

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
May 28, 2019 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)**

- III. **Approval of Minutes** Regular Meeting – 5/13/19

- IV. **Public Hearing(s)** To amend Village Code Chapter 8-6 (Animals) regarding the feeding of wildlife and community cats

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. Mayor DeLano - Report and Resolution(s)**
 - 1. Approve transfers in the 2018-2019 General Fund Budget
 - 2. Approve amendment in the 2018-2019 General Fund Budget
 - 3. Approve amendment in the 2018-2019 Glen Park Fund Budget
 - 4. Approve payroll and transfers from 5/8/19 to 5/21/19
 - 5. Appoint Deputy Clerk
 - 6. Appoint Clerk Part-Time
 - 7. Appoint Secretary to the Mayor

 - B. Trustee Rogers – Report and Resolution(s)**
 - 1. Appoint Arts & Culture Committee member/chairman
 - 2. Authorize Administrator to publish legal notice of a public hearing to amend Chapter 112 (Zoning) regarding chickens.

 - C. Deputy Mayor Piazza and Resolution(s)**
 - 1. Approve policy for no issuance of vendor permits during 2019 Glen Park Art Festival

 - D. Trustee Yates – Report and Resolution(s)**
 - 1. Authorize Administrator to sign EFC grant

 - E. Trustee Etu – Report and Resolution(s)**
 - 1. Adopt New York State Climate Smart Communities pledge
 - 2. Appoint DPW Crew Chief as Village of Williamsville Climate Smart Coordinator
 - 3. Authorize Administrator to publish legal notice of a public hearing re an amendment to Chapter 112 (Zoning) of the Village Code which would revise the zoning district classifications of several Village properties.

- VII. **Staff Reports**

- VIII. **Executive Session**

- IX. **Adjournment**

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. – Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3RD Tues. – Glen Park Art Festival Committee at 7:30pm
- 4th Tues. – Glen Park Art Festival Committee at 7:30pm
- 2nd Wed. - Tree Board at 6:30pm
- 2nd Wed. – Parks Committee at 7:15pm
- 3rd Wed. – Zoning Board at 7:30pm
- 1st Thur. – Traffic & Safety Committee at 7:00pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm
- 4th Thur. – Sign Code Committee at 6:30pm
- 4th Fri. – Open Government Committee at 4pm every other month

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

June 2019

- 1 Homecoming on Main event, 9am – 8pm
- 3 Planning Board meeting at 7:30pm
- 4 Glen Park Joint Board meeting at 7pm at TOA
- 6 Traffic & Safety Comm. meeting at 7pm
- 10 Work Session at 6:00/Village Board meeting at 7:30pm**
- 11 Beautification/Garden Walk Comm. meeting at 6:30pm
- 12 Tree Board at 6:30pm
- 12 Parks Comm. meeting at 7:15pm
- 14 Garrison Wading Pool opens for season
- 17 Environmental Comm. meeting at 7pm
- 18 NO meeting House Comm. meeting in June
- 18 Village Election Day, Noon-9pm at Village Hall**
- 19 Zoning Board of Appeals meeting at 7pm
- 19 Glen Park Art Festival Comm. meeting at 7:30pm
- 24 Work Session at 6:00/Village Board meeting at 7:30pm**
- 25 Historic Preservation Comm. meeting at 7pm
- 25 Youth & Rec Comm. meeting at 7pm



Village Board Liaisons (Updated 3/13/18)

MAYOR DELANO: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Tree Board
TRUSTEE PIAZZA: Amherst Utility Cooperative, Zoning Board of Appeals, Inter-governmental Agency; Glen Park Art Festival Committee
TRUSTEE ROGERS: Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board
TRUSTEE YATES: Arts & Culture Committee, Williamsville Business Association, Youth & Recreation Committee
TRUSTEE ETU: Parks Committee, Traffic & Safety Committee, Environmental Advisory Council, Historic Preservation Commission



Other Events in the Village this summer...
Mark your calendars!



Farmers Market – Open thru October 26
Old Home Days – July 16 – 19
Garden Walk Williamsville – July 20
Glen Park Art Festival – July 27 & 28

Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



DELANO #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2018-2019** fiscal year:

To:	001-1110-4010 (Village Justices – Office Supplies)	\$86.00
	001-1110-4450 (Village Justices – Misc.)	\$87.00
From:	001-1110-4020 (Village Justices – Postage)	\$173.00
To:	001-1410-4040 (Village Clerk – Education Exp./Travel)	\$26.00
	001-1410-4060 (Village Clerk – telephone)	\$92.00
	001-1410-4111 (Village Clerk – Internet Access – Website)	\$285.00
	001-1420-4450 (Village Clerk – Misc.)	\$243.00
	001-1410-4600 (Village Clerk – computer Support)	\$150.00
From:	001-1410-4061 (Village Clerk – Cellular Phone)	\$613.00
	001-1410-4060 (Village Clerk – Lease Copy Machine)	\$183.00
To:	001-1620-4070 (Buildings – Utilities)	\$2,575.00
	001-1620-4110 (Buildings – Service Contracts)	\$82.00
	001-1620-4240 (Buildings – Paint/Carpet/Etc.)	\$90.00
From:	001-1620-4231 (Buildings – Maint./HVAC)	\$2,747.00
To:	001-1950-4000 (Tax & Assessment on Property – Taxes on village Property)	\$64.00
From:	001-1991-4000 (Prov. For Longevity/Salary Inc. – Prov. For Longevity & Sal. Inc.)	\$64.00
To:	001-3620-4450 (Safety Inspection – Misc.)	\$2,581.00
	001-3620-4630 (Safety Inspection – Uniform Expense)	\$358.00
From:	001-3620-1000 (Safety Inspection – Personal Services)	\$2,581.00
	001-3620-4110 (Safety Inspection – Service Contracts)	\$358.00
To:	001-3410-4280 (Fire Protection – EMS Supplies)	\$20.00
	001-3410-4111 (Fire Protection – Internet Access)	\$400.00
	001-3410-2010 (Fire Protection – Major Equipment)	\$31.00
	001-3410-4010 (Fire Protection – Office Supplies)	\$30.00
	001-3410-4010 (Fire Protection – Office Supplies)	\$60.00
	001-3410-4160-3404 (Fire Protection – Truck Expense & Rescue 4)	\$952.00
From:	001-3410-2050 (Fire Protection – Turnout Gear)	\$481.00
	001-3410-4460 (Fire Protection – Fire Prevention)	\$60.00
	001-3410-4160 (Fire Protection – Truck Expense)	\$952.00
To:	001-3410-2020 (Fire Protection – Expendable Equipment)	\$1.00
From:	001-3410-2070 – (Office Equipment)	\$1.00
To:	001-5010-2010 (Street Administration –Computer Software)	\$305.00
	001-5010-4450 (Street Administration – Misc.)	\$150.00
From:	001-5010-4040 (Street Administration – Education Exp./Travel)	\$305.00
	001-5010-4010 (Street Administration – Office Supplies)	\$150.00
To:	001-5110-4161-0903 (Street Maint. – Repairs/2015 Dump Truck)	\$20.00
	001-5110-4161-0917 (Street Maint. – Repairs)	\$15.00

