

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
October 23, 2023 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)**

- III. **Approval of Minutes** Regular Meeting October 10, 2023

- IV. **Public Hearing(s)** Amendment to Ch 112 Village Code (Zoning), Section 23

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - 1.) **Mayor Hunt - Report and Resolution(s)**
 - 1.) Authorize 2023-2024 General Fund Budget Transfers
 - 2.) Authorize 2023-2024 Sewer Fund Budget Transfers
 - 3.) Authorize 2023-2024 Glen Park Fund Budget Transfers
 - 4.) Authorize Payroll and Vouchers from 9/25/2023 - 10/18/2023
 - 5.) Authorize Mayor to set the date and time for Trick or Treating
 - 6.) Authorize Mayor to retain services of DiDonato Engineering for the 20 S Long project visual inspections
 - 7.) Authorize Mayor to retain services of Drescher & Malecki in the amount \$5,000 to work with Administrator on various accounting projects

 - 2.) **Deputy Mayor DeLano - Report and Resolution(s)**

 - 3.) **Trustee Hahn – Report and Resolution(s)**

 - 4.) **Trustee Torre – Report and Resolution(s)**

 - 5.) **Trustee Celeste – Report and Resolution(s)**

- VII. **Staff Reports**

- VIII. **Executive Session**

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/24/2023

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:15pm
- 3rd Mon. - Mtg House Events Comm at 6:15pm (Mtg House)
- 4th Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 2nd Tues. – Beautification Committee at 1:00pm(Ad Hoc)
- 3rd Tues. – Parks Committee at 7:15pm
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Historic Preservation Commission at 6:30pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2nd Wed.- Glen Park Joint Board at 7:00pm in Conference Room
- 3rd Wed. – Zoning Board at 7:00pm in Aud
- 1st Thur. – Traffic & Safety Committee at 6:30pm
- 2nd Thur. - Arts & Culture Committee at 7:00pm

Village Board Liaisons (Updated 7/25/22)

MAYOR HUNT: Co-Liaison DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Arts, Culture & Diversity Committee

DEPUTY MAYOR DELANO: DPW, Co-Liaison Traffic & Safety, Tree Board, Youth & Rec., Zoning Board of Appeals

TRUSTEE TORRE: Glen Park Joint Board, Environmental Advisory Council, Co-Liaison Youth & Rec., Historic Preservation Commission

TRUSTEE CELEST: Inter-Governmental Agency, Parks, Meeting House Events Committee, Traffic & Safety Committee

TRUSTEE HAHN: Williamsville Business Association, Beautification, Erie County Energy, Planning & Architectural Review Board

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

October 2023

- 23 Village Board Work Session at 6:00pm
- 23 Village Board regular meeting at 7:30pm
- 24 HPC Committee meeting at 6:30pm
- 24 Youth & Rec Committee at 7:00pm

November 2023

- 2 Traffic & Safety Committee meeting at 6:30pm
- 6 Planning Board meeting at 7:30 (work session at 7:00pm)
- 8 Glen Park Joint Board meeting at 7:00pm
- 9 Arts, Culture & Diversity Committee meeting at 7:00pm
- 13 Village Board Work Session at 6:00pm
- 13 Village Board regular meeting at 7:30pm
- 14 Beautification meeting at 1:00pm
- 15 Zoning Board meeting at 7:00pm
- 20 Mtg House Events Committee at 6:15pm (at Mtg House)
- 20 Environmental Committee meeting at 7:15pm
- 21 Tree Board Committee meeting at 6:30pm
- 21 Parks Committee meeting at 7:15
- 27 Village Board Work Session at 6:00pm
- 27 Village Board regular meeting at 7:30pm
- 28 HPC Committee meeting at 6:30pm
- 28 Youth & Rec Committee at 7:00pm

