

**Village of Williamsville
Village Board Meeting Agenda
5565 Main Street, Williamsville, New York
June 27, 2022 at 7:30pm**

- I. **Call to Order** Pledge of Allegiance
 Roll Call
- II. **Proclamation(s)** Girl Scout troop for helping with Beautification
- III. **Approval of Minutes** Regular Meeting June 13, 2022
 Special Meeting June 21, 2022

- IV. **Public Hearing(s)** 1.) Amend Chapter 11 (Brush, Grass & Weeds) of the Village code
 2.) To hear comments on the Franchise agreement with Charter Communications

- V. **Suspension of Rules for Public Participation**

- VI. **Village Board**
 - A. Mayor Rogers - Report and Resolution(s)**
 - 1.) Authorize 2021-2022 General Fund Budget Transfers
 - 2.) Authorize 2021-2022 General Fund Budget Amendments
 - 3.) Authorize 2021-2022 General Fund Budget Amendments
 - 4.) Authorize Payroll and Vouchers from 6/6/2022 to 6/21/2022
 - 5.) Appointment of new fire fighter
 - 6.) Appointment of Deputy Treasurer

 - B. Deputy Mayor Sherman - Report and Resolution(s)**

 - C. Trustee Hunt– Report and Resolution(s)**

 - D. Trustee Torre – Report and Resolution(s)**

 - E. Trustee Carson– Report and Resolution(s)**
 - 1.) Authorize the Mayor to act in all manners relating to the grant application for the Smart Growth Comprehensive Planning
 - 2.) Authorize Village to get a court order regarding action to be taken at 267 Mill Street
 - 3.) Authorize the Mayor to act in all manners relating to the grant application for Garrison Park water feature and bathhouse

- VII. **Staff Reports**
- VIII. **Executive Session**
- IX. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/6/2021

Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 2nd Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3rd Mon. – Environmental Advisory Council at 7:00pm
- 4th Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 1st Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Mtg House Events Comm at 6:30pm (Mtg House)
- 3rd Tues. – Parks Committee at 7:15pm
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 3rd Wed. – Zoning Board at 7:00pm in Aud
- 4th Wed. – Village Co-op at 5:30pm in Aud
- 1st Thur. – Traffic & Safety Committee at 6:30pm
- 2nd Thur. – Arts & Culture Committee at 7:00pm

Village Board Liaisons (Updated 7/6/21)

MAYOR ROGERS: DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept.

DEPUTY MAYOR SHERMAN: Meeting House Committee, Williamsville Business Association, Tree Board, Youth & Rec

TRUSTEE TORRE: Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

TRUSTEE HUNT: Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee, Beautification Committee, Historic Preservation Commission

TRUSTEE CARSON: Planning & Architectural Review Board, Parks Committee, Zoning Board of Appeals

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

June 2022

- 27 Village Board Work Session at 6:00pm
- 27 Village Board regular meeting at 7:30pm
- 28 HPC Committee meeting at 7:00pm
- 28 Youth & Rec Committee at 7:00pm

July 2022

- 4 Planning Board meeting at 7:30 (work session at 7:00pm)
- 5 Beautification Committee meeting at 1:00pm
- 5 Village Board Re-Organization meeting at 6:00pm
- 5 Glen Park Joint Board meeting at 7:00pm
- 6 Glen Park Art Festival meeting at 7:00pm
- 7 Traffic & Safety Committee meeting at 7:00pm
- 12 Beautification Committee meeting at 1:00pm
- 14 Arts & Culture Committee meeting at 7:00pm
- 18 Environmental Committee meeting at 7:00pm
- 19 Tree Board Committee meeting at 6:30pm
- 19 Parks Committee meeting at 7:15
- 19 Mtg House Events Committee at 7:30pm (at Mtg House)
- 20 Zoning Board Committee meeting at 7:00pm
- 20 Glen Park Art Festival meeting at 7:00pm
- 25 Village Board Work Session at 6:00pm
- 25 Village Board regular meeting at 7:30pm
- 26 HPC Committee meeting at 7:00pm
- 26 Youth & Rec Committee at 7:00pm
- 27 Village Co-op at 5:30

August 2022

- 1 Planning Board meeting at 7:30 (work session at 7:00pm)
- 2 Glen Park Joint Board meeting at 7:00pm
- 3 Glen Park Art Festival meeting at 7:00pm
- 4 Traffic & Safety Committee meeting at 7:00pm
- 11 Arts & Culture Committee meeting at 7:00pm
- 15 Environmental Committee meeting at 7:00pm
- 16 Tree Board Committee meeting at 6:30pm
- 16 Parks Committee meeting at 7:15
- 16 Mtg House Events Committee at 7:30pm (at Mtg House)
- 17 Zoning Board Committee meeting at 7:00pm
- 22 Village Board Work Session at 6:00pm
- 22 Village Board regular meeting at 7:30pm



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www.walkablewilliamsville.com

For Village information, news & events.

