

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
November 25, 2019 at 6:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)**

- III. **Approval of Minutes** Regular Meeting October 28, 2019
 Special Meeting November 12, 2019

- IV. **Public Hearing(s)**

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. Mayor Rogers - Report and Resolution(s)**
 - 1. Approve transfers in the 2019-2020 General Fund Budget
 - 2. Approve amendments in the 2019-2020 General Fund Budget
 - 3. Approve payroll and transfers from 10/22/19 to 11/19/19
 - 4. Appoint Fire Department Member
 - 5. Approve Change Order #4, Millherst Construction
 - 6. Approve Penflex Inc. Service Agreement
 - 7. Approve the use of 2020 Community Development Block Grant (CDBG) Funds.
 - 8. Approve Salary for Court Clerk

 - B. Trustee Yates – Report and Resolution(s)**
 - 1. DEC Tree Grant

 - C. Trustee Etu – Report and Resolution(s)**
 - 1. Adopt Local Law 7 of 2019 (Regulations of Building Demolitions)
 - 2. Adopt Local Law 8 of 2019 (Village Zoning Code to regulate the short-term rental)

 - D. Trustee Murphy – Report and Resolution(s)**

 - E. Deputy Mayor Piazza - Report and Resolution(s)**

- VII. **Staff Reports**

- VIII. **Executive Session**

- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/1/19

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
- 4th Mon. – Village Board Meeting 6:00pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Committee at 6:30pm at MH
- 3rd Tues. – Glen Park Art Festival Committee at 7:30pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2nd Wed. – Tree Board at 6:30pm
- 2nd Wed. – Parks Committee at 7:15pm
- 3rd Wed. – Zoning Board at 7:00pm
- 1st Thur. – Traffic & Safety Committee at 7:00pm

Village Board Liaisons (Updated 7/1/19)

MAYOR ROGERS: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept. Waterfront Advisory Committee

DEPUTY MAYOR PIAZZA: Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee

TRUSTEE ETU: Planning & Architectural Review Board, Parks Committee, Historic Preservation Commission/War of 1812 Field Hospital Committee, Zoning Board of Appeals

TRUSTEE MURPHY: Meeting House Committee, Glen Park Joint Board, Traffic & Safety, Youth & Rec

TRUSTEE YATES: Beautification Committee, Williamsville Business Association, Tree Board, Environmental Advisory Council

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

November 2019

25 Village Board Mini-Work Session at 6pm

Village Board regular meeting at 6:30pm

26 Historic Preservation Commission meeting at 7pm

26 Youth & Rec Committee meeting at 7:00pm

27-29 Village Hall Closed for Thanksgiving

December 2019

2 Planning Board meeting at 7:30pm

4 Village Co-Op at 5:30pm

5 Traffic & Safety meeting at 7pm

9 Village Board Mini-Work Session at 6pm

9 Village Board regular meeting at 6:30pm

10 Beautification at 6:30pm

11 Tree Board meeting at 6:30pm

11 Parks Committee meeting at 7:15pm

16 Environmental Comm. Meeting at 7pm

18 Zoning Board of Appeals at 7pm

24-26 Village Hall Closed for Christmas



Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

ROGERS #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2019-2020** fiscal year.

