

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Roll Call: Present John B. Sheffer, II, Mayor

Lois S. Idzak
Gordon J. Kuzon Trustees
Warren D. Miller
Roger C. Walker

Theresa L. Cummins, Village Clerk
Joseph C. Tisdall, Village Attorney
Edward Way, Dept. of Public Works

Mayor Sheffer called the meeting to order at 8:01 P.M.

ON MOTION by Trustee Kuzon, seconded by Trustee Walker, the minutes of the regular meeting held May 10, 1977 were approved.

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the minutes of the public hearing held May 10, 1977 regarding amending the Water Code, Section 65.20(1) were approved.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the minutes of the public hearing held May 10, 1977 regarding adoption of fiscal impact statement were approved.

Unanimously carried.

ON MOTION by Trustee Miller, seconded by Trustee Kuzon, the minutes of the public hearing held May 10, 1977 regarding acquisition of the Christian Church were approved.

Unanimously carried.

ON MOTION by Trustee Walker, seconded by Trustee Kuzon, the minutes of the special meeting held May 13, 1977 regarding approval of Glen Park Contract #1 were approved.

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, the minutes of the special meeting held May 16, 1977 regarding approval of Glen Park Contracts #2 and #3 were approved.

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, it was moved to suspend the rules in order to hold a public hearing on adoption of a Fire Prevention Code. The regular meeting was resumed at 8:15 P.M.

Unanimously carried.

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Mayor Sheffer stated he had met last week with Jack Daugherty, who has been appointed by the Village to assist us in our survey work with the senior citizens regarding the new housing project. We are beginning to lay the groundwork as to what has to be done. We have talked with Forest City Dillon about the project. We have received many calls from people interested in being on the list of prospective tenants. The sooner the program is set up the better it will be. We need to set up the criteria and procedure that will be used to screen the tenants. We want Village residents to have priority. We have been informed that the project is in the final stages of HUD approval now. There is still additional work to be done regarding working drawings and finalization of some of our conditions, such as those set by the Fire Department. Construction will probably begin in early summer and occupancy will be by the end of the year.

Mayor Sheffer reported that work commenced on May 18th on Glen Park. Under the terms of our federal grant work had to commence by May 18th, and we have notified the government that work has started. The first contract has been started for both the north and south side work. The second contract will start before the end of summer. The landscape architect sets the completion date as probably September, 1978.

Trustee Kuzon reported he had been in contact with Mr. Meyer of Forest City Dillon and had been informed that the project is in the final stages of HUD approval in Washington. He will be in the Village in a few weeks to iron out details of the project. Part of the HUD procedure is to advertise for environmental statements on the project. They did this in the beginning of May. As of yesterday there were none filed regarding this project.

ON MOTION by Trustee Kuzon, seconded by Trustee Walker, vouchers in the sum of \$75,634.93 were approved as follows:

Payroll Fund	W/E 5/13/77	\$ 2,817.33
	W/E 5/20/77	<u>2,860.29</u>
Total Payroll		\$ 5,677.62
General Fund	Abstract #393	35,446.38
Water Fund	Abstract #383	30,159.50
Trust & Agency Fund	Abstract #36	3,138.93
Community Development Fund	Abstract #16	615.00
Federal Revenue Sharing	Abstract #32	<u>597.50</u>
Total Vouchers		\$75,634.93

Trustee Kuzon stated the largest vouchers were for the Erie County Water Authority (\$25,784.66) and the New York State Retirement Fund for 1 year retirement cost for employees (\$33,556.00).

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that the following budget transfers be made in the General Fund:

BUDGET
TRANSFERS
General Fund

GENERAL FUND TRANSFERS
at May 24, 1977

<u>Transfer from</u>		<u>Transfer to</u>	
Account	Amount	Account	Amount
1.1990.4	\$ 16,315.00	1.1010.445	\$ 550.00
1.8120.1	25,000.00	1.1110.1	1,500.00
1.8120.416	10,000.00	1.1110.401	75.00
1.8130.422	<u>10,000.00</u>	1.1110.419	300.00
		1.1210.445	50.00
		1.1325.405	30.00
		1.1325.412	125.00
		1.1410.404	125.00
		1.1410.406	600.00
		1.1410.411	25.00
		1.1410.445	100.00
		1.1420.414	500.00
		1.1640.1	3,000.00
		1.1640.407	3,000.00
		1.1640.416	500.00
		1.1640.425	250.00
		1.1640.445	3,500.00
		1.1910.4	2,500.00
		1.3310.423	1,500.00
		1.3310.444	1,000.00
		1.3310.445	350.00
		1.3410.407	600.00
		1.3410.422	300.00
		1.3410.425	600.00
		1.3410.445	1,000.00
		1.3620.445	200.00
		1.5010.445	700.00
		1.5110.416	4,000.00
		1.5110.425	1,500.00
		1.5110.445	600.00
		1.5142.1	5,000.00
		1.5142.425	500.00
		1.5142.429	1,700.00
		1.5142.445	4,800.00
		1.5650.445	100.00
		1.7140.100	1,500.00

