

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
Christopher J. Duquin, Trustee
Basil J. Piazza, Trustee
Daniel O. DeLano, Trustee
John "Al" Yates, Trustee

Also present: Charles D. Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Judy A. Kindron, Deputy Treasurer
Kenneth Kostowniak, DPW Crew Chief
Charles Specht, Director of Community Development
Amy Grimes, Intern

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to approve the minutes of the regular meeting held on June 9, 2014, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to open the public participation portion of the meeting.

Unanimously carried.

No one from the audience addressed the Board.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to close the public participation portion of the meeting.

Unanimously carried.

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Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): Congress for New Urbanism (CNU) Conference; Garden Walk is July 19th – Encouraged residents to register their gardens by July 1st.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$427,238.49** covering the period from **5/22/14 to 6/4/14** are hereby approved as follows:

Payroll covering: 5/19/14 – 6/1/14: \$60,867.37

Vouchers covering 5/22/14 – 6/4/14:

General Fund	\$54,225.48
Water Fund	\$58,262.84
Sewer Fund	\$232,111.60
Glen Park Fund	\$970.56
Trust & Agency Fund	\$20,800.64
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$0.00
	<u>\$366,371.12</u>

GRAND TOTAL **\$427,238.49**

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2013-2014** fiscal year:

To:	001-1110-4110 (Village Justices-Service Contracts)	\$14.00
	001-1110-4190 (Village Justices-Stenographer)	\$485.00
From:	001-1110-4600 (Village Justices-Computer Support)	\$300.00
	001-1110-4620 (Village Justices-Publications & Updates)	\$199.00

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To:	001-1010-4040 (Board of Trustees-Education Exp./Travel)	4211.00
	001-1210-4040 (Mayor-Education Exp./Travel)	\$137.00
	001-6989-4040 (Other Econ Opportunity & Dev.-Education Exp./Travel)	\$24.00
From:	001-8161-4000 (Recycling-Recycling Containers)	\$582.00
To:	001-1210-4020 (Mayor-Postage)	\$866.00
	001-3310-2000 (Traffic Control-Equip.)	\$336.00
	001-7520-4020 (Historical Property-Postage)	\$399.00
	001-7540-4160 (Williamsville Water Mill-Building Repairs)	\$164.00
	001-7540-4230 (Williamsville Water Mill-Building Maint.)	\$937.00
	001-8020-4040 (Planning-Education Exp. Travel)	\$199.00
	001-6989-1000 (Other Econ. Opportunity & Devel.)	\$2,270.00
From:	001-1990-4000 (Contingency)	\$1473.00
	001-9010-8000 (State Retirement)	\$2,000.00
	001-9060-8000 (Health & Medical)	\$1,698.00
To:	001-1410-4600 (Village Clerk-Computer Support)	\$262.00
	001-1410-4010 (Village Clerk-Office Supplies)	\$133.00
	001-1410-4020 (Village Clerk-Postage)	\$445.00
From:	001-1410-4040 (Village Clerk-Education Exp./Travel)	\$214.00
	001-1110-4010 (Village Justices-Office Supplies)	\$626.00
To:	001-1411-4020 (Records Management-Records Disposal)	\$157.00
From:	001-1411-4810 (Records Management-Film Storage)	\$18.00
	001-1620-4110 (Buildings-Service Contracts)	\$139.00
To:	001-1620-4231 (Buildings-Maint. HVAC)	\$2,872.00
From:	001-1620-4160 (Buildings-Building/Repairs)	\$2,400.00
	001-1620-4230 (Buildings-Building Maint.)	\$472.00
To:	001-1640-4161 (Central Garage-Small Equip. Repairs)	\$142.00
From:	001-1640-4260 (Central Garage-Maint. Supplies)	\$142.00
To:	001-3310-4231 (Traffic Control-Signs/Maint.)	\$25.00
From:	001-3310-4041 (Traffic Control-Mileage)	\$25.00
To:	001-3410-2020 (Fire Protection-Expendable Equip.)	\$548.00
From:	001-3410-2060 (Fire Protection-Computer Equip.)	\$548.00
To:	001-3410-4471 (Fire Protection-Building Repairs)	\$340.00
From:	001-3410-4470 (Fire Protection-Building Maint.)	\$340.00
To:	001-3410-2060 (Fire Protection-Computer Equip.)	\$69.00
	001-3410-4471 (Fire Protection-Building Repairs)	\$243.00
	001-3410-4160-3401 (Fire Protection-Engine 1 Maint.)	\$1,503.00
	001-3410-4470-3402 (Fire Protection-Engine 2 Maint.)	\$1,683.00
	001-3410-2020 (Fire Protection-Expendable Equip.)	\$750.00
	001-3410-2030 (Fire Protection-Radio Equip.)	\$61.00

