

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
December 13, 2021 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call
- II. **Proclamation(s)**
- III. **Approval of Minutes** Regular Meeting November 22, 2021
- IV. **Public Hearing(s)** No Standing on select areas of Cadman Drive
- V. **Suspension of Rules for Public Participation**
- VI. **Village Board**
 - A. Mayor Rogers - Report and Resolution(s)**
 - 1.) Authorize 2021-2022 General Fund Budget Transfers
 - 2.) Authorize payroll and Vouchers from 11/8/2021 to 12/5/2021
 - 3.) Accept Audited Financial Statement of 5/31/2021 Drescher & Malecki
 - 4.) Approve continuation of light duty for a DPW employee
 - B. Deputy Mayor Etu- Report and Resolution(s)**
 - 1.) Approve HPC training from July 2020
 - 2.) Approve Planning and Architectural Review Board training from October 2021
 - 3.) Approval of Lehigh Valley Section House Asbestos Abatement Project
 - 4.) Approve Proposal from Stohl Environmental
 - C. Trustee Sherman- Report and Resolution(s)**
 - 1.) Appoint new member to the Meeting House Events Committee
 - D. Trustee Torre – Report and Resolution(s)**
 - E. Trustee Hunt- Report and Resolution(s)**
- VII. **Staff Reports**
- VIII. **Executive Session**
- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 9/28/2020

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
- 4th Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. - Mtg House Events Comm at 6:30pm (Mtg House)
- 3rd Tues. – Parks Committee at 7:15pm
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 3rd Wed. – Zoning Board at 7:00pm in Aud
- 4th Wed. – Village Co-op at 5:30pm in Aud
- 1st Thur. – Traffic & Safety Committee at 6:30pm
- 2nd Thur. - Arts & Culture Committee at 7:00pm

Village Board Liaisons (Updated 7/6/21)

MAYOR ROGERS: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept.

DEPUTY MAYOR ETU: Planning & Architectural Review Board, Parks Committee, Historic Preservation Commission, Zoning Board of Appeals

TRUSTEE TORRE: Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

TRUSTEE SHERMAN: Meeting House Committee, Williamsville Business Association, Tree Board, Youth & Rec

TRUSTEE HUNT: Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee Beautification Committee,

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

December 2021

- 13 Village Board Work Session at 6:00pm
- 13 Village Board regular meeting at 7:30pm
- 14 Beautification Committee meeting at 6:30pm
- 15 Zoning Board Committee meeting at 7:00pm
- 20 Environmental Committee meeting at 7:00pm
- 21 Tree Board Committee meeting at 6:30pm
- 21 Mtg House Events Committee at 6:30pm (at Mtg House)
- 21 Parks Committee meeting at 7:15
- 22 Village Co-op at 5:30pm
- 27 Village Board Work Session at 6:00pm
- 27 Village Board regular meeting at 7:30pm
- 28 HPC Committee meeting at 7:00pm
- 28 Youth & Rec Committee meeting at 7:00pm

January 2022

- 3 Planning Board meeting at 7:30 (work session at 7:00pm)
- 4 Glen Park Joint Board meeting at 7:00pm
- 6 Traffic & Safety Committee meeting at 7:00pm
- 10 Village Board Work Session at 6:00pm
- 10 Village Board regular meeting at 7:30pm
- 11 Beautification Committee meeting at 6:30pm
- 13 Arts & Culture Committee meeting at 7:00pm
- 17 Environmental Committee meeting at 7:00pm
- 18 Tree Board Committee meeting at 6:30pm
- 18 Mtg House Events Committee at 6:30pm (at Mtg House)
- 18 Parks Committee meeting at 7:15
- 19 Zoning Board Committee meeting at 7:00pm
- 24 Village Board Work Session at 6:00pm
- 24 Village Board regular meeting at 7:30pm
- 25 HPC Committee meeting at 7:00pm
- 25 Youth & Rec Committee meeting at 7:00pm
- 26 Village Co-op at 5:30pm

February 2022

- 1 Glen Park Joint Board meeting at 7:00pm
- 3 Traffic & Safety Committee meeting at 7:00pm
- 7 Planning Board meeting at 7:30 (work session at 7:00pm)
- 8 Beautification Committee meeting at 6:30pm
- 10 Zoning Board Committee meeting at 7:00pm



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www.walkablewilliamsville.com

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



ROGERS #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2021-2022 fiscal year.

To:	001-1410-2010-0000 (Village Clerk/Computer Software)	\$ 34.00
	001-1410-4030-0000 (Village Clerk/Printing & Advertising)	\$ 168.00
	001-1410-4110-0000 (Village Clerk/Service Contracts)	\$ 173.00
From:	001-1410-4020-0000 (Village Clerk/Postage)	\$ 375.00
To:	001-8140-4161-0000 (Storm Sewers/Repair Receivers)	\$ 261.00
From:	001-8140-4162-0000 (Storm Sewers/Repair Sewers)	\$ 261.00
To:	001-8560-4340-0000 (Shade Trees/Removal)	\$ 169.00
	001-8560-4350-0000 (Shade Trees/Maintenance)	\$ 714.00
	001-8560-4451-0000 (Shade Trees/Environmental Adv. Committee)	\$ 25.00
From:	001-8560-4360-0000 (Shade Trees/Replacement)	\$ 908.00
To:	001-3410-4010-0000 (Fire Protection/Office Supplies)	\$ 76.00
From:	001-3410-2070-0000 (Fire Protection/Office Equipment)	\$ 76.00
To:	001-3410-4160-3409 (Fire Protection/Truck Expense Chiefs 9-Truck)	\$ 10.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$ 10.00
To:	001-3410-4160-3492 (Fire Protection/Truck Expense Asst. Chiefs Truck 9-2)	\$ 84.00
	001-3410-4160-3406 (Fire Protection/Truck Expense Truck 6)	\$2,537.00
	001-3410-4160-3405 ((Fire Protection/Truck Expense Rescue 5)	\$ 210.00
	001-3410-4160-3407 ((Fire Protection/Truck Expense Rescue 7)	\$ 525.00
	001-3410-4160-3402 ((Fire Protection/Truck Expense Engine 2)	\$1,289.00
	001-3410-4160-3401 ((Fire Protection/Truck Expense Engine 1)	\$1,592.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$6,237.00

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2021-2022 fiscal year.

To:	007-8120-2000-0000 (Sanitary Sewers/Equipment)	\$ 848.00
From:	007-8120-4163-0000 (Sanitary Sewers/Sewer Cleaning/Televising)	\$ 848.00

RESOLVED, that the following *budget amendment* are hereby made in the *General Fund* for the 2021-2022 fiscal year, to account for 2021 Garden Walk over budget expenses.

Increase:	001-0001-2705-0000 (Gifts and Donations)	\$ 110.00
Increase:	001-7550-4530-0000 (Celebrations/Garden Walk)	\$ 110.00

ROGERS #2

RESOLVED, that payroll and vouchers in the amount of **\$659,411.23** covering the period from 11/8/2021 – 12/5/2021 are hereby approved as follows:

PAYROLL COVERING - 11/8/2021-11/21/2021	\$ 50,109.21
PAYROLL COVERING - 11/22/2021-12/5/2021	\$ 43,855.47
VOUCHERS COVERING- 11/17/2021-11/30/2021	
GENERAL FUND-	\$ 223,518.54
WATER FUND-	\$ 51.22
SEWER FUND-	\$ 330,285.17
GLEN PARK FUND-	\$ 1,550.00
TRUST & AGENCY FUND-	\$ 28,472.44
DEBT SERVICE-	\$ 22,500.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 2,924.65</u>
	\$ 609,302.02
GRAND TOTAL:	\$ 659,411.23

ROGERS #3

RESOLVED, that the Village of Williamsville Financial Statements for the fiscal year ending May 31, 2021, and presented by Drescher & Malecki, LLP on November 22, 2021, have been reviewed by the Village Board, and are hereby accepted as the Official Financial Statements for the 2020-2021 fiscal year; and

BE IT FURTHER RESOLVED, that the Board of Trustees of the Village of Williamsville hereby certifies that the records of the Williamsville Court were examined and audited by Drescher & Malecki, LLP in conjunction with the audit of the records of the Village of Williamsville for the fiscal year ending May 31, 2021, and as required by Section 2019-a of the Uniform Justice Court Act.

ROGERS #4

RESOLVED, that light duty is hereby approved for David Klein for the period through March 2022, at the time of his next medical evaluation.

ETU #1

WHEREAS, the Village of Williamsville Historic Preservation Commission (“HPC”) are required by Section 47-4(h)(i) of the Village Code to complete four hours of training each year to more effectively carry out their duties (“Mandatory Training”); and

WHEREAS, this Mandatory Training must be approved by the Board of Trustees; and

WHEREAS, the National Alliance of Preservation Commissions provided virtual training on July 10, 2020 and July 17, 2020 through their Commission Assistance & Mentoring Program; and

WHEREAS, topics covered in the Virtual Training included legal basics, standards and guidelines for design review, alternative materials, meeting procedures, role of commissioner, infill design, public outreach and community engagement; and

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the HPC;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby approves the Virtual Training offered by the National Alliance of Preservation Commissions as qualifying and mandatory Training required by Section 47-4(h)(i), and certifies that any member of the HPC who attends said virtual training shall have earned six hours of Mandatory Training for the July 10, 2020 and July 17, 2020 programs.

ETU #2

WHEREAS, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

WHEREAS, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

WHEREAS, the Preservation League of NYS provided virtual training on the topic of Specialty Topics in Preservation on October 29, 2021 from 9:00am – Noon; and

WHEREAS, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Planning and Architectural Review Board;

NOW THEREFORE BE IT RESOLVED, that the Village Board hereby authorizes the members of the Planning and Architectural Review Board to participate in the Preservation League of NYS virtual training on Specialty Topics in Preservation on October 29, 2021, and certifies that such participation shall satisfy three hours of the Required Land Use Training

ETU #3

WHEREAS, the **Village of Williamsville Lehigh Valley Section House Exterior Asbestos Abatement Project**, was duly advertised, and bids for the project were opened at 2:00 p.m. on Wednesday, December 8, 2021; and

WHEREAS, TWO (2) bids were received for the project;

NOW, THEREFORE, BE IT RESOLVED, that **Contract for the Lehigh Valley Section House Exterior Abatement project** is hereby awarded to Arric Corporation of Depew, New York for their low bid amount of \$14,900; with add Unit Price #1 - \$85.00 and add Unit Price #2 \$1,685.00

ETU #4

RESOLVED, that the Proposal from Stohl Environmental for professional services for construction administration for Asbestos Related Services for Project Monitoring During Abatement at Williamsville Section House 150 Milton Street Williamsville, New York is hereby approved at a cost of \$3213.00

SHERMAN #1

RESOLVED, that *Linda Pacer* of *45 Wellington Ct., N., Williamsville*, is hereby appointed to the *Meeting House Events Committee* until the end of the 2021-2022 official Village year.