

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, September 24, 2018 at 7:30 p.m.

The meeting was opened with the Pledge of Allegiance led by Trustee Etu.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
Deborah L. Rogers, Trustee
John "Al" Yates, Jr., Trustee
Matthew J. Etu, Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief
Keaton DePriest, Director of Community Development

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to approve the minutes of the regular meeting held on September 10, 2018, as submitted.

Unanimously carried.

Public Hearing

Proposed amendment to Chapter 84 of the Village Code (Signs)

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved at 7:39 p.m. to continue this public hearing which was previously left open by the Village Board on September 10, 2018.

Unanimously carried.

The Mayor announced that a work session will be held for all involved on October 16, 2018.

There were no members of the audience who addressed the board.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 7:40 p.m. to leave this public hearing open and continue it at the next regular Village Board meeting to be held on October 9, 2018.

Unanimously carried.

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ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and their topic(s):

1. Larry Brenton, 31 Monroe Dr. – Asked about the status of discussions with Natale Development. *[Mayor DeLano – had a meeting with Village Board, Natale, HPC, Railway Society. Discussed what will be done to the Section House by Natale as part of the landswap.]* Asked if there was an agreement to run a road out to S. Long St. *[Trustee Etu – discussing how to redevelop that end of the park.]* Asked if the “zombie” house lot will become a DPW facility. *[Yes.]*
2. Jim Tricoli, 4 Columbia Dr. – Told by Town that Village is handling house at 24 Garrison Rd. Asked if Village Board will tell them to take it down. *[Building Dept. has been in contact with Iskalo regarding the property.]* Many trucks are parked on the property at Main and Garrison. *[It’s a staging area for the Main St. construction project.]* For Executive Session, the Village needs to put the name of the person and the position on the agenda. Should say that it’s regarding an open position. Jolly Boys profits from Old Home Days – what is the money donated to? *[Deputy Mayor Piazza – has something in his office he’d be happy to share.]*
3. Dan Rider, 38 Garden Parkway – Sent email re the status of road repairs on Garden Parkway. When will this take place? *[Mayor DeLano-Not an agenda item, don’t drive the DPW schedule. Will fix one more time. If people park on grass, will ticket them.]* *[DPW Crew Chief Vilonen – will repair before asphalt plants close down. UFPO is called in.]* Mr. Rider feels this is due to the plows.
4. Marty Visciano, WNYRHS – Concerned about the expansion of new DPW yard – would like to maintain row of trees. *[Trustee Etu - Will likely lose those trees – don’t want this, but may be necessary. Would replant the trees.]*
5. Tom Stackhouse, WNYRHS – Has the map that was presented at the last meeting and will share with other WNYRHS members.
6. Larry Brenton, 31 Monroe Dr. – Trees that border the railway fence are nice maples and provide shade to the area. Suggest trees should be left until plans reach fruition. Marty Visciano stopped those trees from being removed initially.
7. Thomas Frank, 5403 Main St. – Williamsville toll barrier; NYSEDA; GBNRTC; S. Union Rd. project; DEC.
8. Jim Tricoli, 4 Columbia Dr. – The Board needs a bell to ring after 3 minutes.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Main St. construction update; Oktoberfest; Amherst Symphony Orchestra concert on 10/21/18 at 7:00pm at Amherst High School; Homewood Theater play at the Depot on 9/28, 9/29, 10/5 and 10/6. Thanked the Board and the staff for work – many distractions and extra work due to all the projects going on in the Village.

ON MOTION by Mayor DeLano, seconded by Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2018-2019 fiscal year:

To:	001-1620-2000 (Buildings – Equip.)	\$540.00
From:	001-1620-4230 (Buildings – Building Maintenance)	\$540.00
To:	001-3310-4450 (Traffic Control – Misc.)	\$7.00
From:	001-3310-4041 (Traffic Control – Mileage Reimbursement)	\$7.00
To:	001-3410-4160-3401 (Fire Protection – Repairs/Engine 1)	\$972.00
	001-3410-4160-3402 (Fire Protection – Repairs/Engine 2)	\$1,178.00
	001-3410-4160-3404 (Fire Protection – Repairs/Rescue 4)	\$42.00
	001-3410-4160-3406 (Fire Protection – Repairs/Ladder 6)	\$2,675.00
	001-3410-4160-3451 (Fire Protection – Repairs/2015 Ford F350)	\$10.00
From:	001-3410-4160 (Fire Protection – Repairs/Equip.)	\$4,877.00
To:	001-3620-4100 (Safety Inspection – Professional Fees)	\$2,545.00
From:	001-3620-1000 (Safety Inspection – Personal Services)	\$2,545.00
To:	001-5110-4000 (Street Maintenance – Seasonal Help)	\$2,785.00
From:	001-5110-1000 (Street Maintenance – Personal Services)	\$2,785.00
To:	001-5110-4161-0902 (Street Maintenance – Repairs/2002 Int’l Dump)	\$221.00
	001-5110-4161-0904 (Street Maintenance – Repairs/2005 Freightliner)	\$30.00
	001-5110-4161-0906 (Street Maintenance – Repairs/2007 Int’l 4300 Dump)	\$396.00
	001-5110-4161-0916 (Street Maintenance – Repairs/2012 Chevy 2500 HD)	\$21.00
	001-5110-4161-0917 (Street Maintenance – Repairs/2018 Chevy Silverado)	\$120.00
	001-5110-4161-0918 (Street Maintenance – Repairs/2010 Ford 350 XL)	\$100.00
	001-5110-4161-0919 (Street Maintenance – Repairs/2007 Chevy 4x4 w/plow)	\$6.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equip.)	\$894.00

