

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, April 12, 1977 at 8:00 P.M.

Roll Call: Present John B. Sheffer, II, Mayor

Mrs. Lois S. Idzak  
Warren D. Miller Trustees  
Roger C. Walker

Theresa L. Cummins, Village Clerk  
Joseph C. Tisdall, Village Attorney  
Edward Way, Dept. of Public Works

Absent Gordon J. Kuzon, Trustee

Mayor Sheffer called the meeting to order at 8:00 P.M.

Rev. Stanley C. Lewis of Randall Memorial Baptist Church gave the invocation.

Hon. Charles H. Dougherty, Justice, Village of Williamsville, swore in the three new Trustees and the Mayor.

MAYOR  
SHEFFER

Mayor Sheffer then gave his State of the Village Message. Mayor Sheffer said he wanted to present the issues faced by the Board and the goals of the Board before the public. With respect to Glen Park, he stated the Board is faced with a number of urgent decisions regarding development of the park and they must be made this month. We will receive over \$500,000 in federal funding for the project. There was a proposed park plan included with our application for the funds but it was approved on the basis that some changes could be made in it. Originally it was to be developed in three phases - the area south of Glen Avenue, Glen Avenue itself and the area north of Glen Avenue. The former Village Board decided to retain Glen Avenue and approved a plan for development of the southern portion. The present Board has pledged to have maximum public input for the development of the northern portion. We have a problem now in that the whole project must be bid at one time in order to avoid cost overruns and the bidding must be this month. Mayor Sheffer stated the Board has been working with the landscape architects continuously so the grant will not be lost. We want to retain Glen Avenue but on the original plans submitted for the grant it was closed and if it still must be closed he stated he would vote not to accept the grant. He stated the plan for the southern area has been modified with respect to safety features, lights, etc. Mayor Sheffer stated a public hearing would be held on the park development at the April 26th Board meeting to consider the various alternatives. In the grant application, the northern portion was to be a passive, walking type park with about a 1,000 sq. ft. building to be used as a nature and teaching center. Modification of the proposed building and inclusion of more active recreation facilities will be considered. One of the things being considered is an ice skating area. He stated that whatever type of park is decided upon now, the federal grant would

State of  
Village  
Message

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not preclude a change in the future. However, this is a New York State parkland and that presents a problem irrespective of the federal grant. He stated the Board does not have a strong disposition toward any park plan at present.

Mayor Sheffer stated the Village has approved a 100 unit senior citizens building. The result is esthetically and environmentally acceptable although not ideal. Human needs take precedence, and compromises have to be made. With respect to tenant selection, a list of eligible Village residents will be compiled and a priority list will be developed based on need and the criteria of HUD. If Village residents do not fill the building we will look next to the Town. Those interested in obtaining information can obtain it later this Spring.

Mayor Sheffer stated the most critical matter facing the Village is sewage. Present projections call for a sewer budget larger than our entire current budget within a few years. The answer is to have a more reliable analysis of Village sewer flow and we should investigate and pursue alternative programs of sewer use and repair. He stated this will not eliminate the type of tax or assessment increases for this but is an attempt to minimize them.

The Mayor stated organization and procedure need to be improved in Village government. We need more open communication with residents so we can better inform the public and increase their interest in Village government. He stated all Board members will be required to submit a yearly written report of the accomplishments and shortcomings of the Board during the year. He stated we must have a unity and common purpose and solicited residents involvement, criticism and active participation.

ON MOTION by Trustee Walker, seconded by Trustee Miller, the minutes of the regular meeting of March 22, 1977 were approved.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the minutes of the Public Hearing held March 22, 1977 regarding the Exceptional Development Permit for senior citizen housing were approved.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the minutes of the Public Hearing held March 22, 1977 regarding the proposed use of Federal Revenue Sharing Funds were approved.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Walker, the minutes of the Special Meeting held March 30, 1977 regarding the Mill Street Sewer Project were approved.

Unanimously carried.

