

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
March 27, 2023 at 7:30pm**

- I. **Call to Order**            Pledge of Allegiance  
   Roll Call
  
- II. **Proclamation(s)**
  
- III. **Approval of Minutes**    Regular Meeting March 13, 2023
  
- IV. **Public Hearing(s)**        2023-2024 Budget  
   Tax Exemption for Active Volunteer Firefighters
  
- V. **Suspension of Rules for Public Participation**
  
- VI. **Village Board**
  - 1.) **Mayor Rogers - Report and Resolution(s)**
    - 1.) Authorize 2022-2023 General Fund Budget Transfers
    - 2.) Authorize 2022-2023 Sewer Fund Budget Transfers
    - 3.) Authorize 2022-2023 Glen Park Fund Budget Transfers
    - 4.) Authorize 2022-2023 General Fund Budget Amendment
    - 5.) Authorize Payroll and Vouchers from 2/27/2023 - 3/22/2023
    - 6.) Approve Tax Exemption for Active Volunteer Firefighters
  
  - 2.) **Deputy Mayor DeLano - Report and Resolution(s)**
    - 1.) Adoption of the 2023-2024 budget
    - 2.) Approve part-time status to continue for CEO
  
  - 3.) **Trustee Hunt – Report and Resolution(s)**
    - 1.) Appoint a new member to the Arts, Culture & Diversity Committee
  
  - 4.) **Trustee Torre – Report and Resolution(s)**
    - 1.) Appoint a new member to the Traffic & Safety Committee
    - 2.) Approve creation of new position
  
  - 5.) **Trustee Lowther – Report and Resolution(s)**
    - 1.) Adopt Local Law #1 of 2023 amending the definition of Adult Entertainment Cabaret
    - 2.) Approve HPC training from 3/16/2023
    - 3.) Approve HPC Training on 4/20/2023
  
- VII. **Staff Reports**
  
- VIII. **Executive Session**
  
- IX. **Adjournment**

*This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/25/2022*

### Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1<sup>st</sup> Mon. – Planning Board meeting at 7:30pm
- 2<sup>nd</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3<sup>rd</sup> Mon. – Environmental Advisory Council at 7:15pm
- 3<sup>rd</sup> Mon. - Mtg House Events Comm at 6:15pm (Mtg House)
- 4<sup>th</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 2<sup>nd</sup> Tues. – Beautification Committee at 1:00pm(Ad Hoc)
- 3<sup>rd</sup> Tues. – Parks Committee at 7:15pm
- 3<sup>rd</sup> Tues. – Tree Board at 6:30pm
- 4<sup>th</sup> Tues. – Historic Preservation Commission at 6:30pm
- 4<sup>th</sup> Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2<sup>nd</sup> Wed.- Glen Park Joint Board at 7:00pm in Conference Room
- 3<sup>rd</sup> Wed. – Village Co-Op 5:30pm
- 3<sup>rd</sup> Wed. – Zoning Board at 7:00pm in Aud
- 1<sup>st</sup> Thur. – Traffic & Safety Committee at 6:30pm
- 2<sup>nd</sup> Thur. - Arts & Culture Committee at 7:00pm

### Village Board Liaisons (Updated 7/25/22)

**MAYOR ROGERS:** DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Parks

**DEPUTY MAYOR DELANO:** Co-Liaison DPW, Co-Liaison Traffic & Safety, Tree Board, Youth & Rec., Zoning Board of Appeals

**TRUSTEE TORRE:** Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

**TRUSTEE HUNT:** Erie County Energy, Inter-Governmental Agency, Arts & Culture Committee, Co-Liaison Parks, Planning & Architectural Review Board, Inter-Governmental Agency

**TRUSTEE LOWTHER:** Meeting House Events Committee, Williamsville Business Association, Beautification, Historic Preservation Commission

### Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

#### March 2023

- 27 Village Board Work Session at 6:00pm
- 27 Village Board regular meeting at 7:30pm
- 28 Mtg House Events Committee at 6:30pm (at Mtg House)
- 28 HPC Committee meeting at 6:30pm
- 28 Youth & Rec Committee at 7:00pm

#### April 2023

- 3 Planning Board meeting at 7:30 (work session at 7:00pm)
- 6 Traffic & Safety Committee meeting at 6:30pm
- 10 Village Board Work Session at 6:00pm
- 10 Village Board regular meeting at 7:30pm
- 11 Beautification Committee meeting at 1:00pm
- 12 Glen Park Joint Board meeting at 7:00pm
- 13 Arts, Culture & Diversity Committee meeting at 7:00pm
- 17 Mtg House Events Committee at 6:15pm (at Mtg House)
- 17 Environmental Committee meeting at 7:15pm
- 18 Tree Board Committee meeting at 6:30pm
- 18 Parks Committee meeting at 7:15
- 19 Co-Op meeting at 5:30pm
- 19 Zoning Board of Appeals meeting at 7:00pm
- 24 Village Board Work Session at 6:00pm
- 24 Village Board regular meeting at 7:30pm
- 25 HPC Committee meeting at 6:30pm
- 25 Youth & Rec Committee at 7:00pm

#### May 2023

- 1 Planning Board meeting at 7:30 (work session at 7:00pm)
- 4 Traffic & Safety Committee meeting at 6:30pm
- 8 Village Board Work Session at 6:00pm
- 8 Village Board regular meeting at 7:30pm
- 9 Beautification meeting at 1:00pm
- 10 Glen Park Joint Board meeting at 7:00pm
- 11 Arts, Culture & Diversity Committee meeting at 7:00pm
- 15 Mtg House Events Committee at 6:15pm (at Mtg House)
- 15 Environmental Committee meeting at 7:15pm
- 16 Tree Board Committee meeting at 6:30pm
- 16 Parks Committee meeting at 7:15
- 17 Co-Op meeting at 5:30pm
- 17 Zoning Board of Appeals meeting at 7:00pm



Visit the Village website at  
[www.walkablewilliamsville.com](http://www.walkablewilliamsville.com)  
For Village information, news & events.  
Follow us on  
[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



## ROGERS #1

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2022-2023 fiscal year.

To:	001-1410-4050-0000 (Village Clerk/Tax Roll Preparation)	\$	2.00
From:	001-1410-4061-0000 (Village Clerk/Cellular Phone )	\$	2.00
To:	001-1410-4600-0000 (Village Clerk/Computer Support)	\$	134.00
From:	001-1410-4620-0000 (Village Clerk/Lease Copy Machine)	\$	134.00
To:	001-1640-2000-0000 (Central Garage/Equipment)	\$	672.00
From:	001-1640-4070-0000 (Central Garage/Utilities)	\$	672.00
To:	001-3620-2010-0000 (Safety Inspection/Computer Software)	\$	2.00
From:	001-3620-4010-0000 (Safety Inspection/Office & Supplies)	\$	2.00
To:	001-3620-4100-0000 (Safety Inspection/Professional Fees)	\$	783.00
From:	001-3620-1000-0000 (Safety Inspection/Personal Services)	\$	783.00
To:	001-5110-4161-0903 (Street Maint./Repairs-2015 Dump Truck)	\$	97.00
	001-5110-4161-0905 (Street Maint./Repairs-2007 Intl.Sanders/Plow Dump)	\$	4.00
	001-5110-4161-0908 (Street Maint./Repairs-2011 Chevy Silverado 3500HD)	\$	107.00
	001-5110-4161-0918 (Street Maint./Repairs-2010 Ford F350XL Pickup)	\$	292.00
	001-5110-4161-0923 (Street Maint./Repairs-2019 John Deere Mini Excavator)	\$	785.00
	001-5110-4161-0926 ((Street Maint./Repairs-2012 Chevy Tahoe)	\$	125.00
From:	001-5110-4161-0000 ((Street Maint./Repairs-Equipment)	\$	1410.00
To:	001-6410-4111-0000 (Publicity/Website)	\$	33.00
From:	001-6410-4925-0000 (Publicity/Marketing)	\$	33.00
To:	001-8162-4161-0000 (Leaf Pickup/Repairs)	\$	136.00
From:	001-8162-4700-0000 (Leaf Pick/Repairs)	\$	136.00