	001-5110-4161-0918 (Street Maint. – Repairs/2010 Ford F350XL PU (green))	\$26.00
	001-5110-4161-0922 (Street Maint. – Repairs/2019 4x8 Trailer (DPW))	\$1.00
	001-5110-4161-0925 (Street Maint. – 2013 Mini Excavator)	\$226.00
	001-5110-4260 (Street Maint. – Maint. Supplies)	\$267.00
	001-5110-4610 (Street Maint. – Physical/Eye Exam/Safety Glasses)	\$44.00
From:	001-5110-4161 (Street Maint. – Repairs/Equipment)	\$288.00
	001-5110-4605 (Street Maint. – Safety Clothing/Accessories)	\$311.00
To:	001-5110-4161-0901 (Street Maint. – Repairs/2012 Chevy Tahoe)	\$22.00
	001-5110-4161-0904 (Street Maint. – Repairs/2005 Freightliner)	\$110.00
	001-5110-4161-0905 (Street Maint. – Repairs/2007 Int’l Sander/Plow/Dump)	\$54.00
	001-5110-4161-0907 (Street Maint. – Repairs/1992 Autocar Dump)	\$21.00
	001-5110-4161-0909 (Street Maint. – Repairs/2013 Ford F-150 PU)	\$250.00
	001-5110-4161-0913 (Street Maint. – Repairs/1993 GMC CJ-1600 Sewer Jet)	\$20.00
	001-5110-4161-0915 (Street Maint. – Repairs/2013 RAVO Sweeper)	\$263.00
	001-5110-4161-0919 (Street Maint. – Repairs/2007 Chevy 4x4 w/plow)	\$168.00
From:	001-5110-4161 (Street Maint. – Repairs/Repairs Equipment)	\$908.00
To:	001-5110-4161-0922 (Street Maintenance/Repairs 2019-4x8 trailer DPW)	\$171.00
	001-5110-4161-0925 (Street Maintenance/Repairs-Repairs 2013 Mini Excavators)	\$21.00
	001-5110-4000 (Street Maintenance/Seasonal Help)	\$2,598.00
From:	001-5110-4161 (Street Maintenance/Repairs-Equipment)	\$192.00
	001-5110-1000 (Street Maintenance/Personal Services)	2,598.00
To:	001-8160-4140 (Refuse & Garbage Collect/Tote Expense)	\$30.00
From:	001-8160-4330 (Refuse & Garbage Collect/Dump Fees)	\$30.00
To:	001-8161-4990 (Recycling/Recycling Contract)	\$2,498.00
From:	001-8160-4330 (Refuse & Garbage Collect/Dump Fees)	\$2,498.00
To:	001-8162-4161 (Leaf Pick Up/Repairs)	\$324.00
	001-8162-4260 (Leaf Pick Up/Maintenance Supplies)	\$6.00
From:	001-8162-4700 (Leaf Pick Up/Leaf Composting)	\$330.00
To:	001-3310-1000 (Traffic Control/Personal Services)	\$117.00
	001-7550-1000 (Celebrations/Personal Services)	\$836.00
	001-8140-1000 (Storm Sewers/Personal Services)	\$41.00
From:	001-3410-1000 (Fire Protection/Personal Services)	\$117.00
	001-7110-1000 (Parks/Personal Services)	\$836.00
	001-8162-1000 (Leaf Pickup/Personal Services)	\$41.00
To:	001-1620-1001 (Building/Personal Services-Overtime)	\$209.00
	001-5142-1001 (Snow Removal/Personal Services-Overtime)	\$3,242.00
From:	001-1640-1001 (Central Garage/Personal Services Overtime)	\$209.00
	001-5110-1001 (Street Maintenance/Personal Services-Overtime)	\$1,245.00
	001-7110-1001 (Parks/Personal Services-Overtime)	\$1,962.00
	001-7550-1001 (Celebrations/Personal Services-Overtime)	\$35.00

DELANO #2

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2018-2019** fiscal year, to account for the use of 2018 Art Festival (revenue to cover over budget expense)

Increase: 001-0001-2089 (Other Cultural & Recreation Income)	\$1,036.00
Increase: 001-7550-4540 (Celebrations/Glen Park Art Festival)	\$1,036.00

DELANO #3

RESOLVED, that the following *budget amendment* is hereby made in the *Glen Park Fund* for the **2018-2019** fiscal year to account for sale of Glen Park engraved pavers to residents to cover cost of engraving services from Wagner Monuments (revenue earned is over budgeted amount).

Increase: 009-0009-2773 (Memorials – Pavers/Benches/Trees)	\$205.00
Increase: 009-7141-4490 (Glen Park Appropriations – Memorials/Pavers/Trees/Benches)	\$205.00

DELANO #4

RESOLVED, that payroll and vouchers in the amount of **\$79,835.70** covering the period from 5/8/19 – 5/21/19 are hereby approved as follows:

Payroll covering 4/29/19 – 5/12/19: \$35,421.44

Vouchers covering 5/8/19 – 5/21/19:

General Fund	\$33,388.25
Water Fund	\$0.00
Sewer Fund	\$43.85
Glen Park Fund	\$83.23
Trust & Agency Fund	\$10,648.93
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$250.00</u>
	\$44,414.26

GRAND TOTAL: **\$79,835.70**

DELANO #5

RESOLVED, that *Colleen K. Poules* is hereby appointed *Deputy Clerk* at a rate of \$21.15/hour, effective June 3, 2019.

