

Village of Williamsville

Village Board Work Session Agenda Village Hall, 5565 Main St.

January 28, 2019

6:00 p.m.

Guest(s)

Amherst Police Report

Fire Dept. Report

Correspondence – Letter from Jeffrey Voelkl regarding the Main Street parking lane
Letter from James Tammaro regarding Official Williamsville Village Historian

Grants Update

Village Board Reports

Mayor DeLano

1. Mayor's Executive Summary
2. Land swap
3. Staff meeting

Trustee Etu

Trustee Rogers

1. Lancaster Regional Players at the Meeting House
2. Code Books/Tablets
3. Quote for painting of Village offices

Trustee Yates

Trustee Piazza

Department Head Reports

Village Attorney Grieco

Administrator Kindron

1. Budget meeting dates

DPW Crew Chief Vilonen

Director of Community Development DePriest

Director of Strategic Planning Winship (TOA)

To All:

Per our previous conversations, I have prepared some draft verbiage to be used in preparing a letter to send to the DOT regarding the parking lane width. I suggest sending a formal letter to DOT and any and all other stakeholders that participated in the Main Street construction. Please review and let me know if you have any comments.

Dear _____:

On behalf of the Village of Williamsville Board and the Citizens of the Village of Williamsville, we are writing to put the New York State Department of Transportation and the State of New York in its capacity as the owner of Route 5, and Main Street Williamsville NY, on formal notice of a clear and present danger to life and health.

Construction of Main Street Williamsville was completed in the Autumn of 2018. The final stage of construction was the placement of traffic control lines and pavement markings on the newly paved road. We believe these markings have not been placed correctly. In particular, the placement of the white fog line which in effect creates the parking lane is too close to the curbs, thus creating a parking lane that is too narrow and dangerous.

In 2005 DOT repaved Main Street Williamsville. At that time our Village Board worked with DOT about some alterations to Main Street. One change in particular was the parking lane. Our village had experienced numerous issues with the parking lane being too narrow for persons alighting to and from their vehicles to do so safely. The narrow width of the parking lane would force persons alighting to and from the driver's side of parked vehicles to open their doors into traffic, and then physically enter the right lane of traffic. During the winter plowed snow further narrowed the parking lane by as much as 6-12 inches, creating an even more dangerous situation. In 2005 DOT worked with our Village Trustees and came up with a solution to increase the parking lane by 18 inches by reducing a few inches from the four lanes of traffic and the center lane. This change proved very helpful to not only vehicles traveling who did not have to swerve and avoid car doors, but was also far safer for pedestrians and persons alighting to and from vehicles.

Unfortunately, when the traffic markings and lines were placed in the Autumn of 2018, the markings and lines were placed back to their pre 2005 position. Based upon our past experience, we are extremely concerned that these markings create a clear and present danger for both drivers and pedestrians.

We respectfully ask that when the lines are painted in the Spring with the glass bead reflective aspects that they be repositioned to increase the parking lane by no less than an additional 18 inches

Jeffrey F. Voelkl, Esq., LL.M.

Robshaw & Voelkl, P.C.

Attorney and Counselor at Law

5672 Main Street

Williamsville, NY 14221

(716) 633-4030

(716) 633-8154 Fax

jvoelkl@robshawlaw.com

www.robshawlaw.com

James M. Tammaro

113 North Long Street
Williamsville, NY 14221
January 6, 2019

RECEIVED
VILLAGE OF WILLIAMSVILLE
2019 JAN 11 PM 1:27

Deputy Mayor Basil J. Piazza
Village of Williamsville
5565 Main Street
Williamsville, NY 14221

Dear Basil:

I am writing you to express my interest in being appointed as the official Williamsville Village Historian.

I have spent almost my entire life in the Village of Williamsville and with my background and experience I believe I would be a good candidate for the position of Village Historian.

I understand there is a Village Historic Preservation Committee but I don't believe the Village currently has an official Historian.

I spent most of my youth growing up in the Village of Williamsville at 125 Los Robles Street. In my early years I would walk up Los Robles Street to Saints Peter and Paul School at the end of my street which I attended and graduated from. Then, I attended Williamsville South High School and graduated from the High School in 1972. After that I attended Canisius College and SUNY Buffalo where I received two degrees.