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To: 001-7110-4350 (Parks – Pool Supplies)	\$254.00
From: 001-7110-4360 (Parks – Park Supplies)	\$254.00
To: 001-8140-4450 (Storm Sewers – Misc.)	\$204.00
From: 001-8140-4161 (Storm Sewers – Repair Receivers)	\$204.00
To: 001-8510-2000 (Community Beautification – Equip.)	\$58.00
001-8510-4450 (Community Beautification – Misc.)	\$47.00
From: 001-8510-4340 (Community Beautification – Plants)	\$105.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the 2018-2019 fiscal year:

To: 007-8120-1001 (Sanitary Sewer – Personal Services/OT)	\$218.00
From: 007-8120-1000 (Sanitary Sewer – Personal Services)	\$218.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year to account for the use of funds assigned to the Meeting House towards the cost of the window restoration project:

Increase: 001-0001-0599 (Appropriated Surplus)	\$5,000.00
Increase: 001-7530-2010 (Village Meeting House - Capital Improvements)	\$5,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year to account for the use of DPW Equipment capital reserve funds for the purchase of a 2018 Chevy Silverado (#917):

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Increase:	001-0001-0599 (Appropriated Surplus)	\$40,172.00
Increase:	001-5110-2000 (Street Maintenance – Equipment)	\$40,172.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following ***budget amendment*** is hereby made in the ***General Fund*** for the **2018-2019** fiscal year to account for funds received as a deposit on the sale of (2) 2003 Spartan Gladiator Fire Trucks; which will be used towards the purchase of two new fire trucks:

Increase:	001-0001-2665 (Sale of Equipment)	\$26,914.00
Increase:	001-9950-9000 (Transfer to Capital)	\$26,914.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$229,219.85** covering the period from **9/4/18** to **9/18/18** are hereby approved as follows:

Payroll covering 9/3/18 – 9/16/18:	\$36,563.48
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Vouchers covering 9/4/18 – 9/18/18:

General Fund	\$52,240.56
Water Fund	\$0.00
Sewer Fund	\$8,980.48
Glen Park Fund	\$3,212.74
Trust & Agency Fund	\$13,126.46
Debt Service	\$107,900.00
Community Development	\$0.00
Capital Fund	<u>\$7,196.13</u>
	\$192,656.37

GRAND TOTAL:	<u>\$229,219.85</u>
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Unanimously carried.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that transitional duty for Mark Kutner is hereby approved for a period of 30 days, effective 9/24/18.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that Williamsville Fire Dept. members Adam Oehmler, Mike Measer, Chris Petrie, John Licata, and Rich Maddigan are hereby authorized to travel to Meyerdale, PA for the purpose of a pre-paint inspection for engines, from September 30, 2018 to October 1, 2018, at no cost to the Village.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that Zachary Worthington, residing at 100 Lafayette Blvd., Williamsville, is hereby appointed as a member of the Williamsville Fire Dept., effective October 1, 2018.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Village Administrator Lynda Juul. is hereby approved to travel to Rochester, NY on October 17, 2018 to attend the NYS City/County Management Association Fall Seminar, at a cost not to exceed \$150.00, to be paid by the Village of Williamsville.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following DPW equipment is hereby declared surplus and will be traded in upon purchase of a new dump truck:

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Asset #	Description	Date Acquired	Original Cost	Book Value
110	Autocar Dump Truck	1/1/1992	\$75,555.00	\$0.00

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked staff for their assistance with the volunteer picnic.

ON MOTION by Trustee Yates, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the proposal from Wm. Schutt Associates dated 9/12/18 for Sanitary Sewer Smoke Testing project management is hereby accepted an amount not to exceed \$7,500.00.

Unanimously carried.

Report – Trustee Etu

Trustee Etu reported on the following topic(s): Conversation in work session regarding home sharing, Airbnb, etc. Not prohibited in the code but not explicitly allowed either. Positive experience by property owners. Users are a benefit to our neighborhoods. Need to better define and regulate it.

ON MOTION by Trustee Etu, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, proposals were received for smoke testing within the Village;

NOW, THEREFORE, BE IT RESOLVED, that the smoke testing of the Long Street area and the S. Ellicott Street area is hereby awarded to KHEOPS at a cost not to exceed \$31,535.80.

Unanimously carried.

Report – Trustee Rogers

Trustee Rogers reported on the following topic(s): Thanked Phil Schwab's Painting for work done in the conference room. Thanked Ellie Grenauer and Glen Park Tavern for donating all proceeds from the Oktoberfest carriage ride to the Williamsville Library. *[Mayor DeLano reported that the*

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proceeds from the pie baking contest at Oktoberfest also were donated to the Williamsville Library.]

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Village of Williamsville currently owns a portion of the street lighting on Monroe Drive, near Brookside Drive; and

WHEREAS, along with the replacement of lighting on Brookside Drive, the Village wishes to add two street lights on Monroe Drive, to be owned and maintained in the same manner as the majority of the street lighting in the Village; and

WHEREAS, the Village will own the foundations and poles, with wiring and luminaires to be owned by National Grid;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville hereby acknowledges and agrees to an annual charge of \$514.13 for the installation and maintenance of wiring and luminaires for two additional poles on Monroe Drive.

Unanimously carried.

Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): Thanked Trustee Rogers for overseeing the work in the conference room.

**Deputy Mayor Piazza announced he was tabling his resolution regarding approving a contract for demolition of 96 S. Long St.*

Staff Report(s) – No reports.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to open the Executive Session at 8:37 p.m. to discuss the hiring of a specific person.

Unanimously carried.

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ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to close the Executive Session at 9:14 p.m.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to adjourn the meeting at 9:15 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer