids for the Village of Williamsville DPW Overhead Door Replacement Project were opened and read aloud by the Village of Williamsville on September 13, 2024. Two bids were submitted for this project.

**BE IT RESOLVED**, that the contract for the DPW Overhead Door Replacement Project is hereby awarded to Lake Side Contracting Co., Inc., for their base bid of \$226,000.00.

**CELESTE #2**

**RESOLVED**, that *Jonathan Caldwell* is appointed to the Village of Williamsville **Department of Public Works** as a seasonal employee for the 2025-2026 Village year effective October 2, 2025.

**CELESTE #3**

**RESOLVED**, that *Luke Donnarummo* is appointed to the Village of Williamsville **Department of Public Works** as a seasonal employee for the 2025-2026 Village year effective October 2, 2025.

**HAHN #1**

**RESOLVED**, that Local Law #7 of 2025 is hereby adopted.

**JACKSON #1**

**RESOLVED**, that *Doug Richardson* is hereby appointed to the Parks Committee.

**MEYER #1**

**RESOLVED**, that the official date and time of *Halloween Trick or Treat* in the Village of Williamsville is hereby designated as Friday, October 31<sup>st</sup> from 6:00pm – 8:00pm.