In 1986 my wife and I purchased a home at 113 North Long Street in the Village where we continue to reside. Carrying on the tradition, my two children attended Saints Peter and Paul School in the Village.

While in High School I participated in the 150th Anniversary celebration of the Town of Amherst. Little would I know at that time that 50 years later I would be participating in the 200th Anniversary of the town which involved portraying the first Town Supervisor, Timothy Hopkins, at a special event held last summer in the Williamsville Cemetery.

I am also a regular participant in the Village of Williamsville Garden Walk where I display a variety of heirloom plants including some flowers originally grown by my great grandmother in 1914.

Attached is my resume documenting my professional background. In addition, it might be interesting for you to know that I regularly volunteer, in a 19th century costume, at the 19th Century Museum, Genesee Country Village and Museum in Monroe County where I provide garden walks through the Shaker herb gardens there.

If I was appointed Village Historian, I would become an active member of the Association of Public Historians of New York State and do everything I can to promote the history of the Village of Williamsville.

Thank you for your kind consideration. If you have any questions about my interest in becoming the Village Historian, please contact me by phone at 716-479-5509 or by e-mail at jmtmls@gmail.com.

Very truly yours,


James M. Tammaro

Enclosure

James M. Tamaro,
113 North Long Street, Williamsville, NY 14221
716.479.5509, jmtmls@gmail.com

Professional Experience

2005 – present – part-time archives and records management consultant providing technical assistance on various professional activities carried out in the archives and records management fields.

1990 - present – Adjunct Professor at SUNY Buffalo, School of Graduate Education, Department of Information Science teaching graduate level courses: *“Introduction to Archives Management”*, and *“Records Management”*.

1990 - 2011 – Archives and Records Management Specialist III with the Region 8 (Buffalo) Office of the New York State Archives providing technical assistance on a wide range of archives and records management subjects to local governments in the eight Western New York counties. Experience included conducting workshops on various topics in the archives and records management field, development of “MS-Access” based automated locator systems for managing records, development of records management procedure manuals and administration of the New York State Archives Local Government Records Management Improvement Fund Grants awarded to local governments in Western New York.

1980-1990 – Deputy Town Clerk and Records Manager for the Town of Amherst, New York, providing experience in establishing and implementing a new records management and archives program for Amherst and administering the program including supervision of several staff members carrying out professional archives and records management activities.

Educational Background

1990 – Masters Degree in Library Science from the SUNY Buffalo, School of Information and Library Studies.

1987-2011 – Certified Records Manager (CRM) with the Institute of Certified Records Managers (ICRM).

1976 – Bachelors of Arts Degree in Biology from SUNY Buffalo

Professional Activities

2017 – Served as co-chair of the Local Arrangements Committee bringing the Fall 2017 Meeting of the Mid-Atlantic Regional Archives Conference (MARAC) to Buffalo, NY.

2015-2017 – Served as Acting President of the SUNY Buffalo Chapter of the Phi Beta Mu Library Science Honor Society and

2016-2016 – Served as Archivist and Board Member for the Amherst Symphony Orchestra Association.

2013 – 2014 - Served on the Board of the Western New York Association of Historical Agencies (WNYAHA).

2012 – present – Serves on the Board of Directors of the New York Association of Local Government Records Officers (NYALGRO).

2012 – 2014 – Served as President of the Western New York Chapter of the Association of Records Managers and Administrators (ARMA).

2000 – present - Member of MARAC and New York Archives Conference (NYAC)

1989 – present – Founding board member of NYALGRO.

1987- 2011 – Member of the Institute of Certified Records Managers (ICRM).

1984 – present – Member of the Society of American Archivists (SAA).

1981 – present – Member of ARMA

Professional Recognition

2017 - Recipient of the New York Library Association's 2016 Mildred Lowe Award for significant contributions to government documents librarianship and access to government information.

2012 - Recipient of NYALGRO's Guy D. Paquin Award for "noteworthy achievements and exceptional support and involvement in the Records Management profession" and the Stan Lundine Award for Outstanding Service to the Southern Tier West Region of New York State

1990 – Inducted into Beta Phi Mu, International Library Science Honor Society.