| | | |
|-------|---|------------|
| To: | 001-1110-4140 (Village Justices/Translator Fees) | \$10.00 |
| | 001-1110-4450 (Village Justices/Miscellaneous) | \$135.00 |
| From: | 001-1110-4600 (Village Justices/Computer Support) | \$145.00 |
| To: | 001-1410-4030 (Village Clerk/Printing & Advertising) | \$200.00 |
| From: | 001-1410-4020 (Village Clerk/Postage) | \$200.00 |
| To: | 001-3410-4110 (Fire Protection/Service Contracts) | \$76.00 |
| From: | 001-3410-2070 (Fire Protection/Office Equipment) | \$76.00 |
| To: | 001-3410-4160-3402 (Fire Protection/Truck Expense Engine 2) | \$40.00 |
| From: | 001-3410-4160-0000 (Fire Protection/Truck Expense) | \$40.00 |
| To: | 001-3410-4160-3471 (Fire Protection/Truck Expense ATV 7-1) | \$428.00 |
| From: | 001-3410-4160-0000 (Fire Protection/Truck Expense) | \$428.00 |
| To: | 001-3410-4160-3491 (Fire Protection/Truck Expense 9-1 Chiefs Truck) | \$1,447.00 |
| From: | 001-3410-4160-0000 (Fire Protection/Truck Expense) | \$1,447.00 |
| To: | 001-3410-4160-3405 (Fire Protection/Truck Expense Rescue 5) | \$1,567.00 |
| From: | 001-3410-4160 (Fire Protection/Truck Expense) | \$1,567.00 |
| To: | 001-5110-4040 (Street Maintenance/Education Exp/Travel) | \$95.00 |
| From: | 001-5110-4000 (Street Maintenance/Seasonal Help) | \$95.00 |
| To: | 001-5110-4161-0901 (Street Maintenance/Repairs 2012 Chevy Tahoe) | \$355.00 |
| | 001-5110-4161-0904 (Street Maintenance/Repairs 2005 Freightliner) | \$68.00 |
| | 001-5110-4161-0905 (Street Maintenance/repairs & Maintenance 2007 Int'l Sander/Plow/Dump) | \$1,668.00 |
| | 001-5110-4161-0906 (Street Maintenance/Repairs 2007 International 4300 Dump) | \$760.00 |
| | 001-5110-4161-0907 (Street Maintenance/Repairs 1992 Autocar, Dump w/Plow Frame) | \$1,857.00 |
| | 001-5110-4161-0908 (Street Maintenance/Repairs 2011 Chevy Silverado 3500HD) | \$123.00 |
| | 001-5110-4161-0909 (Street Maintenance/Repairs 2013 Ford F-150 Pickup) | \$87.00 |
| | 001-5110-4161-0915 (Street Maintenance/Repairs 2013 Ravo Sweeper) | \$788.00 |
| From: | 001-5110-4161-0000 (Street Maintenance/Repairs – Equipment) | \$5,706.00 |
| To: | 001-5110-4161-0916 (Street Maintenance/Repairs 2012 Chevy 2500HD 4x4) | \$28.00 |
| | 001-5110-4161-0917 (Street Maintenance/Repairs) | \$298.00 |
| | 001-5110-4161-0918 (Street Maintenance/Repairs 2010 Ford F350XL Pickup (Green) | \$1,476.00 |
| | 001-5110-4161-0919 (Street Maintenance/Repairs 2007/Chevy 4x4 w/Plow) | \$422.00 |
| | 001-5110-4161-0921 (Street Maintenance/Repairs & Maintenance 2008 Ford F250 Pickup Green) | \$82.00 |
| | 001-5110-4161-0925 (Street Maintenance/Repairs-2013 Mini Loader) | \$123.00 |
| From: | 001-5110-4161-0000 (Street Maintenance/Repairs Equipment) | \$2,429.00 |

ROGERS #2

RESOLVED, that the following ***budget amendment*** is hereby made in the ***General Fund*** for the **2019-2020** fiscal year, to account for insurance settlement from Laquita Cawthon (vehicle owned by Tanish Pinkston) for trees damaged during accident on 6/3/19

| | |
|---|------------|
| Increase: 001-0001-2680 (Insurance Recoveries) | \$1,629.00 |
| Increase: 001-8560-1000 (Shade Trees/Personal Services) | \$74.00 |
| 001-8560-4360 (Shade Trees/Trees-Replacement Regular) | \$1,410.00 |
| 001-8560-4450 (Shade Trees/Miscellaneous) | \$145.00 |

ROGERS #3

RESOLVED, that payroll and vouchers in the amount of **\$1,117,276.41** covering the period from 10/22/19 – 11/19/19 are hereby approved as follows:

Payroll covering 10/14/19 – 10/27/19: \$41,172.67

Payroll covering 10/28/19 – 11/10/19: \$42,641.77

Vouchers covering 10/22/19 – 11/5/19:

| | |
|-----------------------|-------------------|
| General Fund | \$81,797.74 |
| Water Fund | \$0.00 |
| Sewer Fund | \$1,960.97 |
| Glen Park Fund | \$2,305.47 |
| Trust & Agency Fund | \$17,889.58 |
| Debt Service | \$0.00 |
| Community Development | \$0.00 |
| Capital Fund | <u>\$2,513.50</u> |
| | \$106,467.26 |

Vouchers covering 11/6/19 – 11/19/19:

| | |
|-----------------------|---------------------|
| General Fund | \$159,977.16 |
| Water Fund | \$31.39 |
| Sewer Fund | \$400,877.48 |
| Glen Park Fund | \$1,807.36 |
| Trust & Agency Fund | \$13,735.25 |
| Debt Service | \$0.00 |
| Community Development | \$0.00 |
| Capital Fund | <u>\$350,564.91</u> |
| | \$926,993.55 |

GRAND TOTAL: **\$1,117,275.25**

ROGERS #4

RESOLVED, that **Vincent L. Lynch**, residing at 99 Milton St., Williamsville, is hereby appointed as an active member of the Williamsville Fire Department, effective December 1, 2019.

ROGERS #5

RESOLVED, that Change Order #4 for Milherst Construction, Inc. for the deletion of a tack coat on the Cadman Drive Road project #838, is hereby approved in the cost reduction amount of \$2,341.00.

ROGERS #6

RESOLVED, that the Mayor is hereby authorized to sign the *Penflex, Inc. Service Fee Agreement* for the Village of Williamsville Firefighter Length of Service Award Program, for the period from November 1, 2019 to October 31, 2020

ROGERS #7

RESOLVED, that the 2020 Community Development Block Grant (CDBG) funding of approximately \$40,000.00 be allocated as follows: \$10,000.00 to the roof and stabilization for the conversion of the Noll Nature Building to an open air pavilion at Glen Park (with the Town of Amherst also to supply \$10,000.00 to this project) and \$30,000.00 to the stabilization, windows & other exterior work needed at the Historic Section House.

ROGERS #8

RESOLVED, that the starting salary for the position of Court Clerk, is \$16.48 per hour, effective as of November 25, 2019.

YATES #1

WHEREAS, the Village of Williamsville Board of Trustees, in coordination with the Village of Williamsville Department of Public Works, desires to complete a comprehensive Village tree planting initiative located solely within the Village right-of-way along streets and municipal properties;

WHEREAS, the Village of Williamsville Board of Trustees has endorsed an application requesting an amount not to exceed \$50,000 for financial assistance through the Urban and Community Forestry Program (UCF) administered by the New York State Department of Environmental Conservation in the form of grant funding;

WHEREAS, the Village of Williamsville Board of Trustees commits to providing a minimum 25% match of the requested grant funds to complete the project within a 24-month period to ensure the timely implementation and completion of the proposed project;

THEREFORE BE IT RESOLVED, that Ms. Deborah Rodgers, as Mayor of the Village of Williamsville, or such person's successor, is hereby authorized and directed to file an application to the New York State Department of Environmental Conservation Urban and Community Forestry Grants Program, for 75% matching

funds in an amount not to exceed \$50,000, and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to the Village of Williamsville, New York for a comprehensive Village tree planting initiative.

ETU #1

RESOLVED, that the proposed amendment to Chapter 12 (Buildings, Demolition of: Blasting) of the Village Code, regarding regulations of building demolitions, is hereby adopted as **Local Law #7 of 2019**.

ETU #1

RESOLVED, that the proposed amendment to Chapter 112 (Zoning) of the Village Code, to regulate the short-term rental of properties, is hereby adopted as **Local Law #8 of 2019**.

MURPHY #1

PIAZZA #1