

**Minutes of the Special Meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York on Friday, December 2, 2005 at 12:30 p.m.**

Present: Mary E. Lowther, Mayor  
Basil J. Piazza, Trustee  
Brian J. Geary, Trustee  
Richard P. Sweeney, Trustee

Sally A. Kuzon, Administrator/Clerk-Treasurer  
Joyce Brewer, Clerk-Accountant

Excused: Ronald W. Daniels, Trustee

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, it was moved to open the special meeting at 12:30 p.m.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to publish notice of a public hearing to be held December 19, 2005 at 7:35pm at Village Hall, 5565 Main Street, Williamsville, New York to hear all persons interested in discussing a proposed water rate increase.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, it was moved to adjourn the special meeting at 12:20 p.m.

Unanimously carried.

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SALLY A. KUZON  
Administrator/Clerk-Treasurer

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**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, it was moved to open tonight's public hearing at 7:42 p.m.

Unanimously carried.

*A public hearing was held to discuss the proposed amendment to Chapter 107 – 12 for backflow prevention – cross contamination control.*

**ON MOTION** by Trustee Piazza, seconded by Trustee Piazza, it was moved to close the public hearing at 7:44 p.m.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, it was moved to suspend the rules for public participation.

Unanimously carried.

No one from the audience addressed the Board.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made to the *General Fund for the 2005 – 2006* fiscal year:

To:	001-8140-1000 (Storm Sewers – Personal Svc.)	\$261.00
	001-8163-1000 (Trash Pickup – Personal Svc.)	\$431.00
	001-8510-1000 (Community Beautification – Personal Svc.)	\$1.00

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001-8140-1001 (Storm Sewers – Personal Svc. – OT)	\$110.00
From: 001-5110-1000 (Street Maintenance – Personal Svc.)	\$693.00
001-5110-1001 (Street Maintenance – Personal Svc. – OT)	\$110.00
To: 001-5110-4161-0902 (Street Maintenance – Repairs)	\$1,206.00
From: 001-5110-4161-0903 (Street Maintenance - Repairs)	\$1,206.00
To: 001-5110-4161-0906 (Street Maintenance - Repairs)	\$4.00
From: 001-5110-4161-0903 (Street Maintenance - Repairs)	\$4.00
To: 001-7540-4070 (Williamsville Water Mill - Utilities)	\$117.00
From: 001-7540-4230 (Williamsville Water Mill - Maintenance)	\$117.00
To: 001-8020-4450 (Planning – Misc.)	\$20.00
From: 001-8020-4040 (Planning – Education Exp/Travel)	\$20.00

Unanimously carried

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Water Fund* for the *2005 – 2006* fiscal year:

To: 006-8340-4450 (Water Transmission – Misc.)	\$40.00
From: 006-8340-4040 (Water Transmission – Education Exp/Travel)	\$40.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund for the 2005 – 2006* fiscal year:

To: 007-8120-4110 (Sanitary Sewer – Svc. Contracts)	\$101.00
From: 007-8120-4162 (Sanitary Sewer – Equipment Repair)	\$101.00

Unanimously carried.

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ON MOTION by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Capital Fund* for the 2005 – 2006 fiscal year:

To: 814-0814-4000 (Contract 14 – Engineering Fees)	\$9,350.52
From: 814-0814-4001 (Contract 14 - Contractor #1)	\$9,350.52

ON MOTION by Mayor Lowther, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$270,109.71**, covering the period from October 31, 2005 to November 22, 2005, are approved as follows:

**Payroll covering: 10/31/05 – 11/13/05** **\$36,547.95**

**Vouchers covering: 11/9/05 – 11/22/05:**

General Fund	\$80,712.51
Water Fund	\$9,042.63
Sewer Fund	\$12,817.97
Glen Park Fund	\$0.00
Trust & Agency Fund	\$14,099.21
Debt Service	\$72,431.25
Community Development	\$0.00
Capital Fund	\$44,458.19
	<u>\$233,561.76</u>

**Grand Total:** **\$270,109.71**

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, the following resolution was adopted:

WHEREAS, the Village of Williamsville seeks grant monies from the New York State Education Department State Archives Local Government Records Management Improvement Fund to enhance the Village's website via the addition of searchable Village Board Minutes.