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees
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	001-3410-4160-3471 (Fire Protection-ATV 7-1)	\$300.00	
	001-3410-2050 (Protection-Turnout Gear)	\$90.00	
From:	001-3410-2010 (Fire Protection-Major Equip.)	\$69.00	
	001-3410-4470 (Fire Protection-Building Maint.)	\$243.00	
	001-3410-4160 (Fire Protection-Truck Maint.)	\$3,734.00	
	001-3410-4440 (Fire Protection-Central Alarm)	\$61.00	
	001-3410-4040 (Fire Protection-Education/Travel)	\$592.00	
To:	001-3620-4020 (Safety Inspection-Postage)	\$165.00	
From:	001-3620-4110 (Safety Inspection-Service Contracts)	\$165.00	
To:	001-5110-4040 (Street Maint.-Education Exp./Travel)	\$40.00	
From:	001-5110-4010 (Street Maint.-Office Supplies)	\$40.00	
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$406.00	
From:	001-5110-1000 (Street Maint.-Personal Services)	\$406.00	
To:	001-7110-4360 (Parks-Park Supplies)	\$304.00	
	001-7110-4450 (Parks-Misc.)	\$403.00	
From:	001-7110-4070 (Parks-Utilities)	\$707.00	
To:	001-7110-2010 (Parks-Capital Improvements)	\$1,000.00	
From:	001-7110-2000 (Parks-Equip.)	\$1,000.00	
To:	001-7110-4660 (Parks-Tree Maint./Replacement)	\$1,000.00	
From:	001-7110-2020 (Parks-Equip.)	\$200.00	
	001-7110-4070 (Parks-Utilities)	\$500.00	001-
To:	001-7530-4070 (Village Meeting House-Utilities)	\$31.00	
From:	001-7530-4000 (Village Meetings House-Opening/Closing)	\$31.00	
To:	001-7530-4070 (Village Meeting House-Utilities)	\$328.00	
	001-7530-4230 (Village Meetings House-Maint.)	\$62.00	
From:	001-7530-4240 (Village Meeting House-Tune Piano)	\$13.00	
	001-7530-4440 (Village Meetings House-Fire Alarm)	\$100.00	
	001-7530-4451 (Village Meeting House-Meeting House Committee)	\$27.00	
	001-7530-4460 (Village Meetings House-Arts & Culture Committee)	\$250.00	
To:	001-7540-4450 (Williamsville Water Mill-Misc.)	\$950.00	
	001-7540-4160 (Williamsville Water Mill-Building Repairs)	\$167.00	
From:	001-7540-4070 (Williamsville Water Mill-Utilities)	\$1051.00	
	001-7530-4071 (Williamsville Water Mill-Sewer Charges)	\$16.00	
	001-7540-4110 (Williamsville Water Mill-Service Contracts)	\$50.00	
To:	001-8510-4450 (Community Beautification-Misc.)	\$65.00	
From:	001-7550-4400 (Celebrations-Holiday Decorations)	\$65.00	
To:	001-9950-9000 (Transfer to Capital)	\$16,719.00	

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

	001-1440-4160 (Engineering-Professional Fees)	\$5,000.00
From:	001-1910-4000 (Unallocated Insurance)	\$2,000.00
	001-8160-4330 (Refuse and Garbage Collection-Dump Fees)	\$5,000.00
	001-9040-8000 (Workers' Comp.)	\$3,000.00
	001-9060-8000 (Hospital& Medical)	\$1,719.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Water Fund* for the **2013-2014** fiscal year:

To:	006-8340-4160 (Water Transmission-Repairs/Lines)	\$3,169.00
	006-8320-4000 (Water Supply-Contractual Purchase of Water)	\$39,284.00
	006-8340-4010 (Water Transmission-Office Supplies)	\$124.00
	006-8340-4020 (Water Transmission-Postage)	\$20.00
	006-8340-4030 (Water Transmission-Printing Advertising)	\$189.00
	006-8340-1000 (Water Transmission-Personal Services)	\$9,478.00
	006-8340-1001 (Water Transmission-Personal Services/OT)	\$1,174.00
	006-9030-8000 (Water Transmission-Social Security)	\$1,699.00
From:	006-1980-4000 (Reduction of Deficit)	\$44,765.00
	006-8340-4165 (Water Transmission-Plants/Hydrants)	\$100.00
	006-8340-4260 (Water Transmission-Maint./ Supplies)	\$658.00
	006-8340-4600 (Water Transmission-Hydrant Overhauling)	\$500.00
	006-9010-8000 (State Retirement)	\$5,481.00
	006-9040-8000 (Workers' Comp.)	\$624.00
	006-9060-8000 (Hospital & Medical Insurance)	\$3,036.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the **2013-2014** fiscal year:

To:	007-8120-4110 (Sanitary Sewers-Service Contracts)	\$6.00
From:	007-8120-4070 (Sanitary Sewers-Utilities)	\$6.00

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2013-2014* fiscal year:

To:	009-7141-4102 (Glen Park-Landscaping)	\$420.00
From:	009-7141-4351 (Glen Park-Park Supplies)	\$150.00
	009-7141-4070 (Glen Park-Utilities)	\$270.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for Capital Projects transfer to cover 2013 Serial Bond expenses:

Increase:	001-0001-5031 (Inter-fund Transfer)	\$17,179.00
Increase:	001-1410-4120 (Village Clerk-Bond & Note Expense)	\$17,179.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for portion of prepaid Parks Grant received on 12/1/13 for stamped drawing for S. Long Park:

Increase:	001-0001-3090 (Appropriated Surplus)	\$2,996.00
Increase:	001-7110-4099 (Parks-Grant Expenditures)	\$2,996.00

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the use of the Youth & Rec assigned funds for the purchase of projector lens and AV equipment installed at the Meeting House:

Increase:	001-0001-0599 (Appropriated Surplus)	\$1,558.00
Increase:	001-7530-2000 (Village Meeting House-Equipment)	\$1,558.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the increase in Meeting House Rentals:

Increase:	001-0001-2410 (Rentals-Meeting House)	\$2,360.00
Increase:	001-7530-4230 (Village Meeting House-Maint.)	\$770.00
	001-7530-4990 (Village Meeting House-Repairs)	\$1,590.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for HAVA Funding received 5/26/14 for work at the Meeting House:

Increase:	001-0001-3090 (State Aid-Grants)	\$27,000.00
Increase:	001-7530-4990 (Village Meeting House-Repairs)	\$27,000.00

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for purchase of SCBA equipment approved for purchase through use of Capital Reserve Funds:

Increase:	001-0001-0599 (Appropriated Surplus)	\$3,920.00
Increase:	001-3410-2010 (Fire Protection-Major Equip.)	\$3,920.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *General Fund* for the *2014-2015* fiscal year:

To:	001-1411-4110 (Records Management-Service Contracts)	\$16.00
From:	001-1411-4010 (Records Management-Office Supplies)	\$16.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Mike Measer, Adam Oehmler, James Christopher and Jeff Donnelly of the Williamsville Fire Dept. are hereby authorized to attend the NYS Association of Fire Chiefs Show in Verona, NY on June 14, 2014, at a cost of \$25 plus gas to be paid by the Village of Williamsville.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees on Monday, July 28, 2014, at 7:30 p.m., in Village Hall, 5565 Main Street, Williamsville, for the purpose of hearing all those interested in commenting on the proposed re-zoning of all properties currently zoned C1, C2 and C3; and R3M properties fronting on Union Road., S. Cayuga Road, and on the east side of Evans, as well as five (5) parcels currently zoned R3 located on the east side of Evans Street.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Village of Williamsville experiences a quantity of traffic higher than any other Village along Route 5; and

