

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
December 12, 2022 at 7:30pm**

- I. **Call to Order**            Pledge of Allegiance  
                                         Roll Call
  
- II. **Proclamation(s)**
  
- III. **Approval of Minutes**    Regular Meeting November 28, 2022
  
- IV. **Public Hearing(s)**    Continuation of the Chapter 47 (HPC) amendments  
                                         Continuation of the Chapter 112 (Zoning) amendments  
                                         Williamsville Historic Mill District
  
- V. **Suspension of Rules for Public Participation**
  
- VI. **Village Board**
  - 1) **Mayor Rogers - Report and Resolution(s)**
    - 1.) Authorize 2022-2023 General Fund Budget Transfers
    - 2.) Authorize Payroll and Vouchers from 11/21/2022 - 12/6/2022
    - 3.) Authorize the audited financial statements of 5/31/2022
    - 4.) Appoint a member to the Planning and Architectural Review Board
    - 5.) Approve Surplus Equipment
  
  - 2) **Deputy Mayor DeLano - Report and Resolution(s)**
  
  - 3) **Trustee Hunt – Report and Resolution(s)**
  
  - 4) **Trustee Lowther – Report and Resolution(s)**
    - 1.) Authorize training webinar from the National Alliance of Historic Commissions
  
  - 5) **Trustee Torre – Report and Resolution(s)**
  
- VII. **Staff Reports**
  
- VIII. **Executive Session**
  
- IX. **Adjournment**

### Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1<sup>st</sup> Mon. – Planning Board meeting at 7:30pm
- 2<sup>nd</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3<sup>rd</sup> Mon. – Environmental Advisory Council at 7:00pm
- 3<sup>rd</sup> Mon. - Mtg House Events Comm at 6:30pm (Mtg House)
- 4<sup>th</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 1<sup>st</sup> Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2<sup>nd</sup> Tues. – Beautification Committee (Ad Hoc)
- 3<sup>rd</sup> Tues. – Parks Committee at 7:15pm
- 3<sup>rd</sup> Tues. – Tree Board at 6:30pm
- 4<sup>th</sup> Tues. – Historic Preservation Commission at 6:30pm
- 4<sup>th</sup> Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 3<sup>rd</sup> Wed. – Zoning Board at 7:00pm in Aud
- 1<sup>st</sup> Thur. – Traffic & Safety Committee at 6:30pm
- 2<sup>nd</sup> Thur. - Arts & Culture Committee at 7:00pm

### Village Board Liaisons (Updated 7/25/22)

**MAYOR ROGERS:** DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Parks

**DEPUTY MAYOR DELANO:** Co-Liaison DPW, Co-Liaison Traffic & Safety, Tree Board, Youth & Rec., Zoning Board of Appeals

**TRUSTEE TORRE:** Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

**TRUSTEE HUNT:** Erie County Energy, Inter-Governmental Agency, Arts & Culture Committee, Co-Liaison Parks, Planning & Architectural Review Board, Inter-Governmental Agency

**TRUSTEE LOWTHER:** Meeting House Events Committee, Williamsville Business Association, Beautification, Historic Preservation Commission

### Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

#### December 2022

- 12 Village Board Work Session at 6:00pm
- 12 Village Board regular meeting at 7:30pm
- 19 Mtg House Events Committee at 6:30pm (at Mtg House)
- 19 Environmental Committee meeting at 7:00pm - **CANCELLED**
- 20 Tree Board Committee meeting at 6:30pm - **CANCELLED**
- 20 Parks Committee meeting at 7:15 - **CANCELLED**
- 21 Zoning Board Committee No Meeting in December
- 27 Youth & Rec Committee at 7:00pm - **CANCELLED**

#### January 2023

- 3 Planning Board meeting at 7:30 (work session at 7:00pm)
- 3 Glen Park Joint Board meeting at 7:00pm
- 5 Traffic & Safety Committee meeting at 6:30pm
- 9 Village Board Work Session at 6:00pm
- 9 Village Board regular meeting at 7:30pm
- 12 Arts, Culture & Diversity Committee meeting at 7:00pm
- 16 Mtg House Events Committee at 6:30pm (at Mtg House)
- 16 Environmental Committee meeting at 7:00pm
- 17 Tree Board Committee meeting at 6:30pm
- 17 Parks Committee meeting at 7:15
- 18 Zoning Board Committee meeting at 7:00pm
- 23 Village Board Work Session at 6:00pm
- 23 Village Board regular meeting at 7:30pm
- 24 HPC Committee meeting at 6:30pm
- 24 Youth & Rec Committee at 7:00pm

#### February 2023

- 2 Traffic & Safety Committee meeting at 6:30pm
- 6 Planning Board meeting at 7:30 (work session at 7:00pm)
- 7 Glen Park Joint Board meeting at 7:00pm
- 9 Arts, Culture & Diversity Committee meeting at 7:00pm
- 13 Village Board Work Session at 6:00pm
- 13 Village Board regular meeting at 7:30pm
- 15 Zoning Board Committee meeting at 7:00pm
- 20 Mtg House Events Committee at 6:30pm (at Mtg House)
- 20 Environmental Committee meeting at 7:00pm
- 21 Tree Board Committee meeting at 6:30pm
- 21 Parks Committee meeting at 7:15



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[www.walkablewilliamsville.com](http://www.walkablewilliamsville.com)

For Village information, news & events.

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[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



## **ROGERS #1**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2022-2023 fiscal year.

To:	001-1640-2000-0000 (Central Garage/Equipment)	\$	423.00
From:	001-1640-4110-0000 (Central Garage/Service Contract)	\$	423.00
To:	001-3410-4160-3451 (Fire Protection/Truck Expense 5-1)	\$	110.00
	001-3410-4160-3491 (Fire Protection/Truck Expense 9-1 Asst Chiefs Truck)	\$	21.00
	001-3410-4160-3401 (Fire Protection/Truck Expense Engine 1)	\$	220.00
	001-3410-4160-3402 (Fire Protection/Truck Expense Engine 2)	\$	220.00
	001-3410-4160-3405 (Fire Protection/Truck Expense Rescue 5)	\$	220.00
	001-3410-4160-3406 (Fire Protection/Truck Expense Truck 6)	\$	220.00
From:	001-3410-4160-0000 (Fire Protection/ Truck Expense)	\$	1011.00
To:	001-5110-4161-0906 (Street Maintenance/Repairs-2007)	\$	764.00
	001-5110-4161-0914 (Street Maintenance/Repairs-2017 Intl'4300 dump Wille Sidewalk)	\$	494.00
	001-5110-4161-0925 (Street Maintenance/Repairs-2013 Mini Loader)	\$	150.00
	001-8162-4161-0000 (Leaf Pickup/Repairs)	\$	471.00
From:	001-5110-4161-0000 (Street Maintenance/Repairs-Equipment)	\$	1879.00

## **ROGERS #2**

**RESOLVED**, that payroll and vouchers in the amount of \$144,799.38 covering the period from 11/21/2022 – 12/6/2022 are hereby approved as follows:

<b>PAYROLL COVERING - 11/21/2022-12/4/2022</b>	\$	37,078.10
<b>VOUCHERS COVERING- 11/22/2022-12/6/2022</b>		
<b>GENERAL FUND-</b>	\$	80,506.77
<b>WATER FUND-</b>	\$	0.00
<b>SEWER FUND-</b>	\$	2,323.16
<b>GLEN PARK FUND-</b>	\$	1,335.37
<b>TRUST &amp; AGENCY FUND-</b>	\$	12,943.98
<b>DEBT SERVICE-</b>	\$	0.00
<b>COMMUNITY DEVELOPMENT-</b>	\$	0.00
<b>CAPITAL FUND-</b>	\$	<u>10,612.00</u>
	\$	107,721.28
 <b>GRAND TOTAL</b>	 \$	 <b>144,799.38</b>

### **ROGERS #3**

**RESOLVED**, that the Village of Williamsville Financial Statements for the fiscal year ending May 31, 2022, and presented by Drescher & Malecki, LLP on November 28, 2022, have been reviewed by the Village Board, and are hereby accepted as the Official Financial Statements for the 2021-2022 fiscal year; and

**BE IT FURTHER RESOLVED**, that the Board of Trustees of the Village of Williamsville hereby certifies that the records of the Williamsville Court were examined and audited by Drescher & Malecki, LLP in conjunction with the audit of the records of the Village of Williamsville for the fiscal year ending May 31, 2022, and as required by Section 2019-a of the Uniform Justice Court Act.

### **ROGERS #4**

**RESOLVED**, that James Nau residing at *121 Los Robles*, Williamsville is hereby appointed to the **Planning and Architectural Review Board** until the end of the **2024-2025** official Village year.

### **ROGERS #5**

**RESOLVED**, that the following Dept. of Public Works equipment is hereby declared surplus, to be disposed, sold or traded-in:

<b>Asset #</b>	<b>Description</b>	<b>Date Acquired</b>	<b>Original</b>	<b>Cost Book Value</b>
1008	#909 – 2013 Ford F150	8/12/2013	\$16,710.53	\$0.00

### **LOWTHER #1**

**WHEREAS**, the Village of Williamsville Historic Preservation Commission (“HPC”) are required by Section 47-4(h)(i) of the Village Code to complete four hours of training each year to more effectively carry out their duties (“Mandatory Training”); and

**WHEREAS**, this Mandatory Training must be approved by the Board of Trustees; and

**WHEREAS**, the National Alliance of Preservation Commissions provided virtual training on December 8, 2022; and

**WHEREAS**, the topic covered in the Virtual Training was Mid-Century Housing: From Planning to Preservation; and

**WHEREAS**, the Board of Trustees finds that attendance at such training will be of benefit to the members of the HPC;

**NOW THEREFORE BE IT RESOLVED**, that the Village Board hereby approves the Virtual Training offered by the National Alliance of Preservation Commissions as qualifying and mandatory Training required by Section 47-4(h)(i), and certifies that any member of the HPC who attended said virtual training shall have earned one and a half (1.5) hours of Mandatory Training for the December 8, 2022 program.