## ROGERS #2

**RESOLVED**, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2022-2023 fiscal year.

To:	007-8120-4116-0000 (Sanitary Sewers/Engineer-Monitor Maint.)	\$	1250.00
From:	007-8120-4161-0000 (Sanitary Sewers/Repairs-Lines)	\$	1250.00



## **DELANO #1**

WHEREAS, the *Tentative Budget* for the **2023-2024** fiscal year has been duly represented to the Village Board by the Budget Officer and a duly advertised public hearing has been held thereon;

NOW, THEREFORE, BE IT RESOLVED, pursuant to Section 5-508(4) of Village Law, that the said tentative budget and the salaries and wages as stated in the Salary Schedule are hereby adopted for the Village of Williamsville for the **2023-2024** fiscal year, as follows:

- General Fund equalization                      \$3.6945 per \$1,000 of assessed value at 100%
- Water Fund                                      \$1.87 surcharge
- Sewer Fund                                      \$0.7876 per \$1,000 of assessed value  
    \$7.7859 per 1,000 gallons of water consumed
- Glen Park Fund
- Debt Service Fund

## **DELANO #2**

RESOLVED, that *Timothy Masters* of **5106 Ridge Road, Lockport**, as *Code Enforcement Officer, Part-time*, employment is extended through April 30, 2023.

## **HUNT #1**

RESOLVED, that *Linda Nowak*, residing at 38 Scott Drive, Williamsville is hereby appointed to the **Arts, Culture & Diversity Committee** until the end of the **2022-2023** official Village year.

## **TORRE #1**

RESOLVED, that *Thomas Petrocelli*, residing at 60 Monroe Drive, Williamsville is hereby appointed to the **Traffic & Safety Committee** until the end of the **2022-2023** official Village year.

## **TORRE #2**

RESOLVED, that the position of Part-Time Park Maintenance Worker is hereby created in the Village of Williamsville.

## **LOWTHER #1**

RESOLVED, to adopt **Local Law #2 of 2023** to amend Chapter 112 (Zoning) Section 27 the definition of Adult Entertainment Cabaret.

## **LOWTHER #2**

**WHEREAS**, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

**WHEREAS**, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

**WHEREAS**, the Preservation Buffalo Niagara offered a virtual lecture, by Christiana Limniatis, PBN’s Director of Preservation Services, called Preservation Commissions 101 on Thursday March 16, 2023 from 6:00pm – 8:00pm; and

**WHEREAS**, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Village Board hereby authorizes the members of the Historic Preservation Commission who participated in the Preservation Buffalo Niagara virtual lecture on Thursday March 16, 2023 with the topic of Preservation Commissions 101 and certifies that such participation shall satisfy 2 hours of the Required Land Use Training.

## **LOWTHER #3**

**WHEREAS**, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

**WHEREAS**, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

**WHEREAS**, the Preservation Buffalo Niagara is offering a virtual lecture, by Christiana Limniatis, PBN’s Director of Preservation Services, called Research to Landmark on Thursday April 20, 2023 from 6:00pm – 8:00pm; and

**WHEREAS**, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Historic Preservation Commission;

**NOW THEREFORE BE IT RESOLVED**, that the Village Board hereby authorizes the members of the Historic Preservation Commission to participate in the Preservation Buffalo Niagara virtual lecture on Thursday April 20, 2023 with the topic of Research to Landmark and certifies that such participation shall satisfy 2 hours of the Required Land Use Training.

