

Village of Williamsville

Village Board
Work Session Agenda
Village Hall, 5565 Main St.

June 11, 2018

6:00 p.m.

Guest(s)

Amherst Police Report

Fire Dept. Report

Correspondence

Grants Update

Village Board Reports

Mayor DeLano

1. Mayor's Executive Summary
2. Yard waste policy
3. Food truck permits
4. Non-emergency demolition

Trustee Rogers

1. Glen Park fencing and Glen Park Arts Festival monies
2. Planning Board membership

Trustee Yates

Trustee Etu

1. Garrison Park Restroom building
2. Status of local zoning law
3. Possible ZBA alternate

Deputy Mayor Piazza

Department Head Reports

Attorney

Administrator

1. Natale Land Swap agreement status
2. Funding requests to higher elected officials

DPW

Director of Community Development

Old Business

1. Solar panel regulation

**Village of Williamsville
Village Board Agenda
5565 Main Street, Williamsville, New York
June 11, 2018 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)** Joyce Brewer
 Richard and Margaret Christensen

- III. **Approval of Minutes** Regular Meeting – 5/29/18

- IV. **Public Hearing(s)** 1. Reduce speed limit on California Dr. between Milton St. And Los Robles, from 30 mph to 25 mph
 2. Add 2-way stop sign on California Dr. at Los Robles
 3. Regulate chicken coops as accessory structures

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. **Mayor DeLano - Report and Resolution(s)**
 - 1. Authorize 2017-2018 General Fund Budget transfers
 - 2. Authorize 2017-2018 Sewer Fund Budget transfers
 - 3. Authorize 2017-2018 Glen Park Fund Budget transfers
 - 4. Authorize 2017-2018 General Fund Budget amendment
 - 5. Authorize 2017-2018 General Fund Budget amendment
 - 6. Authorize 2017-2018 Water Fund Budget amendment
 - 7. Authorize 2017-2018 payroll and vouchers from 5/23/18 to 6/5/18
 - 8. Appoint Seasonal Recreation Attendants

 - B. **Trustee Etu – Report and Resolution(s)**

 - C. **Trustee Rogers – Report and Resolution(s)**

 - D. **Deputy Mayor Piazza – Report and Resolution(s)**

 - E. **Trustee Yates - Report and Resolution(s)**

- VII. **Staff Reports**

- VIII. **Executive Session** - To discuss pending litigation and a personnel matter related to the hiring of a specific individual

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/5/17
Next regularly scheduled Village Board meeting is Monday, June 25, 2018

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. – Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3RD Tues. – Glen Park Art Festival Committee at 7:30pm
- 4th Tues. – Glen Park Art Festival Committee at 7:30pm
- 2nd Wed. – Tree Board at 6:30pm
- 2nd Wed. – Parks Committee at 7:15pm
- 3rd Wed. – Zoning Board at 7:30pm
- 1st Thur. – Traffic & Safety Committee at 7:00pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm
- 4th Thur. – Sign Code Committee at 6:30pm
- 4th Fri. – Open Government Committee at 4pm every other month

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

June 2018

- 13 Tree Board meeting at 6:30pm
- 13 Parks Comm. meeting at 7:15pm
- 15 Village Wading Pools Open for season. 11am-7pm. Daily
- 18 Environmental Comm. meeting at 7pm
- 19 Village Special Election. Noon-9pm at Village Hall
- 19 Meeting House Comm. at 6:30pm at Meeting House
- 19 Glen Park Art Festival Comm. at 7:00pm
- 20 Zoning Board meeting at 7:30pm
- 22 Open Government Comm. at 4pm
- 25 Village Board Work Session at 6pm/Meeting at 7:30pm**
- 26 Historic Preservation Comm. meeting at 7pm
- 26 Youth & Rec Comm. meeting at 7pm
- 28 Sign Code Comm. at 6:30pm

July 2018

- 2 Annual Village Board Re-organization meeting at 6:00pm
- NO Glen Park Joint Board meeting in July
- 4 Village Offices closed. Independence Day
- 10-13 Old Home Days
- NO Environmental Comm. meeting in July
- 17 Glen Park Art Festival Comm. meeting at 7:30pm
- 20 Family Movie Night in Island Park at dusk
- 21 Village Garden Walk w/a Tiny Twist, 10am-4pm
- 21 Village Tiny Garden Contest, 9-2:30pm.
- 23 Village Board Work Session at 6pm/Meeting at 7:30pm**
- 24 Historic Preservation Comm. meeting at 7pm
- 28-29 Glen Park Art Festival in Glen Park. 10am-6pm.

