

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Tuesday, May 27, 2008 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Lowther.

Present: Mary E. Lowther, Mayor  
Brian J. Geary, Trustee  
Jeffrey L. Kingsley, Trustee  
Brian J. Kulpa, Trustee  
Basil J. Piazza, Trustee

Christopher A. Cardillo, Village Attorney  
Lynda L. Juul, Administrator/Clerk-Treasurer  
Judith A. Kindron, Deputy Treasurer  
Marc Shuttleworth, DPW Crew Chief

**ON MOTION** by Mayor Lowther, seconded by Trustee Kulpa, it was moved to approve the minutes of the regular meeting held on May 12, 2008.

Unanimously carried.

- Mayor Lowther announced her appointment of ***Victor Paquet, 43 Howard Ave., Williamsville, New York***, to the ***Zoning Board of Appeals***, until the end of the ***2010*** official Village year. This is to fill a vacancy created by the resignation of Zoning Board of Appeals member Malcolm MacKay.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, it was moved to open the public participation portion of the meeting.

Unanimously carried.

*Members of the audience who addressed the Board and their topics:*

*Bill Wutz, 236 Highland Dr. – Parking concerns on Highland Dr.*

*Sean Michel, 54 Garden Parkway – Community Plan*

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*Thomas Frank, 225 A-1 Evans Street – Williamsville Water Mill; Ellicott Creek; Traffic on Main Street; Buffalo & Erie County Greenway Committee; Joint local waterfront revitalization; Amherst IDA.*

**ON MOTION** by Mayor Lowther, seconded by Trustee Kulpa, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**Report – Mayor Lowther**

*Mayor Lowther reported on the following topics: Village planting by Beautification Committee; NYCOM Main Street Conference; Village Officials' Association web site; Farmers' Market; Memorial Day ceremony.*

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$59,038.90**, covering the period from **April 28, 2008** to **May 20, 2008**, are hereby approved as follows:

<b>Payroll covering: 4/28/08– 5/11/08:</b>	<b>\$26,776.22</b>
<b>Vouchers covering: 5/7/08 – 5/20/08:</b>	
General Fund	\$22,535.34
Water Fund	\$145.31
Sewer Fund	\$749.71
Glen Park Fund	\$92.02
Trust & Agency Fund	\$2,602.75
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$6,137.55
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	<b><u>\$32,262.68</u></b>
 <b><u>Grand Total:</u></b>	 <b><u>\$59,038.90</u></b>

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2007 – 2008** fiscal year:

To: 001-7540-4070 (Williamsville Water Mill - Utilities)	\$56.00
From: 001-7530-4070 (Village Meeting House-Utilities)	\$56.00
To: 001-1410-4061 (Village Clerk-Cell Phone)	\$47.00
From: 001-1410-4060 (Village Clerk-Telephone)	\$47.00
To: 001-1010-4010 (Board of Trustees-Office Supplies)	\$9.00
From: 001-1010-4450 (Board of Trustees-Misc.)	\$9.00
To: 001-1110-4040 (Village Justices-Education Exp./Travel)	\$33.00
From: 001-1110-4010 (Village Justices-Office Supplies)	\$33.00
To: 001-3620-4041 (Safety Inspection-Mileage Re-Imbursement)	\$715.00
From: 001-3620-4490 (Safety Inspection-General Code Updates)	\$715.00
To: 001-7110-4169 (Parks-Repairs-Other)	\$189.00
From: 001-7110-2020 (Parks-Park Equipment)	\$189.00
To: 001-5110-4161-915 (Street Administration-Sweeper Repairs/Elgin)	\$235.00
001-1640-4161 (Central Garage-Small Equipment Repairs)	\$263.00
From: 001-5110-4161-914 (Street Administration-Trackless- Repairs)	\$235.00
001-1640-4070 (Central Garage-Utilities)	\$263.00
To: 001-7540-4450 (Williamsville Water Mill-Misc.)	\$4650.00
From: 001-7540-4980 (Williamsville Water Mill-Building Preservation)	\$3650.00
001-7520-4520 (Historical Property-Plaques)	\$500.00
001-7520-4530 (Historical Property-Training)	\$500.00
To: 001-3410-2010 (Major Equipment)	\$542.00
From: 001-3410-4040 (Education/Travel)	\$542.00
To: 001-3310-4231 (Traffic Control-Sign Maintenance)	\$120.00
From: 001-3310-4620 (Traffic Control-Uniform)	\$120.00
To: 001-3410-4250 (Fire Protection-Gas & Oil)	\$1222.00
From: 001-3410-4160-3402 (Fire Protection-Truck Expense-E-2)	\$957.00
001-3410-4160-3492 (Truck Expense-Asst. Chief)	\$265.00
To: 001-3410-4061 (Fire Protection-Cell Phone)	\$51.00
From: 001-3410-4620 (Fire Protection-Lease Copy Machine)	\$51.00
To: 001-3410-4160 (Truck Expense)	\$29.00
From: 001-3410-4160-3407 (Truck Expense-Rescue 7)	\$29.00

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To: 001-3620-4480 (Safety Inspection-NYS Code Updates) \$100.00  
From: 001-3620-4620 (Safety Inspection-Books & Publications) \$100.00

To: 001-7540-4160 (Williamsville Water Mill-Building Repairs) \$45.00  
001-7540-4980 (Williamsville Water Mill-Building Preservation) \$87.00  
From: 001-7550-4520 (Celebrations-Music in the Park) \$132.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the Water Fund for the **2007 – 2008** fiscal year:

To: 006-8340-4500 (Water Transmission-Water Tests) \$75.00  
From: 006-8340-4600 (Water Transmission-Hydrant Overhauling) \$75.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that the following outstanding checks remain as un-cashed and are hereby returned to the General Fund as miscellaneous revenue:

<u>CHECK #</u>	<u>CHECK DATE</u>	<u>PAID TO THE ORDER OF</u>	<u>AMOUNT</u>
#19525	07/12/2004	Michelle Held	\$175.00
#1086	11/30/2004	Martin Busch	\$200.00
#22172	04/24/2006	The Battery	\$139.16
#22472	06/26/2006	Michael J. Clark	\$125.00
#22568	07/10/2006	Williamsville East H.S.	\$125.00

Unanimously carried.

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**Report – Trustee Kulpa**

*Trustee Kulpa had no report.*

**ON MOTION** by Trustee Kulpa, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the **Glen Park Fund** for the **2007 – 2008** fiscal year:

To:	009-7141-4070 (Glen Park Appropriations-Utilities)	\$92.00
From:	009-7141-4109 (Glen Park Appropriations-Insurance)	\$92.00

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**WHEREAS**, the Village of Williamsville and the Town of Amherst have a history of shared services and cooperation; and

**WHEREAS**, the Village of Williamsville was represented on the Town of Amherst Comprehensive Plan Advisory Committee; and

**WHEREAS**, the resulting Town of Amherst Bicentennial Comprehensive Plan recommends the promotion of intergovernmental cooperation and pursuit of partnership initiatives to address issues shared with neighboring municipalities; and

**WHEREAS**, the objective study of services provided by the Town and Village may lead to changes that reduce service costs for Town and Village taxpayers; and

**WHEREAS**, the New York State Department of State, Division of Local Government Services, recommends that a task force be established to develop plans for sharing services and provides grants to local government that require

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assistance with projects that will achieve savings or improve municipal efficiency; and

**WHEREAS**, the Town Board of the Town of Amherst unanimously approved the development of a Task Force at its April 7, 2008 meeting.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Board hereby establishes an Intergovernmental Task Force composed of four (4) representatives of the Village of Williamsville, and four (4) representatives of the Town of Amherst, to be appointed by the respective Boards to begin the process of identifying opportunities for cost reducing service sharing; and

**BE IT FURTHER RESOLVED**, that the Intergovernmental Task Force provide the Village Board and the Town Supervisor with the information necessary for a grant application to the New York State Department of State for funds to assist in their efforts including the local matching funds that may be required for inclusion in the Village's 2010 operating budget.

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that *Mayor Mary E. Lowther*, is hereby appointed to the *Williamsville/Amherst Shared Services Task Force*.

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that *Trustee Jeffrey L. Kingsley* is hereby appointed to the *Williamsville/Amherst Shared Services Task Force*.

Unanimously carried.

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**ON MOTION** by Trustee Kulpa, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that *Village Administrator Lynda L. Juul* is hereby appointed to the *Williamsville/Amherst Shared Services Task Force*.

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that *William Wutz of 236 Highland Drive, Williamsville, New York* is hereby appointed to the *Williamsville/Amherst Shared Services Task Force*.

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Geary, the following resolution was adopted:

**WHEREAS**, the Village of Williamsville Traffic & Safety Committee has recommended that the current traffic and safety code of the Village of Williamsville be amended to prohibit parking along the entire length of the north side of Willowbrook Drive.

**NOW, THEREFORE, BE IT RESOLVED**, that the Village Administrator is hereby authorized by the Village Board of Trustees to publish notice of a public hearing to be held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 23, 2008 at 7:35 p.m., for the purpose of hearing all persons interested in discussing a proposed amendment to §103-14 of the Village Code which would prohibit parking along the north side of Willowbrook Drive, for its entire length.

Unanimously carried.

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**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLUTION  
VILLAGE OF WILLIAMSVILLE BOARD OF TRUSTEES  
SEQR LEAD AGENCY**

**DETERMINATION OF DGEIS COMPLETENESS  
ADEQUATE FOR CIRCULATION AND PUBLIC REVIEW**

**WILLIAMSVILLE COMMUNITY PLAN  
COORDINATED SEQR EVALUATION – TYPE 1 ACTION**

**May 27, 2008**

**WHEREAS**, the Village of Williamsville Board of Trustees created the Community Plan Committee to complete a Community Comprehensive Plan for the Village; and

**WHEREAS**, the Village of Williamsville Community Plan and Draft Generic Environmental Impact Statement was delivered to the Williamsville Board of Trustees by the Community Plan Committee for review on April 14, 2008; and

**WHEREAS**, the Village of Williamsville Board of Trustees established lead agency under SEQR and declared the Community Comprehensive Plan a Type I action under SEQR on May 14, 2007;

**NOW THEREFORE BE IT RESOLVED**, that the Village of Williamsville Board of Trustees, as lead agency, hereby determines that the scope and content of the Draft Community Plan and Generic Environmental Impact Statement (GEIS) to be sufficiently adequate for purposes of circulation of said document to involved and interested agencies and for public review; and

**BE IT FURTHER RESOLVED**, that the Draft Community Plan and GEIS is hereby authorized to be filed and circulated to all involved and interested agencies as listed therein as set forth in SEQR 6 NYCCR Part 617.9, and shall be made available for public review at Williamsville Village Hall, and the Amherst Library located on Main Street; and

**BE IT FURTHER RESOLVED**, that a copy of the attached Notice of DEIS Completeness and SEQR Public Hearing shall be distributed with each DEIS circulated as authorized above, stating that the Village of Williamsville Board of Trustees, as Lead Agency, will hold a public hearing on Monday, June 23, 2008 and that written comments pertaining thereto will be accepted until Thursday, July 3, 2008; and

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**BE IT FURTHER RESOLVED**, that a copy of the attached Notice of DEIS Completeness and SEQR Public Hearing is hereby authorized to be published in the Environmental Notice Bulletin (ENB) as set forth in SEQR 6 NYCRR Part 617.12(c)(1).

*(See Attached SEQR Notice of Completion of Draft GEIS and Notice of Public Hearing)*

Unanimously carried.

**Report – Trustee Kingsley**

*Trustee Kingsley reported on the following topics: Youth & Recreation Committee street hockey tournament; ZBA appointment by the Mayor; Williamsville Mill open house; Amherst IDA involvement in Mill.*

**ON MOTION** by Trustee Kingsley, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that *Amy Alexander of 287 Mill Street, Williamsville, New York*, is hereby appointed to the *Youth & Recreation Committee* until the end of the *2007-2008* official Village year.

Unanimously carried.

**Report – Trustee Geary**

*Trustee Geary reported on the following topics: Beautification Committee planting; DEC tree planting grant; Spring tree planting with Re-Tree WNY; Parks Committee and “Big Toy” installation June 20-22.*

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**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that *Lauren Block of 30 Park Drive, Williamsville, New York*, is hereby appointed to the Parks Committee until the end of the 2007-2008 official Village year.

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that *Anne Gilles of 69 South Ellicott Street, Williamsville, New York*, is hereby appointed to the *Parks Committee* until the end of the *2007-2008* official Village year.

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that *Luaren Rosso of 117 Columbia Drive, Williamsville, New York*, is hereby appointed to the *Parks Committee* until the end of the *2007-2008* official Village year.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, it was moved to leave the regular agenda to consider a new resolution.

Unanimously carried.

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**ON MOTION** by Trustee Geary, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that Mary Lowther, as Mayor of the Village of Williamsville, or such person's successor, is hereby authorized and directed to file an application for 50% matching funds in an amount not to exceed \$10,000, and upon approval of said request to enter into and execute a project agreement with the New York State Department of Environmental Conservation for such financial assistance to this municipality for the Village of Williamsville 2008-2009 Tree Planting Program

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, it was moved to return to the regular agenda.

Unanimously carried.

**Report – Trustee Piazza**

*Trustee Piazza reported on the following topics: Environmental Committee; McDonald's proposal to rebuild.*

**ON MOTION** by Trustee Piazza, seconded by Trustee Kulpa, the following resolution was adopted:

**RESOLVED**, that the Mayor is hereby authorized to sign the *MS4 Annual Stormwater Report*; and

**BE IT FURTHER RESOLVED**, that the report be forwarded to the New York State Department of Environmental Conservation.

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Kulpa, it was moved to adjourn the regular meeting at 8:15 p.m.

Unanimously carried.

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Lynda L. Juul  
Village Administrator/Clerk-Treasurer

*See next page for Notice of SEQR Completion of DRAFT GEIS*

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State Environmental Quality Review  
**NOTICE OF COMPLETION OF DRAFT GEIS  
and  
NOTICE OF SEQR HEARING**

Date: May 27, 2008

This notice is issued pursuant to Part 617 of the implementing regulations pertaining to Article 8 (State Environmental Quality Review Act) of the Environmental Conservation Law.

A Draft Generic Environmental Impact Statement (DGEIS) has been completed and accepted by the Village of Williamsville Board of Trustees for the Proposed Action described below. The Proposed Action has been classified as a Type I action.

**Comment Period:** Comments on the DGEIS are requested and will be accepted by the contact person until July 3, 2008 or 10 days after the close of the public hearing, whichever date is later.

**Public Hearing:** A public hearing on the DGEIS has been scheduled for June 23, 2008 at 7:40 P.M., at the Williamsville Village Hall, 5565 Main Street, Williamsville, New York.

**Name of Action:** Completion of the Draft Community Plan and GEIS for public review.

**Description of Action:** The Proposed Action consists of two main elements: Acceptance of Draft community Plan and GEIS for public review.

**Location:** Village of Williamsville, Erie County, New York

**Potential Environmental Impacts:** Potential impacts to traffic, community services and facilities, and environmental resources, among other issues, have been identified and evaluated in the DGEIS.

**Lead Agency:** Williamsville Village Board  
5565 Main Street  
Williamsville, New York 14221

**A copy of the DGEIS may be examined at the Williamsville Village Clerk's office during office hours.**

Contact Person: Lynda L. Juul, Administrator/Clerk-Treasurer, Village of Williamsville, 5565 Main Street, Williamsville, New York 14221

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Telephone Number: (716) 632-4120, ext. 3007

The subject DGEIS is also on file at the Williamsville branch of the Amherst Public Library.

**A Copy Of This Notice and DGEIS Have Been Sent To:**

New York State Department of Environmental Conservation

New York State Department of Transportation

Erie County Department of Planning

Greater Buffalo Niagara Regional Transportation Commission

Town of Amherst Planning Department

Town of Cheektowaga Planning Department

Amherst Industrial Development Agency

**A Copy of this Notice has also been emailed to:**

Business Environmental Publications, Inc. at [enb@gw.dec.state.ny.us](mailto:enb@gw.dec.state.ny.us) (Separate form used for that purpose)

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