

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
June 26, 2023 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call

- II. **Proclamation(s)**

- III. **Approval of Minutes** Regular Meeting June 12, 2023
 Special Meeting June 20, 2023

- IV. **Public Hearing(s)**

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - 1.) **Mayor Rogers - Report and Resolution(s)**
 - 1.) Authorize 2022-2023 General Fund Budget Transfers
 - 2.) Authorize 2022-2023 Sewer Fund Budget Transfers
 - 3.) Authorize 2022-2023 Glen Park Fund Budget Transfer
 - 4.) Authorize Payroll and Vouchers from 6/5/2023 - 6/20/2023
 - 5.) Approval of increase in engineering fees for 2022 Road project
 - 6.) Appoint new Court Clerk part-time

 - 2.) **Deputy Mayor DeLano - Report and Resolution(s)**

 - 3.) **Trustee Lowther – Report and Resolution(s)**

 - 4.) **Trustee Hunt – Report and Resolution(s)**

 - 5.) **Trustee Torre – Report and Resolution(s)**

- VII. **Staff Reports**

- VIII. **Executive Session**

- IX. **Adjournment**

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:15pm
- 3rd Mon. - Mtg House Events Comm at 6:15pm (Mtg House)
- 4th Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 2nd Tues. – Beautification Committee at 1:00pm(Ad Hoc)
- 3rd Tues. – Parks Committee at 7:15pm
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Historic Preservation Commission at 6:30pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2nd Wed.- Glen Park Joint Board at 7:00pm in Conference Room
- 3rd Wed. – Village Co-Op 5:30pm
- 3rd Wed. – Zoning Board at 7:00pm in Aud
- 1st Thur. – Traffic & Safety Committee at 6:30pm
- 2nd Thur. - Arts & Culture Committee at 7:00pm

Village Board Liaisons (Updated 7/25/22)

MAYOR ROGERS: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept., Parks

DEPUTY MAYOR DELANO: Co-Liaison DPW, Co-Liaison Traffic & Safety, Tree Board, Youth & Rec., Zoning Board of Appeals

TRUSTEE TORRE: Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

TRUSTEE HUNT: Erie County Energy, Inter-Governmental Agency, Arts & Culture Committee, Co-Liaison Parks, Planning & Architectural Review Board, Inter-Governmental Agency

TRUSTEE LOWTHER: Meeting House Events Committee, Williamsville Business Association, Beautification, Historic Preservation Commission

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

June 2023

- 27 HPC Committee meeting at 6:30pm
- 27 Youth & Rec Committee at 7:00pm
- 28 Glen Park Art Festival Meeting at 7:00pm

July 2023

- 6 Traffic & Safety Committee meeting at 6:30pm
- 11 Beautification meeting at 1:00pm
- 12 Glen Park Joint Board meeting at 7:00pm
- 12 Arts, Culture & Diversity Committee meeting at 7:00pm
- 17 Mtg House Events Committee at 6:15pm (at Mtg House)
- 17 Environmental Committee meeting at 7:15pm
- 18 Tree Board Committee meeting at 6:30pm
- 18 Parks Committee meeting at 7:15
- 19 Co-Op meeting at 5:30pm

24 Re-Organization Meeting at 6:00pm

- 25 HPC Committee meeting at 6:30pm
- 25 Youth & Rec Committee at 7:00pm
- 25 Glen Park Art Festival Meeting at 7:00pm

August 2023

- 3 Traffic & Safety Committee meeting at 6:30pm
- 7 Planning Board meeting at 7:30 (work session at 7:00pm)
- 8 Beautification meeting at 1:00pm
- 9 Glen Park Joint Board meeting at 7:00pm
- 9 Arts, Culture & Diversity Committee meeting at 7:00pm
- 14 Village Board Work Session at 6:00pm**
- 14 Village Board regular meeting at 7:30pm**
- 15 Tree Board Committee meeting at 6:30pm
- 15 Parks Committee meeting at 7:15
- 16 Co-Op meeting at 5:30pm
- 16 Zoning Board meeting at 7:00pm
- 21 Mtg House Events Committee at 6:15pm (at Mtg House)
- 21 Environmental Committee meeting at 7:15pm
- 22 HPC Committee meeting at 6:30pm
- 22 Youth & Rec Committee at 7:00pm