MAYOR DELANO: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Tree Board

TRUSTEE PIAZZA: Amherst Utility Cooperative, Zoning Board of Appeals, Inter-governmental Agency; Glen Park Art Festival Committee

TRUSTEE ROGERS: Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board, Sign Code Committee

TRUSTEE YATES: Arts & Culture Committee, Historic Preservation Commission, Williamsville Business Association, Youth & Recreation Committee

TRUSTEE ETU: Parks Committee, Traffic & Safety Committee, Beautification Committee, Environmental Advisory Council

Summer Fun in the Village... June & July

Rotary Strawberry Festival – June 20

Island Park, 5pm-8pm

“Touch a Truck”, Lehigh Train Depot – July 7

Presented by WNY Railway Historical Society

Old Home Days – July 10 – 13

Family Movie Night in Island Park – July 20

At dusk

Village Garden Walk with a Tiny Twist – July 21

Sign up your Village garden today! It's FREE!

Make and enter a Tiny Garden in our Tiny Garden Contest! It's FREE!

Glen Park Art Festival – July 28 & 29

In Glen Park, 10am-6pm



Visit the Village website at www.walkablewilliamsville.com

For Village information, news & events.

Give back to your Village community...Volunteer!

Dig in the Village dirt by joining Beautification Committee.

Call Village Hall at 632-4120 for more info.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

Village Board Liaisons (Updated 3/13/18)

DELANO #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1010-4040 (Board of Trustees – Education Exp./Travel)	\$310.00
From:	001-1210-4040 (Mayor – Education Exp./Travel)	\$310.00
To:	001-1110-4110 (Village Justices – Service Contracts)	\$9.00
From:	001-1110-4010 (Village Justices – Office Supplies)	\$9.00
To:	001-1640-4440 (Central Garage – Parts)	\$18.00
	001-1640-4450 (Central Garage – Misc.)	\$95.00
From:	001-1640-4260 (Central Garage – Maint. Supplies)	\$113.00
To:	001-3410-2010 (Fire Protection – Major Equip.)	\$5,414.00
	001-3410-4460 (Fire Protection – Fire Prevention)	\$2,074.00
	001-3410-4490 (Fire Protection – Uniforms)	\$361.00
	001-3410-4160-3406 (Fire Protection – Truck Expense/Truck 6)	\$3,832.00
	001-3410-4160-3451 (Fire Protection – Truck Expense/Utility 5-1)	\$6,816.00
	001-3410-4160-3404 (Fire Protection – Truck Expense/Rescue 4)	\$110.00
	001-3410-2020 (Fire Protection – Expendable Items)	\$125.00
	001-3410-2050 (Fire Protection – Turnout Gear)	\$168.00
From:	001-3410-4160 (Fire Protection – Truck Expense)	\$2,300.00
	001-3410-4161 (Fire Protection – Sm. Engine Repair)	\$2,414.00
	001-3410-4040 (Fire Protection – Education & Travel)	\$2,074.00
	001-3410-4180 (Fire Protection – Radio Repairs)	\$561.00
	001-3410-4160 (Fire Protection – Truck Expense)	\$10,758.00
	001-3410-2070 (Fire Protection – Office Equipment)	\$793.00
To:	001-3410-4111 (Fire Protection – Internet Access.)	\$401.00
	001-3410-4470 (Fire Protection – Building Maint.)	\$379.00
From:	001-3410-4471 (Fire Protection – Building Repairs)	\$319.00
	001-3410-4701 (Fire Protection – Workers’ Comp.)	\$461.00
To:	001-5010-4010 (Street Administration – Office Supplies)	\$193.00
	001-5010-4111 (Street Administration – Internet Access)	\$24.00
	001-5010-4450 (Street Administration – Misc.)	\$660.00
From:	001-5010-4050 (Street Administration – Drug/Alcohol Testing)	\$410.00
	001-5010-4061 (Street Administration – Cellular Phone)	\$109.00
	001-5110-4600 (Street Maintenance – Clothing Allowance)	\$358.00
To:	001-5110-4000 (Street Maintenance – Seasonal Help)	\$736.00
From:	001-5110-1000 (Street Maintenance – Personal Services)	\$736.00
To:	001-5110-2000 (Street Maintenance – Equip.)	\$538.00
	001-5110-4161-0905 (Street Maintenance – Repairs/2007 Int’l Dump)	\$147.00
	001-5110-4272 (Street Maintenance – Repairs/Blacktop/Oil/Stone)	\$2,810.00
From:	001-5110-4250 (Street Maintenance – Gas & Oil)	\$3,495.00

To:	001-5142-2000 (Snow Removal – Equip.)	\$199.00
	001-5142-4161 (Snow Removal – Repairs/Plows)	\$21.00
From:	001-5110-4600 (Street Maint. – Clothing Allowance)	\$220.00
To:	001-7110-4360 (Parks – Park Supplies)	\$257.00
	001-7110-4430 (Parks – Sanitary Waste Disposal)	\$525.00
From:	001-7110-4920 (Parks – CPR & First Aid Training)	\$8.00
	001-7110-4350 (Parks – Pool Supplies)	\$790.00
To:	001-7530-4000 (Village Meeting House – Opening/Closing)	\$120.00
	001-7530-4230 (Village Meeting House – Maint.)	\$191.00
From:	001-7530-4990 (Village Meeting House – Repairs)	\$311.00
To:	001-7550-4170 (Celebrations – Community Events)	\$477.00
	001-7550-4975 (Celebrations – Main Street Block Party)	\$570.00
	001-7550-4980 (Celebrations – Oktoberfest)	\$370.00
	001-7550-4985 (Celebrations – Farmers Market)	\$1,050.00
From:	001-7550-4960 (Celebrations – Committee Appreciation)	\$52.00
	001-7310-4170 (Youth Programs – Community Events)	\$304.00
	001-7310-4171 (Youth Programs – Halloween Parade)	\$73.00
	001-7310-4172 (Youth Programs – Holiday Tree Lighting)	\$1,016.00
	001-7310-4175 (Youth Programs – Movies in the Park)	\$54.00
	001-7510-4179 (Youth Programs – Movies at the Meeting House)	\$60.00
	001-8160-4330 (Refuse & Garbage Collection – Dump Fees)	\$908.00
To:	001-8560-4360 (Shade Trees – Replacement/Regular)	\$7,306.00
	001-8560-4451 (Shade Trees – Environmental Advisory Committee)	\$70.00
From:	001-8510-4340 (Community Beautification – Plants)	\$7,376.00
To:	001-1010-1000 (Board of Trustees – Personal Services)	\$1.00
	001-1420-1000 (Law/Attorney – Personal Services)	\$1.00
From:	001-3620-1000 (Safety Inspections – Personal Services)	\$534.00
	001-3410-1000 (Fire Protection – Personal Services)	\$536.00
To:	001-5110-1000 (Street Maint. – Personal Services)	\$736.00
	001-8560-1000 (Shade Trees – Personal Services)	\$3,580.00
From:	001-8163-1000 (Trash Pickup – Personal Services)	\$4,316.00
To:	001-1640-1001 (Central Garage – Personal Services/OT)	\$187.00
	001-8560-1001 (Shade Trees – Personal Services/OT)	\$160.00
From:	001-8162-1001 (Leaf Pickup – Personal Services/OT)	\$347.00

DELANO #2

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the *2017-2018* fiscal year:

To:	007-8120-4163 (Sanitary Sewers-Sewer Cleaning/Televising)	\$19,224.00
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From:	007-1990-4000 (Contingency)	\$19,224.00
To:	007-8120-2000 (Sanitary Sewers – Equipment)	\$5,542.00
	007-8120-4114 (Sanitary Sewers – Engineer-SPDES/Mo. & Annual)	\$2,811.00
	007-8120-4162 (Sanitary Sewers – Repairs/Equipment)	\$6.00
From:	007-1910-4000 (Sanitary Sewers – Insurance)	\$1,486.00
	007-8120-4110 (Sanitary Sewers – Service Contracts)	\$151.00
	007-8120-4116 (Sanitary Sewers – Engineer/Monitor Maint.)	\$1,000.00
	007-8120-4164 (Sanitary Sewers – Repairs/SPDES Permit)	\$125.00
	007-8120-4260 (Sanitary Sewers – Maint. Supplies)	\$506.00
	007-9010-8000 (State Retirement)	\$1,409.00
	007-9040-8000 (Workers’ Comp.)	\$616.00
	007-9060-8000 (Hospital & Medical Insurance)	\$3,066.00

DELANO #3

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year:

To:	009-7141-2010-0001 (Glen Park – Capital Improvements/Security Cameras)	\$1,392.00
	009-7141-4102 (Glen Park – Landscaping)	\$781.00
	009-7141-4430 (Glen Park – Sanitary Waste Disposal)	\$225.00
From:	009-7141-4163 (Glen Park – Lighting Fixtures)	\$44.00
	009-7141-4351 (Glen Park – Park Supplies)	\$60.00
	009-7141-4352 (Glen Park – Park Maint.)	\$49.00
	009-7141-4070 (Glen Park – Utilities)	\$225.00
	009-9010-8000 (Glen Park – NYS Retirement)	\$1,478.00
	009-9040-8000 (Glen Park – Workers’ Comp.)	\$542.00

DELANO #4

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for funding from the Amherst IDA for a marketing analysis for Village Co-op:

Increase:	001-0001-2770 (Misc. Revenue)	\$5,000.00
Increase:	001-6410-4925 (Publicity/Marketing)	\$5,000.00

DELANO #5

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2017-2018* fiscal year to account for CDBG funds used towards the repair costs of the art glass windows at the Meeting House:

Increase: 001-0001-5031 (Inter-fund Transfers)	\$7,044.00
Increase: 001-7530-2020 (Village Meeting House-Capital Improvements)	\$7,044.00

DELANO #6

RESOLVED, that the following *budget amendment* is hereby made in the *Water Fund* for the *2017-2018* fiscal year:

Increase: 006-0006-2144 (Water Service Charges)	\$3,515.00
Increase: 006-8340-4101 (Water Transmission-Engineer)	\$1,495.00
006-8389-4000 (ECWA Consolidation)	\$2,020.00

DELANO #7

RESOLVED, that payroll and vouchers in the amount of **\$276,195.26** covering the period from 5/23/18 to 6/5/18 are hereby approved as follows:

Payroll covering 5/14/18 – 5/26/18: \$33,821.88

Vouchers covering 5/23/18 – 6/5/18:

General Fund	\$206,603.09
Water Fund	\$0.00
Sewer Fund	\$5,931.22
Glen Park Fund	\$14,458.73
Trust & Agency Fund	\$15,380.34
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$0.00</u>
	\$242,373.38

GRAND TOTAL: **\$276,195.26**

DELANO #8

RESOLVED, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2018** summer season:

<u>Name</u>	<u>Address</u>	<u>Rate per hour</u>
Batt, Theresa	121 Highland Dr., Williamsville	\$11.25
Bauda, Victoria	34 Greencastle Lane, Williamsville	\$11.00
Colosimo, Karen	4335 Shimmerville Rd., Clarence	\$12.00
Hernandez, Megan	41 California Dr., Williamsville	\$11.00
Czerwinski, Leah	145 McNair Rd., Williamsville	\$11.00
Izydorczak, Miles	131 Burbank Dr., Amherst	\$11.00
Overfield, Libby	81 Mill St., Williamsville	\$11.25
Overfield, Marian	81 Mill St., Williamsville	\$11.00
Reeves, Carly	29 Fennec Lane, E. Amherst	\$11.00
Reeves, Sidney	29 Fennec Lane, E. Amherst	\$11.25
Roberson, Miranda	98 N. Ellicott St., Williamsville	\$11.25
Zirnheld, Alyssa	136 Hillpine Rd., Cheektowaga	\$11.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Etu.

Present: Daniel O. DeLano, Jr., Mayor
Basil J. Piazza, Deputy Mayor
Deborah L. Rogers, Trustee
Matthew J. Etu, Trustee
John “Al” Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney

Excused: Maggie Winship, Community Development Director
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved to approve the minutes of the regular meeting held on May 14, 2018, as submitted.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and their topic(s):

1. Fran Noonan, 46 Park Dr. – Iskalo property at 24 Garrison Rd. has had the grass cut and the garbage has been cleaned up. Nothing has been done to the paint or roof. Asked if anyone contacted Iskalo about their intentions with the property. A worker told Mr. Noonan they were planning on renting it but it needs a lot of work. If they apply for a rezoning and Village Board denies it, asked if they can appeal. *[Village Attorney Grieco – If they want to use the property in a way it is not zoned for, they can request rezoning and could sue, or could apply for a use variance to the Zoning Board of Appeals. Both are very hard to obtain. If they don't like the ZBA decision, they can sue.]*
2. Larry Benton, 31 Monroe Dr. – Two years ago brought up subject of Airbnb. Where are we with the subject? *[Village Attorney Grieco – Zoning code has not been changed. If person lives in house and rents out occasionally, not an issue. If not using as owner's lodging, is not allowed. Can then issue violation notice.]* Mr. Brenton wants an

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

interpretation of the code and a consensus of the opinion of the Village Board. Does not like changes of this nature. Mr. Kulpa agreed that this is a violation of the code. *[Trustee Rogers – Not everyone who uses an Airbanb is not someone you wouldn't want in your neighborhood. Does not have an issue with someone who occasionally rent out a room. Bigger issue is enforcement and how this would be monitored.]* Mr. Brenton said we should make sure that owner is paying sales tax, question immediate neighbor disagrees with Trustee Rogers. Location of cinder stone on bridge on Ellicott Bridge – situation was never addressed. Opened in 1984. Stone is defaced from the salt. Preserve with NYSDOT project. Concerned about inscription “erected in 1884”. Should protect for posterity. Manhole level on Main Street.

3. Thomas Frank, 5403 Main St. – Joint meeting between Village and Town; S. Union Rd. project; GBNRC meeting this Wednesday, 6/4; Toxic traffic on Main Street; Village is transportation vortex of NYS; Removal of toll barrier; Access and ingress on Youngs Rd.; Public/private sector partnership; CFA deadline is in July.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor DeLano

Mayor DeLano reported on the following topic(s): Main Street construction schedule starts June 4th and ends October 31st. Schedule will be on the Village’s website. The project will be completed this season. Milling and paving will be done at night.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1010-4040 (Board of Trustees – Education Exp./Travel)	\$192.00
	001-1210-4010 (Mayor – Office Supplies)	\$13.00
	001-3310-4041 (Traffic Control – Mileage Reimbursement)	\$36.00
From:	001-1210-4040 (Mayor – Education Exp./Travel)	\$241.00
To:	001-1410-4010 (Village Clerk – Office Supplies)	\$97.00
	001-1410-4040 (Village Clerk – Education Exp./Travel)	\$24.00
	001-1410-4111 (Village Clerk – Internet Access/Web Site)	\$2.00
From:	001-1410-4055 (Village clerk – Tax Collection Lockbox)	\$123.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

To:	001-3620-4010 (Safety Inspection – Office Supplies)	\$37.00
From:	001-3620-4041 (Safety Inspection – Mileage Reimbursement)	\$37.00
To:	001-5110-4161-0904 (Street Maintenance – Repairs/2005 Freightliner)	\$1,624.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equip.)	\$645.00
	001-5110-4161-0902 (Street Maintenance – Repairs/2002 Int’l Dump)	\$756.00
	001-5110-4250 (Street Maintenance – Gas & Oil)	\$223.00
To:	001-7110-2010 (Parks – Capital Equip.)	\$1,113.00
From:	001-7110-2020 (Parks – Park Equip.)	\$1,113.00
To:	001-7530-4230 (Village Meeting House – Maint.)	\$15.00
From:	001-7530-4990 (Village Meeting House – Repairs)	\$15.00
To:	001-8510-4160 (Community Beautification – Repairs)	\$176.00
	001-8560-4340 (Shade Trees – Trees/Removal)	\$160.00
From:	001-8510-4340 (Community Beautification – Plants)	\$336.00
To:	001-1620-1000 (Buildings – Personal Services)	\$988.00
	001-5110-1000 (Street Maint. – Personal Services)	\$494.00
	001-5142-1000 (Snow Removal – Personal Services)	\$312.00
	001-8560-1000 (Shade Trees – Personal Services)	\$494.00
From:	001-1640-1000 (Central Garage – Personal Services)	\$2,288.00
To:	001-1620-1001 (Buildings – Personal Services/OT)	\$137.00
From:	001-1640-1001 (Central Garage – Personal Services O/T)	\$137.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the *2017-2018* fiscal year:

To:	007-1950-4100 (Refund of Village Taxes)	\$777.00
From:	007-1910-4000 (Insurance)	\$777.00
To:	007-8120-4450 (Sanitary Sewers – Misc.)	\$100.00
From:	007-8120-4260 (Sanitary Sewers – Maint. Supplies)	\$100.00

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year:

To:	009-7141-2000 (Glen Park – Equip.)	\$6,759.00
	009-7141-4109 (Glen Park – Insurance)	\$63.00
From:	009-7141-2010 (Glen Park – Capital Improvements)	\$5,909.00
	009-7141-4163 (Glen Park – Lighting Fixtures)	\$100.00
	009-7141-4351 (Glen Park – Park Supplies)	\$350.00
	009-7141-4352 (Glen Park – Park Maint.)	\$309.00
	009-7141-4070 (Glen Park – Utilities)	\$154.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *Sewer Fund* for the *2017-2018* fiscal year to account for payment from Bevilacqua Development on 8/11/17 to be applied towards the cost of the flow meter for Main/Hirschfield project:

Increase:	007-0007-2770 (Misc. Revenue)	\$4,000.00
Increase:	007-8120-2000 (Sanitary Sewers-Equipment)	\$4,000.00

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$418,153.24** covering the period from 5/9/18 to 5/22/18 are hereby approved as follows:

Payroll covering 4/30/18 – 5/13/18: \$38,592.10

Vouchers covering 5/9/18 – 5/22/18:

General Fund	\$26,481.82
Water Fund	\$0.00
Sewer Fund	\$20,262.30

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Glen Park Fund	\$12,817.50
Trust & Agency Fund	\$984.30
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$319,015.22</u>
	\$379,561.14

GRAND TOTAL: **\$418,153.24**

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, the following resolution was adopted:

RESOLVED, that Mark Kutner is hereby approved for transitional duty for a period of 30 days, effective June 8, 2018.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that *James Huber of 41 Milton St., Williamsville*, is hereby appointed to the *Community Plan Update Committee*.

Unanimously carried.

Report – Trustee Rogers

Trustee Rogers reported on the following topic(s): Thanked Forest Elementary School for artwork coming to Village Hall; Meeting House window restoration project.

Trustee Rogers had no items on the agenda.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

Report – Deputy Mayor Piazza

Deputy Mayor Piazza reported on the following topic(s): No report.

ON MOTION by Deputy Mayor Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to sign the Agreement with Deering Landscape Contractors Inc. for property maintenance services.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked all involved in the Memorial Day Parade. Thanked those in the Village and Town of Amherst for assistance with the Farmers Market.

ON MOTION by Trustee Yates, seconded by Trustee Etu, the following resolution was adopted:

WHEREAS, the Village of Williamsville wishes to apply for a Downtown Revitalization Initiative (DRI) grant for the revitalization of various areas throughout the Village; and

WHEREAS, such funding is available through New York State;

NOW, THEREFORE, BE IT RESOLVED, that the Mayor is hereby authorized and directed to sign any paperwork related to such grant application.

Unanimously carried.

Report – Trustee Etu

Trustee Etu reported on the following topic(s): Earth Day and Arbor Day event; Beautification Committee Planting Day is June 2nd.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Tuesday, May 29, 2018 at 7:30 p.m.

ON MOTION by Trustee Etu, seconded by Deputy Mayor Piazza, the following resolution was adopted:

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would reduce the speed limit on Milton Street, between Los Robles and S. Long Park, from 30 mph to 25 mph, is hereby adopted as **Local Law 7 of 2018**.

Unanimously carried.

Staff Report(s)

Village Attorney Grieco reported on the following topic: The Village is going to court tomorrow regarding the property at 96 S. Long St.

ON MOTION by Mayor DeLano, seconded by Deputy Mayor Piazza, it was moved at 8:20 p.m. to open the Executive Session portion of the agenda to discuss pending litigation, threatened litigation and a personnel matter related to a specific individual.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Yates, it was moved at 9:51 p.m. to close the Executive Session portion of the agenda.

Unanimously carried.

ON MOTION by Mayor DeLano, seconded by Trustee Etu, it was moved to adjourn the meeting at 9:52 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2018

**A Local Law Amending Chapter 103 (Vehicles and Traffic)
which would reduce the speed limit on California Dr. from 30 mph to 25 mph**

Section 1. Title

This Local Law shall be referred to as, “Reduction of Speed Limit on California Dr. Law of 2018”.

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 103 (Vehicles and Traffic) to reduce the speed limit on California Dr. from Milton St. from Los Robles.

Section 3.

Chapter 103 shall be added as follows:

§103-3: Speed limits.

- A. The maximum speed at which a vehicle may proceed on or along any street or alley within the village is hereby established at 30 miles per hour, except as otherwise established and set out in Subsection B of this section.
- B. Speed limits other than 30 miles per hour are established as indicated upon the following street or parts of streets:

Name of Street	Speed Limit (mph)	Location
California Dr.	25	<u>Between Milton St. and Los Robles</u>
S. Ellicott Street	25	Between Main Street and Oakgrove Drive
Glen Avenue	25	Between Mill Street and North Cayuga Road
Glen Avenue	20	Between North Cayuga Road and Reist Street, between the hours of 7:00am and 6:00pm on school days

S. Long Street	25	Between Main Street and Garden Parkway
Main Street (Route 5)	35	Within Corporate limits
Park Drive	25	Between Oakgrove Drive and Main Street
Rock Street	25	Between E. Spring Street and Glen Avenue
Union Road (Route 277)	40	Within corporate limits
Village Square Lane	25	Between Main Street and S. Long Street
Wehrle Drive	35	Within corporate limits

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.

Public Hearing: June 11, 2018

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2018

**A Local Law Amending Chapter 103 (Vehicles and Traffic)
which add stop signs on California Dr. at Los Robles**

Section 1. Title

This Local Law shall be referred to as, “Stops Signs on California Dr. at Los Robles Law of 2018”.

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 103 (Vehicles and Traffic) to add a 2-way stop on California Dr. at Los Robles.

Section 3.

Chapter 103 shall be amended as follows:

§103-3: Speed limits.

Chapter 103. Vehicles and Traffic

§ 103-15. Stop intersections.

The following-described intersections are hereby designated as stop intersections and stop signs shall be installed as follows:

Stop Sign on	Direction of Travel	At Intersection of
Academy Street	North/South	Eagle Street
	South	Main Street
Aero Drive	West	Wehrle Drive
Arend Avenue	North/South	Edward Street
Belmont Place	East	Evans Street
	East/West	North Ellicott Street
	West	Mill Street
Bobbie Lane	South	Ledgeview Terrace

Stop Sign on	Direction of Travel	At Intersection of
Brookside Drive	East West	Cadman Drive Wehrle Drive
Cadman Drive	North	Wehrle Drive
California Drive	East <u>North/South</u> North North/South	South Cayuga Road <u>Los Robles</u> Main Street Milton Street
Cayuga Road, North	North/South	Glen Avenue
Chalmers Street	East East/West West	Evans Street Arend Ave., Gordon St., North Ellicott Street Mill Street
Castle Creek Trail [Added 10-25-1999 by L.L. No. 4-1999]	East	Garrison Road
Columbia Drive	North North/South South	Scott Drive Oakgrove Drive, Wehrle Drive Brookside Drive
Creek Heights	South	Creek Road
Creek Road	West	Wehrle Drive
Danbern Lane	South	Creek Road
Eagle Street	East East/West West	Academy Street Evans Street, North Ellicott Street Mill Street
Edward Street	East/West West	Arend Avenue Mill Street
Ellicott Street, North	North/South South	Belmont Street, Chalmers Street, Eagle Street Main Street
Ellicott Street, South [Amended 12-9-1991 by L.L. No. 8-1991]	North North/South South	Main Street Park Drive Oakgrove Drive
Evans Street	North/South	Eagle Street
Farber Lane	South	Main Street
Franklin Street	East West	North Ellicott Street Orchard Place
Garden Parkway Extension	East West	South Union Road South Long Street
Glen Avenue	East/West West	North Cayuga Road Reist Street
Glen Avenue Extension	East West	Reist Street North Long Street
Grove Street	North	Glen Avenue, West Spring Street
Highland Drive	North North/South South	Main Street Oakgrove Drive, Scott Drive Wehrle Drive
Hillside Drive	East South	Reist Street Glen Avenue Extension

Stop Sign on	Direction of Travel	At Intersection of
Hirschfield Drive	North/South South	Oakgrove Drive, Scott Drive Wehrle Drive
Howard Avenue	North	Glen Avenue
Lakeledge Drive	West	Farber Lane
Long Street, North	South	Main Street
Long Street, South	North	Main Street
Los Robles Street	North/South South	Milton Street California Drive
Milton Street	East East/West	South Cayuga Road California Drive, Los Robles Street
Monroe Drive	North North/South South	Scott Drive Oakgrove Drive, Wehrle Drive Brookside Drive
Municipal parking lot exits	North West	Main Street South Cayuga Road
Oakgrove Drive [Added 1-12-2009 by L.L. No. 1-2009]	East West	Columbia Drive
Oakgrove Drive (through Dec. 14, 2010) [Added 12-14-2009 by L.L. No. 9-2009]	East West	Monroe Drive
Oakgrove Drive	East/West North	Garrison Road, Highland Drive Main Street
Orchard Street	South	Eagle Street
Park Drive [Amended 12-9-1991 by L.L. No. 8-1991]	East/West North West	South Ellicott Street, Garrison Road Main Street Oakgrove Drive
Pasadena Street	North South	Milton Street California Drive
Pfohl Place	North South	Main Street Scott Drive
Pfohl Terrace [Added 4-11-2005 by L.L. No. 1-2005]	West	Pfohl Place
Pine Acres Court	South	Oakgrove Drive
Plymouth Street	East	South Union Road
Private parking lot	East	South Cayuga Road
Reist Street	North/South South	Glen Avenue Main Street
Rinewalt Street	South	Main Street
Rock Street	North	Glen Avenue
School Street	East West	Rinewalt Street Academy Street
Scott Drive	East/West West	Highland Drive, Hirschfield Drive Garrison Road

Stop Sign on	Direction of Travel	At Intersection of
Spring Street, East	East/West	Rock Street
	South	Main Street
	West	North Cayuga Road
Spring Street, West	East	Grove Street
	West	Reist Street
Stanton Street	East	North Ellicott Street
	West	Mill Street
Swan Place	East	North Ellicott Street
	West	Mill Street
Village Square Lane	West	South Long Street
Wellington Court	East	South Cayuga Road
Willowbrook Drive	East	Garrison Road

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.

