

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, October 27, 2025 at 7:30 p.m.

The Village Board meeting was opened at 7:38pm by Mayor Hunt.

Pledge of Allegiance led by Jacqueline Stagg at 7:38p.m

Present: Christine Hunt, Mayor
Jim Celeste, Deputy Mayor
Jeffrey Hahn, Trustee
Amy Jackson, Trustee
Steven Meyer, Trustee

Also present: Nick McCormick, Administrator/Clerk-Treasurer
Charles D. Grieco, Village Attorney
Ben Vilonen, Crew Chief
Kathryn Rapple, Deputy Clerk

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved at 7:39pm to approve the minutes from the October 14, 2025 meeting.

Unanimously carried

Mayor Hunt gave a synopsis of the Rules of Procedure for public meetings.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste, it was moved to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

1.) Doug Richardson – Village Resident

- Regarding violation tickets, is there any discussion to raise fees/fines?
[Mayor Hunt: Town of Amherst tickets are used.]
[Attorney Grieco: Fees are set by resolution at the reorg meeting.]
- We have the lowest fines in State. Our fines are way below state fines.
- [Trustee Hahn: I would like to see fines. Consider a part-time code enforcement.]
- [Attorney Grieco: Code does not provide a cap]
Amherst Police Officer provided sample ticket to the Board.
- [Attorney Grieco: last amended in 2005.]

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2.) Tom Frank – Village Resident

- Aquest clock needs to be fixed. Has had the incorrect time for a long time.
- Town of Amherst Planning Department 2010 plan should be carried forward.
- Ellicott Creek is the lifeblood of Williamsville.
- We are in a strategic area.
- Statewide plan.
- Army Corps of Engineers report should be made available to everyone.
- October 23, 2025 New York State Parks, Recreation, Historic Preservation holding meeting regarding Empire State Greenway System
- \$3 hundred million dollars in funding available
- Intermunicipal cooperation between governing bodies is important

3.) Jacqueline Stagg - Village Business Owner

- Chairperson on Halloween in the Village event.
- Thank you, all of you for your assistance with the event this weekend (Halloween in the Village). Went incredibly smooth.
- Phenomenal event. Looking forward next year's event.
- Thank you for your continued partnership with the WBA.
[Mayor Hunt – It was fun!]

ON MOTION by Mayor Hunt, seconded by Deputy Mayor Celeste it was moved to close the public participation portion of the meeting.

Unanimously carried

Reports & Resolutions – Mayor Hunt

- *Would like to thank everyone who participated in the Youth & Rec event over the weekend. Very good turnout. Wonderful collaborative event with the WBA.*

ON MOTION by Mayor Hunt, seconded by Trustee Meyer, the following resolution was adopted.

BE IT RESOLVED, that the following ***budget transfers*** are hereby made in the ***General Fund*** for the **2025-2026** fiscal year:

To:	001-3410-4160-3402 Fire Protection/Truck Exp. Eng 2	\$95.00
From:	001-4160-6000 Truck Expense.....	\$95.00
To:	001-3410-4230 Fire Protection/Exp. Post.....	\$240.00
From:	001-3410-4040 Fire Protection/Education Exp/Travel.....	\$240.00

Unanimously carried.

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ON MOTION by Mayor Hunt, seconded by Trustee Meyer , the following resolution was adopted.

BE IT RESOLVED, that payroll and vouchers in the amount of **\$200,944.59** covering the period from **10/06/2025** through **10/22/2025** are hereby approved as follows:

PAYROLL COVERING 10/06/25-10/19/25	\$ 54,716.10
VOUCHERS COVERING FY 2025/2026	
GENERAL FUND	\$ 135,359.79
SEWER FUND	\$ 1,922.93
GLEN PARK FUND	\$ 3,165.27
TRUST & AGENCY FUND	\$ 500.00
SEWER CONSOLIDATON PROJECT	<u>\$ 5,280.50</u>
	\$ 146,228.49
 GRAND TOTAL	 <u>\$ 200,944.59</u>

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Jackson , the following resolution was adopted as amended.

RESOLVED that the Village of Williamsville applied for financial assistance from the New York State Office of Parks, Recreation and Historic Preservation (“OPRHP”) under the Municipal Parks and Recreation Grant Program through the Clean Water, Clean Air, and Green Jobs Environmental Bond Act of 2022, Article 58, Title 5 of the Environmental Conservation Law, for the purpose of funding the development of Garrison Park.

RESOLVED that the Village of Williamsville is authorized and directed to match these grant funds in an amount not to exceed \$145,000 for the project described in the grant application;

RESOLVED, that the Village of Williamsville is authorized and directed to agree to the term and conditions of the State of New York Contract for Grants (“Contract”) with OPRHP for such development of Garrison Park;

RESOLVED, that the governing body of the municipality delegates signing authority to execute the Contract and any amendments thereto, any required deed of easement, and any other certifications to the individuals who hold the following elected or appointed municipal office and employment position titles: Mayor and Administrator, Clerk-Treasurer of Grants Management.

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Trustee Jackson, the following resolution was adopted.

RESOLVED that *Muhammad Sheykh* of *Williamsville, New York*, is hereby appointed as an active member of the Williamsville Fire Department effective October 27, 2025.

Unanimously carried

Report & Resolutions – Deputy Mayor Celeste

- Thank you to all for assistance with Halloween in the Village.

Reports & Resolutions – Trustee Hahn

- No further reports other than discussed in the Work Session.

ON MOTION by Trustee Hahn, seconded by Deputy Mayor Celeste, the following resolution was adopted.

WHEREAS, *Deborah Habes* has retired as the Chairperson for the Beautification Committee,

BE IT RESOLEVED, that *Joanne Miechowski* and *Melissa Warner*, both of *Williamsville, New York*, are hereby appointed as Co-Chairpersons for the Beautification Committee.

Unanimously carried

ON MOTION by Trustee Hahn, seconded by Trustee Meyer, the following resolution was adopted.

RESOLVED, that *Robin Kashyap* of *Williamsville, New York*, is hereby appointed to the Beautification Committee effective immediately.

Unanimously carried

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ON MOTION by Trustee Hahn, seconded by Trustee Meyer, the following resolution was adopted.

RESOLVED, that *Sharon Schwartz, of Williamsville, New York*, is hereby appointed to the Beautification Committee effective immediately.

Unanimously carried

ON MOTION by Trustee Hahn, seconded by Trustee Meyer, the following resolution was adopted.

RESOLVED, that *Cynthia Primus, of Williamsville, New York*, is hereby appointed to the Beautification Committee effective immediately.

Unanimously carried

Reports & Resolutions – Trustee Jackson

ON MOTION by Trustee Jackson, seconded by Deputy Mayor Celeste, the following resolution was adopted.

RESOLVED, that *Deborah D. Major, of Williamsville, New York*, is hereby appointed to the Arts, Culture and Diversity Committee effective immediately.

Unanimously carried

Reports & Resolutions – Trustee Meyer

- Environmental Advisory Committee is hosting a pumpkin composting collection event on Saturday, November 8, 2025. Pumpkins will be collected in the back parking lot of Village Hall.

Staff Reports:

Attorney Greico

Administrator McCormick:

Crew Chief Vilonen:

-Nothing this evening.

-Nothing to report this evening.

-Leaf pickup continues.

-Last unscheduled

brush/metal/whitegoods/electronic pickup.

November 1 residents must call Village Hall and schedule a Friday pick up.

Deputy Clerk Rappleye:

-Nothing to report this evening.

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ON MOTION by Mayor Hunt and seconded by Deputy Mayor Celeste, it was moved to adjourn at 8:00pm.

Unanimously carried

The next regular Village Board meeting will be held on Monday, November 10, 2025, at Village Hall, 5565 Main Street, Williamsville, NY.



Nick McCormick
Administrator/Clerk-Treasurer