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[www.Facebook.com/williamsville](https://www.facebook.com/williamsville)



ROGERS #1

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2021-2022 fiscal year.

To:	001-1110-4020-0000	(Village Justices/Postage)	\$	210.00
	001-1110-4040-0000	(Village Justices/Education/Exp/Training)	\$	296.00
From:	001-1110-4191-0000	(Village Justices/Security)	\$	506.00
To:	001-3410-4250-0000	(Fire Protection/Gas & Oil)	\$	1344.00
From:	001-3410-4471-0000	(Fire Protection/Building Repairs)	\$	1344.00
To:	001-3410-4750-0000	(Fire Protection/Award Program)	\$	3831.00
From:	001-3410-4620-0000	(Fire Protection/Lease Copy Machine)	\$	217.00
	001-3410-4701-0000	(Fire Protection/Workers Comp)	\$	3614.00
To:	001-3620-2000-0000	(Safety Inspection/Equipment)	\$	100.00
	001-3620-4010-0000	(Safety Inspection/Office Supplies)	\$	331.00
From:	001-3620-4040-0000	(Safety Inspection/Education Exp./Travel)	\$	431.00
To:	001-5010-4050-0000	(Street Admin/Drug/Alcohol Testing)	\$	124.00
From:	001-5010-4040-0000	(Street Admin/Education Exp./Training)	\$	124.00
To:	001-5110-4161-0907	(Street Maint./Repairs-1992 Autocar Dump)	\$	103.00
	001-5110-4161-0909	(Street Maint./Repair-2013 Ford F150 Pickup)	\$	847.00
	001-5110-4161-0915	(Street Maint./Repair-2013 RAVO Sweeper)	\$	85.00
	001-5110-4161-0918	(Street Maint./Repair-2010 Ford F350XL PU)	\$	138.00
From:	001-5110-4161-0901	(Street Maint./Repair-2020 Tahoe)	\$	38.00
	001-5110-4161-0919	(Street Maint./Repair-2007 Chevy 4x4)	\$	91.00
	001-5110-4161-0000	(Street Maint./Repair-Repairs-Equipment)	\$	1044.00
To:	001-6410-4111-0000	(Publicity/Website)	\$	305.00
From:	001-6410-4920-0000	(Publicity/Flags)	\$	305.00
To:	001-6989-4040-0000	(Other Econ. Oppty.&Dev./Edu. Exp/Travel)	\$	181.00
From:	001-6989-4010-0000	(Other Econ. Oppty&Dev./Office Supplies)	\$	181.00
To:	001-7110-2010-0000	(Parks/Capital Improvements)	\$	84442.00
From:	001-7110-2000-0000	(Parks/Equipment)	\$	1468.00
	001-7110-2020-0000	(Parks/Park Equipment)	\$	3000.00
	001-7110-2040-0000	(Parks/Capital Reserve-Parks)	\$	79974.00
To:	001-7310-4174-0000	(Youth Programs/Easter Egg Hunt)	\$	217.00
	001-7550-4170-0000	(Celebrations/Community Activities)	\$	196.00
From:	001-7310-4173-0000	(Youth Programs/Winterfest)	\$	413.00
To:	001-7520-4450-0000	(Historical Property/Misc)	\$	400.00
From:	001-7520-4030-0000	(Historical Property/Printing & Advertising)	\$	400.00