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ON MOTION by Trustee Idzak, seconded by Trustee Walker, the minutes of the Reorganization Meeting of April 4, 1977 were approved.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, it was moved to suspend the rules at 8:20 P.M. in order to hold a public hearing on the 1977-78 General Fund and Water Fund Budgets. The hearing was closed at 8:25 P.M.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, it was moved to suspend the rules at 8:25 P.M. in order to hold a public hearing on the 1977-78 Federal Revenue Sharing Budget. The hearing was closed at 8:30 P.M.

Unanimously carried.

The Clerk read a letter to the Mayor and the Board from Trustee Kuzon stating he had to go out of town and was unable to attend tonight's meeting. He congratulated the Mayor and new Trustees on their election to the Board and stated his hopes that they could all work together for the good of the Village.

Mayor Sheffer listed the public hearings that are coming up. On April 26th there will be hearing on the development of the North portion of the park. This is an extremely important hearing. It will be decided based on the public input.

On May 10th there will be a public hearing on the water line situation, particularly the problems during the blizzard with the freezing water lines. The Village is only responsible for a portion of the line at present and we want to see what the problems are and what are the alternatives for dealing with them.

On May 10th there will also be a hearing on financial impact statements. Anytime a proposal is made a statement will be attached giving a good faith estimate on how much it will cost and the source of the funding.

On May 24th there will be a hearing on adoption of the State Fire Code for the Village.

Mayor Sheffer stated residents might be interested in a meeting on April 21st at the Christian Church. There will be a slide presentation by the subcommittee on Glen Park dealing with the history of the park and various plans that have been proposed. The Board had a preview a few months ago and think it is worthwhile. As to whether the Village and perhaps the Village Historical Society should become involved in the operation of the historical site there will be a presentation on the church background and future options.

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Mayor Sheffer stated the Village Board will not be finalizing the committee assignments tonight. The Trustees have their committee assignments but the committees themselves need to be further considered as to reappointments and new appointments as there is supposed to be a three year appointment and two members should come up for reappointment every year. This is not the case at present. The Village Clerk and Attorney have set up an ideal schedule on how to reorganize to get back on track and the committee appointments will be finalized shortly. Meanwhile, the committees need to be functioning in order to deal with problems that come up - for example, the Glen Park Committee. We are asking the existing committees to continue meeting during this period of reorganization.

Trustee Miller stated he has been assigned to Sanitary and Storm Sewers, the Department of Public Works, Insurance Department, Water Department and Lighting Department. If any residents have questions in any of these areas they should contact Trustee Miller.

Trustee Miller stated that beginning in June, 1977 the Village will have to test the purity of its water and system. There will be an appointment made later for two people to attend a course at Erie Community College about this.

Trustee Miller stated he has been meeting with Mr. Way about the operation of the Department of Public Works.

ON MOTION by Trustee Miller, seconded by Trustee Walker, the following resolution was adopted:

RESOLVED that all sealed bids received April 1, 1977 at 4:00 P.M. for Refuse and Waste Material Collection contract be rejected.

GARBAGE CONTRACT  
BIDS

All bids received  
4/1/77 rejected

Mayor Sheffer stated we were not totally convinced the bids met all the needs of the Village concerning the dates of pick-up, etc. We hope we can make the specifications more in line with the Village's needs.

Vote on Roll Call: Trustee Idzak - aye; Trustee Walker - aye; Trustee Miller - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that the Village Clerk be authorized to advertise for sealed bids for a Refuse and Waste Material

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ADVERTISE FOR BIDS

Collection Contract to be opened at the Village Clerk's Office on May 4, 1977 at 3:00 P.M. The Clerk shall advertise for the bids in the official Village newspaper at least five days before the date on which the bids are to be opened and upon opening of the bids shall make a record by listing the name and address of each bidder, the amount of his bid, the nature and amount of security furnished, and all alternate bids and tradein allowance, if any, and present such records to the Board of Trustees at the first regular or special meeting of the Board following the opening of the bids.