28 Village Board Work Session at 6:00pm

28 Village Board regular meeting at 7:30pm

September 2023

- 5 Planning Board meeting at 7:30 (work session at 7:00pm)
- 7 Traffic & Safety Committee meeting at 6:30pm



Visit the Village website at

www.walkablewilliamsville.com

For Village information, news & events.

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ROGERS #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the **2022-2023** fiscal year.

To:	001-1010-1000-0000 (Board of Trustees/Personal Services)	\$	1.00
	001-1210-1000-0000 (Mayor/Personal Services)	\$	1.00
	001-7110-1000-0000 (Parks/Personal Services)	\$	4670.00
From:	001-1110-1000-0000 (Village Justice/Personal Services)	\$	2.00
	001-5110-1000-0000 (Street Maint./Personal Services)	\$	4670.00
To:	001-1110-4020-0000 (Village Justice/Postage)	\$	62.00
From:	001-1110-4010-0000 (Village Justices/Office Supplies)	\$	62.00
To:	001-1410-4040-0000 (Village Clerk/Education Exp/Travel)	\$	1133.00
From:	001-1010-4040-0000 (Board of Trustees/Education Exp/Travel)	\$	1133.00
To:	001-1411-4020-0000 (Records Mgmt./Records Disposal)	\$	33.00
From:	001-1411-4010-0000 (Records Mgmt./Office Supplies)	\$	33.00
To:	001-3310-4231-0000 (Traffic Control/Signs-Maint.)	\$	16.00
From:	001-3310-4240-0000 (Traffic Control/Street Painting & Crosswalks)	\$	16.00
To:	001-3410-2060-0000 (Fire Protection/Computer Equipment)	\$	130.00
From:	001-3410-4040-0000 (Fire Protection/Education Exp/Travel)	\$	130.00
To:	001-3410-4070-0000 (Fire Protection/Utilities)	\$	3018.00
From:	001-3410-4040-0000 (Fire Protection/Education Exp/Travel)	\$	1627.00
	001-3410-4071-0000 (Fire Protection/Sewer Charges)	\$	1053.00
	001-3410-4111-0000 (Fire Protection/Internet Access)	\$	207.00
To:	001-3620-2010-0000 (Safety Inspection/Computer Software)	\$	24.00
From:	001-3620-4020-0000 (Safety Inspection/Postage)	\$	24.00
To:	001-5010-2010-0000 (Street Administration/Computer Software)	\$	360.00
From:	001-5110-4040-0000 (Street Administration/Education Exp/Travel)	\$	360.00
To:	001-5110-4161-0903 (Street Maint./Repairs-2015 Dump Truck)	\$	3556.00
	001-5110-4161-0904 (Street Maint./Repairs-2005 Freightliner)	\$	21.00
	001-5110-4161-0906 (Street Maint./Repairs-2007 International 4300 Dump)	\$	82.00
	001-5110-4161-0907 (Street Maint./Repairs-2019 Kenworth Dump Truck)	\$	4.00
	001-5110-4161-0908 (Street Maint./Repairs=2013 Ford F150 Pickup)	\$	1.00
	001-5110-4161-0916 (Street Maint./Repairs-2012 Chevy 2500 HD 4x4)	\$	715.00
	001-5110-4161-0926 (Street Maint./Repairs-2012 Chevy Tahoe)	\$	1500.00
From:	001-5110-4161-0000 (Street Maint./Repairs Equipment)	\$	5879.00
To:	001-7550-4990-0000 (Celebrations/Barricades/Detour Signs)	\$	995.00
From:	001-7550-4410-0000 (Celebrations/Old Home Days)	\$	700.00
	001-7550-4500-0000 (Celebrations/Memorial Day)	\$	295.00