**LOCAL LAW NO. \_\_ OF 2023**  
**VILLAGE OF WILLIAMSVILLE**  
**COUNTY OF ERIE, STATE OF NEW YORK**

**A Local Law Amending Chapter 97 of the Code of the Village of Williamsville, Taxation**

Be it enacted by the Village Board of Trustees of the Village of Williamsville as follows:

**Section 1. Title**

This Local Law shall be referred to as “A Local Law Amending Chapter 97 of the Code of the Village of Williamsville, Taxation.”

**Section 2. Legislative Findings and Intent**

The Village Board of the Village of Williamsville finds and hereby determines that because the Village values its volunteer firefighters and ambulance personnel, in accordance with New York State Real Property Law § 466-a, a tax exemption for volunteer firefighter and ambulance personnel shall be established. The intent of this law is to provide tax exemptions to qualifying volunteer firefighter and ambulance personnel.

**Section 3. Authority**

The adoption of this Local Law is permitted in accordance with Section 466-a of the New York State Real Property Tax Law.

**Section 4. Establishment**

Chapter 97 of the Code of the Village of Williamsville, it hereby amended to specifically add a new Article, Article VIII, as follows:

**Article VIII- Exemption for Qualifying Volunteer Firefighter and Ambulance Personnel**

**§ 97-19 Legislative Authority for Firefight and Ambulance Exemption: Exemption Granted: Application**

Pursuant to and in accordance with Section 466-a of the New York State Real Property Tax Law, including any requirements in the relevant subsections thereof:

- A. Real property owned by an enrolled member of an incorporated volunteer fire company, fire department, or incorporated voluntary ambulance service or such enrolled member and spouse, shall be exempt from Village taxation to the extent of ten percent of the assessed value of such property, but only so long as the minimum service requirements in relation thereto of at least two years has been met. The enrollment status and minimum service requirement shall be certified in writing by the incorporated volunteer fire company, fire department or incorporated voluntary ambulatory service.
- B. Any enrolled member of an incorporated volunteer fire company, fire department or incorporated voluntary ambulatory service who accrues more than twenty years of active service and is so certified by the authority having jurisdiction for the incorporated volunteer fire company, fire department or incorporated voluntary ambulatory service, shall be granted the ten percent exemption as authorized by this section for the remainder or his or her life as long as his or her primary residence is located in the Village.
- C. Exemption under this Section shall be granted in accordance with the Real Property Tax Law, including the requirements thereunder, and only upon application by the qualifying owner(s) (or spouse, in the case of subsection D, below) of such real property to be filed with the Office of the Town of Amherst Assessor, on or before the appropriate taxable status date for the Village, such application to be a form, where available, prescribed by the State Board of Real Property Services.
- D. Any existing exemption granted hereunder, or previously granted hereunder, may continue or be reinstated, respectively, to a deceased enrolled member's unmarried spouse, where such deceased member was an enrolled member for at least five years was killed in the line of duty, all in accordance with the applicable requirements, including regarding certification, or the New York State Real Property Law Section 466-a.
- E. Any existing exemption granted hereunder, or previously granted hereunder, may continue or be reinstated, respectively, to a deceased enrolled member's unmarried spouse, where such deceased member was an enrolled member for at least twenty years but not killed in the line of duty, all in accordance will all applicable requirements, including regarding certification, or the New York State Real Property Law Section 466-a.
- F. The Village Board may, from time to time, amend, supplement, change, modify, or repeal this provision pursuant to the applicable provisions of New York State Law.

**Section 5. Validity.**

This Local Law is adopted under the authority granted to the Village Board of the Village of Williamsville pursuant to Section 10(1)(ii)(a)(8), 20 and 27 of the Municipal Home Rule Law and Section 466-a of the New York State Real Property Tax Law of the State of New York.

**Section 6. Effective Date.**

This local law shall take effect immediately when it is filed in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and published pursuant to Chapter 1 of the Code of the Village of Williamsville. Tax year 2024-2025 will be the first year of eligibility for the above reference exemptions.