WHEREAS, Main St. (Route 5) is extremely difficult to cross at all times of the

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby requests that the NYS Department of Transportation provide the necessary traffic/pedestrian count and then implement a HAWK beacon on Main Street in front of the Williamsville Library.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Village Board of Trustees wishes to plant trees on Wehrle Drive within the Village of Williamsville;

NOW, THEREFORE, BE IT RESOLVED, that the Board hereby requests and directs the Tree Board to provide a planting plan for that area.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

WHEREAS, the Village of Williamsville experiences a quantity of traffic higher than any other Village along Route 5; and

WHEREAS, Main St. (Route 5) is extremely difficult to cross at all times of the day;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby requests that the NYS Department of Transportation lower the speed limit within the Village from 35 MPH to 30 MPH; and

BE IT FURTHER RESOLVED, that the Board also requests that a School Zone be created at Sts. Peter & Paul School with a speed limit of 20 MPH.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Trustees of the Village of Williamsville express their support for the preparation and submittal of the grant application to the NYS DOT Transportation Alternatives grant program for the Spring Street Pedestrian Improvements Project; and

WHEREAS, these improvements will enhance pedestrian accessibility and safety, and will therefore encourage walking and biking as alternatives to motorized transportation; and

WHEREAS, it will also improve access between Village resources and amenities, including the Main Street business district, the historic Williamsville Mill and Glen Park and Glen Falls; and

WHEREAS, this project will not only enhance pedestrian safety, but will also remove barriers to walking throughout the Village for people of all abilities;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville commits to providing the 20% non-federal matching share of the project cost, and will provide a combination of cash and in-kind services over and above

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

the grant amount of the project cost in order to streamline the project and to ensure its completion in a timely manner.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2014** summer season:

<u>Name</u>	<u>Address</u>	<u>Rate/ per hour</u>
Colosimo, Karen	150 Arielle Ct., Williamsville	\$8.75
Cutrona, Francesca	63 Rinewalt St., Williamsville	\$8.75
Grimes, Amy	20 Oakcliff Ct., E. Amherst	\$8.75
Lucey, Jenessa	14 Sandhurst, Williamsville	\$8.75
Harty, Karen	210 Ranch Trail, Williamsville	\$8.50
Orlowski, Kellie	20 Chateau Terr., Amherst	\$8.50
Powers, Damian	38 Monroe Dr., Williamsville	\$8.50
Principe, Mary E.	159 White Cedar Dr., E. Amherst	\$8.50
Putzig, Megan	102 Hanover St., Lancaster	\$8.50
Sendker, Megan	26 Arend Ave., Williamsville	\$8.50
Staebell, Gregory	126 Village Green, Williamsville	\$8.50
Zgoda, Natalie	52 Ranch Trail, Williamsville	\$8.50

Unanimously carried.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Tree Board – Wehrle Drive tree planting plan; CNU tour of regional villages – buffer / safety lane; Moving forward with restrooms at S. Long Park; Public hearing regarding eliminating parking on east side of Hirschfield Drive being held at next meeting;

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Trustee DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following **Workplace Violence Prevention Statement** is hereby approved:

**VILLAGE OF WILLIAMSVILLE
Workplace Violence Prevention Statement
Policy & Incident Reporting**

The Village of Williamsville is committed to the safety and security of our employees. Workplace violence presents a serious occupational safety hazard to our agency, staff, and clients. Threats, threatening behavior, or acts of violence against employees, visitors, guests, or other individuals by anyone on Village of Williamsville property will be thoroughly investigated and appropriate action will be taken, including summoning criminal justice authorities when warranted. All employees are responsible for helping to create an environment of mutual respect for each other as well as clients, following all policies, procedures and program requirements, and for assisting in maintaining a safe and secure work environment.

This policy is designed to meet the requirements of NYS Labor Law 27b and highlights some of the elements that are found within our Workplace Violence Prevention Program. The process involved in complying with this law included a workplace evaluation that was designed to identify the workplace violence hazards our employees could be exposed to. Other tools that were utilized during this process included participation from management and employees who will have an ongoing role of participation in the evaluation process, recommending methods to reduce or eliminate the hazards identified during the process and investigating workplace violence incidents or allegations. All employees will participate in the annual Workplace Violence Prevention Training Program.