To:	001-5110-4250-0000 (Street Maint./Gas & Oil)	\$	4948.00
From:	001-5142-4290-0000 (Snow Removal/Salt)	\$	4948.00
To:	001-8140-4163-0000 (Storm Sewers/Drainage Improvements)	\$	1036.00
From:	001-8140-4162-0000 (Storm Sewers/Repair Sewers)	\$	1036.00
To:	001-8140-4450-0000 (Storm Sewers/Misc)	\$	83.00
From:	001-8140-4162-0000 (Storm Sewers/Repair Sewers)	\$	83.00
To:	001-8161-4990-0000 (Recycling/Recycling Contract)	\$	1395.00
From:	001-8160-4330-0000 (Refuse & Garbage Collect/Dump Fees)	\$	1395.00
To:	001-8510-2000-0000 (Community Beautification/Equipment)	\$	7.00
From:	001-8510-4110-0000 (Community Beautification/Service Contracts/Main)	\$	7.00
To:	001-8510-4340-0000 (Community Beautification/Plants)	\$	104.00
From:	001-8510-4160-0000 (Community Beautification/Repairs)	\$	104.00

ROGERS #2

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the **2022-2023** fiscal year.

To:	007-8120-4070-0000(Sanitary Sewers/Utilities)	\$	22.00
From:	007-8120-4100-0000 (Sanitary Sewers/Professional Fees)	\$	22.00
To:	007-8120-4112-0000 (Sanitary Sewers/Engineer)	\$	5364.00
From:	007-8120-4161-0000 (Sanitary Sewers/Repairs-Lines)	\$	5364.00

ROGERS #3

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the **2022-2023** fiscal year.

To:	009-7141-4430-0000 (Glen Park/Appropriations/Sanitary Waste Disposal)	\$	140.00
From:	009-7141-4070-0000 (Glen Park/Appropriations/Utilities)	\$	140.00

ROGERS #4

RESOLVED, that payroll and vouchers in the amount of **\$266,034.41** covering the period from **6/05/2023 – 6/20/2023** are hereby approved as follows:

PAYROLL COVERING - 6/5/2023-6/18/2023	\$ 48,331.64
VOUCHERS COVERING- 6/6/2023-6/20/2023	
GENERAL FUND-	\$ 82,779.57
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 2,933.23
GLEN PARK FUND-	\$ 396.12
TRUST & AGENCY FUND-	\$ 15,697.71
DEBT SERVICE-	\$ 94,125.00
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 21,771.14</u>
	\$ 217,702.77
GRAND TOTAL	\$ 266,034.41

ROGERS #5

RESOLVED, that significant time and effort has been expended administering and inspecting the ongoing paving project; and

WHEREAS, initially inspection was proposed as part-time, and prior to the start of construction this was modified to full time during storm drainage work with part time for paving, However, during construction it was requested to stay full time; and

WHEREAS, for Administration, there has been significant correspondence, interpretation and negotiation with the contractor regarding what is in the contract and what may be additional work, also review of extra submittals for time and material have been significant, and additionally added survey work was performed to confirm contractor was following plans; and

WHEREAS, Wm. Schutt & Associates is requesting an increase in engineering fees for Task C – Construction Administration and Task D – inspections and expenses, in the amount of \$37,000, which is approximately 7% of the construction value (which is below the industry standards of 8 – 10%);

NOW THEREFORE BE IT RESOLVED, that the Village of Williamsville Board of Trustees approves the increase of engineering fees on the 2022 Road Paving project.

ROGERS #6

RESOLVED, that **Laura Borchert** of 6795 Cedar Street, Akron, is hereby appointed Clerk Part-Time for the Village of Williamsville Court, at a rate of \$18.00, effective immediately.