

**Minutes of the Regular Board Meeting of the Village of
Williamsville held in the Williamsville Village Hall, 5565 Main
Street, Williamsville, New York on February 10, 1997 at 7:35 P.M.**

Present: Basil Piazza, Mayor
Joseph Frese - Trustees
Richard Langenfeld
Barbara Schofield
William Wutz

Theresa L. Cummins-Admin./Vllg. Clerk-Treas.
Patrick Kelly, Village Attorney
Sally A. Kuzon, Deputy Clerk-Treasurer

Absent: David Laubisch, Supt. of Public Works

Mayor Piazza opened the meeting at 7:35 P.M. with the Pledge of Allegiance.

ON MOTION by Mayor Piazza, seconded by Trustee Schofield, the minutes of the regular meeting of January 27, 1997 were approved.

Unanimously carried.

ON MOTION By Mayor Piazza, seconded by Trustee Frese, the minutes of the public hearing on a proposed local law regarding a moratorium on Communication Towers held January 27, 1997 were approved.

Unanimously carried.

ON MOTION By Mayor Piazza, seconded by Trustee Frese, it was moved to suspend rules for public participation.

Unanimously carried.

No one from the public spoke during public participation.

ON MOTION By Mayor Piazza, seconded by Trustee Wutz, it was moved to close public participation.

Unanimously carried.

Mayor Piazza reported on the following:

1) The meter head replacement program is continuing and is being speeded up. The cost is being paid by the Schlumberger Co. and is at no cost to the Village.

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2) The light replacement program in the Columbia, Monroe, Hirschfield area of the Village is continuing and a bid for the sale of the old poles is opening in about 10 days.

3) The Steeple on the Meeting House is now behind the building and should be going up early next week.

4) Trustee Wutz and Mayor Piazza had a shared services meeting with Supervisor Grelick last week. The discussion centered on ways the two municipalities can cooperate in order to control costs at both ends. If there is some cooperative effort that will help us control costs, we will take a further look at it. We are only discussing shared services and nothing more.

5) Trustee Langenfeld and Mayor Piazza met with Supervisor Grelick regarding a Boy Scout fundraising breakfast to be held on April 25th.

ON MOTION By Mayor Piazza, seconded by Trustee Frese, the following resolution was adopted:

Vouchers in the amount of \$99,137.66 covering the period from January 24, 1997 - February 6, 1997 were approved as follows:

Payroll fund w/e	2/1/97	\$	24,629.13
General Fund			31,783.20
Water Fund			33,753.35
Sewer Fund			45.29
Glen Park			1,315.00
Trust & Agency Fund			<u>7,611.69</u>
Grand Total		\$	<u>99,137.66</u>

Large Vouchers:

Erie County Water Authority	\$31,073.82
Niagara Mohawk Power Corp.	7,785.26

Unanimously carried.

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ON MOTION By Mayor Piazza, seconded by Trustee Wutz, the following
resolution was adopted:

RESOLVED that Daniel Longo, Amherst Town Clerk, is hereby
appointed to the Village of Williamsville Records Management
Advisory Committee until the end of the 1996-1997 official
Village year.

Unanimously carried.

Trustee Wutz reported that the Meeting House Steeple will make that
building eligible for nomination to the National Historic Landmark.
This status adds to the value of the Village historically and
increases the land values of Village property. It should be
installed next week with a formal dedication on March 1st.

ON MOTION By Trustee Wutz, seconded by Trustee Frese, the following
resolution was adopted:

WHEREAS, it is the position of the Village of Williamsville to
encourage those employees injured in the line of duty to
return to work in a productive capacity as soon as practical;
and,

WHEREAS, many times an injured employee cannot return to work
immediately to a full capacity but is often released by the
doctor to perform limited tasks; and,

WHEREAS, the Village has not previously set forth a
transitional duty policy;

NOW, THEREFORE, BE IT PROPOSED that the following be adopted
as the transitional duty policy of the Village of
Williamsville:

TRANSITIONAL DUTY POLICY

GENERAL PRINCIPLE:

Transitional duty will be for employees who have received a written
medical statement from a qualified medical doctor that they cannot
fulfill normal duties but can fulfill a specified transitional duty
assignment. All transitional duty will be approved by the
Village's Worker's Compensation carrier in advance.

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ELIGIBILITY:

1. Individual must be a paid full-time employee.
2. Injury must be work related.
3. An employee may begin transitional duty after providing certification from his/her doctor that he/she can perform transitional duty only.
4. The Village Board may request a second opinion from a doctor before the employee can return to work in a transitional duty position.
5. Transitional duty may begin only after authorization by the Village Board.
6. Two transitional duty positions will be available in the Village with additional positions to be made available at the discretion of the Village Board.

DURATION:

1. Transitional duty will be defined as an unclassified position for a period of 30 days.
2. Each case will be evaluated after 30 days by the worker's doctor and reviewed by the Village Board to determine if transitional duty is to be extended.
3. Extension past the initial 30 days may only be granted by the Village Board.
4. An employee on transitional duty will work the hours of the department to which he is assigned for transitional duty and report to the person in charge of that department.
5. Failure to report for transitional duty assignments shall be grounds for disciplinary action.