The goal of this policy is to promote the safety and well-being of all people in our workplace. All incidents of violence or threatening behavior will be responded to immediately upon notification. The Village of Williamsville has identified response personnel that include a member of management and an employee representative. If appropriate, the Village of Williamsville will provide counseling services or referrals for employees.

All personnel are responsible for notifying the contact person designated below of any violent incidents, threatening behavior, including threats they have witnessed, received, or have been told that another person has witnessed or received.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

An employee has the right to file a complaint with the NYS Dept. of Labor PESH Office if the employer does not address the employee's written complaint/concern within a reasonable period of time.

Designated Contact Person:

Name: Lynda Juul
Title: Administrator
Phone: 716-632-4120
Location: Village Hall

Unanimously carried.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Village wading pools open June 20th – Hours are daily, 11:00am to 7 p.m.; Movies in the Park start July 18th at dusk; Connection between Mill property and Glen Park.

ON MOTION by Trustee Duquin, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, three Fire Department Chiefs' vehicles were declared surplus on April 28, 2014 and were authorized to be sold via sealed bid; and

WHEREAS, only one bid was received for vehicle 9-1;

NOW, THEREFORE, BE IT RESOLVED, that vehicles 9 and 9-2 are hereby authorized to be sold via auction through West Herr Automotive Group for a minimum amount of \$19,000.00 each without emergency equipment, and the funds received are authorized to be turned over to Hutchinson Hose Company to be used solely toward the purchase of new Chiefs' vehicles; and

BE IT FURTHER RESOLVED, that if an acceptable bid is not received at auction, to be traded in when the new Chiefs' vehicles are purchased.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Trustee Duquin, seconded by Trustee DeLano, the following resolution was adopted:

WHEREAS, Rescue 7, a 2002 Ford F350 Crew Cab was declared surplus on April 28, 2014 and was authorized to be sold via sealed bid; and

WHEREAS, no bids were received;

NOW, THEREFORE, BE IT RESOLVED, that Rescue 7 is hereby authorized to be sold via auction through West Herr Automotive Group for \$19,000.00.

Unanimously carried.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Environmental Reduce/re-use/recycle; Zoning Board of Appeals meeting next week; June 11-14 play at the Meeting House; CNU Walk the Village.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the Village of Williamsville hereby establishes the following as standard work days for elected and appointed officials and will report the following days worked to the New York State and Local Employees' Retirement System based on the record of activities maintained and submitted by these officials to the clerk of this body:

Title	Name	Reg. Number	Standard Work Day (Hrs/day)	Term Begins/Ends	Participates in Employer's Time Keeping System (Y/N)	Days/Month (Based on Record of Activities)
Acting Village Justice	Walter Pacer	xxxxxxx	6	9/9/13 – 7/7/14	N	0.57

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

Report – Trustee Yates

Trustee Piazza reported on the following topic(s): CNU Conference.

ON MOTION by Trustee Yates, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Brian Kulpa, as Mayor of the Village of Williamsville, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$500,000, and enter into and execute a project agreement with the State for such financial assistance to the Village of Williamsville for the Williamsville Meeting House Restoration Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property; and

BE IT FURTHER RESOLVED, that under the State Environmental Quality Review Act, this work has been found to be a Type II action as: (1) maintenance or repair involving no substantial changes in an existing structure or facility; and (2) replacement, rehabilitation or reconstruction of a structure or facility, in kind, on the same site.

Unanimously carried.

Report -Community Development Director Specht

Community Development Director Specht reported on the following: Volunteer coordinator suggestion of Welcome Center will be activated this Saturday in front of Village Hall; Village website should be active soon, hopefully by June 23rd Village board meeting.

ON MOTION by Mayor Kulpa, seconded by Trustee yates, it was moved to leave the regular agenda at 8:35 p.m. to open the Executive Session to discuss a personnel matter.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 9, 2014 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session at 8:54 p.m. and return to the regular agenda.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adjourn the regular meeting at 8:54 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer