

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
April 22, 2019 at 7:00pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)** Fire Chief Michael A. Measer

- III. **Approval of Minutes** Regular Meeting – 4/8/19

- IV. **Public Hearing(s)**

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. Mayor DeLano - Report and Resolution(s)**
 - 1. Approve transfers in the 2018-2019 General Fund Budget
 - 2. Approve transfer in the 2018-2019 Sewer Fund Budget
 - 3. Approve amendment in the 2018-2019 General Fund Budget
 - 4. Approve payroll and transfers from 4/3/19 to 4/16/19
 - 5. Adopt 2019-2020 Village Budget
 - 6. Appoint Election Inspectors for 2019 Village Election
 - 7. Approve light duty
 - 8. Designate date for Arbor Day celebration in the Village
 - 9. Authorize the Administrator to publish legal notice of a public hearing to be held on May 28, 2019 to amend Village Code Chapter 8-6 (Animals) regarding the feeding of wildlife and community cats

 - B. Trustee Yates – Report and Resolution(s)**

 - C. Trustee Etu – Report and Resolution(s)**
 - 1. Designate date for Earth Day celebration in the Village

 - D. Trustee Rogers – Report and Resolution(s)**
 - 1. Adopt **Local Law 3 of 2019** which amends Chapter 84 (Signs)
 - 2. Approve location of future dog park
 - 3. Appoint new member to Glen Park Joint Board

 - E. Deputy Mayor Piazza and Resolution(s)**

- VII. **Staff Reports**

- VIII. **Executive Session**

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/2/18
Next regularly scheduled Village Board meeting is May 13, 2019

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. – Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3RD Tues. – Glen Park Art Festival Committee at 7:30pm
- 4th Tues. – Glen Park Art Festival Committee at 7:30pm
- 2nd Wed. - Tree Board at 6:30pm
- 2nd Wed. – Parks Committee at 7:15pm
- 3rd Wed. – Zoning Board at 7:30pm
- 1st Thur. – Traffic & Safety Committee at 7:00pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm
- 4th Thur. – Sign Code Committee at 6:30pm
- 4th Fri. – Open Government Committee at 4pm every other month

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

April 2019

- 23 Historic Preservation Comm. meeting at 7pm
- 23 Youth & Rec meeting at 7pm
- 26 Open Gov't Comm. meeting at 4pm

May 2019

- 2 Traffic & Safety Comm. meeting at 7pm
- 6 Planning Board meeting at 7:30pm
- 7 Glen Park Joint board meeting at 7pm at TOA
- 8 Tree Board meeting at 6:30pm
- 8 Parks Comm. meeting at 7:15pm
- 13 Work Session 6:00/Village Board meeting at 7:30pm
- 14 Beautification Comm./Garden Walk meeting at 6:30pm
- 15 Zoning Board of Appeals at 7:00pm
- 15 Glen Park Art Festival Comm. meeting at 7:30pm
- 21 NO Meeting House committee meeting in May
- 27 Village Office Closed – Memorial Day Observed
- 28 Work Session 6:00/Village Board meeting at 7:30pm

Give back to your Village community...Volunteer!
Team Beautification needs YOU!
Come dig in the Village dirt –
We beautify our Village's municipal gardens.



Village Board Liaisons (Updated 3/13/18)

- MAYOR DELANO:** DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Tree Board
- TRUSTEE PIAZZA:** Amherst Utility Cooperative, Zoning Board of Appeals, Inter-governmental Agency; Glen Park Art Festival Committee
- TRUSTEE ROGERS:** Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board, Sign Code Committee
- TRUSTEE YATES:** Arts & Culture Committee, Williamsville Business Association, Youth & Recreation Committee
- TRUSTEE ETU:** Parks Committee, Traffic & Safety Committee, Environmental Advisory Council, Historic Preservation Commission



Other Events in the Village this summer...
Mark your calendars!