Refuse and Waste  
Material Collection  
Contract

Vote on Roll Call: Trustee Walker - aye; Trustee Miller - aye; Trustee Idzak - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the following resolution was adopted:

COURSE ATTENDANCE  
AUTHORIZATION

RESOLVED that Warren Miller, Trustee, and Donald Dehn, Department of Public Works be authorized to attend the Cross Connection and Water Testing Course at Erie Community College South and the expenses to be paid by the Village of Williamsville.

Warren Miller and  
Donald Dehn to  
attend Cross  
Connection and  
Water Testing  
Course

Vote on Roll Call: Trustee Idzak - aye; Trustee Miller - aye; Trustee Walker - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

Trustee Walker stated he has been assigned to the Recreational Committee, Fire Company Liaison, Environmental Committee and Public Buildings, and he invited any residents with problems in these areas to contact him.

ON MOTION by Trustee Walker, seconded by Trustee Miller, the following resolution was adopted:

COMMUNITY  
DEVELOPMENT  
FUNDS for 1976

RESOLVED that funds in the amount of \$539.00 remaining in the 1976 Community Development Funds for Glen Park account CD 8690.0 Contingencies for WILL 1-C-3.0 be reallocated as follows:

Reallocation of  
Funds

\$407.88 to CD8686.0 Administrative  
131.12 to CD8666.0 Clearance,  
Demolition and Rehabilitation.

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Mayor Sheffer stated the resolution had to do with switching funds in the community development account that had originally been slated for Glen Park. With the federal grant we now have we can reassign these funds.

Vote on Roll Call: Trustee Idzak - aye; Trustee Walker - aye; Trustee Miller - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Walker, seconded by Trustee Miller, the following resolution was adopted:

RESOLVED that the Village Clerk publish a notice of public hearing to be held on April 26, 1977 at 8:05 P.M. in the Municipal Building, 5583 Main Street, Williamsville, New York to hear all persons interested in expressing an opinion on the development plans for the portion of Glen Park north of Glen Avenue.

PUBLISH NOTICE OF  
PUBLIC HEARING

Glen Park Development

Portion North of  
Glen Avenue

Vote on Roll Call: Trustee Miller - aye; Trustee Idzak - aye; Trustee Walker - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Walker, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that the Village Clerk publish a notice of public hearing to be held in the Municipal Building, 5583 Main Street, Williamsville, New York at 8:15 P.M. on May 10, 1977 for the purpose of hearing all persons interested in a change of zoning of premises at 5725 Main Street from C-1 to C-2 classification.

PUBLISH NOTICE  
OF PUBLIC HEARING

Change of Zoning  
5725 Main Street

Vote on Roll Call: Trustee Walker - aye; Trustee Miller - aye; Trustee Idzak - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

Trustee Idzak stated she was happy to accept this opportunity to serve on the Board and thanked Mayor Sheffer for appointing her. She stated she has been assigned to the Senior Citizens Committee, Youth Board, Beautification Committee and Communications Liaison.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the following resolution was adopted:

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RESOLVED that the Board of Trustees of the Village of Williamsville hereby adopts the following procedure with respect to the agenda for each regular meeting of the Board of Trustees:

VILLAGE AGENDA

Procedure adopted with respect to preparation of agenda for regular Board meetings

1. All items to be placed on the agenda, including proposed resolutions, shall be submitted in writing to the Village Clerk before noon on the Friday preceding the meeting.
2. The Village Clerk shall publish the completed agenda by noon on Monday of the week of the meeting.
3. The Village Clerk shall post a copy of the complete text of all proposed resolutions and other agenda items on the bulletin board in the Village Clerk's Office at or before noon on Monday of the week of the meeting.
4. The Village Clerk shall prepare an agenda for distribution to persons attending the meeting of the Board. The first part of the agenda shall set forth the regular order of business and the second part shall contain a brief summary of each public hearing, resolution, and any item on the agenda for the meeting.
5. The order of business for each regular meeting of the Board of Trustees shall be as set forth in the attached Schedule "A".