February 9, 2017

Lancaster Regional Players
PO Box 51
Lancaster, NY 14086

Re: Use of the Meeting House

Dear Marie:

Thank you for meeting with me and Trustees Basil Piazza and Al Yates regarding the use of the Meeting House. As per our discussion, the following are the terms of the frequent renter agreement:

1. The fee for use of the building is 10% of your gross ticket sales per performance. Payment is due no later than 30 days following a performance run. Checks should be made out to *Village of Williamsville*. Post-dated checks are not accepted. Accounting backup of amount being paid will be provided with payment.
2. Lancaster Regional Players is recognized as the theatrical group in residence of the Williamsville Arts & Culture committee, and will be given first priority of dates for theatrical groups.
3. Building Key – Please see the attached for further information.
4. Certificate of Insurance – Please see the attached for further information.
5. Please see the Rules and Regulations regarding use of the building.
6. The person responsible for your organization must sign and date the accompanying agreement and return it to this office before you will be allowed to use the building.
7. This agreement shall be valid for a period of three (3) years. – Feb 2020

If you should have any questions, please contact me at 256-1230.

Sincerely,

VILLAGE OF WILLIAMSVILLE

Lynda L. Juul
Administrator/Clerk-Treasurer

VILLAGE MEETING HOUSE
FREQUENT RENTAL AGREEMENT

ORGANIZATION: _____

MAILING ADDRESS: _____

CONTACT PERSON: _____

CONTACT PERSON PHONE: _____

ACTIVITY: _____

I agree to the following terms of use of the Williamsville Meeting House:

1. To submit a current Certificate of Insurance for The Village Meeting House and Museum, 5658 Main Street, naming the *Village of Williamsville* as additional insured and certificate holder, with limits of no less than \$1,000,000 per occurrence and \$2,000,000 aggregate. This certificate for insurance must be kept current and in-effect for the duration of your building rental. This shall serve as evidence of insurance for use of the building for your organization's services. Lapse or non-renewal of said certificate shall render the agreement null and void. Please see sample certificate.
2. To pay 10% of gross ticket sales for each performance for use of the building. Payment will be made within 30 days of the performance run. A building use form shall be completed and submitted for each rental.
3. As a frequent user of the Meeting House, the organization will be provided with a key. The organization hereby agrees to open and close the Meeting House only on the designated dates. Notice must be given to the Village Clerk's office for any variation of the assigned times and days. User further agrees not to enter the building at times other than those as scheduled with the Village.
4. The organization shall provide a list to the Village Clerk of all responsible individuals that will have access to the building key. No one, other than the listed individual(s), shall have access to the key, nor open and close the building. This list must be kept up-to-date. Violation of this paragraph shall immediately void this agreement and revoke all use of the Meeting House for this organization.
5. To hold the Village harmless from any and all damage caused by the organization, its agents, employees, invitees and guests while at the Meeting House or its surrounding property.

6. To pick up and clean any and all refuse and debris brought in during the use of the property and to leave the property "broom clean" after each use.
7. To adhere to the *Rules and Regulations* of the Meeting House as attached.
8. This agreement shall be valid for three (3) years from the date executed.

Applicant Name (Print)

Organization: _____

Applicant Signature

Date: _____

Accepted on behalf of the Village of Williamsville:

Name

Date

847256

ESTIMATE (VALID FOR 30 DAYS)

DATE 1/22/19	<input type="checkbox"/> SERVICE <input type="checkbox"/> INSTALL	<input type="checkbox"/> WILL CALL <input type="checkbox"/> DELIVER	PHONE
NAME PHIL SCHWAB			MAKE
ADDRESS 56 PASADENA PL			MODEL
WILLIAMSVILLE MT 14221			SERIAL
ITEM TO BE SERVICED	NATURE OF SERVICE REQUEST		

QTY.	PART #	DESCRIPTION OF PARTS OR MATERIALS	PRICE	AMOUNT
		LABOR - ROOM # 1 (LARGER)		475 ⁰⁰
		LABOR - ROOM # 2		425 ⁰⁰
				900
		PAINT IS EXTRA		
LABOR PERFORMED			TOTAL MATERIALS	
			TAX	
			TOTAL LABOR	
			TOTAL AMOUNT	



Phil Schwab Interior Painting

Quality Workmanship
Dependable
References

philschwabpainting@gmail.com
716-697-0483
Insured

BE RESPONSIBLE FOR LOSS
S BEYOND OUR CONTROL.

Repair Order
ORIGINAL

edwards 5084

09-11

TERMS - NET CASH
NO GOODS HOLD OVER 30 DAYS

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 2nd Wed. – Tree Board at 6:30pm
- 2nd Wed. – Parks Committee at 7:15pm
- 3rd Tues. – Meeting House Committee at 6:30pm At MH (quarterly)
- 3rd Wed. – Zoning Board of Appeals at 7:00pm
- 1st Thur. – Traffic & Safety Committee at 7:00pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm
- 4th Thur. – Sign Code Committee at 6:30pm
- 4th Fri. – Open Government Committee at 4pm

Village Meetings

All meetings take place at Village Hall unless otherwise noted

February 2019

- 4 Planning Board meeting at 7:30pm
- 5 Glen Park Joint Board meeting at 7pm at TOA
- 7 Traffic & Safety meeting at 7pm
- 9 Winterfest 2019 in Glen Park, 1-4pm.
- 11 NO Village Board Work Session/Meeting**
- 12 Beautification Comm. meeting at 6:30pm
- 13 Tree Bd. Meeting at 6:30pm
- 13 Parks Comm. meeting at 7:15pm
- 18 Environmental Advisory Comm. meeting at 7pm
- 18 Village Offices Closed – Presidents Day
- NO Meeting House Comm. meeting in February
- 20 Zoning Board of Appeals at 7pm
- 25 Village Board Work Session, 6pm; Meeting, 7:30pm**
- 26 Historic Preservation Comm. meeting at 7pm
- 26 Youth & Rec Comm. meeting at 7pm

March 2019

- 4 Planning Board meeting at 7:30pm
- 5 Glen Park Joint Board meeting at 7pm at TOA
- 7 Traffic & Safety meeting at 7pm
- 11 Village Board Work Session, 6pm; Meeting, 7:30pm**
- 12 Beautification Comm. meeting at 6:30pm
- 13 Tree Bd. Meeting at 6:30pm
- 13 Parks Comm. meeting at 7:15pm
- 18 Environmental Advisory Comm. meeting at 7pm
- NO Meeting House Comm. meeting in March
- 20 Zoning Board of Appeals at 7pm
- 25 Village Board Work Session, 6pm; Meeting, 7:30pm**
- 26 Historic Preservation Comm. meeting at 7pm
- 26 Youth & Rec Comm. meeting at 7pm



Village Board Liaisons (Updated 7/20/18)

MAYOR DELANO: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Tree Board

TRUSTEE PIAZZA: Amherst Utility Cooperative, Zoning Board of Appeals, Arts & Culture Committee, Inter-governmental Agency; Glen Park Art Festival Committee

TRUSTEE ROGERS: Meeting House Committee, Glen Park Joint Board, Open Government Committee, Sign Code Committee, Planning and Architectural Review Board

TRUSTEE YATES: Williamsville Business Association, Youth & Recreation Committee, Beautification Committee

TRUSTEE ETU: Parks Committee, Traffic & Safety Committee, Environmental Advisory Council, Historic Preservation Commission

Follow us on www.facebook.com/williamsville

Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

Celebrate. Educate. Volunteer.

Winterfest 2019

In Glen Park

February 9th, 1-4pm

Come slide with us...!

Presented by Village Youth & Rec Committee



DELANO #1

RESOLVED, that payroll and vouchers in the amount of **\$355,034.08** covering the period from *1/9/19* to *1/22/19* are hereby approved as follows:

Payroll covering 1/7/19 – 1/20/19: \$47,238.73

Vouchers covering 1/9/19 – 1/22/19:

General Fund	\$71,525.50
Water Fund	\$0.00
Sewer Fund	\$673.50
Glen Park Fund	\$122.23
Trust & Agency Fund	\$17,124.57
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$218,349.55</u>
	\$307,795.35

GRAND TOTAL: **\$355,034.08**

DELANO #2

WHEREAS, on or about October 12, 2017, the Board of Trustees of the Village of Williamsville, following extensive negotiations, opportunities of public comment, and a review of potential adverse environmental impacts, adopted a resolution declaring a portion of certain property owned by the Village and currently used by the Department of Public Works as a side yard (and defined in the October 12, 2017 resolution as the “Village Swap Parcel”) to be surplus property and authorizing the Village to transfer title to the Village Swap Parcel to Natale Development, LLC (“Natale”) in exchange for Natale transferring to the Village an identically sized portion of adjacent property owned by Natale (defined in the October 12, 2017 resolution as the “Natale Swap Parcel”), subject to negotiation of a final agreement between the parties; and