- Farmers Market - Opens May 18
- VFW Memorial Day Parade – May 27
- Old Home Days – July 16 – 19
- Garden Walk Williamsville – July 20
- Glen Park Art Festival – July 27 & 28

Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



DELANO #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2018-2019** fiscal year:

To:	001-1010-4010 (Village Justices – Office Supplies)	\$149.00
From:	001-1110-4040 (Village Justices – Education Expense/Travel)	\$149.00
To:	001-1410-4600 (Village Clerk – Computer Support)	\$187.00
	001-1410-4630 (Village Clerk – Grant Writer)	\$45.00
From:	001-1410-4055 (Village Clerk – Tax Collection/Lock Box)	\$232.00
To:	001-1620-4230 (Buildings – Building Maint.)	\$788.00
	001-1620-4240 (Buildings – Paint/Carpet/Etc.)	\$193.00
From:	000-1620-4160 (Buildings – Building Repairs)	\$788.00
	001-1620-4260 (Buildings – Maint. Supplies)	\$193.00
To:	001-1640-4161 (Central Garage – Small Equipment Repairs)	\$424.00
	001-1640-4260 (Central Garage – Maintenance Supplies)	\$138.00
From:	001-1640-4440 (Central Garage – Parts)	\$562.00
To:	001-3410-4160-3401 (Fire Protection – Truck Expense/Engine 1)	\$157.00
	001-3410-4160-3402 (Fire Protection – Truck Expense/Engine 2)	\$157.00
	001-3410-4160-3404 (Fire Protection – Truck Expense/Rescue 4)	\$386.00
	001-3410-4160-3409 (Fire Protection – Truck Expense/Chief’s Vehicle)	\$60.00
	001-3410-4160 (Fire Protection – Truck Expense)	\$2,600.00
	001-3410-2050 (Fire Protection – Turnout Gear)	\$4,010.00
	001-3410-2020 (Fire Protection – Expendable Equipment)	\$545.00
	001-3410-4010 (Fire Protection – Office Supplies)	\$173.00
From:	001-3410-4161 (Fire Protection – Small Engine Repair)	\$2,600.00
	001-3410-4160 (Fire Protection – Truck Equipment Expense)	\$760.00
	001-3410-4040 (Fire Protection – Education Expense/Travel)	\$3,200.00
	001-3410-2030 (Fire Protection – Radio Equipment)	\$810.00
	001-3410-2030 (Fire Protection – Radio Equipment)	\$545.00
	001-3410-2070 (Fire Protection – Office Equipment)	\$173.00
To:	001-3620-4450 (Safety Inspection – Misc.)	\$207.00
From:	001-3620-1000 (Safety Inspection – Personal Services)	\$207.00
To:	001-5110-4161-0903 (Street Maintenance – Repairs/2015 Dump Truck)	\$267.00
	001-5110-4161-0912 (Street Maintenance – Repairs/2012 CAT 924K HI-Lift)	\$81.00
	001-5110-4161-0914 (Street Maintenance – Repairs/2001 Trackless Sidewalk Plow)	\$512.00
	001-5110-4000 (Street Maintenance – Seasonal Help)	\$213.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equipment)	\$860.00
	001-5110-1000 (Street Maintenance – Personal Services)	\$213.00
To:	001-7530-4070 (Village Meeting House – Utilities)	\$51.00
	001-7530-4230 (Village Meeting House – Maintenance)	\$132.00
From:	001-7530-4990 (Village Meeting House – Repairs)	\$183.00

To:	001-8161-4990 (Recycling – Recycling Contract)	\$1,369.00
From:	001-8160-4330 (Recycling & Garbage Contract – Dump Fees)	\$1,369.00
To:	001-8510-4450 (Community Beautification – Misc.)	\$15.00
From:	001-8510-4340 (Community Beautification – Plants)	\$15.00

DELANO #2

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2018-2019* fiscal year:

To:	007-8120-1001 (Sanitary Sewers – Professional Services/OT)	\$215.00
From:	007-8120-1000 (Sanitary Sewers – Personal Services)	\$215.00

DELANO #3

RESOLVED, that the following *budget amendment* is hereby made in the *Glen Park Fund* for the *2018-2019* fiscal year to account for sale from Glen Park engraved pavers to residents to cover cost of engraving services from Wagner Monuments (revenue earned is over budgeted amount):

Increase:	009-0009-2773 (Revenue – Memorials/Pavers/Benches/Trees)	\$391.00
Increase:	009-7141-4490 (Glen Park Appropriations – Memorials/Pavers/Benches/Trees)	\$391.00

DELANO #4

RESOLVED, that payroll and vouchers in the amount of **\$115,536.13** covering the period from 4/3/19 – 4/16/19 are hereby approved as follows:

Payroll covering 4/1/19 – 4/14/19: \$39,396.74

Vouchers covering 4/3/19 – 4/16/19:

General Fund	\$43,461.98
Water Fund	\$0.00
Sewer Fund	\$12,291.53
Glen Park Fund	\$233.71
Trust & Agency Fund	\$13,752.17
Debt Service	\$0.00
Community Development	\$0.00

DELANO #7

RESOLVED, that light duty for David Klein is hereby approved for the period 4/08/16 through 5/08/19.

