

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
January 27, 2020 at 7:30pm**

- I. **Call to Order**                    Pledge of Allegiance  
   Roll Call
  
- II. **Proclamation(s)**
  
- III. **Approval of Minutes**    Regular Meeting January 13, 2020
  
- IV. **Public Hearing(s)**
  
- V. **Suspension of Rules for Public Participation**
  
- VI. **Village Board**
  - A. **Mayor Rogers - Report and Resolution(s)**
    - 1.) Approve transfers in the 2019-2020 General Fund Budget
    - 2.) Approve payroll and transfers from 1/08/2020 to 1/21/2020
    - 3.) Approval of the 5/31/2019 financials
    - 4.) Approve 2019 Firefighters Length of Service records
    - 5.) Approve amended Outdoor Seating fees
  
  - B. **Deputy Mayor Piazza - Report and Resolution(s)**
    - 1.) Authorize Mayor to sign Local Emergency Management Mutual Aid Assistance MOU
  
  - C. **Trustee Yates – Report and Resolution(s)**
  
  - D. **Trustee Etu – Report and Resolution(s)**
    - 1.) Designate office to be filled and terms for 2020 Village Election
    - 2.) Designate date, hours for voting, voting district and polling location for 2020 Village Election
  
  - E. **Trustee Murphy – Report and Resolution(s)**
  
- VII. **Staff Reports**
  
- VIII. **Executive Session**
  
- IX. **Adjournment**

*This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/1/19*

## Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1<sup>st</sup> Mon. – Planning Board meeting at 7:30pm
- 2<sup>nd</sup> Mon. – Village Board Work Session at 6:00pm
- 3<sup>rd</sup> Mon. – Environmental Advisory Council at 7:00pm
- 4<sup>th</sup> Mon. – Village Board Meeting 6:00pm
- 1<sup>st</sup> Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2<sup>nd</sup> Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3<sup>rd</sup> Tues. – Meeting House Committee at 6:30pm at MH
- 3<sup>rd</sup> Tues. – Glen Park Art Festival Committee at 7:30pm
- 4<sup>th</sup> Tues. – Historic Preservation Commission at 7:00pm
- 4<sup>th</sup> Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2<sup>nd</sup> Wed. – Tree Board at 6:30pm
- 2<sup>nd</sup> Wed. – Parks Committee at 7:15pm
- 3<sup>rd</sup> Wed. – Zoning Board at 7:00pm
- 1<sup>st</sup> Thur. – Traffic & Safety Committee at 7:00pm
- 2<sup>nd</sup> Thur. – Arts & Culture Committee at 7:00pm

## Village Board Liaisons (Updated 7/1/19)

**MAYOR ROGERS:** DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept. Waterfront Advisory Committee

**DEPUTY MAYOR PIAZZA:** Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee

**TRUSTEE ETU:** Planning & Architectural Review Board, Parks Committee, Historic Preservation Commission/War of 1812 Field Hospital Committee, Zoning Board of Appeals

**TRUSTEE MURPHY:** Meeting House Committee, Glen Park Joint Board, Traffic & Safety, Youth & Rec

**TRUSTEE YATES:** Beautification Committee, Williamsville Business Association, Tree Board, Environmental Advisory Council

## Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

### January 2020

28 HPC meeting at 7:00pm

### February 2020

- 3 Planning Board meeting at 7:30pm
- 4 Glen Park Joint Board meeting (at Town of Amherst) 7:00pm
- 6 Traffic & Safety meeting at 7:00pm
- 11 Beautification Committee meeting at 6:30pm
- 12 Tree Board meeting at 6:30pm
- 12 Parks Committee meeting at 7:15pm
- 17 Environmental Advisory Council meeting at 7:00pm
- 18 Glen Park Art Festival Committee meeting at 7:30pm
- 19 Zoning Board meeting at 7:00pm
- 24 Village Board Work Session at 6pm**
- 24 Village Board regular meeting at 7:30pm**
- 25 HPC meeting at 7:00pm
- 25 Youth & Rec meeting at 7:00pm
- 26 Village Co-Op meeting at 5:30pm
- 26 LWPR 6:00pm

### March 2020

- 2 Planning Board meeting at 7:30pm
- 3 Glen Park Joint Board meeting (at Town of Amherst) 7:00pm
- 5 Traffic & Safety meeting at 7:00pm
- 9 Village Board Work Session at 6pm**
- 9 Village Board regular meeting at 7:30pm**
- 11 Tree Board meeting at 6:30pm
- 11 Parks Committee meeting at 7:15pm
- 16 Environmental Advisory Council meeting at 7:00pm
- 17 Glen Park Art Festival Committee meeting at 7:30pm
- 18 Zoning Board meeting at 7:00pm
- 23 Village Board Work Session at 6pm**
- 23 Village Board regular meeting at 7:30pm**
- 24 HPC meeting at 7:00pm
- 24 Youth & Rec meeting at 7:00pm
- 25 Village Co-Op meeting at 5:30pm



