

**Village of Williamsville  
Village Board Meeting Agenda  
5565 Main Street, Williamsville, New York  
September 23, 2024 at 7:30pm**

- I. **Call to Order**            Pledge of Allegiance  
   Roll Call
- II. **Approval of Minutes**    Regular Meeting September 9, 2024
- III. **Rules of Procedure**
- IV. **Suspension of Rules for Public Participation**
- V. **Proclamation(s)**        None
- VI. **Public Hearing(s)**       None
- VII. **Village Board**

**Mayor Hunt – Reports & Resolutions**

- a) Reports
- b) Authorize Payroll & Vouchers from 08/26/24 - 09/19/24
- c) Resolution authorizing Mayor to approve and execute Erie County Municipal Planning grant contract
- d) Resolution appointing Gabriel Benitez to Williamsville Fire Department
- e) Resolution appoint Katherine Balduf as Secretary to the Mayor

**Deputy Mayor Torre – Reports & Resolutions**

- a) Reports
- b) Resolution to authorize Administrator to publish notice of public hearing regarding sound amplification at Garrison & S. Long parks
- c) Resolution appointing Paul Glauber as Alternate for Zoning Board of Appeals
- d) Resolution appointing Paula Glauber to Glen Park Joint Board

**Trustee Celeste – Reports & Resolutions**

- a) Reports
- b) Resolution appointing Joshua Wilcox to Meeting House Committee
- c) Resolution to authorize Administrator to publish notice of public hearing on school zone speed limits

**Trustee Hahn – Reports & Resolutions**

- a) Reports

- VIII. **Staff Reports**
- IX. **Adjournment**

*This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/15/2024*

## Meetings Schedule

*(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up-to-date information)*

- 1<sup>st</sup> Mon Planning Board Meeting 7:00pm
- 2<sup>nd</sup> Mon Village Board Work Session 6:00pm / Meeting 7:30pm
- 3<sup>rd</sup> Mon Environmental Advisory Council 7:15pm
- 3<sup>rd</sup> Mon Mtg House Events Comm 6:15pm (Mtg House)
- 4<sup>th</sup> Mon Village Board Work Session 6:00pm/Meeting at 7:30pm
- 2<sup>nd</sup> Tue Beautification Committee 1:00pm (Ad Hoc)
- 3<sup>rd</sup> Tue Parks Committee 7:15pm
- 3<sup>rd</sup> Tue Tree Board 6:30pm
- 4<sup>th</sup> Tue Historic Preservation Commission 7:00pm
- 4<sup>th</sup> Tue Youth & Recreation Committee 7:00pm in Aud
- 2<sup>nd</sup> Wed Glen Park Joint Board 7:00pm in Conference Room
- 3<sup>rd</sup> Wed Zoning Board 7:00pm in Aud
- 1<sup>st</sup> Thu Traffic & Safety Committee 6:30pm
- 2<sup>nd</sup> Thu Arts & Culture Committee 7:00pm
- 3<sup>rd</sup> Thu Glen Park Art Festival Mtg. 7:00pm

## Village Board Liaisons

*(Updated 7/15/24)*

**MAYOR HUNT:** APD, Williamsville Fire Department, Executive Safety Committee, Records Management Committee, Co-Liaison DPW

**DEPUTY MAYOR TORRE:** Environmental Advisory Committee, Historic Preservation Commission, Zoning Board of Appeals

**TRUSTEE CELESTE:** Traffic & Safety, Meeting House, DPW, Intergovernmental Agency, Youth & Recreation

**TRUSTEE HAHN:** Tree Board, Planning & Architectural Review Board, Beautification Committee, Erie County Energy

**TRUSTEE JACKSON:** Williamsville Business Association, Arts/Culture & Diversity Committee, Glen Park Joint Board, Parks Committee

## Meetings & Events

*All meetings are at Village Hall unless otherwise noted.  
(Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)*

### **October 2024**

- 02 Traffic & Safety Committee 6:30pm
- 07 Planning & Architectural Review Board 7:30pm
- 08 Beautification Committee 1:00pm
- 09 Glen Park Joint Board 7:00pm
- 10 Arts, Culture & Diversity Committee 7:00pm
- 15 Village Board Work Session 6:00pm**
- 15 Village Board Regular Session 7:30pm**
- 16 Zoning Board of Appeals 7:00pm
- 16 Tree Board 6:30pm
- 16 Parks Committee 7:15pm
- 21 Meeting House 6:15pm
- 21 Environmental Advisory Committee 7:15pm
- 22 Historic Preservation Commission 7:00pm
- 22 Youth & Recreation Committee 7:00pm
- 28 Village Board Work Session 6:00pm**
- 28 Village Board Regular Session 7:30pm**

### **November 2024**

- 04 Planning & Architectural Review Board 7:30pm
- 12 Village Board Work Session 6:00pm**
- 12 Village Board Regular Session 7:30pm**
- 12 Beautification Committee 1:00pm
- 13 Glen Park Joint Board 7:00pm
- 14 Arts, Culture & Diversity Committee 7:00pm
- 18 Meeting House Events Committee 6:15pm
- 18 Environmental Advisory Committee 7:15pm
- 19 Tree Board 6:30pm
- 19 Parks Committee 7:15pm
- 20 Zoning Board of Appeals 7:00pm
- 25 Village Board Work Session 6:00pm**
- 25 Village Board Regular Session 7:30pm**
- 26 Historic Preservation Commission 7:00pm
- 26 Youth & Recreation Committee 7:00pm\_



Visit the Village website at

[www.walkablewilliamsville.com](http://www.walkablewilliamsville.com)

For Village information, news & events.