Schedule "A"

AGENDA  
VILLAGE OF WILLIAMSVILLE

Pledge of Allegiance  
Roll Call  
Approval of Minutes  
Public Hearings Scheduled  
Correspondence  
Mayor's Report  
Trustees' Reports and Resolutions  
Department of Public Works Report  
Suspension of Rules  
Adjournment

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Mayor Sheffer stated it will be great help to have the resolutions in before the meeting so they can be typed and so the Village Attorney can review them.

Vote on Roll Call: Trustee Walker - aye; Trustee Miller - aye; Trustee Idzak - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the following resolution was adopted:

YOUTH PROGRAM

RESOLVED that the Mayor is authorized to sign five amendments to the Youth Program Budgets. Mayor authorized to sign amendments

Vote on Roll Call: Trustee Miller - aye; Trustee Walker - aye; Trustee Idzak - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the following resolution was adopted:

CONTRACT APPROVAL

RESOLVED that the Mayor is authorized to execute, on behalf of the Village of Williamsville, a contract with the Osgood Economic Development and Management Group, Inc., subject to approval as to form by the Village Attorney. Osgood Economic Development and Management Group

Project Coordinator for Glen Park Funding  
 Vote on Roll Call: Trustee Walker - aye; Trustee Idzak - aye; Trustee Miller - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, vouchers in the sum of \$26,608.06 were approved as follows:

Payroll Fund	W/E 3/25/77	\$ 4,828.75
	W/E 4/1/77	2,835.41
	W/E 4/8/77	<u>2,791.85</u>
Total Payroll		\$10,456.01
General Fund	Abstract #390	14,911.39
Water Fund	Abstract #380	751.30
Federal Revenue Sharing	Abstract #30	93.74
Community Development	Abstract #13	<u>395.62</u>
Total Vouchers		\$26,608.06

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Vote on Roll Call: Trustee Miller - aye; Trustee Walker - aye; Trustee Idzak - aye; Mayor Sheffer - aye. Ayes - 4; Noes - 0.

Unanimously carried.

Mayor Sheffer stated Trustees Miller and Walker had been elected and that Mrs. Idzak had been appointed by him to fill the one year remaining on his term as Trustee.

Mr. Way had no report from the Department of Public Works.

ON MOTION by Trustee Walker, seconded by Trustee Miller, the rules were suspended for public participation.

Unanimously carried.

No one appeared to speak.

ON MOTION by Trustee Idzak, seconded by Trustee Miller, it was moved to return to regular session.

Unanimously carried.

ON MOTION by Trustee Walker, seconded by Trustee Idzak, the meeting was adjourned at 8:55 P.M.

Unanimously carried.



Theresa L. Cummins,  
Village Clerk-Treasurer

# Village of Williamsville

5583 Main Street  
Williamsville, New York 14221

To: Mayor and Millage Board

From: Gordon J. Kuzon, Trustee

Due to a previous personal commitment which requires me to be out of town, I am unable to attend this evening's meeting. However I would like to publicly congratulate the Mayor and the new Trustees on their recent election and welcome them to the Village Board.

The Village is currently considering many important issues. I am confident though this Board will ignore partisan and personal differences and seek responsible solutions to Village problems. As the minority member of this Board it is my intention and responsibility to be an active "watchdog" of the majority. But, it should be noted, I do not view the role of "watchdog" as one which dwells on partisan differences but rather one which responsibly represents independent and conflicting views.

Finally, I feel this Board has much it must accomplish in the next year and I am enthusiastically looking forward to meeting my responsibilities. I look forward to working with the new Board and wish them the best in their term of office.

Minutes of the Public Hearing of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, April 12, 1977 at 8:20 P.M.

Roll Call: Present John B. Sheffer, II, Mayor  
Mrs. Lois S. Idzak  
Warren D. Miller Trustees  
Roger C. Walker  
Theresa L. Cummins, Village Clerk  
Joseph C. Tisdall, Village Attorney  
Edward Way, Dept. of Public Works  
Absent Gordon J. Kuzon, Trustee

Mayor Sheffer called the Public Hearing to order at 8:20 P.M.