NOW, THEREFORE BE IT RESOLVED, that Grantmakers Advantage, Inc., the Village's grant consultants, be authorized and directed to complete the necessary application, forms, etc. to be

submitted to the New York State Education Department State Archives for the purpose of securing this grant, and

BE IT FURTHER RESOLVED, that the Mayor and Village Administrator/RMO be and hereby are authorized and directed to execute all documents pertaining to the application and acquisition of said funding.

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED, that Deputy Clerk Deborah Habes and Deputy Treasurer Lynda Juul are hereby authorized to attend "Providing Access to Your Records" workshop on December 2<sup>nd</sup>, 2005 at the Hartland Town Hall in Niagara County, at a cost not to exceed \$50.00.

Unanimously carried.

**ON MOTION** by Trustee Piazza, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED, that the resolution regarding the proposed Exceptional Development Permit for a Walgreens at the corner of Main and Union is hereby TABLED until the next Village Board meeting of December 19, 2005.

Unanimously carried.

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**ON MOTION** by Trustee Piazza, seconded by Trustee Daniels, the following resolution was adopted:

WHEREAS, the Village of Williamsville owns the building located at **60 E. Spring Street**, Williamsville, New York, and

WHEREAS, proper public notice was given and a public hearing was held by the Village of Williamsville Historic Preservation Commission at 5:30 PM on October 11, 2005, and

WHEREAS, the Chair of the Historic Preservation Commission, in a letter dated October 18, 2005, notified the Village of Williamsville Board of Trustees that the Historic Preservation Commission voted at their meeting of the same date to recommend that this property receive local historic designation, and

WHEREAS, proper public notice was given and a public hearing was held by the Village of Williamsville Board of Trustees on November 14, 2005,

NOW, THEREFORE, BE IT RESOLVED that **60 E. Spring Street** is hereby designated as a local historic landmark in the Village of Williamsville.

Unanimously carried.

**ON MOTION** by Trustee Piazza, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED, that the proposal to designate **80 E. Spring Street** as a local historic landmark, which was the subject of a public hearing on November 14, 2005, is hereby TABLED INDEFINITELY.

Unanimously carried.

**ON MOTION** by Trustee Sweeney, seconded by Trustee Daniels, the following resolution was adopted:

RESOLVED, that the **Local Law #4-2005**, amending Chapter 103-14 of the Vehicles and Traffic Code prohibiting parking on the south side of Plymouth Place from Union Road to the Village line, which was the subject of a public hearing on November 14, 2005, is hereby adopted.

Unanimously carried.

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**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, it was moved to adopt the following resolution:

RESOLVED, that the Mayor is hereby authorized to sign the Pierce Promotions & Event Management, Inc. Agreement dated November 17, 2005, for the purpose of bringing Verizon to the 3<sup>rd</sup> Annual Village Tree Lighting Ceremony on Saturday, December 10<sup>th</sup>, 2005.

Unanimously carried.

**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, on February 23, 2004, the Town of Amherst accepted the Bicentennial Comprehensive Plan and acknowledged “the policies and recommendations in the plan as statement of the Town’s approach and direction for future growth and development,” and

WHEREAS, the Bicentennial Comprehensive Plan’s Williamsville Focal Planning Area recommendations call for positioning Main Street for economic revitalization by creating unique market-driven regional shopping opportunities, and

WHEREAS, the plan identifies the need for transportation, streetscape and façade improvements as key to this revitalization effort, and

WHEREAS, the Village of Williamsville is actively considering development of a Master Plan which will engage village residents in creating a vision for the future of their community including the Village’s goals for creating a “walkable community,” and

WHEREAS, the New York State Department of State’s Quality Community Program provides funds for Main Street projects that encourage community based planning, inter-municipal cooperation, economic development and downtown revitalization, now therefore be it

RESOLVED, that the Village Board hereby authorizes the Mayor to prepare and submit an application for funding under the New York State Department of State’s Quality Communities Program in an amount not to exceed \$30,000, and be it further

RESOLVED, that the Village of Williamsville agrees to serve as lead agency for the purpose of securing and administering this grant, and be it further

RESOLVED, that the Village of Williamsville, upon award of the grant, will provide matching funds in an amount not to exceed \$6,000, and be it further

RESOLVED, that the Board authorizes the Mayor to execute any administrative and funding requirement of the grant as required by New York State and will certify that all information contained in the application is true and accurate to the best of her knowledge.

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Sweeney, it was moved to adjourn the meeting at 8:15 p.m.

Unanimously carried.

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LYNDA L. JUUL  
Deputy Treasurer