

Village of Williamsville

Village Board
Work Session Agenda
Village Hall, 5565 Main St.

December 11, 2017

6:00 p.m.

Guest(s)

Amherst Police Report

Fire Dept. Report

Correspondence

Grants Update

Village Board Reports

Mayor Kulpa

- 1) Mayor's Executive Summary
 - a) Community Plan update

Trustee Yates

- 1) Glen Park Art Festival/Arts & Culture Committee

Trustee Piazza

Deputy Mayor DeLano

- 1) Traffic & Safety update
- 2) Snow Removal Policy

Trustee Rogers

- 1) Island Park pavilion storage area/hockey nets

Department Head Reports

Attorney

- 1) Land conservancy easement

Administrator

- 1) Accounting system RFP

DPW

Director of Community Development

Old Business

- 1) Solar panel regulation

Village of Williamsville



716-632-4120
FAX: 716-632-6009

5565 Main Street
Williamsville, New York 14221

March 18, 2008

Village of Williamsville
5565 Main Street
Williamsville, NY 14221

Attn: Village Board and all Municipal Employee's

Snow Removal Policy and Procedures

Upon a snow fall event, the Department of Public Works will follow the below listed policy in dealing with snow removal and/or clean up from the event.

- 1) Dispatch of personal shall be at the discretion of the DPW Crew Chief and requests from local law enforcement personnel.
- 2) The dispatch of snow removal crews shall consist of the two employees that are on the call out sheet during the week the event occurs. They will notify the General Crew Chief if additional personnel are required for snow removal.
- 3) The Crew Chief will then attempt to contact crews for snow removal operations.

Sidewalk Plowing Policy: Business and Residential Properties

Upon a significant snowfall event totaling in excess of two inches, the following procedures shall apply in dealing with business and residential properties within the Village of Williamsville.

- 1) DPW shall dispatch a sidewalk snowplow along the Main Street business district when snow fall exceeds 2". Every attempt will be made to perform this task during non-business hours.
- 2) DPW shall dispatch a sidewalk snowplow along the residential properties when snow fall exceeds 3".

Please Note – Sidewalk plowing is considered a courtesy of the Village of Williamsville and will commence only after the streets and the primary Village of Williamsville municipal properties have been cleared. By code, property owners are required to maintain their own sidewalks and clear any fire hydrants located on their property.

Sincerely;

Marc Shuttleworth
DPW General Crew Chief

10) Sidewalk Plow Policy

2/25/08 - The Board would like to see a policy in place with respect to the sidewalk plow. Marc suggested using a 4" snowfall as the criteria. Mary felt this is too much, and indicated that her plow person comes if we get 3" of snow. Basil suggested a two tier policy for business (2" snowfall) and residential (3" snowfall). Business should take priority over residential. The streets always come first. Since this is a policy, no law needs to be passed.

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. – Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Committee at 7:00pm (Quarterly)
- 3rd Mon. – Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Jt. Bd. – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. – Glen Park Art Festival Committee at 7:30pm
- 3rd Wed. – Zoning Board at 7:30pm (Ad Hoc)
- 1st Thur. – Traffic & Safety Committee at 7:00pm (Quarterly)
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. – Youth & Recreation Committee at 7:00pm
- 4th Fri. – Open Government Committee at 4:00pm every other month

Village Board Liaisons *(Updated 7/5/17)*

MAYOR KULPA: Personnel, Insurance, Amherst Police Dept., Beautification Committee, Executive Safety Committee, Records Management Committee, Erie County Village Officials Assoc., Fire Dept.

TRUSTEE PIAZZA: Arts & Culture Committee, Amherst Utility Cooperative, Zoning Board of Appeals, Environmental Committee, Justice Court, Inter-governmental Agent, Arts & Culture Committee

TRUSTEE DELANO: Dept. of Public Works, Tree Board, Traffic & Safety Committee, Parks Committee

TRUSTEE YATES: Historic Preservation Commission, Williamsville Business Association, Youth & Recreation Committee

TRUSTEE ROGERS – Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

December 2017

- 22 Village Offices close at 11:30am (Christmas Eve Observed)
- 25 Village Offices Closed (Christmas Day)
- 29 Village Offices close at 11:30am (New Year's Eve Observed)

January 2018

- 1 Village Offices Closed – New Year's Day
- 2 Planning Board meeting at 7:30pm
- 2 Glen Park Joint Board meeting at 7pm at TOA
- 4 Traffic & Safety Comm. meeting at 7pm
- 8 VB Work Session at 6pm/VB meeting at 7:30pm**
- 15 Village Offices Closed – MLK Day
- 16 Meeting House Comm. meeting at 6:30pm at Meeting House
- 16 Tree Board meeting at 6:30pm
- 17 Zoning Board of Appeals at 7:30pm
- 22 VB Work Session at 6pm/VB meeting at 7:30pm**
- 23 Historic Preservation Comm. meeting at 7pm
- 23 Youth & Rec Comm. meeting at 7pm
- 26 Open Government Comm. meeting at 4pm

Visit the Village website at www.walkablewilliamsville.com

For Village information, news & events

Follow us on www.facebook.com/williamsvillenyc

*From the Village of
Williamsville to
You...*



KULPA #1

RESOLVED, that payroll and vouchers in the amount of **\$320,463.69** covering the period from 11/22/17 to 12/05/17, are hereby approved as follows:

Payroll covering 11/13/17 – 11/26/17: \$39,134.76

Vouchers covering 11/22/17 – 12/05/17:

General Fund	\$71,432.60
Water Fund	\$0.00
Sewer Fund	\$1,643.93
Glen Park Fund	\$0.00
Trust & Agency Fund	\$18,121.14
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$190,131.26</u>
	\$281,328.93

GRAND TOTAL: **\$320,463.69**

KULPA #2

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1110-4110 (Village Justices-Service Contracts)	\$10.00
From:	001-1110-4010 (Village Justices-Office Supplies)	\$10.00
To:	001-1620-4231 (Buildings-Buildings Maint./HVAC)	\$1,241.00
From:	001-1620-4230 (Buildings-Building Maint.)	\$1,241.00
To:	001-1640-2000 (Central Garage-Equipment)	\$116.00
From:	001-1640-4161 (Central Garage-Sm. Equip. Repair)	\$116.00
To:	001-3310-4450 (Traffic Control-Misc.)	\$39.00
From:	001-3310-4041 (Traffic Control-Mileage Reimbursement)	\$39.00
To:	001-3410-4160-3409 (Fire Protection-Truck Expense/Car 9)	\$100.00
	001-3410-4160-3401 (Fire Protection-Engine 1 Expense)	\$474.00
	001-3410-4160-3406 (Fire Protection-Truck Expense/Truck 6)	\$170.00
	001-3410-4160-3402 (Fire Protection-Truck Expense/Engine 2)	\$445.00
	001-3410-4160-3405 (Fire Protection-Truck Expense/Rescue 5)	\$264.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$1,453.00