Follow us on

[www.Facebook.com/williamsville](https://www.Facebook.com/williamsville)

**HUNT #1**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2024-2025** fiscal year:

To:	001-8510-4340 Community Beautification/Plants.....	\$52.00
From:	001-8510-4450 Community Beautification/Miscellaneous.....	\$52.00
To:	001-7530-4440 Village Meeting House/Fire Alarm .....	\$197.00
From:	001-7530-4230 Village Meeting House/Maintenance .....	\$197.00
To:	001-7110-4165 Parks/Repairs-Shelter Maintenance .....	\$150.00
From:	001-7110-4169 Parks/Repairs-Other.....	\$150.00
To:	001-5110-4600 Street Maintenance/Clothing Allowance .....	\$550.00
From:	001-5110-4605 Street Maintenance/Safety Clothing/Accessories .....	\$550.00
To:	001-5110-4161-0903 Street Maintenance/Repairs 2015 Dump Truck .....	\$695.00
	001-5110-4161-0912 Street Maintenance/Repairs 2020 Case 621G Hi-Lift.....	\$410.00
From:	001-5110-4161 Street Maintenance/Repairs Equipment.....	\$1,105.00
To:	001-3310-1001 Traffic Control/Personal Services.....	\$111.00
From:	001-3310-2000 Traffic Control/Equipment.....	\$111.00
To:	001-1620-4070 Buildings/Utilities.....	\$50.00
From:	001-1620-2000 Buildings/Equipment .....	\$50.00
To:	001-1410-4450 Village Clerk/Miscellaneous.....	\$5,050.00
From:	001-1410-4120 Village Clerk/Bond Note Expense.....	\$5,050.00
To:	001-1410-4055 Village Clerk/Lockbox/Tax Collections .....	\$2,257.00
From:	001-1410-4040 Village Clerk/Education/Travel.....	\$2,257.00
To:	001-3410-4160-3402 Fire Protection/PM J-2 .....	\$1,782.00
	001-3410-4160-3405 Fire Protection/PM R-5 .....	\$895.00
	001-3410-4160-3401 Fire Protection/PM B-1 .....	\$3,748.00
From:	001-3410-4160 Fire Protection/Truck Expense .....	\$6,425.00

**HUNT #2**

**RESOLVED**, that payroll and vouchers in the amount of **\$168,000.36** covering the period from **08/29/24 – 09/19/24** are hereby approved as follows:

<b>PAYROLL COVERING 08/26/2024 – 09/12/2024</b>	\$	93,923.64
<b>VOUCHERS COVERING 09/05/2024 – 09/19/2024</b>		
<b>GENERAL FUND</b>	\$	66,962.81
<b>SEWER FUND</b>	\$	2,281.52
<b>GLEN PARK FUND</b>	\$	402.31
<b>TRUST &amp; AGENCY FUND</b>	\$	1,465.44
<b>SEWER CONSOLIDATION PROJECT</b>	\$	593.64
<b>ORCHARD ST/PARK DRAINAGE</b>	\$	2,371.00
	\$	74,076.72
<b>GRAND TOTAL</b>	\$	<b>168,000.36</b>

**HUNT #3**

**WHEREAS**, the Village of Williamsville applied for financial assistance from the Erie County Municipal Planning Grant, for the purpose of funding the Village of Williamsville's Comprehensive Plan Update and Zoning Ordinance Update Project;

**RESOLVED**, that the Village of Williamsville is authorized and directed to accept these grant funds in an amount not to exceed \$30,000.00 for the project described in the grant application;

**RESOLVED**, that the Village of Williamsville will make available a minimum of \$10,000 in matching funds as indicated in the grant application and will facilitate any additional funds required to ensure the completion of the project;

**RESOLVED**, that the Village of Williamsville is authorized and directed to agree to the terms and conditions of the Intermunicipal Agreement with the County of Erie for the Village of Williamsville's Comprehensive Plan Update and Zoning Ordinance Update Project;

**IT IS FURTHER RESOLVED**, that the governing body of the Village of Williamsville hereby authorizes the Mayor to execute the Intermunicipal Agreement and any amendments thereto, any required documentation, and any other certifications.

**HUNT #4**

**RESOLVED**, that *Gabriel Benitez* of *Williamsville, New York*, is hereby appointed as an active member of the Williamsville Fire Department effective October 1, 2024.

**HUNT #5**

**RESOLVED**, that *Katherine Balduf*, of *Williamsville, New York*, is hereby appointed as *Secretary to the Mayor*, effective September 30, 2024.

**TORRE #1**

**RESOLVED**, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on October 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 70 (Parks and Public Areas) Relative to Sound Amplification (to prohibit sound amplification in Garrison and South Long Parks).

**TORRE #2**

**RESOLVED**, that Paul J. Glauber, of the Village of Williamsville, NY, is hereby appointed as an Alternate for the Zoning Board of Appeals effective immediately.

**TORRE #3**

**RESOLVED**, that Paula Glauber, of the Village of Williamsville, NY, is hereby appointed to the Glen Park Joint Board effective immediately.

**CELESTE #1**

**RESOLVED**, that the Village Administrator is hereby authorized and directed to publish notice of public hearing to be held on October 15, 2024, at 7:30 p.m., to hear all persons interested in communicating on a proposed law amending Chapter 103 (Vehicles and Traffic) lowering school zone speed limits on Glen Avenue and School Street and establishing a School Zone Speed Limit on Academy Street.

**CELESTE #2**

**RESOLVED**, that *Joshua Wilcox*, of the *Village of Williamsville, NY*, is hereby appointed to the Meeting House Committee effective immediately.