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GENERAL DESCRIPTION OF TRANSITIONAL DUTY:

Transitional duty may consist of but is not limited to the following items:

1. Small Maintenance Jobs:

Painting (on/off ladder)
Dust mopping
Washing windows (on/off ladder)
Vacuum cleaning
Emptying trash and/or recyclables
Mowing grass
Sweeping up liter outside

2. Village Office or DPW Office Work:

Files, updates and generally maintains records
Answers telephone and records messages
Receives, sorts, indexes and files variety of materials
Operates variety of standard office equipment
Prepares simple statistical reports
Types letters, memos, reports and other correspondence
Pickup mail at post office

3. DPW Area:

Run errands as needed
Supervisor summer workers
Sweep DPW garage as needed
Flagman when needed
Issue trash, garbage and recycling violation notices. Learn
rules and regulations for trash, garbage and recycling
in order to answer residents questions.
Read Water Meters

4. Parks and Recreation:

Painting
General cleaning
Sweeping and windows
Assisting other workers - get tools, picking up parts, calling
for parts
Answering phones
Assist with special events
Pickup up debris in Village parks and along Village streets
Pool Attendant

Unanimously carried.

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Trustee Wutz explained that we often have employees who are hurt on the job and cannot return to their regular positions immediately. So we have created the transitional duty to enable them to return to work and to feel good about themselves as soon as possible.

Attorney Kelly stated one of the other concerns is for the employees who have been released by the doctor to perform limited duty and if we don't have it for them, their workers compensation payments are reduced. This was hitting them in the pocketbook so this will be a big benefit to them.

ON MOTION By Mayor Piazza, seconded by Trustee Frese, it was moved to suspend rules to consider a resolution which is not on the agenda.

Unanimously carried.

ON MOTION By Trustee Wutz, seconded by Trustee Schofield, the following resolution was adopted:

RESOLUTION SUPPORTING POLLUTION PREVENTION
PROGRAMS IN THE VILLAGE OF WILLIAMSVILLE

In the matter of establishing Pollution Prevention Presentation as a priority in the use and management of Hazardous Materials in the Village of Williamsville:

WHEREAS, The presence of hazardous materials and pollutants in the Village of Williamsville pose a potential threat to public health and safety, and

WHEREAS, The Village of Williamsville has encouraged pollution prevention approaches to the management of hazardous waste materials, and

WHEREAS, The Village of Williamsville is adopting a local sewer law which provides the Village with increased enforcement responsibility over contaminants entering the sanitary sewer system from commercial, industrial, and the institutional community, and

WHEREAS, The Village of Williamsville, as a member of the Northwest Communities Solid Waste Management Board, adopted a Solid Waste Management Plan which was approved by the NYSDEC in August, 1995, and which requires solid waste reduction and recycling activities in the commercial, industrial, and institutional community be incorporated into State waste control goals, and

WHEREAS, The Village of Williamsville will be required to prepare a Pollution Prevention Plan for storm water emanating from commercial, industrial, and institutional areas in accordance with Federal storm water control regulations, and

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WHEREAS, Pollution Prevention techniques can be applied to all three medias; land, air, and water, and

WHEREAS, There are cost-effective practices and technologies readily available to significantly reduce the amount and toxicity of hazardous materials initially used, as well as imposed on society's waste management capabilities, and

WHEREAS, Pollution Prevention benefits the commercial, industrial, and institutional community by reducing waste disposal fees, long-term liability, and the costs of chemical feedstock materials, and

WHEREAS, These same benefits can pertain to the various operating Department/Divisions of the Village of Williamsville through the use of alternate, non-hazardous materials, and

WHEREAS, There is a trend in State and Federal law away from disposing of hazardous materials at public and private waste treatment and disposal facilities, creating a serious need for alternatives,

NOW THEREFORE BE IT RESOLVED, that it is the policy of the Village of Williamsville to encourage and promote practices and technologies that will, in order of priority:

- First, prevent the generation of pollutants at the source by reducing the use of hazardous substances;
- Second, recover and recycle the remaining waste for reuse;
- Third, treat those wastes not amenable to source reduction or recycling so that the environment and community health are not threatened by their ultimate disposal.

Unanimously carried.

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ON MOTION By Mayor Piazza, seconded by Trustee Frese, it was moved to return to the regular agenda.

Unanimously carried.

Trustee Frese stated that Business First publication has rated the Village of Williamsville, not just the Town of Amherst, as one of the best places to live in Western New York. We can be very proud of that. All of our efforts in updating our infrastructure, the historic work such as the steeple, our employees and our court all contribute to this rating. This shines a light on the Village of Williamsville for people who are living here now and who intend to move into the area. We were up against some large and beautiful communities such as East Aurora, Kenmore, and Lancaster and were rated #1. We thank Business First for their confidence in the Village of Williamsville.

Trustee Frese reported on the Beautification Committee and the Planning Board. He also stated that over the weekend a number of young people were skating at the Long Street diamond on the infield. He contacted the Fire Chief to see if some water could be sprayed on the area so we can maintain a skating rink. Hopefully the Fire Department and the Department of Public Works can work together on this and we'll finally have a skating rink for Village residents.

Trustee Langenfeld had no report and no resolutions.

Trustee Schofield stated she is still looking for one Junior and one Senior for the Youth Committee. She is looking for people who need Community Service hours. She can use those people in the Parks, with the Youth or Seniors and for Old Home Days.

Trustee Schofield reported we will be having a Coffee House for the Youth on either the 8th, 15th or 22nd of March at the VFW. We will have the whole building and it will be free. She also stated the annual Winterfest was cancelled last week due to lack of snow. Our "Snow" date is Sunday, February 23rd, from 1 P.M. to 4 P.M.

The Administrator had no report.

In the absence of the Superintendent of Public Works, Mayor Piazza reported that the DPW is doing some tree trimming at this time. Also, if someone wants a tree stump removed, they should contact the Village office.

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ON MOTION By Mayor Piazza, seconded by Trustee Wutz, it was moved
to adjourn the meeting at 8:00 P.M.

Unanimously carried.

Theresa L. Cummins
Administrator/Clerk-Treasurer