To:	001-3620-4100 (Safety Inspection-Professional Fees)	\$79.00
From:	001-3620-4040 (Safety Inspection-Education Exp./Travel)	\$79.00
To:	001-5110-4000 (Street Maintenance-Seasonal Help)	\$10,683.00
From:	001-5110-1000 (Street Maintenance-Personal Services)	\$10,683.00
To:	001-5110-4161-0902 (Street Maintenance-Repairs/2002 Int'l Dump w/Plow)	\$1,274.00
	001-5110-4161-0903 (Street Maintenance-Repairs/2015 Dump Truck)	\$24.00
	001-5110-4161-0904 (Street Maintenance-Repairs/2005 Freightliner)	\$89.00
	001-5110-4161-0905 (Street Maintenance-Repairs/2007 Int'l Sander/Plow/Dump)	\$300.00
	001-5110-4161-0907 (Street Maintenance-Repairs/1992 Autocar Hi-lift)	\$49.00
	001-5110-4161-0912 (Street Maintenance-Repairs/2012 Cat Hi-lift)	\$96.00
	001-5110-4161-0913 (Street Maintenance-Repairs/1993 GMC Sewer Jet)	\$885.00
	001-5110-4161-0919 (Street Maintenance-Repairs/2007 Chevy 4x4 w/Plow)	\$150.00
	001-5110-4161-0925 (Street Maintenance-Repairs/2013 Mini Excavator)	\$522.00
From:	001-5110-4161 (Street Maintenance-Repairs/Equip.)	\$3,389.00
To:	001-5142-2000 (Snow Removal-Equipment)	\$546.00
From:	001-5142-4000 (Snow Removal-Repairs/Plow Trucks)	\$546.00
To:	001-7110-2000 (Parks-Equipment)	\$204.00
From:	001-7110-2020 (Parks-Park Equipment)	\$204.00
To:	001-7110-4165 (Parks-Repairs/Shelter Maint.)	\$247.00
	001-7110-4430 (Parks-Sanitary Waste Disposal)	\$63.00
	001-7110-4450 (Parks-Misc.)	\$85.00
From:	001-7110-4169 (Parks-Repairs/Other)	\$247.00
	001-7110-4360 (Parks-Park Supplies)	\$148.00
To:	001-7550-1000 (Celebrations-Personal Services)	\$71.00
From:	001-7110-1000 (Parks-Personal Services)	\$71.00
To:	001-8745-1001 (Flood & Erosion Control-Personal Services/OT)	\$315.00
From:	001-8560-1001 (Shade Trees-Personal Services/OT)	\$315.00

KULPA #3

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year:

To:	009-7141-4102 (Glen Park-Landscaping)	\$1,305.00
From:	009-7141-1000 (Glen Park-Personal Services)	\$1,305.00

KULPA #4

WHEREAS, Garrison Road within the Village of Williamsville (Village) is an Erie County (County) highway (CR 289); and

WHEREAS, the Village is interested in assuming ownership of Garrison Road from the Village line to Main Street and assume all future maintenance obligations with respect to said road in exchange for the County completing certain improvements to the road to restore it to acceptable standards; and

WHEREAS, the County is willing to complete such improvements and transfer ownership of Garrison Road from the Village line to Main Street upon completion of such improvements, and

WHEREAS, the County and Village Attorneys are presently finalizing a Memorandum of Understanding which will set the basis for this matter to proceed to fruition, and

WHEREAS, upon completion of the highway improvements by the County, said transfer of the portion of Garrison Road between the Village line and Main Street by the County to the Village shall be governed by the provisions of New York State Highway Law, §§ 115-b and 115-c,

THEREFORE BE IT RESOLVED, that the Village Board of Trustees hereby authorizes the Village to enter into a Memorandum of Understanding, as approved by its counsel, and that the Mayor is authorized to execute the document on behalf of the Village.

KULPA #5

RESOLVED, that Mark Kutner is hereby approved for Transitional Duty for a period of 30 days, effective 12/15/17; and

BE IT FURTHER RESOLVED, that the Administrator must receive updated written approval from his physician upon his next scheduled appointment for Transitional Duty to continue past December 19, 2017.

KULPA #6

WHEREAS, on May 22, 2017, the Board of Trustees of the Village of Williamsville duly adopted a resolution pursuant to Section 15-5 of the Village Code ordering the record owners of an abandoned home located at 96 South Long Street in the Village (“Subject Building”) to demolish the Subject Building within 15 days of receipt of said order (“Demolition Order”); and

WHEREAS, the Demolition Order was served upon the record owners by certified mail, return receipt requested, at their then last known address (i.e., the subject property) on May 26, 2017, with copies of said order served upon Wells Fargo Bank and its attorneys; and

WHEREAS, on July 25, 2017, no action having been taken by the record owners or the lender with respect to the Demolition Order, the Village Board duly adopted a resolution pursuant to Section 15-6 of the Village Code authorizing the Village Attorneys of Record to make an application to the New York State Supreme Court, within 120 days of said resolution, for an order declaring the Subject Property to be a public nuisance and directing its demolition in accordance with the Demolition Order and further ordering that any and all costs incurred by the Village in demolishing said structure shall be assessed as a charge against the Subject Property if not paid by the record owners within 30 days of demand of such payment; and