DELANO #8

WHEREAS, the Village of Williamsville Tree Board's mission is to advise and support matters that impact the beauty, biological integrity and environmental quality of the community through its stewardship of the Village urban forest; and

WHEREAS, *Arbor Day* is celebrated during this time; and

WHEREAS, we recognize that in order to provide a high quality of life in Williamsville, each one of us must be good stewards of our air, water, land, flora and fauna; and

WHEREAS, we recognize that actions to protect and preserve trees through education, partnership and positive action should be encouraged;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby proclaims that *Arbor Day* shall be celebrated in the Village of Williamsville on Saturday, June 1, 2019, including celebration activities and recognition.

DELANO #9

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at Village Hall, 5565 Main St., Williamsville, New York, on May 28, 2019 at 7:30 p.m., for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 8-6 (Animals) of the Village Code regarding the feeding of wildlife and community cats.

ETU #1

WHEREAS, the Village of Williamsville Environmental Advisory Commission's mission is to advise and support matters that impact the beauty, biological integrity and environmental quality of the community; and

WHEREAS, we recognize that in order to provide a high quality of life in Williamsville, each one of us must be good stewards of our air, water, land, flora and fauna; and

WHEREAS, we recognize that actions to protect and preserve the environment through education, partnership and positive action should be encouraged; and

WHEREAS, the Village of Williamsville wishes to recognize the 48th anniversary of *Earth Day*;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby proclaims *Earth Day* to be celebrated in the Village of Williamsville on Saturday, June 1, 2019, with a variety of educational, earth-focused activities for the community.

ROGERS #1

WHEREAS, the Village Board has proposed to update its regulation of signs within the Village by replacing the current Chapter 84 of the Village Code with a new Chapter 84; and

WHEREAS, the Village Board has reviewed the proposed new regulations as incorporated into proposed new Chapter 84 of the Village Code, considered the potential for such regulations to result in any significant adverse environmental impacts as required by the State Environmental Quality Review Act (“SEQRA”) and concluded that no such adverse impacts are expected to occur, for the reasons set forth in Part 3 of the Environmental Assessment Form completed on April 22, 2019, incorporated by reference herein; and

WHEREAS, the Village Board conducted a series of public hearings on the proposed new Chapter 84 (Signs), at which all interested persons were given an opportunity to be heard, beginning on August 27, 2018, and continuing at every regular Village Board meeting until March 25, 2019, when the Village Board voted to close the public hearing;

NOW, THEREFORE, BE IT RESOLVED, that a Negative Declaration with respect to the adoption of Local Law No. 3 of 2019 is hereby adopted pursuant to 6 NYCRR 617.7; and

BE IT FURTHER RESOLVED, that the proposed amendment to Chapter 84 of the Village Code, Signs, is hereby adopted as **Local Law 3 of 2019**.

ROGERS #2

RESOLVED, the Village Board and the Parks Committee hereby dedicate approximately 38,000 square feet at the triangular wooded area on the Lehigh Memory Trail, located approximately 850’ South East on Lehigh Memorial Trail from the intersection of Lehigh Memorial Trail with South Long Road; and approximately 1,900’ North West on Lehigh Memorial Trail from the intersection of Lehigh Memorial Trail and S. Cayuga Road

approximately centered at latitude and longitude, 42 degrees 57'24" N and 78 degrees 44'47" W,
as the future site for an off-leash dog area (aka dog park.)

ROGERS #3

RESOLVED, that *Spencer McIntyre of 312 Evans St., Williamsville*, is hereby appointed to
the *Glen Park Joint Board* as a Village appointee through *June 30, 2020*, effective immediately.