PUBLIC HEARING

The Clerk read the Notice of Public Hearing regarding the 1977-78 General Fund and Water Fund Annual Budget for the Village of Williamsville.

Mayor Sheffer stated the budget year runs from June 1st to May 31st. He stated the budget under discussion tonight was the one proposed by the former Board for the year commencing June 1, 1977. In that budget, there would be a tax decrease of \$1.46, the tax rate being \$10.34/\$1,000. There would be an increase of \$4.36 but this would be offset by revenues, particularly a \$4.28 setoff based on \$86,500 taken out of the surplus. Last year, based primarily on the great number of senior citizen exemptions, the assessed valuation went down. This year it is going up about \$100,000 so that helps somewhat.

1977 - 78 General  
and Water Fund Budgets

Mayor Sheffer then opened the hearing to the public but no one spoke in favor of, or in opposition to the budget.

Mayor Sheffer stated the Board's task now is to see what should be done to the budget given the input from our various committees, staff and departments. We will vote on the budget April 26th. Last year the budget was voted on the same night it was presented. We thought it better not to vote tonight because of the input and comments we have received from those concerned about the budget. We need to take these under consideration.

ON MOTION by Trustee Walker, seconded by Trustee Idzak, the hearing was closed at 8:25 P.M.

Unanimously carried.



Theresa L. Cummins,  
Village Clerk-Treasurer

Minutes of the Public Hearing of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, April 12, 1977 at 8:25 P.M.

Roll Call: Present John B. Sheffer, II, Mayor  
Mrs. Lois S. Idzak  
Warren D. Miller Trustees  
Roger C. Walker

Theresa L. Cummins, Village Clerk  
Joseph C. Tisdall, Village Attorney  
Edward Way, Dept. of Public Works

Absent Gordon J. Kuzon, Trustee

Mayor Sheffer called the Public Hearing to order at 8:25 P.M.

The Clerk read the Notice of Public Hearing regarding the 1977-78 Federal Revenue Sharing Fund Budget for the Village of Williamsville. PUBLIC HEARING


Mayor Sheffer stated the government requires two public hearings on the use of our Federal Revenue Sharing Funds. This is the second hearing, the first being held on March 22nd. He stated there was very little input at the first hearing. The total funds we have to work with are \$62,500 and of this \$21,500 is a surplus from the previous year. The proposed uses of the funds are - Main Street Water Line - \$12,000; Fire Truck Repairs - \$5,500; Dump Truck for the Department of Public Works - \$35,000; and Roller for the Department of Public Works - \$10,000. He stated the dump truck is a replacement item and the roller is a new item. We will be getting approximately \$40,000 in funds and it is usually distributed \$10,000 per quarter.

Federal Revenue Sharing  
Budget for 1977 - 78

Mayor Sheffer then opened the hearing to the public but no one spoke in favor of, or in opposition to the proposed use of funds or presented any other items for consideration under the program.

ON MOTION by Trustee Walker, seconded by Trustee Miller, the public hearing was closed at 8:30 P.M.

Unanimously carried.



Theresa L. Cummins,  
Village Clerk-Treasurer

Minutes of the Special Meeting of the Board of Trustees of the Village of  
Williamsville held in the Municipal Building, Williamsville, New York on  
Tuesday, April 12, 1977 at 9:10 P.M.

Roll Call:	Present	John B. Sheffer, II,	Mayor
		Mrs. Lois S. Idzak	
		Warren D. Miller	Trustees
		Roger C. Walker	
	Absent	Gordon J. Kuzon	Trustee

Mayor Sheffer called the meeting to order at 9:10 P.M.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the following  
resolution was adopted:

RESOLVED THAT Mr. R. A. Hoffman be given a credit against water  
bills for 369 Cadman Drive in the amount of \$84.80, including a  
a refund of overpayment in the amount of \$54.40.

WATER ADJUSTMENT

R.A. Hoffman  
369 Cadman Drive

Unanimously carried.

The meeting was adjourned at 9:15 P.M.



Theresa L. Cummins  
Clerk-Treasurer