To:	001-7530-4070-0000	(Village Mtg House/Utilities)	\$	133.00
	001-7530-4230-0000	(Village Mtg House/Maint.)	\$	832.00
	001-7530-4440-0000	(Village Mtg House/Fire Alarm)	\$	623.00
	001-7535-4070-0000	(Village Mtg House/Utilities)	\$	335.00
	001-7535-4230-0000	(Village Mtg House/Maint.)	\$	609.00
From:	001-7530-2040-0000	(Village Mtg House/Capital Reserve-Mtg Hse)	\$	1000.00
	001-7530-4000-0000	(Village Mtg House/Opening/Closing)	\$	145.00
	001-7530-4990-0000	(Village Mtg House/Repairs)	\$	500.00
	001-7520-4030-0000	(Village Mtg House/Printing & Advertising)	\$	400.00
	001-7520-4530-0000	(Village Mtg House/ Training)	\$	300.00
	001-7520-4520-0000	(Village Mtg House/Plaques)	\$	187.00
To:	001-8010-4030-0000	(Zoning/Printing & Advertising)	\$	214.00
	001-8020-4040-0000	(Planning/Education Exp./Travel)	\$	5.00
	001-8020-4450-0000	(Planning/Misc.)	\$	23.00
From:	001-8010-4040-0000	(Zoning/Education Exp./Travel)	\$	64.00
	001-3620-4040-0000	(Safety Inspection/Education Exp./Travel)	\$	178.00
To:	001-8140-4161-0000	(Storm Sewers/Repair-Receivers)	\$	321.00
	001-8140-4163-0000	(Storm Sewers/Drainage Improvements)	\$	665.00
From:	001-8140-2010-0000	(Storm Sewers/Capital Improvements)	\$	665.00
	001-8140-4162-0000	(Storm Sewers/Repair Sewers)	\$	321.00
To:	001-8160-4140-0000	(Refuse & Garbage Collection/Recycling Contract)	\$	11772.00
From:	001-8161-4990-0000	(Recycling/Recycling Contract)	\$	11772.00
To:	001-8160-4110-0000	(Refuse & Garbage Collection/Service Contract)	\$	16.00
	001-8163-4330-0000	(Trash Pickup/Dump Fees)	\$	537.00
	001-8170-4160-0000	(Street Cleaning/Repairs-Equipment)	\$	3.00
	001-8170-4260-0000	(Street Cleaning/Maint. Supplies)	\$	16.00
From:	001-8160-4330-0000	(Refuse & Garbage Collection/Dump Fees)	\$	572.00
To:	001-8162-2000-0000	(Leaf Pickup/Equipment)	\$	9572.00
From:	001-5110-4161-0904	(Street Maint./Repairs-2005 Freightliner)	\$	9126.00
	001-8162-4700-0000	(Leaf Pickup/Leaf Composting)	\$	446.00
To:	001-8560-4160-0000	(Shade Trees/Repairs)	\$	5545.00
	001-8745-4160-0000	(Flood & Erosion Control/Maint. Paint, Etc)	\$	228.00
From:	001-8560-2000-0000	(Shade Trees/Equipment)	\$	250.00
	001-8560-4280-0000	(Shade Trees/Equipment Rental)	\$	678.00
	001-8160-4330-0000	(Refuse & Garbage Collection/Dump Fees)	\$	4845.00
To:	001-9950-9000-0000	(Transfer to Capital)	\$	9.00
From:	001-9903-9000-0000	(Transfer to Debt Service)	\$	9.00

ROGERS #2

RESOLVED, that the following *budget amendment* are hereby made in the *General Fund* for the 2021-2022 fiscal year, to account for the use of DPW truck equipment Capital Reserve funds to make payment #1 (of 4) on the 2020 Hi-Lift.

Increase:	001-0001-0599-0000	(Appropriated Surplus)	\$ 26,815.00
Increase:	001-9950-9000-0000	(Transfer to Capital)	\$ 26,815.00

ROGERS #3

RESOLVED, that the following *budget amendment* are hereby made in the *General Fund* for the 2021-2022 fiscal year, to account for the use of DPW truck equipment Capital Reserve funds to purchase mini wacker (loader) from Admar Supply (pd. 8/23/21)

Increase:	001-0001-0599-0000	(Appropriated Surplus)	\$ 63,825.00
Increase:	001-9950-9000-0000	(Transfer to Capital)	\$ 63,825.00

ROGERS #4

RESOLVED, that payroll and vouchers in the amount of \$737,969.12 covering the period from 6/6/2022 – 6/21/2022 are hereby approved as follows:

PAYROLL COVERING - 6/6/2022-6/19/2022	\$ 36,610.37
VOUCHERS COVERING- 6/6/2022-6/21/2022	
GENERAL FUND-	\$ 88,221.41
WATER FUND-	\$ 49.38
SEWER FUND-	\$ 2,632.89
GLEN PARK FUND-	\$ 428.25
TRUST & AGENCY FUND-	\$ 15,749.07
DEBT SERVICE-	\$ 97,203.13
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 497,074.62</u>
	\$ 701,358.75
 GRAND TOTAL	 \$ 737,969.12

ROGERS #5

RESOLVED, that *Cooper Leising*, residing at 250 Mill Street, Williamsville, is hereby appointed as an active member of the Williamsville Fire Department, effective July 1, 2021.