Visit the Village website at

[www.walkablewilliamsville.com](http://www.walkablewilliamsville.com)

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

**ROGERS #1**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2019-2020 fiscal year.

To:	001-5110-4161-902 (Street Maintenance – Repairs/2002 Int’l Dump w/Plow Frame)	\$434.00
	001-5110-4161-905 (Street Maintenance – Repairs/2007 Int’l SanderPlow/Dump)	\$344.00
	001-5110-4161-906 (Street Maintenance – Repairs/2002 Int’l 4300 Dump)	\$103.00
	001-5110-4161-909 (Street Maintenance – Repairs/2013 Ford F-150 Pick-up)	\$21.00
	001-5110-4161-910 (Street Maintenance – Repairs/2009 Ford F350 - Green)	\$154.00
	001-5110-4161-912 (Street Maintenance – Repairs/2012 CAT Hi-Lift)	\$26.00
	001-5110-4161-913 (Street Maintenance – Repairs/1993 GMC CJ-1600 Sewer Jet)	\$31.00
	001-5110-4161-914 (Street Maintenance – Repairs/2001 Trackless Sidewalk Plow)	\$90.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equipment)	\$1,203.00
To:	001-5110-4161-916 (Street Maintenance – Repairs/2012 Chevy 2500HD 4x4)	\$22.00
	001-5110-4161-918 (Street Maintenance – Repairs/2010 Ford F350XL Pickup)	\$445.00
	001-5110-4161-921 (Street Maintenance – Repairs/2008 Ford F-250 Pickup)	\$22.00
From:	001-5110-4161 (Street Maintenance – Repairs/Equipment)	\$489.00

**ROGERS #2**

**RESOLVED**, that payroll and vouchers in the amount of **\$126,762.48** covering the period from 1/08/2020 – 1/21/2020 are hereby approved as follows:

**Payroll covering 1/06/2020 – 1/19/2020:** \$42,719.09

**Vouchers covering 1/08/2020 – 1/21/2020:**

General Fund	\$68,049.94
Water Fund	\$0.00
Sewer Fund	\$369.57
Glen Park Fund	\$0.62
Trust & Agency Fund	\$15,503.26
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$120.00</u>
	\$84,043.39

**GRAND TOTAL:** **\$126,762.48**

**ROGERS #3**

**RESOLVED**, that the Village of Williamsville Financial Statements for the fiscal year ending May 31, 2019, and presented by Drescher & Malecki, LLP on December 9, 2019, have been reviewed by the Village Board, and are hereby accepted as the Official Financial Statements for the 2018-2019 fiscal year; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Village of Williamsville hereby certifies that the records of the Williamsville Court were examined and audited by Drescher & Malecki, LLP in conjunction with the audit of the records of the Village of Williamsville for the fiscal year ending May 31, 2019, and as required by Section 2019-a of the Uniform Justice Court Act.

**ROGERS #4**

**RESOLVED**, that the Village Board of Trustees hereby approves the *Volunteer Firefighters Service Award Program List* of all 2019 active volunteer firefighters for the Village of Williamsville and hereby authorizes the Mayor to sign the authorization for Penflex, Inc. to use the data submitted for the 2019 records.

**ROGERS #5**

1.) **RESOLVED**, that the Village Board of Trustees hereby approves the amended fees for the following:

OUTDOOR SEATING PERMIT FEES:	1 to 6 Seats.....	\$100.00
	6 to 59 Seats.....	\$200.00
	60+ Seats.....	\$400.00

Note: If needed, additional inspections.....\$50.00/insp.

## **PIAZZA #1**

**WHEREAS**, there is a long history of sharing Emergency Management Services within Erie County; and

**WHEREAS**, the Village of Williamsville wishes to continue sharing such services with other municipalities within Erie County;

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Williamsville elects to participate in the Local Emergency Management Mutual Aid Assistance Memorandum of Understanding, and will comply with the provisions of the agreement; and

**BE IT FURTHER RESOLVED**, that the Mayor and Administrator/Clerk-Treasurer are hereby authorized to sign the Memorandum of Understanding on behalf of the Village.

## **ETU #1**

**WHEREAS**, the next Village Election will be held on June 16, 2020; and

**WHEREAS**, the offices to be filled and the terms thereof, are as follows:

One (1) Trustees for terms of one (1) year

**NOW, THEREFORE, BE IT RESOLVED**, that the Administrator is hereby authorized to publish a legal notice designating the date of the election, the offices to be filled and the terms thereof in the February 5, 2020 Amherst Bee.

## **ETU #2**

**WHEREAS**, the next Village Election is to be held on Tuesday, June 16, 2020; and

**WHEREAS**, the hours of voting shall be from 12:00 noon until 9:00 p.m.

**NOW, THEREFORE, BE IT RESOLVED**, that said Village has one (1) election district which includes the entire area of the municipal boundaries of the Village of Williamsville; and

**BE IT FURTHER RESOLVED**, that the sole polling place of holding such election shall be at Williamsville Village Hall, 5565 Main Street, Williamsville.