Public Hearing: June 11, 2018

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2018

A Local Law Amending Chapter 112 (Zoning) Regarding the Regulation of Chicken Coops as Accessory Structures

Section 1. Title

This Local Law shall be referred to as, "Chicken Coop Regulation Law".

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 112 (Zoning) to authorize the erection and use of chicken coops within certain areas of the Village by special use permit.

Section 3.

Chapter 112 (Zoning) is amended as follows (additions underlined and deletions bracketed]:

A. Section 2 (Definitions) is amended to add the following definition following the definition of "Channel":

Chicken Coop – A structure where hens are kept for noncommercial purposes as an accessory use to a single family, two-family or multi-family dwelling.

B. Section 12 (R-1 Single-Family Residence District), Subsection (A)(2) (Accessory Uses) is amended to add is amended by adding a new subsection (c) as set forth below and renumbering current subsection (c) as subsection (d):

(c) A single Chicken Coop, subject to the following:

(i) Approval of a special use permit granted by the Zoning Board of Appeals under this chapter. An application for a special use permit shall be on a form provided by the Code Enforcement Officer and shall be accompanied by an application fee as established by the Board of Trustees from time to time.

(ii) The raising of chickens shall be conducted as an accessory use on the same premises associated with an occupied single-family detached dwelling as the principal use;

(iii) The chickens shall be raised for noncommercial purposes;

(iv) The number of chickens shall be limited to a maximum of six (6);

(v) Roosters shall not be allowed. Breeding of chickens on-site shall not be allowed;

(vi) The special use permit shall be limited to the applicant and shall not be transferable;

(vii) The raising of the chickens shall be subject to all applicable sanitary, noise and property maintenance regulations, ordinances and laws. Chicken waste shall not be composted or mulched on-site. Chicken waste shall be stored in appropriate containers that do not create any nuisance;

(viii) Any odor associated with the raising of the chickens shall not be perceptible beyond the property line of the premises where the chickens are being raised;

(ix) The chickens must be kept in coops at all times so constructed that the chickens cannot fly over any fence or wall or otherwise escape from the coop. The chickens shall not be allowed to roam freely beyond the property lines of the premises associated with the special use permit application;

(x) Feed for the chickens must be stored in secure, rodent proof containers. Unsecured excess feed shall not be allowed;

(xi) Chickens shall not be allowed in the front yard between the principal structure and a public or private street;

(xii) Chicken coops shall be located at least fifteen (15) feet from any property line.

(xiii) The Zoning Board of Appeals may require screening of the chicken coop as deemed appropriate.

(xiv) The special use permit shall be valid for a maximum of two years, or such shorter term as the Zoning Board of Appeals may deem appropriate. Additional consecutive or non-consecutive special use permits may be granted by the Zoning Board of Appeals upon the filing of each new application.

(xv) The applicant shall provide proof that he or she has notified, in person or in writing, all property owners within 100 feet of the applicant's property that the applicant

has applied for a special use permit to maintain a chicken coop and informing such property owners of the date and time of the public hearing on the application.

(xvi) Prior to be the public hearing for the special use permit, the Code Enforcement Officer shall conduct an inspection of the premises associated with application and prepare a report concerning the suitability of the property to house a chicken coop without causing unreasonable interference with the use and enjoyment of neighboring properties and without posing a threat to public health and safety. Any property maintenance issues noted in such inspection must be corrected prior to any application hereunder being deemed complete and a public hearing scheduled.

[(c)](d) Other customary accessory uses, but not including any use conducted for gain.

C. Section 15(A)(6)(b) is amended to add a new subsection (3) as follows:

(3) Chicken Coop (as regulated by Section 112-12(A)(2)(c))*

D. Section 16(A)(6)(b) is amended to add a new subsection (7) as follows:

(7) Chicken Coop (as regulated by Section 112-12(A)(2)(c))*

E. Section 17(A)(6)(b) is amended to add a new subsection (5) as follows:

(5) Chicken Coop (as regulated by Section 112-12(A)(2)(c))*

F. Section 24(E) (Special Use Permits), subsection (1) is amended as follows:

(a) Accessory apartments, as defined in § 112-2 of this chapter;

(b) Any use listed in §§ 112-15(A)(6)(b), 112-16A(6)(b) or 112-17(A)(6)(b)[.];

(c) Chicken Coop, as defined in § 112-2 and regulated in § 112-12(A)(2)(c).

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.