

Minutes of the Regular Meeting of the Village of Williamsville held in the Williamsville Village Hall, 5565 Main Street, Williamsville, New York on Monday, May 10, 2004 at 7:30 p.m.

Present: F. Ray Hazlett, Mayor
Mary E. Lowther, Deputy Mayor
Ronald W. Daniels, Trustee
Carol J. Descutner, Trustee
Joseph P. Frese, Trustee

Sally A. Kuzon, Administrator/Clerk-Treasurer
Lynda J. Juul, Deputy Treasurer
J. Michael Hayes, Village Attorney
Michael Parker, Dept. of Public Works

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Hazlett.

ON MOTION by Mayor Hazlett, seconded by Trustee Daniels, the minutes of the regular meeting of April 26, 2004 are hereby approved.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Frese, it was moved to suspend the rules for public participation.

Unanimously carried.

Thomas Frank, 255 C Evans Street, requested the Village Board draft a resolution designating Ellicott Creek as a National heritage Corridor.

Richard Sweeney, 325 Mill Street, requested the Village Board and Village Attorney develop a policy for volunteers that would like to perform certain jobs to assist the Village. He suggested a document that would relieve the Village of responsibility for the volunteers safety.

ON MOTION by Mayor Hazlett, seconded by Trustee Lowther, it was moved to return to the regular agenda.

Unanimously carried.

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ON MOTION by Mayor Hazlett, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED that Vouchers in the amount of \$ 129,217.66 covering the period April 22, 2004 – May 5, 2004 are approved as follows:

Payroll fund 4/19/04 – 5/2/04	\$25,574.93
Vouchers covering 4/22/04 – 5/5/04	
General Fund	\$54,215.58
Water Fund	36,236.47
Sewer Fund	826.57
Glen Park Fund	2,588.96
Trust & Agency Fund	9,775.15
Debt Service	0.00
Community Development	0.00
Capital Fund	0.00
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	\$103,642.73
Grand Total:	<u>\$129,217.66</u>

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that the Village Administrator is authorized to make additional transfers after all year-end adjustments have been recorded in the General Ledger.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED that the following budget transfer is made to adjust Fire Department revenues and expenditures related to fire protection to other governments:

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Increase:

001-0001-2262	Fire Protection Services, Other Governments	\$7,282
001-3410-4220	Fire Department – Share of Fire Districts	\$7,282

Unanimously carried.

ON MOTION by Trustee Daniels, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that F. Ray Hazlett, is hereby authorized to attend the NYCOM Main Street Conference in Canandaigua, New York from May 17-19, 2004 at a cost not to exceed \$700.00 to be paid by the Village of Williamsville.

Unanimously carried.

ON MOTION by Trustee Daniels, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that the following Budget Amendment is made in the General Fund to account for unanticipated revenues in the form of a grant for street lights.

Increase:

001-0001-3090	State Aid – Grants	\$5,000
001-5142-4270	Street Lighting – Repair Lights	\$5,000

Unanimously carried.

ON MOTION by Trustee Daniels, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that the following Budget Amendment is made in the Water Fund for unanticipated revenue in the form of a grant for Water System Improvements.

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Increase:

006-0006-3090	State Aid – Grants	\$10,000
006-8340-4101	Engineer	\$10,000

Unanimously carried.

ON MOTION by Trustee Daniels, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that the Mayor is authorized to sign a contract between the County of Erie and Village of Williamsville for a grant to provide funding for Main Street lighting in the amount of \$5,000.00.

Unanimously carried.

ON MOTION by Trustee Frese, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED that the Contract for Park Security with Affirm Security is hereby extended for the 2004 Summer Season, per the 1999 Bid Specifications at a rate of \$13.00 per hour.

Unanimously carried.

ON MOTION by Trustee Lowther, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED that the Mayor is hereby authorized to sign an engagement letter with Drescher & Malecki, LLP to conduct an audit of the Village books 2003-2004 fiscal year at a cost not to exceed \$14,350.00, pursuant to their engagement letter dated May 6, 2004.

Unanimously carried.

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ON MOTION by Trustee Lowther, seconded by Trustee Descutner, the following resolution was adopted:

RESOLVED that the Mayor is hereby authorized to sign an engagement letter with Drescher & Malecki, LLP to conduct an audit for the Justice Court 2003-2004 fiscal year, at a cost not to exceed \$1,350.00, pursuant to their engagement letter dated May 6, 2004.

Unanimously carried.

ON MOTION by Trustee Descutner, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that the following budget transfers are hereby made in the General Fund, Water Fund, Sewer Fund and Glen Park Fund.

(see attached)

Unanimously carried.

ON MOTION by Trustee Frese, seconded by Trustee Descutner, it was moved to go off the agenda to consider a resolution not on tonight's agenda.

Unanimously carried.

ON MOTION by Trustee Frese, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED that *Daniel Kosakowski, 12128 Centerline Road, South Wales, NY* is hereby appointed Seasonal Laborer in the Department of Public Works for 312 hours at \$8.00 per hour.

Unanimously carried.

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ON MOTION by Trustee Frese, seconded by Trustee Daniels, it was moved to return to the regular agenda.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Daniels, it was moved to go off the regular to consider additional resolutions not on tonight's agenda.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Frese, the following resolution was adopted:

RESOLVED that Richard Maddigan, Ed Lavery, Jack Oehmler, and Chris Manning, Williamsville Fire Firefighters, are hereby authorized to attend a Fire School in Harrisburg, PA from May 22-23, 2004 at a cost not to exceed \$350.00, to be paid by the Village of Williamsville.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Daniels, the following resolution was adopted:

WHEREAS the County of Erie is intending to reconstruct the Glen Avenue bridge in the Village of Williamsville, and

WHEREAS the County of Erie is retaining ownership of the Glen Avenue Bridge super-structure and sub-structure and,

WHEREAS the reconstruction of the Glen Avenue bridge has a tentative bid date of June 3, 2004, and

WHEREAS included in this project are five items of construction that directly involve the Village of Williamsville, and

WHEREAS these items are listed as follows:

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- Installation of sidewalks on the north side of Glen Avenue
- Installation of sidewalks on both sides of the bridge
- Installation of a Concrete barrier between the sidewalks and the roadway pavement
- Installation of a ramped walkway entrance into Glen Park from the easterly parking lots
- Installation of culvert and storm sewers in the area of the new bridge and culvert

NOW THEREFORE BE IT RESOLVED that the Village Board of Trustees of the Village of Williamsville hereby approves of the construction of these items, and

BE IT FURTHER RESOLVED that the type, width, location with respect to the highway, and the general construction details of such items shall be determined by the Erie County Commissioner of Public Works, and

BE IT FURTHER RESOLVED that, once these items are constructed, the Village assumes ownership thereof and shall maintain, repair and replace same, as the Village deems necessary.

Unanimously carried.

ON MOTION by Mayor Hazlett, seconded by Trustee Frese, it was moved to return to the regular agenda.

Unanimously carried.

ON MOTION by Trustee Frese, seconded by Trustee Lowther, it was moved to adjourn the meeting at 8:20 p.m.

Unanimously carried.

Sally A. Kuzon
Administrator