WHEREAS, the parties subsequently engaged in good faith negotiations concerning the terms and conditions of the proposed land swap transaction between the Village and Natale and have prepared a proposed Land Swap Agreement dated as of January 28, 2019, including related agreements annexed as schedules thereto, copies of which have been provided to the Village Board of Trustees (collectively, the “Proposed Land Swap Agreements”) to set forth the terms and conditions of the proposed land swap transaction;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby approves the Proposed Land Swap Agreements, authorizes and directs the Mayor to execute the Proposed Land Swap Agreements, and to thereafter consummate the proposed land swap transaction by executing a deed, and all other documents and instruments that are required to be executed on behalf of the Village to consummate the transactions, and to take such further steps

as are necessary to complete the transactions contemplated by the Land Swap Agreements, including, without limitation, the right, with advice of counsel, to negotiate such amendments to the Proposed Land Swap Agreements as the Mayor approves, with such execution by the Mayor to be deemed conclusive evidence of such approval; provided, however, that no such amendment(s) to the Proposed Land Swap Agreements shall change location, size, or configuration of the Village Swap Parcel or Natale Swap Parcel to be included in the land swap transaction.

DELANO #3

RESOLVED, that transitional duty is hereby approved for David Klein for a period of (30) thirty days, from 2/06/19 thru 3/07/19.

DELANO #4

RESOLVED, that *Hazel Pasco* of *6 Kingsway Dr., Williamsville*, is hereby appointed *Deputy Treasurer*, at a salary of \$45,000, effective immediately.

DELANO #5

RESOLVED, that *Lynda L. Juul* of *34 E. Pinelake Dr., Williamsville*, is hereby appointed as *Clerk, Part-time*, at a rate of \$45.26 per hour, effective immediately.

ROGERS #1

RESOLVED, that Director of Community Development Keaton DePriest is hereby authorized to travel to Ithaca, NY to attend a Professional Grant Development Workshop from 2/13/19 to 2/14/19, at a cost not to exceed \$980.00.

PIAZZA #1

WHEREAS, the next Village Election will be held on June 18, 2019; and

WHEREAS, the offices to be filled and the terms thereof, are as follows:

One (1) Mayor for a term of four (4) years

Two (2) Trustees for terms of four (4) years each

One (1) Justice for a term of four (4) years

NOW, THEREFORE, BE IT RESOLVED, that the Administrator is hereby authorized to publish a legal notice designating the date of the election, the offices to be filled and the terms thereof in the February 6, 2019 Amherst Bee.

PIAZZA #2

WHEREAS, the next Village Election is to be held on Tuesday, June 18, 2019; and

WHEREAS, the hours of voting shall be from 12:00 noon until 9:00 p.m.

NOW, THEREFORE, BE IT RESOLVED, that said Village has one (1) election district which includes the entire area of the municipal boundaries of the Village of Williamsville; and

BE IT FURTHER RESOLVED, that the sole polling place of holding such election shall be at Williamsville Village Hall, 5565 Main Street, Williamsville.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

The meeting was opened with the Pledge of Allegiance led by Trustee Yates.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
Deborah L. Rogers, Trustee
Matthew J. Etu, Trustee
John "Al" Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief
Keaton DePriest, Director of Community Development

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to leave the agenda at 7:31 p.m.

Unanimously carried.

Proclamation – Awarded to Village Administrator/Clerk-Treasurer Lynda L. Juul in honor of her twenty years of dedicated service to the Village of Williamsville. The Board congratulated her on her appointment as Finance Officer for the Town of Amherst.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to return to the agenda at 7: 40 p.m.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to approve the minutes of the regular meeting held on December 10, 2018, as submitted.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

Public Hearing

Proposed amendment to Chapter 84 of the Village Code (Signs)

ON MOTION by Mayor DeLano, seconded by Trustee Rogers, it was moved at 7:42 p.m. to continue this public hearing which was previously left open by the Village Board at the December 10, 2018 meeting.

Unanimously carried.

Trustee Rogers gave an update on the sign code which is in the process of being reviewed.

No one from the audience addressed the Board.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza it was moved at 7:44 p.m. to continue this public hearing at the January 28, 2019 Village Board meeting.