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

		BUDGET TRANSFERS	
		General Fund	
Account	Amount	Account	Amount (Continued)
		1.7140.436	\$ 300.00
		1.7140.425	50.00
		1.7140.443	350.00
		1.7140.445	100.00
		1.7550.440	300.00
		1.8010.445	25.00
		1.8020.41	700.00
		1.8020.445	600.00
		1.8120.41	1,600.00
		1.8120.425	400.00
		1.8120.445	1,400.00
		1.8140.1	1,500.00
		1.8140.413	2,500.00
		1.8140.445	1,500.00
		1.8160.100	700.00
		1.8160.425	150.00
		1.8160.433	60.00
		1.8170.1	3,100.00
		1.8170.426	150.00
		1.8170.445	125.00
		1.8560.1	600.00
		1.8560.445	1,650.00
		1.8745.1	300.00
		1.8745.445	100.00
		1.9040.8	275.00
		1.9041.8	100.00
	<u>\$61,315.00</u>		<u>\$61,315.00</u>

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Walker, the following resolution was adopted:

RESOLVED that the following budget transfers be made in the Water Fund

BUDGET TRANSFERS
Water Fund

WATER FUND TRANSFERS
at May 24, 1977

<u>Transfer from</u>		<u>Transfer to</u>	
<u>Account</u>	<u>Amount</u>	<u>Account</u>	<u>Amount</u>
6.1990.4	\$2,000.00	6.9060.8	\$ 100.00
6.1920.4	50.00	6.9040.8	100.00
6.8310.1	600.00	6.9030.8	300.00
6.8310.2	150.00	6.8340.445	600.00
6.8310.401	250.00	6.8340.416	1,200.00

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

<u>Account</u>	<u>Amount</u>	<u>Account</u>	<u>Amount</u>
6.8310.402	\$ 250.00	6.8340.100	<u>\$1,900.00</u>
6.8310.412	300.00		
6.8340.401	500.00		
6.8340.2	<u>100.00</u>		
	<u>\$4,200.00</u>		<u>\$4,200.00</u>

The Village Clerk stated the last two resolutions dealt with making transfers from accounts with money left over to those which were over-expended for one reason or another. This is done at the end of every year.

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that the Village Clerk-Treasurer be authorized to make any and all budget transfers necessary at year end, after all encumbrances and adjustments have been placed on the books.

BUDGET TRANSFERS
Year - End
Approved

Unanimously carried.

Trustee Kuzon stated his next resolution dealt with an appointment to the Board of Appeals. With this committee we have had more interested individuals than can be appointed. We believe these individuals should be given every opportunity to serve on our committees. In not reappointing an individual whose term has expired it should not be any reflection on the individual. We just want to give as many people as possible the chance to serve.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that Neil M. Frank be appointed to the Board of Appeals until the end of the 1981-1982 official Village Year.

APPOINTMENT
Board of
Appeals
Neil M. Frank

Unanimously carried.

Trustee Walker stated the swimming pool in Island Park is being sand-blasted and when they are done there they will do the pool in Garrison Park.

Trustee Walker stated the parks are in very good shape thanks to the efforts of the Department of Public Works.

ON MOTION by Trustee Walker, seconded by Trustee Kuzon, the following resolution was adopted:

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Acting upon the recommendation of the Review Board of the Hutchinson Hose Co. and sitting as the Board of Fire Commissioners for the Williamsville Fire Department, we do hereby appoint the following named person as Fireman:

APPOINTMENT

Fireman
R. Powell

Name	Birthdate	Address
Robert Powell	3/21/59	92 Sherbrooke Williamsville, N.Y.

Trustee Walker stated his next resolution had to do with appointment of an acting Village justice. This justice acts on a fill-in or substitute basis. Our Village Justice is Charles Dougherty but at times, because he is out of town or there is a conflict of interest, he can't serve. Justice Robinson has served as Acting Justice for many years. In past years he was paid on a per case basis but now according to State regulations he has to be put on salary basis from this year onward.

ON MOTION by Trustee Walker, seconded by Trustee Kuzon, the following resolution was adopted:

RESOLVED that Edward L. Robinson, Jr. be and hereby is appointed Acting Village Justice until the end of the official 1977-78 Village Year at a salary of \$1,500.00 per year.

