

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York on Monday, May 22, 2006 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Geary.

Present: Mary E. Lowther, Mayor  
Ronald W. Daniels, Trustee  
Brian J. Geary, Trustee  
Basil J. Piazza, Trustee  
Richard P. Sweeney, Trustee

Sally A. Kuzon, Administrator/Clerk-Treasurer  
Lynda L. Juul, Deputy Treasurer  
George Van Nest, Village Attorney  
Michael Parker, DPW Crew Chief

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on May 8, 2006, as submitted.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, it was moved to suspend the rules to open the public participation portion of the meeting.

Unanimously carried.

***The following members of the audience addressed the Board:***

***Carolyn Schlifke, 192 Evans St.*** - Mrs. Schlifke thanked Trustee Daniels for the replacement plaque that he had installed at Lehigh Memory Trail. She also thanked Trustee Geary for the lovely job he and the volunteers did at the Evans Triangle. She also noticed the new sign at Island Park and thinks it looks very nice. Mayor Lowther reported that the same style sign was installed at the S. Long Park. Mrs. Schlifke read about the moving of the toll barriers in the newspaper. She thought Trustee Piazza would be very happy about that since he has been very active in the movement of the barrier; she hopes it will have a good impact. Trustee Daniels reported that Senator Rath is holding a meeting at ECC North on Wednesday. Mrs. Schlifke then asked what is going on with the mill. She wondered where the money is coming from. Mayor Lowther reported that the Village originally borrowed for 5 years from our Sewer Fund. The Board decided in this past year that it would be bonded over 10 years. The Village has also applied for an acquisition grant. Administrator Kuzon reported that the bond resolution has been passed, but that we have not borrowed yet. We will probably borrow in September when we borrow for this year's construction project. Trustee Piazza added that one of the grants could

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cover 50% of the cost. Mayor Lowther reported that our grant writer has advised that there is a very good chance that we will receive the grant.

*Thomas Frank, 225 C Evans St.* - Mr. Frank asked if the Board received the information that he dropped off regarding the revitalization plan. The Village is still excluded from the re-licensing project. This is National Bike Month. Congress has allocated millions for transportation enhancement. Some of this is through the GBNRTC. Mayor Lowther stated that if the Town of Amherst needs the Village to show public support, she needs to receive a request from the Town. Mr. Frank then handed some information to the Board.

**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, the following resolution was adopted:

To:	001-1620-1000 (Buildings – Personal Svc.)	\$32.00
	001-1640-1000 (Central Garage – Personal Svc.)	\$2080.00
	001-5110-1000 (Street Maintenance – Personal Svc.)	\$1010.00
	001-8140-1000 (Storm Sewers – Personal Svc.)	\$1394.00
	001-8163-1000 (Trash Pickup – Personal Svc.)	\$1931.00
	001-8170-1000 (Street Cleaning – Personal Svc.)	\$615.00
	001-8510-1000 (Community Beautification – Personal Svc.)	\$1552.00
	001-8560-1000 (Shade Trees – Personal Svc.)	\$229.00
	001-8140-1001 (Storm Sewers – Personal Svc.- OT)	\$138.00
From:	001-5142-1000 (Snow Removal – Personal Svc.)	\$8843.00
	001-5110-1001 (Street Maintenance – Personal Svc. – OT)	\$138.00
To:	001-1110-4450 (Village Justices – Miscellaneous)	\$1585.00
From:	001-1110-4020 (Village Justices - Postage)	\$200.00
	001-1110-4112 (Village Justices – Credit Card Acc. Fees)	\$300.00
	001-1110-4190 (Village Justices – Stenographer)	\$600.00
	001-1110-4800 (Village Justices – Microfilming)	\$85.00
	001-1110-4010 (Village Justices - Office Supplies)	\$400.00
To:	001-1410-4620 (Village Clerk – Lease Copy Machine)	\$13.00
From:	001-1410-4600 (Village Clerk – Computer Support)	\$13.00
To:	001-1640-4262 (Central Garage – Building Maint.)	\$62.00
From:	001-1640-4261 (Central Garage – Maint. Fees)	\$62.00
To:	001-5110-4161-0901 (Street Maint. - Repairs)	\$182.00

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	001-5110-4161-0918 (Street Maint. - Repairs)	\$37.00
	001-5110-4161-0910 (Street Maint. - Repairs)	\$436.00
From:	001-5110-4161-0909 (Street Maint. - Repairs)	\$37.00
	001-5110-4161-0913 (Street Maint. - Repairs)	\$436.00
	001-5110-4605 (Street Maint. - Safety Clothing)	\$182.00
To:	001-8510-4350 (Community Beautification - Hanging Baskets)	\$1000.00
From:	001-8510-4340 (Community Beautification - Plants)	\$700.00
	001-1210-2000 (Mayor - Equip.)	\$300.00
To:	001-5110-4161-0903 (Street Maint. - Repairs)	\$276.00
From:	001-5110-4605 (Street Maint. - Safety Clothing)	\$276.00
To:	001-5010-4040 (Street Administration - Travel)	\$26.00
From:	001-5010-2000 (Street Administration - Equip.)	\$26.00
To:	001-5110-4161-0912 (Street Maint. - Repairs)	\$829.00
From:	001-5110-4161-0918 (Street Maint. - Repairs)	\$200.00
	001-5110-4161-0908 (Street Maint. - Repairs)	\$169.00
	001-5110-4180 (Street Maint. - Radio Repairs)	\$460.00
To:	001-5110-4161-0913 (Street Maint. - Repairs)	\$160.00
From:	001-5110-4161-0908 (Street Maint. - Repairs)	\$160.00
To:	001-7310-4170 (Youth Programs - Youth & Rec.)	\$423.00
From:	001-7310-4171 (Youth Programs - Halloween Parade)	\$423.00
To:	001-7620-4180 (Adult Rec. - Seniors Program)	\$150.00
From:	001-7550-4510 (Celebrations - Village Preserv. Foundation)	\$150.00
To:	001-8140-4162 (Street Sewers - Repair Sewers)	\$643.00
From:	001-8163-4330 (Trash Pickup - Dumpsters)	\$643.00
To:	001-7110-4430 (Parks - Sanitary Waste Disposal)	\$136.00
From:	001-7110-4660 (Parks - Tree Maint.)	\$136.00
To:	001-5110-4161-0908 (Street Maint. - Repairs)	\$74.00
	001-5110-4161-0901 (Street Maint. - Repairs)	\$182.00
From:	001-5110-4111-0909 (Street Maint. - Contracts)	\$74.00
	001-5110-4111-0904 (Street Maint. - Contracts)	\$68.00
	001-5110-4111-0907 (Street Maint. - Contracts)	\$114.00
To:	001-5110-4010 (Street Administration - Office Supplies)	\$47.00
From:	001-5110-4050 (Street Administration - Drug, Alcohol Testing)	\$47.00

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To:	001-5110-4161-0913 (Street Maint. - Repairs)	\$4.00
From:	001-5110-4161-0918 (Street Maint. - Repairs)	\$4.00
To:	001-1410-4010 (Village Clerk – Office Supplies)	\$28.00
	001-1620-2000 (Buildings – Equipment)	\$32.00
From:	001-1410-4060 (Village Clerk - Telephone)	\$28.00
	001-1620-2010 (Buildings – Computer Equip.)	\$32.00
To:	001-1620-4070 (Buildings - Utilities)	\$629.00
	001-1640-4070 (Central Garage – Utilities)	\$811.00
	001-7540-4070 (Water Mill – Utilities)	\$73.00
From:	001-1620-4110 (Buildings – Service Contracts)	\$629.00
	001-1990-4000 (Contingency – Contingent Acct.)	\$811.00
	001-7540-4230 (Water Mill – Building Maint.)	\$73.00
To:	001-1410-4010 (Village Clerk – Office Supplies)	\$28.00
	001-1620-2000 (Buildings – Equipment)	\$32.00
From:	001-1410-4060 (Village Clerk - Telephone)	\$28.00
	001-1620-2010 (Buildings – Computer Equip.)	\$32.00
To:	001-8010-4030 (Zoning – Printing & Advertising))	\$19.00
	001-3620-4010 (Safety Insp. – Office Supplies)	\$58.00
From:	001-3620-4041 (Safety Insp. – Mileage Reimbursement)	\$77.00
To:	001-1410-4030 (Village Clerk – Printing & Advertising)	\$41.00
From:	001-1410-4120 (Village Clerk – Bond & Note Exp.)	\$41.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Water Fund* for the *2005-2006* fiscal year:

To:	006-8340-4040 (Water Transmission – Education/Travel)	\$198.00
From:	006-8340-4260 (Water Transmission – Maint. Supplies)	\$198.00

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following motion was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2005-2006* fiscal year:

To:	007-8120-1001 (Sanitary Sewers – Personal Svc.)	\$52.00
From:	007-8120-1000 (Sanitary Sewers – Personal Svc.)	\$52.00
To:	007-8120-4114 (Sanitary Sewers – Engineers - SPDES.)	\$125.00
From:	007-8120-4116 (Sanitary Sewers – Personal Svc.)	\$125.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following motion was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the *2005-2006* fiscal year:

To:	009-7141-1000 (Glen Park – Personal Svc.)	\$1695.00
	009-7141-4070 (Glen Park - Utilities)	\$15.00
	009-7141-4109 (Glen Park - Insurance)	\$129.00
	009-9010-8000 (Glen Park – NYS Retirement)	\$447.00
	009-9030-8000 (Glen Park – Social Security)	\$93.00
	009-9040-8000 (Glen Park – Workers’ Comp)	\$529.00
From:	009-7141-4352 (Glen Park – Park Maint.)	\$2908.00
To:	009-7141-4430 (Glen Park – Sanitary Waste Disposal)	\$88.00
From:	009-7141-4161 (Glen Park – Waste Containers)	\$88.00

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Sweeney, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$180,686.46**, covering the period from **May 1, 2006 to May 16, 2006**, are hereby approved as follows:

**Payroll covering: 5/1/06 – 5/14/06** **\$31,976.16**

**Vouchers covering: 5/3/06 – 5/16/06:**

General Fund	\$122,880.51
Water Fund	\$791.12
Sewer Fund	\$732.69
Glen Park Fund	\$331.65
Trust & Agency Fund	\$17,766.93
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$16,207.40
	<u>\$148,710.30</u>

**Grand Total:** **\$180,686.46**

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, the following resolution was adopted:

WHEREAS, the current agreement between the AFSCME N.Y. Council 66, Local 1783-C and the Village of Williamsville requires that employees, after written request and approval of the Village Board, may carry over up to 5 days of earned vacation to be used in the next fiscal year, and

WHEREAS, the attached is a list of employees who have made written request of their earned vacation to be carried over,

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby grants their requests as submitted.

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**Vacation Days to be carried over to 2006 – 2007 fiscal year**

<u>Employee Name</u>	<u>Number of Vacation Days Carried Over</u>
Joyce Brewer	3
Deborah Habes	5
Gail Jahreis	3
Cynthia Burnett	5
Lynda Juul	5
Michael Parker	2
Donald Dehn	5
Jeff Blajczak	5
Lou Friedly	1
Ryan Maj	5
Tim Phalen	2
Pat Sweeney	5
Doug Washburn	5
Kevin Stahrr	1

Unanimously carried.

**ON MOTION** by Trustee Piazza, seconded by Trustee Daniels, the following resolution was adopted:

**VILLAGE OF WILLIAMSVILLE  
BOARD OF TRUSTEES**

**A RESOLUTION DECLARING CERTAIN VEHICLES OWNED BY  
THE VILLAGE OF WILLIAMSVILLE SURPLUS EQUIPMENT AND  
AUTHORIZING THE TRANSFER AND/OR SALE THEREOF**

**WHEREAS**, the Village Director of Public works has filed a Memorandum dated May 15, 2006, with the Village Administrator requesting that certain vehicles be declared surplus and requesting authorization to transfer two of such vehicles to the Town of Tonawanda and further requesting authorization to sell a third vehicle (the “Memorandum”), and

**WHEREAS**, the Memorandum is annexed hereto as Schedule A and made a part of this Resolution as if fully set forth herein, and

**WHEREAS**, the Memorandum fully sets forth the reasons that the Vehicles are no longer utilized as part of the Department of Public Works Inventory, and

**WHEREAS**, the Memorandum also sets forth the current value for each vehicle, and

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**WHEREAS**, the Memorandum also sets forth the value of the services to be provided to the Village by the Town of Tonawanda in consideration for the transfer of the vehicles.

**NOW, THEREFORE, BE IT RESOLVED**, that based upon the data provided in the Memorandum the Village Board of Trustees hereby determines that the vehicles described therein are no longer necessary for the Department of Public Works inventory and are hereby declared surplus equipment; and it is further

**RESOLVED**, that the value of the services to be provided to the Village by the Town of Tonawanda in consideration for the transfer of the vehicles described hereinafter is fair and valuable consideration based on the current value of said vehicles; and it is further

**RESOLVED**, that the transfer to the Town of Tonawanda of Vehicle ID# 914 and Vehicle ID# 916, each of which are more specifically described in the Memorandum, is hereby authorized upon the execution of an intermunicipal agreement confirming the services to be provided in consideration thereof; and it is further

**RESOLVED**, that the Director of Public Works is hereby authorized to sell for parts Vehicle #919 as more specifically described in the Memorandum either at public or private sale by bid solicitation or otherwise.

Unanimously carried.

**(See next page for Schedule A Cover)**

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**SCHEDULE A  
MEMORANDUM OF SURPLUS VEHICLES  
MAY 15, 2006**

**(SEE ATTACHED)**

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**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that James Lion Jr, James C. Olivieri, John Pidgeon and Daniel McMenamin are hereby authorized to travel to the NYS Fire Academy on Montour Falls, New York, with travel will be by private car from 6/1 – 6/4, at a total cost not to exceed \$900.00 for all four.

Unanimously carried.

**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that David Kubiak is hereby authorized to travel to the NYS Fire Academy in Montour Falls, New York, with travel to be by private car from 7/18-7/19 and 10/5/06 – 10/6/06, at a cost not to exceed \$525.00

Unanimously carried.

**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, it was moved to leave the regular agenda to consider two (2) new resolutions.

Unanimously carried.

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**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, the following resolution was adopted:

**VILLAGE OF WILLIAMSVILLE  
BOARD OF TRUSTEES**

**A RESOLUTION ESTABLISHING THE VILLAGE OF WILLIAMSVILLE BOARD OF TRUSTEES AS LEAD AGENCY UNDER THE STATE ENVIRONMENTAL QUALITY REVIEW ACT (“SEQR”) FOR THE ACQUISITION AND PRESERVATION OF THE HISTORIC WILLIAMSVILLE WATERMILL AND HISTORIC PRESERVATION GRANT AND DETERMINING SIGNIFICANCE UNDER SEQR**

**WHEREAS**, the Village of Williamsville intends to submit a grant application to the New York State Office of Parks, Recreation and Historic Preservation for conservation and preservation of the Historic Williamsville Water Mill at 56 East Spring Street, S.B.L. No. 142201-69.17-2-26, and

**WHEREAS**, the acquisition of the existing Historic Williamsville Water Mill and reimbursement to the Village of Williamsville for the acquisition costs is an Unlisted action under SEQR (the “Action”), and

**WHEREAS**, in accordance with SEQR the Village Board of Trustees has declared its intent to act as lead agency for the Action and to conduct uncoordinated review under SEQR, and

**WHEREAS**, a Short Environmental Assessment Form has been completed for the Action, a copy of which is attached as Schedule A, and

**WHEREAS**, the Village Board of Trustees has carefully reviewed the potential environmental impacts of the proposed action against the criteria set forth in 6 NYCRR 617.7(c) and has taken a hard look at the potential environmental impacts required by SEQR, and

**RESOLVED**, that the Village of Williamsville Board of Trustees in accordance with SEQR and 6 NYCRR 617.6 hereby establishes itself as Lead Agency for the purpose of completing SEQR review of the Action; and it is further

**RESOLVED**, that the Board of Trustees having completed and reviewed a Short Environmental Assessment Form which is part of the record of this Action and having considered the environmental impacts of the proposed action against the criteria in 6 NYCRR 617.7(c), finds that the proposed action will not result in any significant adverse environmental impact; and it is further

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**RESOLVED**, the Board of Trustees does hereby authorize and direct the Clerk of the Village to duly file this Negative Declaration and forward a copy of this Negative Declaration to the New York State Office of Parks, Recreation and Historic Preservation.

Moved by: Trustee Daniels; seconded by: Trustee Piazza. Vote: 5 – 0.

The above resolution was duly approved by a vote of the Board of Trustees on May 22, 2006.

Unanimously carried.

(See next page for Schedule A Cover)

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**Schedule A**

**Short Environmental Assessment Form**

**(SEE ATTACHED)**

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**ON MOTION** by Trustee Daniels, seconded by Trustee Sweeney, the following resolution was adopted:

**RESOLVED**, that Mayor's Permit, No. 06-1192 for the Walk the Villages Banner, with verbiage reading: "Walk the Villages, May – October, Akron, Clarence, Kenmore, Williamsville, Batavia, Leroy", which was previously approved by the Village Board of Trustees on March 27, 2006, is hereby amended to read as follows: "www.walkthevillages.com, May - October, Akron, Clarence, Kenmore, Williamsville, Batavia, Leroy".

Unanimously carried.

**ON MOTION** by Trustee Daniels, seconded by Trustee Piazza, it was moved to return to the regular agenda.

Unanimously carried.

**ON MOTION** by Trustee Daniels, seconded by Trustee Sweeney, the following resolution was adopted:

WHEREAS, the Williamsville Water Mill is one of the last remaining operational mills in Western New York, and

WHEREAS, the Mill has become a focus of local history and an easily recognizable community landmark, and

WHEREAS, the Mill has been accepted for inclusion on the New York State Register of Historic Places and the National Register of Historic Places, and

WHEREAS, based on community support for the project, the Williamsville Village Board of Trustees recognized the need to acquire and preserve this architectural treasure.

NOW, THEREFORE, BE IT RESOLVED, that the Williamsville Village Board of Trustees hereby affirms public and community support for the project, and

BE IT FURTHER RESOLVED, that the Williamsville Board of Trustees hereby declares its approval and endorsement of the Williamsville Water Mill project.

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Daniels, it was moved to adjourn the regular meeting at 8:22 p.m.

Unanimously carried.

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SALLY A. KUZON  
Administrator/Clerk-Treasurer