



# Village of Williamsville

## Work Session Agenda

6 p.m. Monday, Nov. 9, 2020

**NOTE: Zoom access details are at the bottom of page two**

- I. Guest(s)
- II. Correspondence
- III. Grants Updates
- IV. Agenda Review
- V. Village Board Reports & Liaison Reports *(if applicable)*
  - Mayor Deb Rogers
    - 1.) Employee handbook updates
    - 2.) Stop sign at California Drive and Pasadena Place
    - 3.) Asher Crossing/Natale updates
    - 4.) Review of shared services agreement with the town
      - ✓ Old Business
        - 1.) South Cayuga Road crosswalk
  - Deputy Mayor Basil Piazza
    - 1.) Zoning of Drexel Hill property
      - ✓ Old Business

- Trustee Matt Etu

- 1.) Parks Committee status

- ✓ Old Business

- 1.) Rezoning on South Long Street

- 2.) Landscape code rewrite

- Trustee Eileen Torre

- ✓ Old Business

- 1.) Noll Nature Center work

- Trustee Al Yates

- 1.) Holiday market

- ✓ Old Business

- 1.) Electric bicycles

## VI. Department Head Reports

- Village Attorney Charles Grieco

- Administrator Judy Kindron

- 1.) Scheduling presentation of annual village audit

- DPW Crew Chief Ben Vilonen

- Director of Community Development Keaton DePriest

- 1.) Code violation submissions through website

Zoom Meeting Link:

<https://us02web.zoom.us/j/85641995943>

Meeting ID: 856 4199 5943

Dial-in By Phone

1-929-205-6099

Meeting ID: 856 4199 5943



### Meetings Schedule

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1<sup>st</sup> Mon. – Tree Board at 6:30pm
- 1<sup>st</sup> Mon. – Planning Board meeting at 7:30pm
- 2<sup>nd</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 3<sup>rd</sup> Mon. – Environmental Advisory Council at 7:00pm
- 4<sup>th</sup> Mon. – Village Board Work Session at 6:00pm/Meeting at 7:30pm
- 1<sup>st</sup> Tues. – Glen Park Joint Board – Meets at Town Hall at 7:00pm
- 2<sup>nd</sup> Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 4<sup>th</sup> Tues. – Historic Preservation Commission at 7:00pm
- 4<sup>th</sup> Tues. – Youth & Recreation Committee at 7:00pm in Aud
- 2<sup>nd</sup> Wed. – Parks Committee at 7:15pm
- 3<sup>rd</sup> Wed. – Zoning Board at 7:00pm in Aud
- 4<sup>th</sup> Wed. – Village Co-op at 5:30pm in Aud
- 1<sup>st</sup> Thur. – Traffic & Safety Committee at 7:00pm
- 2<sup>nd</sup> Thur. – Arts & Culture Committee at 7:00pm

### Village Board Liaisons (Updated 9/28/20)

**MAYOR ROGERS:** DPW, Personnel, Insurance, Amherst Police Dept., Executive Safety Committee, Records Management Committee, Fire Dept.

**DEPUTY MAYOR PIAZZA:** Erie County Energy, Inter-Governmental Agency, Glen Park Art Festival Committee, Arts & Culture Committee

**TRUSTEE ETU:** Planning & Architectural Review Board, Parks Committee, Historic Preservation Commission, Zoning Board of Appeals

**TRUSTEE TORRE:** Glen Park Joint Board, Traffic & Safety, Environmental Advisory Council, Waterfront Advisory Committee

**TRUSTEE YATES:** Beautification Committee, Williamsville Business Association, Tree Board, Youth & Rec., Diversity Committee



## **COVID-19 Updates**

A State of Emergency is in effect in the Village of Williamsville through Thursday, November 12, 2020. Village Hall is currently open daily from 8:00am-4:00pm. **Masks must be worn while in Village Hall.** Potential visitors are discouraged from entering Village Hall without calling the Clerk's Office at 716-632-4120 to discuss their possible business. Stay updated on the latest village news related to COVID-19 by visiting [www.WalkableWilliamsville.com](http://www.WalkableWilliamsville.com)



### Meetings & Events

All meetings are at Village Hall unless otherwise noted.  
(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

#### **November 2020**

23 Village Board regular meeting at 7:30pm

#### **December 2020**

14 Village Board regular meeting at 7:30pm

Visit the Village website at

[www.walkablewilliamsville.com](http://www.walkablewilliamsville.com)

For Village information, news & events.

Follow us on [www.Facebook.com/williamsville](https://www.facebook.com/williamsville)

## **ROGERS #1**

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2020-2021 fiscal year.

To:	001-3410-4160-3406 (Fire Protection/Truck Expense, Truck 6)	\$300.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$300.00

## **ROGERS #2**

**RESOLVED**, that payroll and vouchers in the amount of **\$737,487.34** covering the period from 10/12/2020 – 11/3/2020 are hereby approved as follows:

**Payroll covering-** 10/12/2020 – 10/25/2020: \$40,548.53

**Vouchers covering-** 10/21/2020 – 11/3/2020:

General Fund	\$132,524.60
Water Fund	\$0.00
Sewer Fund	\$381,081.32
Glen Park Fund	\$1,248.76
Trust & Agency Fund	\$17,279.13
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$164,805.00</u>
	\$696,938.81

**GRAND TOTAL:** **\$737,487.34**

## **ROGERS #3**

**RESOLVED**, that the Administrator is hereby authorized to advertise for sealed bids for the sale of the Williamsville Fire Department'2008 Ford Expedition, known as Rescue 4 which has previously been declared surplus; and

**BE IT FURTHER RESOLVED** that sealed bids will be opened in the office of the Administrator, 5565 Main Street, Williamsville, NY at 3:30 pm on Tuesday, November 30, 2020.

## **ROGERS #4**

**WHEREAS**, the Village Administrator has returned her warrant and tax roll and has delivered to the Board of Trustees an account of taxes remaining due, amounting to \$35,242.04, containing a description of the land upon which taxes are unpaid, the person whose name is assessed, together with the amount of unpaid tax; and

**WHEREAS**, the Village Administrator has filed a verified statement that the taxes mentioned in such account remain unpaid, and that after diligent efforts she has been unable to collect same; and

**WHEREAS**, upon receiving such account from the Village Administrator, the Board of Trustees compared the same with the original tax roll of the Village; and

**WHEREAS**, said Board of Trustees find such account to be a true transcript and has certified to the effect that they have compared it with the original tax roll and find it to be correct.

**NOW, THEREFORE, BE IT RESOLVED**, that the Administrator of the Village of Williamsville is hereby credited by this Board of Trustees with the amount of said account in said return; and

**BE IT FURTHER RESOLVED**, that a Certificate executed by each member of the Village Board be attached to the account of unpaid taxes stating a total of unpaid taxes in the amount of \$35,242.04 and reciting that the account has been compared and found to be correct; and that the Administrator transmit said account and certificate to the appropriate officer of the County of Erie by November 16, 2020, to enforce collection pursuant to Section 1442 of the Real Property Tax Law.

#### **ROGERS #5**

**RESOLVED**, that Corey Joss is hereby appointed as Sub-Registrar of Vital Statistics for the remainder of the 2020-2021 official Village year.

#### **ROGERS #6**

**RESOLVED**, that the 2021 Community Development Block Grant (CDBG) funding of approximately \$40,000.00 to be allocated to the stabilization and other exterior work needed at the Historic Section House.

#### **PIAZZA #1**

**WHEREAS**, The Village of Williamsville has been a member of the Western New York Stormwater Coalition since 2006; and

**WHEREAS**, the Western New York Stormwater Coalition has been invaluable in assisting the Village of Williamsville to meet the requirements of the US EPA Phase II Stormwater regulations; and

**WHEREAS**, the Coalition members recognize the benefits of cooperation to achieve improved water quality and flood control;

**NOW, THEREFORE, BE IT RESOLVED**, that the Mayor is hereby authorized to sign the Memorandum of Agreement with other Western New York Stormwater Coalition members for the term December 31, 2020 through December 31, 2025; and

**BE IT FURTHER RESOLVED** that the General Crew Chief of the Department of Public Works is hereby assigned as the permanent representative for the Village of Williamsville.

**PIAZZA #2**

**RESOLVED**, that the *Haley Kirstein* of *198 Evans Street* is hereby appointed to the *Arts and Culture Committee* through the end or the 2021 official Village year.

**ETU #1**

**RESOLVED**, that the following are hereby appointed to the *Park Committee* through the end or the 2021 official Village year:

<i>Maura Lester</i>	<i>205 California Drive</i>
<i>Ericka Boeckel</i>	<i>680 North Forest Road</i>
<i>Julienne DesJardins</i>	<i>49 Belmont Place</i>
<i>Haley Kirstein</i>	<i>198 Evans Street</i>

**YATES #1**

**RESOLVED**, that the *Raquel (Kelly) Stark* of *71 Tristan Lane* is hereby appointed to the *Diversity Committee* through the end or the 2021 official Village year.