APPOINTMENT

Acting
Village
Justice
E. L. Robinson, Jr.

Unanimously carried.

Trustee Idzak stated all the swings and slides are up. The planting around the gazebo in Garrison Park has been completed. The Department of Public Works has planted several trees in the area between Union and Long Street. The planting of the memory garden at Garrison Park is presently being planned. The geraniums in the triangle at Evans Street will be planted before Memorial Day weekend.

Trustee Idzak stated a youth problem seems to be developing among the pre-teen children aged 8 to 11 years who are left alone after school. The people who plan the programs at the Youth Center are trying to come up with some type of after-school program so that they will have some place to go.

Trustee Idzak stated a County Planning Committee has been formed to deal with funding for youth programs. The area is divided into zones and we are in Zone I. We have 48% of the youth of Erie County in this zone so we want to be well represented in this program so we can be sure to get as much of the funding as possible for our program. We are going to appoint someone tonight to represent the Village on this Committee.

Trustee Idzak stated recreation equipment was requested by the Youth Center on Cayuga Street. The Youth Chairman donated the price of a volleyball net.

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Trustee Idzak stated the Senior Citizen Committee is completed now. They will meet in June and will have a great deal of work to do during the next few months.

ON MOTION by Trustee Idzak, seconded by Trustee Walker, the following resolution was adopted:

RESOLVED that the following appointments are made effective as provided below:

APPOINTMENTS -
Sr. Citizens
Committee

<u>Name</u>	<u>Board or Committee</u>	<u>Effective Date</u>	<u>End of Term</u>
Geoffry Cope	Senior Citizen Committee	5/10/77	1979-80 official village year
Lillian Sandys	Senior Citizen Committee	5/10/77	1979-80 official village year
Kay Hoen	Senior Citizen Committee	5/10/77	1979-80 official village year

Unanimously carried.

ON MOTION by Trustee Idzak, seconded by Trustee Kuzon, the following resolution was adopted:

RESOLVED that William A. Wutz, Jr. be appointed to the County Planning Committee representing the Village of Williamsville in Zone 1.

APPOINTMENT -
County Planning
Committee
(Youth)

Unanimously carried.

Trustee Miller stated with respect to sewers we are presently meeting with the Town, former Village engineers, Town engineers and other consultant for comprehensive studies to see what information is needed to be submitted with the Town's sewer program application. This should be underway within the next week.

Trustee Miller stated we are working to get the Main Street water line hooked up again. This is of concern to the Fire Department and will help us in obtaining an A rating. The Village hopes to purchase the material directly and have the Department of Public Works assist the water department in its connection and testing. Some of the work for installation of curbing along Main Street and some insulation work will have to be contracted for. We hope we can bring this in for less than has been estimated.

Trustee Miller stated he has been in touch with Chief Lavery regarding the water storage facility at the foot of Rinewalt Street. Some of the problems there have been overcome and there is some water in the tank. We hope to have it filled to capacity soon so have it available for firefighting purposes.

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Trustee Miller reported that last week Norman Peacock of the water department attended a seminar on waterworks given by the State of New York. Now we have all the necessary information on the Safe Drinking Water Act which is to start in June. We have to test our water for its purity and chemical content and we have all the necessary forms and laboratory lined up. Mr. Dehn recently attended the Cross Connection course at Erie County Technical Institute and will be able to perform the tests necessary regarding infiltration into the water system from outside sources.

Trustee Miller stated he wanted to comment on the role of a Trustee and whether his function is strictly as an observer or that of a supervisor. He feels he has to wear both hats depending on the situation. He is the liaison to the Department of Public Works, Water Department and Sewer Department and these areas expend most of the taxpayers money. Therefore, it is very important that these areas be observed and supervised and goals established so we can operate efficiently. There will be a reorganizational proposal to have one person responsible for supervising the Department of Public Works, Water Department, Sewer Department and areas of Building and Plumbing Departments. He stated that right now the situation that exists is temporary and is due to the retirement of former Superintendent Arthur Wolf.

Trustee Miller stated the water department has a large debt to the General Fund. Part of the debt can be aligned with the failure of the Village to pass along increases in water rates to the residents when the Erie County Water Authority raised the Village rates. In the past many raises were absorbed by the Village but they should be passed along to the consumer. We do not have money in the budget to absorb this cost.

ON MOTION by Trustee Miller, seconded by Trustee Idzak, the following resolution was adopted:

RESOLVED that the Village Clerk publish a notice of public hearing to be held at 8:05 P.M. on June 14, 1977 in the Municipal Building, 5583 Main Street, Williamsville, New York for the purpose of hearing all persons interested in a Local Law which would amend the Water Code of the Village of Williamsville regarding water charges and fire protection systems.

