

Minutes of the Reorganizational Meeting of the Board of Trustees of the Village of Williamsville held in the Village Conference Room in the Municipal Building, 5583 Main Street, Williamsville, New York on Monday, April 1, 1985 at 4:00 p.m.

Present

Gordon J. Kuzon, Mayor

Richard J. Gallagher
Carolyn M. Schlifke

Trustees

Theresa L. Cummins, Clerk-Treasurer

Absent

Lawrence R. Brenton
Michael W. Kibby

Trustees

ON MOTION by Trustee Gallagher, seconded by Trustee Schlifke, the following resolution was adopted:

RESOLVED that the Mayor is authorized to make Trustee Committee liaison assignments for the 1985 - 1986 official Village year.

Unanimously carried.

Mayor Kuzon announced the following recommendations and appointments for the 1985 - 1986 year:

1. The department heads of the DPW, Clerk's Office, Building Department and the Attorney will report directly to the Mayor. The administration and organization of each department will report directly to the Mayor. Trustee liaisons should be established between the Department of Public Works and the Building Department for purposes of communication and supervision.

MAYOR'S
APPOINTMENTS
AND
RECOMMENDATIONS

2. Village services and committees should be organized into clusters with shared or similar characteristics and that areas with similar characteristics and purposes be assigned to one Trustee.

3. At the first regular committee meeting after the Village Board organizational meeting or at the earliest opportunity. Village Trustee liaisons should review or establish, if necessary, annual goals of the committees or areas. Any alteration of the annual goals statement of a committee or area should be reported to the Village Board.

4. At the end of the 1985 calendar year, the Trustees and committees should present an annual report with a goals statement for the next calendar year.

5. The Village Board of Trustees should establish the following guidelines for all Village committees:

a) All committees, by a vote of the membership, shall elect a chairman and a secretary for a one year term. Chairmen and secretaries shall serve no more than two consecutive years in those positions.

b) All committees shall have a written agenda for meetings and the committee secretary shall be responsible for recording the minutes.

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c) Commencing with 1986 appointments, individuals may serve only on one committee at a time. Except in special circumstances, or upon the resolution of the Mayor or Board of Trustees, or where another committees membership specifically requires the membership by members of existing Village committees.

d) Three consecutive, unexcused absences shall cause an individual to be replaced on any committee.

The following are the liaison appointments to committees and departments:

MAYOR KUZON

1. Administration
DPW, Village Clerk, Building Department, Attorney, Assessor
2. Finance
Budget, Community Development Funding
3. Insurance
4. Personnel
5. Intergovernmental

MAYOR'S
APPOINTMENTS

TRUSTEE BRENTON

1. Deputy Mayor
2. Utilities
Street Lighting, Sanitary Sewers, Storm Sewers, Water Department
3. DPW
Streets, Shade Trees, Refuse Collection, Garage, Flood Control
4. Fire Department

TRUSTEE GALLAGHER

1. Committees:
Senior Citizens, Youth, Parks, Glen Park & Old Home Days

TRUSTEE KIBBY

1. Safety Inspections - Building Department
Building, Fire, Plumbing
2. Planning & Zoning
Planning Board, Board of Appeals,
Code Review - Codification & Compliance

TRUSTEE SCHLIFKE

1. Committees:
Traffic & Safety, Historic Preservation,
Meeting House, Environment, Beautification

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ON MOTION by Trustee Schlifke, seconded by Trustee Gallagher, the following resolution was adopted:

RESOLVED that the following appointments are made for the 1985 - 1986 official Village year:

Official Newspaper

Amherst Bee

OFFICIAL
NEWSPAPER
DESIGNATED

Unanimously carried.

ON MOTION by Trustee Gallagher, seconded by Trustee Schlifke, the following resolution was adopted:

RESOLVED that the following annual appointments are made for the 1985-1986 official Village year:

Village Attorney

Thomas V. Troy

Village Prosecutor

Joseph Stoeckl

Assessor

Raymond J. Fischer

Acting Village Justice

Edward Robinson

Registrar of Vital Statistics

Theresa L. Cummins

Deputy Registrar of Vital

Statistics

Mary E. Harrigan

Deputy Village Clerk

Mary E. Harrigan

Deputy Village Treasurer

Elaine M. Greco

Collector of Taxes and

Assessments

Theresa L. Cummins

ANNUAL
APPOINTMENTS

Unanimously carried.

ON MOTION by Trustee Gallagher, seconded by Trustee Schlifke, the following resolution was adopted:

RESOLVED that the following Depositories are designated by this Board of Trustees as the banks of deposit for the Village of Williamsville and all monies received by the Treasurer and Clerk of the Village of Williamsville:

/ Manufacturers and Traders Trust Co.

Marine Midland Bank NA

/ Libert National Bank and Trust Co.

/ Citibank New York State NA

/ Key Banks

/ Manufacturers Hanover

/ Chase Manhattan Bank NA

DEPOSITORIES
DESIGNATED

Unanimously carried.

ON MOTION by Trustee Schlifke, seconded by Trustee Gallagher, the following resolution was adopted:

RESOLVED that the Village Clerk is authorized to invest all surplus funds in interest bearing Savings Accounts, Money Market Accounts, N.O.W. Accounts and Certificates of Deposit during the 1985-1986 fiscal year.

AUTHORIZE CLERK
TO INVEST FUNDS

Unanimously carried.

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ON MOTION by Trustee Schlifke, seconded by Trustee Gallagher, the following resolution was adopted: MEETING DATES
DESIGNATED

RESOLVED that the Regular Board Meetings of the Village of Williamsville Board of Trustees will be held at 7:30 p.m. on the second and fourth Mondays of the month, except for July and August, when the regular meetings will be held on the fourth Monday, in the Municipal Building. Pre-meetings to be held at 6:30 p.m.

Unanimously carried.

ON MOTION by Trustee Gallagher, seconded by Trustee Schlifke, the following resolution was adopted: REIMBURSEMENT
FOR AUTO USE

RESOLVED that the reimbursement rate for the authorized use of private motor vehicles for Village business is twenty and one-half cents (20½¢) per mile.

Unanimously carried.

ON MOTION by Trustee Gallagher, seconded by Trustee Schlifke, the following resolution was adopted: AUTHORIZATION TO
ATTEND MEETINGS IN
ERIE
COUNTY

RESOLVED that the Village Board, Officials, Department Heads and Employees are hereby authorized to attend various official meetings within Erie County and the expense to be paid by the Village.

Unanimously carried.

ON MOTION by Mayor Kuzon, seconded by Trustee Schlifke, the meeting was adjourned at 5:30 p.m.

Unanimously carried.

Theresa L. Cummins
Clerk-Treasurer