ROGERS #6

RESOLVED, that *Kelsey Lieb* of *20 Glendon Place, Williamsville*, is hereby appointed *Deputy Treasurer*, at a salary of \$52,000, effective immediately.

CARSON #1

WHEREAS, The Village of Williamsville

Herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the NYS Department of State authorizes State assistance to municipalities for Smart Growth Comprehensive Planning grants by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED, by the Village of Williamsville Board of Trustees

1. That Mayor Deborah Rogers or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the NYS Department of State; Total project cost of \$99,150.00 of which the required match is 10% (\$9,915.00) (grant request of \$89,235.00)
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation
4. That this Resolution take effect immediately.

CARSON #2

WHEREAS, pursuant to Section 15-9 of the Village Code, the Village Code Enforcement Officer has inspected an accessory structure located at 267 Mill Street and determined that the structure constitutes an unsafe structure; and

WHEREAS, the Code Enforcement Officer has issued notices of violations directing the owner (“Owner”) to secure said structure on numerous occasions, which notices have not been responded to by the Owner; and

WHEREAS, on October 1, 2021, the Code Enforcement Officer referred the matter to the Board of Trustees recommending that the Village undertake emergency repairs to secure said structure pursuant to Section 15-9(C) of the Village Code; and

WHEREAS, on February 23, 2022 the Code Enforcement Officer re-inspected said structure and determined that no such repairs have been made and said structure continues to constitute an unsafe structure pursuant to Section 15-9(A) of the Village Code; and

WHEREAS, on February 28, 2022, the Village Board adopted a resolution directing the Owner complete the emergency repairs specified by the Code Enforcement Officer within 30 days of being served with a copy of this resolution (“February 28, 2022 Order”) by mailing to said Owner’s last known address and conspicuous posting on said property, and further authorizing and directing the Attorneys of Record for the Village to make an application to a court of competent jurisdiction for an order declaring said structure a public nuisance and ordering its emergency repair or demolition by the Village in the event the Owner failed to comply with the February 28, 2022 Order; and

WHEREAS, the Owner has not made such repairs or otherwise responded to the February 28, 2022 Order; and

WHEREAS, the Code Enforcement Officer re-inspected the structure on 17, 2022 and determined that said structure remains in violation of Village Code Sections 15-9(A) and 72-5 and remains an unsafe structure; and

WHEREAS, on June __, 2022 the Code Enforcement Officer issued a report and recommendation to the Board of Trustees declare the structure a public nuisance and recommending that it be demolished;

NOW THEREFORE BE IT RESOLVED, that, pursuant to Village Code Section 15-9(C)(2), the Village Board re-affirms its finding that the garage structure on the property located at 267 Mill Street constitutes a dangerous and unsafe structure and, based upon the Owner’s failure to remedy said condition, authorizes and directs the Attorneys of Record for the Village to commence a proceeding in a court of competent jurisdiction for an order declaring said structure a public nuisance and ordering its demolition by the Village; and

BE IT FURTHER RESOLVED, that any and all costs incurred by the Village in seeking such relief and conducting such demolition shall be a charge against the property and shall be added to the next taxes assessed against the property if not paid within 30 days of notice of such charges.

CARSON #3

WHEREAS, the Village Board desires to pursue funding opportunities for the Garrison Park Splash Pad and Bathhouse Project

WHEREAS, the Village Board desires to provide this type of facility to residents at the lowest possible cost to the Village and Village taxpayers, and

WHEREAS, the Village Board desires to apply for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation: Environmental Protection Fund Grant through the CFA (Consolidated Funding Application), and

WHEREAS, the Village Board commits to providing the required local matching funds to insure the timely implementation of the proposed project.

NOW, THEREFORE BE IT RESOLVED, that Mayor Deborah L. Rogers, or such person's successor as Mayor of the Village of Williamsville, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$273,500 (50% of the total project cost of \$547,000), and enter into and execute a project agreement with the State for such financial assistance for the Garrison Park Splash Pad and Bathhouse Project and,

RESOLVED, that upon approval of the application for financial assistance that the Village make available at least \$273,500 (50%) in matching funds to satisfy the requirements of the funding program, and be it further

RESOLVED, that the Village Board authorizes the Mayor to sign all documents and agreements related to the New York State Office of Parks, Recreation and Historic Preservation: Environmental Protection Fund Grant Program application.