December 2023

- 4 Planning Board meeting at 7:30 (work session at 7:00pm)
- 7 Traffic & Safety Committee meeting at 6:30pm
- 11 Village Board Work Session at 6:00pm
- 11 Village Board regular meeting at 7:30pm
- 13 Glen Park Joint Board meeting at 7:00pm
- 14 Arts, Culture & Diversity Committee meeting at 7:00pm
- 18 Mtg House Events Committee at 6:15pm (at Mtg House)
- 18 Environmental Committee meeting at 7:15pm
- 19 Tree Board Committee meeting at 6:30pm
- 19 Parks Committee meeting at 7:15
- 20 Zoning Board meeting at 7:00pm
- 26 HPC Committee meeting at 6:30pm
- 26 Youth & Rec Committee at 7:00pm



Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

Follow us on

[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

HUNT #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2023-2024** fiscal year:

To:	001-3310-1000-0000 (Traffic Control/Personal Services)	\$1131.00
From:	001-3310-4240-0000 (Traffic Control/Street Painting & Crosswalks)	\$1131.00
To:	001-5110-4161-0900 (Street Maint./Repairs 2020 Chevy Tahoe)	\$378.00
	001-5110-4161-0917 (Street Maint./Repairs 2018 Chevy 3500HD 4x4)	\$76.00
	001-5110-4272-0000 (Street Maint./Blacktop/Oil/Stone Repair)	\$10467.00
From:	001-5110-4161-0000 (Street Maint./Repairs-Equipment)	\$10921.00
To:	001-7110-2010-0000 (Parks/Capital Improvements)	\$106.00
	001-7110-4450-0000 (Parks/Misc)	\$300.00
From:	001-7110-2040-0000 (Parks/Capital Reserve-Parks)	\$406.00
To:	001-7540-4070-0000 (Williamsville Water Mill/Utilities)	\$20.00
From:	001-7535-4070-0000 (Lehigh Valley Section House/Utilities)	\$20.00
To:	001-8560-4340-0000 (Shade Trees/Trees-Removal)	\$2737.00
From:	001-8560-4350-0000 (Shade Trees/Trees-Maint.)	\$2737.00

HUNT #2

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the **2023-2024** fiscal year:

To:	007-8120-4112-0000 (Sanitary Sewers/Engineer)	\$2515.00
From:	007-8120-2010-0000 (Sanitary Sewers/Capital Improvement)	\$2515.00
To:	007-8130-4220-0000 (Sewage Treatment/Share of Town Costs)	\$88442.00
From:	007-0007-2122-0001 (Sewer Fund/Sewer Charges-Capital)	\$88442.00

HUNT #3

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the **2023-2024** fiscal year:

To:	009-7141-4490-0000 (Glen Park/Memorials-Pavers/Benches/Trees)	\$170.00
From:	009-7141-4352-0000 (Glen Park/Park Maint.)	\$170.00

HUNT #4

RESOLVED, that payroll and vouchers in the amount of **\$648,009.90** covering the period from **9/25/2023 – 10/18/2023** are hereby approved as follows:

PAYROLL COVERING - 9/25/2023-10/8/2023	\$ 43,460.14
VOUCHERS COVERING- 10/5/2023-10/18/2023	
GENERAL FUND-	\$ 42,550.34
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 532,384.16
GLEN PARK FUND-	\$ 930.68
TRUST & AGENCY FUND-	\$ 19,162.08
2022 ROAD PROJECT-	\$ 38.00
SEWER CONSOLIDATION PROJECT-	\$ 9,484.00
CAPITAL FUND-	\$ 0.00
	\$ 604,549.76
GRAND TOTAL	\$ 648,009.90

HUNT #5

RESOLVED, that the official date and time of *Halloween Trick or Treat* in the Village of Williamsville is hereby designated as Tuesday, October 31st from 6:00pm – 8:00pm.

HUNT #6

RESOLVED, that the proposal from DiDonato Associates for structural engineering services at the cost of \$2,000.00 relating to the 20 South Long site, including review of recorded documents, field inspection of current structure, and report with findings and recommendations, is hereby accepted, and the Mayor is hereby authorized and directed to execute said proposal on behalf of the Village.

HUNT #7

RESOLVED, that in the absence of a Deputy Treasurer, the Administrator/Clerk-Treasurer is hereby authorized to retain the services of Drescher Malecki to assist and provide training for Administrator up to the amount of \$5,000.00 through the end of November 2023.