PUBLISH NOTICE OF
PUBLIC HEARING

Amend Water Code
regarding
water charges and
fire protection
systems

Trustee Miller stated he believed the increase would amount to about \$.04 per 1,000.

Mayor Sheffer stated a year ago when the previous Board voted on a water rate increase it came out that no increase had been passed on to the consumer for the three previous years, but that the Village had absorbed it. By the time the third year came, the rate had to be raised substantially. We want to keep up with the rate increases by the County so we do not have that situation again.

Unanimously carried.

Minutes of the Regular Meeting of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:01 P.M.

Mr. Way thanked Mr. Laubisch and the men working with him for their work in getting the parks ready. They have done a terrific job.

ON MOTION by Trustee Kuzon, seconded by Trustee Walker, the rules were suspended for public participation.

Unanimously carried.

No one appeared to speak.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, it was moved to return to regular session.

Unanimously carried.

ON MOTION by Trustee Kuzon, seconded by Trustee Idzak, the meeting was adjourned at 8:45 P.M.

Unanimously carried.



Theresa L. Cummins,
Village Clerk-Treasurer

Minutes of the Public Hearing of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:05 P.M.

Roll Call: Present John B. Sheffer, II, Mayor
Lois S. Idzak
Gordon J. Kuzon Trustees
Warren D. Miller
Roger C. Walker
Theresa L. Cummins, Village Clerk
Joseph C. Tisdall, Village Attorney
Edward Way, Dept. of Public Works

Mayor Sheffer called the public hearing to order at 8:05 P.M.

The Clerk read the Notice of Public Hearing regarding a local law adopting the New York State Fire Prevention Code. PUBLIC HEARING

Mayor Sheffer then turned the hearing over to Trustee Walker who stated the Village wants to adopt the State Fire Prevention Code. We do not have one at present and we do need one. If we adopt this State Code, anytime there are any changes made in it we will receive a copy of the changes. Trustee Walker then asked Attorney Tisdall to present some more information on adoption of the Code.

Adoption of

Attorney Tisdall stated we are not adopting our own code but are adopting one drafted by the State of New York. It is similar in its history and objectives to the New York State Building Construction Code. By adopting the code we automatically adopt any changes that are made in it so we keep up to date. In the local law we will adopt the code and also make provision for administrative and enforcement procedures. The enforcement officers would be the Fire Chief, the Assistant Fire Chiefs and Building Inspector. The law also provides penalties for violations of the code and revocation of permits. We have also added a provision in our enforcement code that if a person is a tenant in a building and wants a permit under the Fire Code he must obtain the consent of the landlord to that permit. By entering into the permit, their lease is amended to say that the landlord has access to the premises for enforcement of the code. In some situations, a tenant will lock the premises up so the enforcement officers can't get in. With this provision, we can look to the landlord in obtaining entry to enforce the code.

Trustee Miller stated a resolution was on the agenda for tonight pertaining to voting on the proposed local law. Mayor Sheffer advised there would be no vote taken on the proposal until the next meeting. He stated tonight's hearing was going to be recessed rather than closed in order that the code could be further considered. He stated it is the Board's policy not to vote on major issues the same night as the public hearing is held in order to have time to consider any changes or amendments.

Minutes of the Public Hearing of the Board of Trustees of the Village of Williamsville held in the Municipal Building, Williamsville, New York on Tuesday, May 24, 1977 at 8:05 P.M.

Trustee Miller stated he hoped that between now and when the matter was voted on more copies and information on the code could be made available to the public. The public can obtain information on the Code from the Clerk's Office.

PUBLIC HEARING
(Continued)

Evor Williams, Fire Prevention Officer of the Hutchinson Hose Company, stated the fire department is 100% for the adoption of the code.

Trustee Miller stated he was in favor of the code but felt he should be able to read it over and have more information on it before he voted.

Irv Lorich, a member of the Fire Prevention Committee, urged the Board to give favorable consideration to adoption of the code. With all the new techniques and things coming on the market it is hard to keep up with them. By having the State code, they do this for you and advise you of any changes.

Mayor Sheffer stated that adoption of the code is not the end of the line as far as the Village is concerned. When the enforcement officers are appointed, they will have a lot of work to do regarding inspections and other things that are necessary to turn the code into affirmative action.

Adoption of New York
State Fire

ON MOTION by Trustee Kuzon, seconded by Trustee Walker, the hearing was recessed at 8:15 P.M. to be resumed at the next regular meeting of the Board.

Prevention Code

Unanimously carried.



Theresa L. Cummins,
Village Clerk-Treasurer