DELANO #6

RESOLVED, that *Deborah A. Habes* is hereby appointed *Clerk/Part-Time* at a rate of \$21.15/hour, effective June 3, 2019.

DELANO #7

RESOLVED, that *Kathryn Rappleye* of *105 Sweetwood Dr., N., Amherst, New York*, is hereby appointed to the position of *Secretary to the Mayor*, at a rate of \$16.48 per hour, effective June 10, 2019

ROGERS #1

RESOLVED, that *Michelle Richter* of *321 Evans St., Williamsville, New York*, is hereby appointed as a member of the *Arts & Culture Committee*, until the end of the *2018-2019* official Village year; and

BE IT FURTHER RESOLVED, that *Michelle Richter* is also hereby appointed as *Chairman* of the *Arts & Culture Committee*, until the end of the *2018-2019* official Village year.

ROGERS #2

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held at Village Hall, 5565 Main St., Williamsville, New York, on Monday, June 25, 2019 at 7:30 p.m., for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 112 (Zoning) of the Village Code regarding chickens in the Village.

PIAZZA #1

RESOLVED, that there shall be no vendor permits issued for anywhere in the Village of Williamsville during the days of the 2019 Glen Park Art Festival (July 27 and July 28).

YATES #1

RESOLVED, that Village Administrator Judith A. Kindron is hereby named as an authorized representative for the following Environmental Facilities Corporation Green Innovation Grant Programs:

EFC GIGP #1038 — E. Spring Street Green Infrastructure
Project EFC GIGP #1146 — S. Long Street Green
Infrastructure Project

ETU #1

WHEREAS, the Village of Williamsville, (hereinafter “local government”), believes that climate change poses a real and increasing threat to our local and global environments and is primarily due to the burning of fossil fuels; and

WHEREAS, the effects of climate change will endanger our infrastructure, economy and livelihoods; harm our farms, orchards, and ecological communities, including native fish and wildlife populations; spread invasive species and exotic diseases; reduce drinking water supplies and recreational opportunities; and pose health threats to our citizens; and

WHEREAS, we believe that our response to climate change provides us with an unprecedented opportunity to save money, and to build livable, energy-independent and secure communities, vibrant innovation economies, healthy and safe schools, and resilient infrastructures; and

WHEREAS, we believe the scale of greenhouse gas (GHG) emissions reductions required for climate stabilization will require sustained and substantial efforts; and

WHEREAS, we believe that even if emissions were dramatically reduced today, communities would still be required to adapt to the effects of climate change for decades to come,

NOW, THEREFORE, BE IT RESOLVED, that Village of Williamsville, in order to reduce greenhouse gas emissions and adapt to a changing climate, *adopts the New York State Climate Smart Communities pledge, which comprises the following ten elements:*

- 1) Build a climate-smart community.
- 2) Inventory emissions, set goals, and plan for climate action.
- 3) Decrease energy use.
- 4) Shift to clean, renewable energy.
- 5) Use climate-smart materials management.

- 6) Implement climate-smart land use.
- 7) Enhance community resilience to climate change.
- 8) Support a green innovation economy.
- 9) Inform and inspire the public.
- 10) Engage in an evolving process of climate action.

ETU #2

RESOLVED, that the DPW Crew Chief Ben Vilonen is hereby appointed as the Village of Williamsville Climate Smart Coordinator.

ETU #3

RESOLVED, that the Administrator is authorized to publish legal notice of a public hearing that will be held on Monday, June 24, 2019 at 7:30 p.m., at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, to hear all persons interested in commenting on a proposed amendment to Chapter 112 (Zoning) of the Village Code, which would revise the zoning district map to move S. Long Park, Lehigh Trail, 96 S. Long St., 100 S. Long St., 15 Garden Parkway, the newly created Side Yard (land swap parcel), and 76 S. Long St., out of their respective high density districts and downgrade them to R-3 (Single Family or Two-family Residence District) to match the surrounding neighborhood.