

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Geary.

Present: Mary E. Lowther, Mayor  
Brian J. Geary, Trustee  
Jeffrey L. Kingsley, Trustee  
Brian J. Kulpa, Trustee  
Basil J. Piazza, Trustee

Christopher A. Cardillo, Village Attorney  
Lynda L. Juul, Administrator/Clerk-Treasurer  
Judith A. Kindron, Deputy Treasurer  
Marc Shuttleworth, DPW Crew Chief

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on June 9, 2008.

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, it was moved to open the first public hearing of the evening at 7:35 p.m.

Unanimously carried.

- *A public hearing was held to hear all persons interested in discussing an amendment to §103-14 of the Village Code which proposes to prohibit parking along the north side of Willowbrook Drive, along its entire length.*

**ON MOTION** by Trustee Kulpa, seconded by Trustee Kingsley, it was moved to close the first public hearing at 7:45 p.m..

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**ON MOTION** by Mayor Lowther, seconded by Trustee Kulpa, it was moved to open the second public hearing of the evening at 7:45 p.m.

Unanimously carried.

- *A public hearing was held to hear all persons interested in discussing the Community Plan.*

**ON MOTION** by Trustee Mayor Lowther, seconded by Trustee Kulpa, it was moved to hold the public hearing for the Community Plan open.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, it was moved to open the public participation portion of the meeting.

Unanimously carried.

*Members of the audience who addressed the Board and their topics:*

*Carolyn Schlifke, 192 Evans Street – Original Village sign at railroad trestle on Main Street near S. Union Rd.; Large pile of bricks at Main and Union; McDonald's re-build; Fence at Wehrle and Aero is in need of repair; Role of the IDA in the Mill restoration and its possible impact will on the Mill.*

*Thomas Frank, 225 A-1 Evans Street – Five-year local waterfront revitalization plan re-licensing settlement; War of 1812.*

*Larry Brenton, 31 Monroe Dr. – Streets to be paved this year; McDonald's rebuild; Sidewalk rehabilitation program.*

*Bob Krieter, 26 Monroe Dr. – Mill article regarding AIDA structure; Survey of Garrison Road north of Willowbrook; Erie County's widening of Wehrle Drive.*

*Josh Korman, Williamsville Business Association – Monthly summer concert series.*

*Shawn Michel, 54 Garden Parkway – Empty tree planting wells; Unlevel stones; Sidewalk issues; Tree trimming; Main and Union corner.*



**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the *2007 – 2008* fiscal year:

To:	001-1440-4160 (Engineer-Professional Fees)	\$408.00
From:	001-1410-4060 (Village Clerk-Telephone)	\$408.00
To:	001-7540-4160 (Water Mill-Building Repairs)	\$655.00
From:	001-7530-4070 (Village Meeting House-Utilities)	\$655.00
To:	001-7110-4169 (Parks-Repairs-Other)	\$55.00
From:	001-7110-4350-7112 (Parks-Pool Supplies/Gar. Pk. Pool)	\$55.00
To:	001-3410-4250 (Fire Protection –Gas/Oil)	\$730.00
From:	001-3410-4160-3401 (Fire Protection-Truck Exp.-E-1)	\$730.00
To:	001-3410-4470 (Fire Protection –Building Maint.)	\$110.00
From:	001-3410-4062 (Fire Protection -Pagers)	\$110.00
To:	001-1640-4260 (Central Garage-Maint. Supplies)	\$39.00
From:	001-1640-4440(Central Garage-Parts)	\$39.00
To:	001-5110-2000 (Street Maint.-Equip.)	\$84.00
From:	001-8162-2000 (Leaf Pickup-Equip.)	\$84.00
To:	001-5110-4250 (Gas & Oil)	\$2081.00
From:	001-5110-4161-0919 (Repairs-1994 F250 (919)	\$1081.00
	001-5110-4161-0916 (Repairs-1996 Ford (916)	\$1000.00
To:	001-7110-4360 (Parks-Supplies)	\$387.00
From:	001-7110-4350-7112 (Parks-Pool Supplies-Gar. Pk.)	\$387.00
To:	001-5142-4290(Snow Removal-Salt)	\$7469.00
From:	001-5142-2000 (Snow Removal-Equip.)	\$1015.00
	001-5010-4040 (Street Admin.-Education Exp./Travel)	\$532.00
	001-5110-4040 (Street Maint.-Education Exp./Travel)	\$775.00
	001-5110-4280 (Street Maint.-Equip. Rental)	\$1419.00
	001-5110-4605 (Street Maint.-Safety Clothing)	\$536.00
	001-5182-4110 (Street Lighting-Contract for Lighting)	\$3192.00
To:	001-7540-4980 (Williamsville Water Mill-Bldg. Preserv.)	\$23.00
From:	001-7530-4450 (Village Meeting House-Misc.)	\$23.00
To:	001-3410-4470 (Fire Protection-Building Maint.)	\$1.00
From:	001-3410-4460 (Fire Protection-Fire Prevention Expenses)	\$1.00
To:	001-5010-4040 (Street Administration-Education Exp./Travel)	\$23.00
From:	001-5010-4050 (Street Administration-Drug/Alcohol Testing)	\$23.00

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

To: 001-7540-4070 (Williamsville Water Mill-Utilities)	\$61.00
From: 001-7530-4070 (Village Meeting House-Utilities)	\$61.00
To: 001-1640-4262 (Central Garage-Building Maint.)	\$117.00
From: 001-1640-4440 (Central Garage-Parts)	\$117.00
To: 001-5110-4605 (Street Maint. – Safety Clothing/Accessories)	\$494.00
From: 001-5110-4273 (Street Maint.-Sidewalks)	\$494.00
To: 001-7110-4450 (Parks-Misc.)	\$92.00
From: 001-7110-4350-7111 (Parks-Island Park Pool)	\$46.00
001-7110-4350-7112 (Parks-Garrison Park Pool)	\$46.00
To: 001-1620-4070 (Buildings-Utilities)	\$322.00
From: 001-1620-4110 (Buildings-Service Contracts)	\$322.00
To: 001-1410-4120 (Village Clerk-Bond & Notes Exp.)	\$87.00
From: 001-1410-4050 (Village Clerk-Tax Roll Preparation)	\$87.00
To: 001-8163-4330 (Trash Pickup-Dumpsters)	\$636.00
From: 001-8160-4330 (Refuse-Garbage Collection-Dumpsters)	\$636.00
To: 001-8010-4040 (Zoning-Education Exp./Travel)	\$53.00
001-8020-4040 (Planning - Education Exp./Travel)	\$64.00
From: 001-8010-4030 (Zoning-Education Exp./Travel)	\$74.00
001-8020-4450 (Planning-Misc.)	\$43.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Water Fund* for the **2007 – 2008** fiscal year:

To: 006-8310-4500 (Water Transmission-Water Testing)	\$290.00
From: 006-1990-4600 (Water Transmission-Hydrant Overhauling)	\$290.00

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2007 – 2008* fiscal year:

To: 007-8120-4114 (Sanitary Sewers-Engineer-SPDES Monthly & Annual)	\$129.00
From: 007-8120-4116 (Sanitary Sewers-Engineer-Monitor Maint.)	\$129.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following *amendment* is hereby made in the *General Fund* for the *2008-2009* fiscal year, to account for a donation from Glen Park Tavern to the Beautification Committee for plants.

Increase: 001-0001-2705 (Gifts & Donations)	\$500.00
Increase: 001-8510-4340 (Beautification-Plants)	\$500.00

Unanimously carried.

**Report – Trustee Geary**

*Trustee Geary reported on the following topics:* Thanked Beautification Committee members for their work on the Village gardens; Security camera at Lehigh Memory Trail; Rose Garden at Island Park; Thanked all who participated in the Big Toy build last weekend.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, it was moved to leave the regular agenda to consider a new resolution.

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, the following resolution was adopted:

**Resolution for Authority to Sign Legal Documents  
Project PKS-08-NI-018  
\$25,000 Grant – Garrison Park Play Piece**

**WHEREAS**, this organization has received a special grant in the 2008-2009 New York State Budget; and

**WHEREAS**, there are specific requirements and regulations governing the expenditure of these funds;

**NOW, THEREFORE, BE IT RESOLVED**, that

- 1) Administration of all funds under this grant will be in accordance with all terms and conditions contained in “GUIDELINES to prepare Grant Agreements for non-construction projects \$50,000 and under – Fiscal Year 2008-2009” provided by the New York State Office of Parks, Recreation and Historic Preservation.
- 2) That Mary Lowther as Mayor of our organization is hereby authorized to sign legal documents on behalf of our organization and that such signature is acknowledgement of the acceptance by this body of compliance with all terms and conditions of the grant agreement, to be executed for the grant.

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, it was moved to return to the regular agenda.

Unanimously carried.

**Report – Trustee Piazza**

*Trustee Piazza reported on the following topics: Garrison Park Big Toy; AUC Special Meeting.*

*Trustee Piazza had no resolutions.*

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**Report – Trustee Kulpa**

*Trustee Kulpa had no report.*

**ON MOTION** by Trustee Kulpa, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the **Glen Park Fund** for the **2007 – 2008** fiscal year:

To:	009-7141-4070 (Glen Park Appropriations-Utilities)	\$298.00
From:	009-7141-4430 (Glen Park Appropriations-Sanitary Waste Disposal)	\$298.00

Unanimously carried.

**ON MOTION** by Trustee Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**WHEREAS**, the most recent draft version of the Village of Williamsville’s Community Plan contains alternatives for streetscaping and traffic calming measures on Main Street, and

**WHEREAS**, grant monies are available through the Federal Highway Administration Transportation Enhancement Program, administered by the New York State Department of Transportation to enhance the surface transportation system including many of the measures described in the Community Plan,

**NOW, THEREFORE, BE IT RESOLVED**, that the Village of Williamsville agrees to serve as the Sponsor and Administering Agency for the purpose of securing a grant through the Transportation Enhancement Program, and,

**BE IT FURTHER RESOLVED**, that the Village of Williamsville will commit matching funds in the form of cash necessary to provide a 20% match for the grant, in an amount not to exceed \$380,000.00, and

**BE IT FURTHER RESOLVED**, that Grantmakers Advantage, Inc., the Village’s grant consultants, be authorized and directed to complete the necessary application, forms, etc. to be submitted to the New York State Department of Transportation for the purpose of securing this grant, and

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**BE IT FURTHER RESOLVED**, that the Mayor be and hereby is authorized and directed to execute all documents pertaining to the application and acquisition of said funding.

Roll Call:	Trustee Kulpa	Yes
	Trustee Piazza	Yes
	Trustee Kingsley	Yes
	Trustee Geary	No
	Mayor Lowther	Yes

**Motion carried. 4 – 1.**

**Report – Trustee Kingsley**

*Trustee Kingsley reported on the following topics:* Youth & Recreation Committee street hockey tournament will be held on 9/6/08; Mill Restoration Committee and the IDA; Mill security; Thanked Friends of Williamsville Parks and Brian Geary for their hard work and successful completion of the Big Toy at Garrison Park this past weekend.

**ON MOTION** by Trustee Kingsley, seconded by Trustee Geary, it was moved to adopt the following resolution:

**WHEREAS**, the Williamsville Water Mill is one of the last remaining operational mills in Western New York, and

**WHEREAS**, the Mill has become a focus of local history and an easily recognizable community landmark, and

**WHEREAS**, the Mill has been accepted for inclusion on the New York State Register of Historic Places and the National Register of Historic Places, and

**WHEREAS**, the Williamsville Village Board acquired the Mill to preserve this architectural treasure; and

**WHEREAS**, the Board retained a consultant to prepare an Historic Structures Report that includes detailed information regarding preservation of the Mill; and

**WHEREAS**, based on community support for the project and the results of the Historic Structure Report, the Mill requires preservation to insure the longevity and integrity of the Mill,

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

**NOW, THEREFORE, BE IT RESOLVED**, that the Williamsville Village Board hereby affirms public and community support for the project, and

**BE IT FURTHER RESOLVED**, that the Williamsville Village Board hereby declares its approval/endorsement for the Williamsville Water Mill Preservation project.

Unanimously carried.

**ON MOTION** by Trustee Kingsley, seconded by Trustee Geary, it was moved to adopt the following resolution:

**RESOLVED**, that Mary E. Lowther, as Mayor of the Village of Williamsville, is hereby authorized and directed to file an application for funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$400,000.00, and upon approval of said request to enter into and execute a project agreement with the State for such financial assistance to the Village of Williamsville for the Williamsville Water Mill Preservation Project and, if appropriate, a conservation easement/preservation covenant to the deed of the assisted property.

Unanimously carried.

**ON MOTION** by Trustee Kingsley, seconded by Trustee Kulpa, it was moved to adopt the following resolution:

**VILLAGE OF WILLIAMSVILLE  
BOARD OF TRUSTEES**

**A RESOLUTION ESTABLISHING THE VILLAGE OF WILLIAMSVILLE  
BOARD OF TRUSTEES AS LEAD AGENCY UNDER THE STATE  
ENVIRONMENTAL QUALITY REVIEW ACT (“SEQR”) FOR THE HISTORIC  
PRESERVATION GRANT AND DETERMINING SIGNIFICANCE UNDER  
SEQR**

**WHEREAS**, the Village of Williamsville intends to submit a grant application to the New York State Office of Parks, Recreation and Historic Preservation for conservation

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**

and preservation of the Historic Williamsville Water Mill at 56 East Spring Street, S.B.L. No. 142201-69.17-2-26, and

**WHEREAS**, the preservation of the existing Historic Williamsville Water Mill and reimbursement to the Village of Williamsville for the preservation costs is an Unlisted action under SEQR (the "Action"), and

**WHEREAS**, in accordance with SEQR the Village Board of Trustees has declared its intent to act as lead agency for the Action and to conduct uncoordinated review under SEQR, and

**WHEREAS**, a Short Environmental Assessment Form has been completed for the Action, a copy of which is attached as Schedule A, and

**WHEREAS**, the Village Board of Trustees has carefully reviewed the potential environmental impacts of the proposed action against the criteria set forth in 6 NYCRR 617.7(c) and has taken a hard look at the potential environmental impacts required by SEQR, and

**RESOLVED**, that the Village of Williamsville Board of Trustees in accordance with SEQR and 6 NYCRR 617.6 hereby establishes itself as Lead Agency for the purpose of completing SEQR review of the Action; and it is further

**RESOLVED**, that the Board of Trustees having completed and reviewed a Short Environmental Assessment Form which is part of the record of this Action and having considered the environmental impacts of the proposed action against the criteria in 6 NYCRR 617.7(c), finds that the proposed action will not result in any significant adverse environmental impact; and it is further

**RESOLVED**, the Board of Trustees does hereby authorize and direct the Clerk of the Village to duly file this Negative Declaration and forward a copy of this Negative Declaration to the New York State Office of Parks, Recreation and Historic Preservation.

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, it was moved to adjourn the regular meeting at 9:25 p.m.

Unanimously carried.

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Lynda L. Juul  
Village Administrator/Clerk-Treasurer

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Man Street, Williamsville, New York, on Monday, June 23, 2008 at 7:30 p.m.**