Unanimously carried.

Public Hearing

Proposed designation of 5429 Main St. (Alex and Ani Building) as a local landmark

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 7:45 p.m. to open this public hearing.

Unanimously carried.

The Administrator stated that the legal notice of the public hearing appeared in the December 19, 2018 Amherst Bee.

Those in attendance who addressed the Board and their comment(s):

1. Laura Smith, Counsel from Harter, Secrest & Emory on behalf of the property owner – Stated the property owner’s position regarding the property as follows:
 1. Architecture spans decades and is not of historical value.
 2. Attraction of tenants would be affected.
 3. Mortgage issue.

Ms. Smith stated they have signed a tenant, Newbury Salads, whose lease is contingent upon the hope to be allowed to add a side door out to the patio. Would Village Board consider tabling this nomination? Would they consider only designating the front facade

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

of the building (north facing side)? Trustee Etu suggested the property owner submit a formalized written response to the Historic Preservation Commission (HPC) to be discussed at their February 26th meeting of HPC. Ms. Smith agreed to submit a written request to HPC for the 2/26/19 meeting and will be in front of the Village Board for a continuation of this public hearing on 3/11/19.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to hold this public hearing open until the March 11, 2019 Village Board meeting.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and their topic(s):

1. *Jordan Adams, 130 Milton St.* – Traffic patterns re posted No Left on California and No Right on red at Los Robles. This drives traffic onto California. *[No one was aware of No Right on red at Los Robles.]* Cut in road at Los Robles needs to be repaired *[National Fuel would repair.]* Salter without plow was out – doesn't make sense.
2. *Thomas Frank, 5403 Main St.* – Joint proposal for Village and Town; CSPAN program; 2019 priorities; LWRP; NYSERDA; UB School of Architecture & Planning; Village of Williamsville and Town of Amherst quarterly joint meeting; Regional economic development.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Brief power outage in the Village this morning; Congratulated Lynda Juul on her new position with the Town of Amherst; Bringing Judy Kindron into the Administrator/Clerk-Treasurer position; Will be bringing on a new Deputy Treasurer before the end of the month.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

To:	001-1410-2000 (Village Clerk – Equipment)	\$2,520.00
From:	001-1410-4020 (Village Clerk – Postage)	\$2,520.00
To:	001-1620-1001 (Buildings – Personal Services/OT)	\$220.00
From:	001-1640-1001 (Central Garage – Personal Services/OT)	\$220.00
To:	001-3620-4450 (Safety Inspection – Misc.)	\$505.00
From:	001-3620-1000 (Safety Inspection – Personal Services)	\$505.00
To:	001-5110-4272 (Street Maintenance – Blacktop/Stone/Oil Repair)	\$285.00
From:	001-5110-4260 (Street Maintenance – Maint. Supplies)	\$285.00
To:	001-7110-4165 (Parks – Repairs/Shelter Maint.)	\$120.00
From:	001-7110-4169 (Parks – Repairs/Other)	\$120.00
To:	001-7550-1000 (Celebrations – Personal Services)	\$2,018.00
From:	001-7110-1000 (Parks – Personal Services)	\$2,018.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2018-2019 fiscal year:

To:	007-8120-4161 (Sanitary Sewers – Repairs/Lines)	\$15,791.00
From:	007-8120-2010 (Sanitary Sewers – Capital Improvements)	\$15,579.00
To:	007-1910-4000 (Sanitary Sewers – Insurance)	\$3,070.00
From:	007-9040-8000 (Sanitary Sewers – Workers Compensation)	\$1,070.00
	007-9060-8000 (Sanitary Sewers – Hospital & Medical Insurance)	\$2,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

2018-2019 fiscal year:

To:	009-7141-4102 (Glen Park – Landscaping)	\$6,423.00
From:	009-7141-1000 (Glen Park – Personal Services)	\$6,423.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year, to account for funds from the Fire Truck Reserve to be applied towards the purchase of the new fire trucks:

Increase:	001-0001-0599 (Appropriated Surplus)	\$175,000.00
Increase:	001-9950-9000 (Transfer to Capital)	\$175,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2018-2019 fiscal year, to account for the 90% balance due on the sale of E1 and E2 received from South Lockport Fire Co., to be used towards the purchase of the new fire trucks:

Increase:	001-0001-2665 (Sale of Equipment)	\$242,222.00
Increase:	001-9950-9000 (Transfer to Capital)	\$242,222.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$942,379.33 covering the period from 12/5/18 to 1/8/19 are hereby approved as follows:

Payroll covering 11/26/18 – 12/9/18:	\$35,568.18
---	-------------

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

Payroll covering 12/10/18 – 12/23/18: \$39,399.16

Payroll covering 12/24/18 – 1/6/19: \$34,106.00

Vouchers covering 12/5/18 – 12/18/18:

General Fund	\$71,642.60
Water Fund	\$0.00
Sewer Fund	\$2,032.11
Glen Park Fund	\$187.15
Trust & Agency Fund	\$10,906.39
Debt Service	\$13,365.63
Community Development	\$0.00
Capital Fund	<u>\$277,899.77</u>
	\$376,033.65

Vouchers covering 12/19/18 – 1/8/19:

General Fund	\$142,778.24
Water Fund	\$0.00
Sewer Fund	\$2,428.50
Glen Park Fund	\$621.13
Trust & Agency Fund	\$26,852.74
Debt Service	\$44,162.50
Community Development	\$0.00
Capital Fund	<u>\$240,429.23</u>
	\$457,272.34

GRAND TOTAL: **\$942,379.33**

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron, 71 Sweetwood Dr. N., Amherst, New York*, is hereby appointed as *Administrator/Clerk-Treasurer* at an annual salary of \$72,000.00, through October 31, 2019, effective immediately.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Registrar of Vital Statistics* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Collector of Taxes and Assessments* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Records Management Officer* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Judith A. Kindron*, is hereby appointed *Records Management Access Officer* for the remainder of the **2018-2019** official Village year.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the change order for 4 Guys, Inc. related to the new Fire Dept. rescue vehicle and dated November 15, 2018, that was approved by the Village Board on December 10, 2018 in the amount of \$7,164.00 is hereby corrected to an amount of \$8,490.00.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that *Ian Lockhart*, of *9 Arty Dr., Williamsville*, is hereby appointed as a member of the *Williamsville Fire Dept.*, effective January 1, 2019.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Mike Measer, Chris Petrie, Rich Maddigan, Christina Haffa and Trey Measer are hereby authorized to travel to 4 Guys Fire Trucks, Meyerdale, PA, from January 27 to January 28, 2019, for the purpose of final inspection of the new rescue vehicle, with all expenses paid by 4 Guys Fire Trucks.

Unanimously carried.

Report – Trustee Rogers

Trustee Rogers reported on the following topic(s): Wished everyone a happy new year; Congratulated Lynda Juul and Judy Kindron.

ON MOTION by Trustee Rogers, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the attached Building Dept. Fee Schedule, dated 1/14/2019, is hereby adopted, effective immediately.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): Wished everyone a happy new year; Congratulated Lynda Juul and Judy Kindron.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Change Orders #1 and #2 to Amherst Paving, related to the 2018 Road Reconstruction Project, and dated 11/8/18, respectively, are hereby approved.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Congratulated Lynda Juul and Judy Kindron; Winterfest will be held on February 9th, 1 - 4pm in Glen Park.

ON MOTION by Trustee Yates, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to execute, on behalf of the Village of Williamsville, contracts with the Town of Amherst and Williamsville Fire Department/Hutchinson Hose Company, for fire protection for the year 2019 in the following districts:

Autumn Harvest District #1
Lamm Post District #2
Lehn Springs District #3
Mill Street District #4
Park Club Lane District #15
Williamsville - Sheridan District #16

Unanimously carried.

Report – Trustee Etu

Trustee Etu reported on the following topic(s): Congratulated Lynda Juul and Judy Kindron; Wished everyone a happy new year.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

ON MOTION by Trustee Etu, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the following Building Dept. equipment is hereby declared surplus and will be sold online:

Asset #	Description	Date Acquired	Original Cost	Book Value
284	Cabinet – Flat File 5-drawer	1/1/1998	\$1,117	\$0.00
285	Cabinet – Flat File 5-drawer	1/1/1998	\$1,117	\$0.00

Unanimously carried.

ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was brought forward:

RESOLVED, that Village Administrator Judith A. Kindron is hereby named as an authorized representative for the following Environmental Facilities Corporation Green Innovation Grant Programs:

EFG GIGP #1038	E. Spring St. Green Infrastructure Project
EFG GIGP #1146	S. Long St. Green Infrastructure Project

Unanimously carried.

Staff Report(s)

Village Attorney Grieco reported on the following: Expressed his great pleasure in working with Lynda Juul.

DPW Crew Chief Vilonen reported on the following: Lynda will be missed. Winter parking ban is in effect.

Administrator Kindron reported on the following: No report.

Community Development Director DePriest reported on the following: Thanked Lynda Juul and wished her the very best in her new position.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 14, 2019 at 7:30 p.m.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 8:30 p.m. to leave the regular agenda to open the Executive Session for the purpose of discussing the hiring of a specific individuals.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved at 9:20 p.m. to close the Executive Session and return to the regular agenda.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to adjourn the meeting at 9:21 p.m.

Unanimously carried.

Judith A. Kindron
Administrator/Clerk-Treasurer

Professional Grant Development Workshop

February 13 - 14, 2019

8:30am - 4:30pm

Registration Info:

Registration will take place in the morning, from 8:00 - 8:30 a.m.

Please sign in at the registration table once you arrive.

Parking:

There is a parking garage in close vicinity. The cost is \$10/day and you can obtain a permit at the parking booth or use Parkmobile to pay. The parking garage is located on Hoy Road. Obtain a parking permit by stopping at a parking and information booth, open from 7:30a.m. - 5:00p.m. Booth #1 is located at 165 Hoy Road, by the Parking Garage. Check/Cash/ Credit Card Accepted are accepted.

*Parking prices are subject to change

Computer Information:

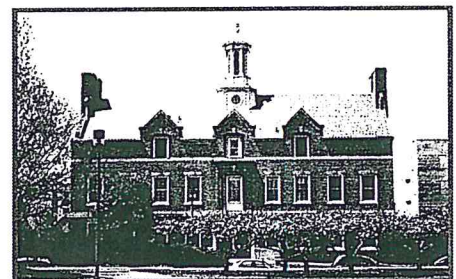
The facility has free Wi-Fi.

We highly recommend that you bring a fully charged device and an extension cord or power strip. The main course materials will be provided electronically, through an USB drive issued to you during registration.

If you are bringing an iPad or any other tablet without USB capabilities, you will not be able to open the materials. Please contact event.coordinator@grantrainingcenter.com for assistance.

Location:

Cornell University
IRL Conference Center
in King-Shaw Hall
Room 225
140 Garden Avenue
Ithaca, NY 14853



Instructor:

Dr. Maria Esformes

For more info about
upcoming workshops &
webinars visit:
grantrainingcenter.com

For additional Information: Any questions about this workshop, call us at 866-704-7268 or 571-257-8864. Any questions about the meeting space, please call (607) 255-4401 or visit [here](http://grantrainingcenter.com).

VILLAGE OF WILLIAMSVILLE
TRAVEL REQUEST FORM

DEPARTMENT:

Community Development

* PLEASE ATTACH COPY OF CONFERENCE AGENDA TO THIS FORM AS WELL AS ALL OTHER INFO RELATED TO YOUR TRAVEL REQUEST. THIS INCLUDES CONFERENCE FEES, AIRFARE, HOTEL INFO, PER DIEM, ETC. ALL MEALS INCLUDED IN THE CONFERENCE OR HOTEL SHOULD BE DEDUCTED FROM THE PER DIEM AMOUNT.

DESTINATION AND PURPOSE OF TRIP

Date of Departure 2-12-19
Date of Return 2-14-19
Destination Ithaca, NY
Purpose Two-day grant training seminar
Attendees Keaton DePriest

ESTIMATED COST

Transportation:

Mileage _____ Miles at \$ _____ per mile Using village Tahoe
Tolls —
Local Transportation —
Airfare, etc. —

Lodging

2 Nights at \$ 125.10 per night \$250.20

Meals (based on per diem rates) \$133

Do not include meals covered by conference fee or hotel

Registration/Conference Fees \$595

Other —

TOTAL COST

\$978.20

APPROVALS

Keaton F. DePriest
Department Head

1-23-19
Date

Village Administrator

Date

** PLEASE ATTACH A COPY OF THIS FORM TO ALL RELATED VOUCHERS SUBMITTED FOR PAYMENT**