WHEREAS, subsequent to the adoption of the July 25, 2017 resolution but prior to the making of such application, Wells Fargo Bank voluntarily discontinued its pending action to foreclose upon the subject property and filed a discharge of mortgage in the office of the Erie County Clerk; and

WHEREAS, upon a review of the papers in the aforementioned foreclosure action, the Village has learned that the record owners were served in such action at addresses other than 96 South Long Street and that an additional lender, Mellon Bank f/k/a The Bank of New York as Trustee for the Benefit of the Certificate Holders of the CWHEQ, Inc. (“Mellon Bank”), possesses a lien on the property and appeared in the foreclosure action by and through its attorneys, Berkman, Henschel, Peterson, Peddy & Fenchel, P.C.; and

WHEREAS, more than 120 days has elapsed since the adoption of the July 24, 2017 resolution;

NOW THEREFORE BE IT RESOLVED, that the Village Clerk is hereby directed to serve, by certified mail, return receipt requested, the Demolition Order on the record owners at their last known addresses, with a copy served in the same manner upon Mellon Bank and its attorneys; and

BE IT FURTHER RESOLVED, that if no action is taken to comply with said Demolition Order within 15 days of service of such order, the Attorneys of Record for the Village are hereby authorized and directed to make an application to the New York State Supreme Court, within 120 days of said resolution, for an order declaring the Subject Property to be a public nuisance and directing its demolition in accordance with the Demolition Order and further ordering that any and all costs incurred by the Village in demolishing said structure shall be assessed as a charge against the Subject Property if not paid by the record owners within 30 days of demand of such payment.

DELANO #1

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on Park Drive from Oakgrove Drive to Garrison Road from 30 mph to 25 mph.

DELANO #2

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on South Ellicott Street from Main Street to Oakgrove Drive from 30 mph to 25 mph.

DELANO #3

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on South Long Street from Main Street to Garden Parkway from 30 mph to 25 mph.

DELANO #4

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on Village Square Lane from Main Street to South Long Street from 30 mph to 25 mph.

DELANO #5

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed

amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on Rock Street from E. Spring Street to Glen Avenue from 30 mph to 25 mph.

DELANO #6

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, January 8, 2018, at 7:30pm, at Village Hall, 5565 Main St., Williamsville, NY for the purpose of hearing all those interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic) which would reduce the speed limit on Glen Avenue from Reist Street to North Cayuga Road from 30 mph to 15 mph.

YATES #1

RESOLVED, that the minutes of the Village Board meeting of June 27, 2016, as revised to reflect the approval of **Local Law 5 of 2016**, which was mistakenly left out of the original minutes, are hereby approved as amended.

ROGERS #1

RESOLVED, that the proposal from Steinmetz Planning Group dated 8/31/17 for services related to an update to the Village of Williamsville Sign Code, is hereby approved.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
John "Al" Yates, Jr., Trustee
Basil J. Piazza, Trustee
Deb Rogers, Trustee
Daniel O. DeLano, Deputy Mayor

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Rianne Lafferty, Acting Village Attorney
Charles Grieco, Village Attorney (*arrived after the meeting began*)
Maggie Winship, Director of Community Development
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on October 23, 2017 as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to approve the minutes of the special meeting held on November 9, 2017 as submitted.

Unanimously carried.

The public hearing for the proposed local landmark designation of 5429 Main St. (Starbucks/Alex and Ani) was tabled until the December 11, 2017 Village Board meeting.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Deputy Mayor DeLano announced that the Traffic & Safety Committee motioned to reject the proposal to eliminate parking on the east and north sides of Oakgrove Drive because it would increase speeds. Would like the Village Board to post temporary signs indicating No Parking for Village events such as Old

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

Home Days, Oktoberfest, etc. He tabled his resolution until the Traffic & Safety minutes are officially approved.

Member(s) of the audience who spoke and the topics of their comment(s) [*The Village Board's comments are in italics*]:

1. Dave Bauer, 102 Oakgrove Dr. – He stated he is liaison for 21 residents who signed a petition; they had requested to limit the area to the east side of Oakgrove from #135 to Park Dr. only. Stated he was promised to receive data related to this. Feels disenfranchised. His group provided as much data to the Village Board as they could. Hopes good data is used.
2. Lauren Rybicki, 55 Oakgrove Dr. – Has become equally conflicted regarding No Standing on Oakgrove. Diligent posting during events is a good step. [*Mayor Kulpa – willing to go off agenda to pass a resolution to post during Village events: Castle, Art Fest, Oktoberfest, Old Home Days, other Village events deemed by the Village Board. Trustee DeLano asked Bill Tuyn to submit something re width vs speed. Will be included in Traffic & Saffety minutes.*]
3. Bob Whitney, 54 Oakgrove Dr. – Asked if Amherst Police Department is notified to post the signs. [*No, it is internal to the Village.*]
4. Thomas Frank, 5403 Main St. – Community Plan; Re-imagine Amherst; Master transportation plan; consolidated Funding Application; Niagara Power project; Westwood Pharmaceuticals Country Club; Multi-modal transportation.
5. Noel Bartlo, 55 California Dr. – Asked for update on Natale land swap. [*Passed resolution; working on land swap agreement; need to finalize and formally approve agreement.*] Asked if there is a time frame. [*Waiting to finalize the title.*]

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): No report.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$1,040,157.20** covering the period from 10/18/17 to 11/21/17, are hereby approved as follows:

Payroll covering 10/16/17 – 10/29/17: \$40,566.63

Payroll covering 10/30/17 – 11/12/17: \$35,836.14

Vouchers covering 10/18/17 – 11/07/17:

General Fund	\$112,896.60
Water Fund	\$0.00
Sewer Fund	\$341,799.42
Glen Park Fund	\$2,226.47
Trust & Agency Fund	\$16,428.03
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$5,989.35</u>
	\$479,339.87

Vouchers covering 11/08/17 – 11/21/17:

General Fund	\$146,327.37
Water Fund	\$37.35
Sewer Fund	\$21,045.00
Glen Park Fund	\$506.32
Trust & Agency Fund	\$12,539.66
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$303,958.86</u>
	\$484,414.56

GRAND TOTAL: **\$1,040,157.20**

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-3410-4160-3406 (Fire Protection-Truck Expense/Truck 6)	\$602.00
	001-3410-4160-3404 (Fire Protection-Truck Expense/Rescue 4)	\$1,179.00
	001-3410-4160-3409 (Fire Protection-Truck Expense/Car 9)	\$73.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$1,854.00
To:	001-3410-4160-3451 (Fire Protection-Truck Expense/ATV 5-1)	\$198.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$198.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Mark Kutner is hereby approved for Transitional Duty for a period of 30 days, effective 11/15/17.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Memorandum of Understanding with AFSCME Local 1783-C, which amends Article 5, Section 5.01 of the collective bargaining agreement and its appendices, is hereby approved.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that *Eric Czarnecki*, residing at *5256 Sheridan Drive, Williamsville*, is hereby appointed to the position of *Laborer* at a rate of pay of \$15.08 per hour, effective 11/28/17.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to advertise for sealed bids for the purchase of a new rescue vehicle body for the Williamsville Fire Dept.; and

BE IT FURTHER RESOLVED, that bids will be opened in the office of the Village Clerk at Village Hall at 2:00pm on Wednesday, December 20, 2017.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Williamsville Fire Department's 1998 Heave Rescue Truck #5 (asset #97) was declared surplus on August 14, 2017, to be sold via broker; and

WHEREAS, the Fire Department wishes to explore the possibility of selling the vehicle via sealed bid, and then going to a broker if a sufficient value is not received for the vehicle by sealed bid;

NOW, THEREFORE, BE IT RESOLVED, that the Village Administrator is hereby authorized to advertise for sealed bids for the sale of Heavy Rescue Truck #5; and

BE IT FURTHER RESOLVED, that bids will be opened at Village Hall at 2:15pm on Wednesday, December 20, 2017.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that Lynda L. Juul is hereby re-appointed as Village Administrator/Clerk-Treasurer from 11/1/17 to 10/31/19.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Bound Tree Medical is hereby authorized as a preferred vendor for the Williamsville Fire Department

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that Community Development Block Grant funding for 2018, in the amount of approximately \$34,000, is hereby allocated for the restoration of the Meeting House.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to leave the regular agenda to consider two new resolutions.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the Village will post No Standing sign on the east side of Oakgrove Drive, from #135 to Park Drive during events including, but not limited to: Old Home Days, Glen Park Art Festival, Oktoberfest, and Taste of Williamsville; and

BE IT FURTHER RESOLVED, that the Village will take into consideration the posting of temporary No Standing signs on Oakgrove Drive should any event arise in the Village or in relation to the Castle property.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that *Julian Macy of 51 California Drive* is hereby appointed to the *Tree Board* through the end of the *2019- 2020* official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to return to the regular agenda.

Unanimously carried.

Report – Deputy Mayor DeLano

Deputy Mayor DeLano reported on the following topic(s): Thanked everyone who makes the Village “tick”; Regarding the Oakgrove situation, he has tried to be as fair about this as possible. Asked Fire Dept. for data but never received it. Sometimes requires conjecture. Traffic & Safety does not want to open the street up. It would become a cut through street. Worked diligently and was well thought out.

Deputy Mayor DeLano announced he was tabling his resolution regarding the adoption of Local Law 10 of 2017 related to No Standing on Oakgrove Drive.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following Dept. of Public Works equipment is hereby declared surplus, to be disposed of via trade-in.

Asset #	Description	Date Acquired	Original Cost	Book Value
333	2001 Trackless Sidewalk Plow with V-plow and mower attachments	9/6/01	\$50,657.00	\$0.00
356	Snowblower Attachment	12/28/01	\$6,880.00	\$0.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

	For Trackless Sidewalk Plow			
110	1991 Autocar Truck (#907)	1/1/92	\$75,555.00	\$0.00

Unanimously carried.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Change Order No. 3 for Occhino Corporation, amending the cost of ADA ramps, is hereby authorized at a *cost reduction* of \$18,023.52.

Unanimously

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Tree Lighting this Saturday; Concert at Meeting House on Friday at 7pm; Congratulated Mayor Kulpa on his win in the Amherst Supervisor race.

ON MOTION by Trustee Yates, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Mischler's Florist is hereby named as a preferred vendor for the planting and maintenance of the Main Street pots.

Unanimously carried.

Trustee Rogers reported on the following topic(s): Echoed Trustee Yates's sentiments regarding Mayor Kulpa; Mischler's donated live wreaths to the Meeting House and are very generous to the building.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Code Enforcement Officer of the Village of Williamsville has inspected the buildings at 101, 102, 122, 131 and 149 California Drive (“Subject Buildings”); and

WHEREAS, such inspection has identified various structural issues with the buildings; and

WHEREAS, the Subject Buildings have remained unoccupied for a period of over 16 months, and because of damage done by scrappers, including cutting of wall and floor joists to remove copper and other materials, these buildings constitute a hazard to health and safety; and

WHEREAS, in accordance with Section 15 of the Village Code, the Code Enforcement Officer has recommended demolition of the Subject Buildings in a letter to the Village Board of Trustees, dated November 15, 2017;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 15-5 of the Village Code, the Village Board of Trustees hereby orders demolition of the above referenced properties, which is to be commenced within 15 days of receipt of the demolition order by the record owner of the Subject Buildings and which demolition shall be completed within 60 days of receipt to said order; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall constitute the demolition order specified in Section 15-5 of the Village Code and the Village Administrator is hereby directed to serve said demolition order upon the record owner of the Subject Buildings by certified mail, return receipt requested, or by personal service, as soon as practicable.

Unanimously carried.

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the proposal from Flynn Battaglia for architectural services related to the restoration of the Art Glass Windows at the Meeting House, dated November 21, 2017, is hereby approved.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Thanked everyone for their condolences over the loss of his sister; Gave his best wishes to the future Town Supervisor.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Change Order No. 2 for Millherst Construction for the saw-cutting of the curb at the driveway of the VFW Post as part of the Rock Street project is hereby approved in the amount of \$300.00.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that Change Order No. 3 for Millherst Construction for labor and materials for placing light stone fill along the east edge of the VFW Post parking lot as part of the Rock Street project is hereby approved in the amount of \$3,378.00.

Unanimously carried.

Staff Report(s)

Community Development Director Maggie Winship reported on the following: Thanked the staff, committee members and Village Board members who volunteered to decorate the Meeting House for the holidays; Thanked DPW for the amazing Christmas decorations.

DPW Crew Chief Ben Vilonen reported on the following: Announced that leaf collection would end next week. Reminded residents not to comingle brush with leaves.

Deputy Mayor DeLano reported on the following: Reminded the community that the winter parking ban is in effect.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, November 27, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, it was moved to open the Executive Session at 8:35 p.m. for the purpose of discussing a personnel issue related to the hiring of a specific individual.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to close the Executive Session at 8:50 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to adjourn the regular meeting at 8:50 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
Christopher J. Duquin, Deputy Mayor/Trustee
Basil J. Piazza, Trustee
Daniel O. DeLano, Trustee
John "Al" Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Specht, Director of Community Development
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief

Mayor Kulpa spoke about the recent loss of long-time Village resident Josephine Lorch.

Trustee Yates spoke about the recent loss of Ted Young.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on June 13, 2016.

Unanimously carried.

Public Hearing

A proposed amendment to Chapters 28 (Fire Prevention and Building Code Administration) and 73 (Public Order) as they relate to food trucks.

This public hearing was first held on June 13, 2016, and left open.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to re-open the public hearing at 7:34 p.m.

Unanimously carried.

Mayor Kulpa reported there was conversation at the work session; The Village Board will not be voting tonight; Looking for public input on draft regulation.

Trustee Duquin suggested this is not Village of Williamsville versus food trucks; We want to have a conversation; Do not regulate commerce; Looking at safety of residents; What does public think of safety issues?; Do not regulate private property.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

Trustee DeLano suggested the Village Board has been really good at bringing things out in the public – this is the forum; Does not appreciate rumor mill and social media.

Member(s) of the audience who addressed the Board and their topic(s): *[Board members' comments in italics]*

1. Tom Pilat, Shabby Chic Boutique, Music on Main, WBA – We need to consider decisions on safety – Main Street parking lane is narrow; Appropriate spot is in parking lots; Notion that we are against food trucks is not true – Have at Music on Main; Does not think there should be fees – Not to make money. *[Trustee Piazza – Lloyd's is on public street 90% of time. Erie County Dept. of Health inspection probably requires more than that of a brick and mortar.]*

2. John Benz, 34 Howard Ave. – More safety concerns on Main St. than this, such as speeding, etc. This is not a safety issue.

3. Jim Tricoli, 4 Columbia Dr. – Doesn't think food trucks on Main St. or on private property is an issue. Issue is with people in the street at Music on Main; Switch music to Wednesday and have food trucks on Thursday.

4. John Benz, 34 Howard Ave. – Ask Lloyd's if Amherst regulations work for them *[Yes.]* Do they like Buffalo's better? *[Yes.]*

5. Chris Walters, Food truck owner – Would he have to pay a fee in Amherst to be in Williamsville? *[No.]* Pine Hill Coffee trucks are subject to same rules. *[Peddler's Permit would apply.]* Just starting out – Fees make margins small. *[Goal of Village Board is not to tax to death. Want vendors to be able to participate in not-for-profit events.]*

6. John, Cheesy Chick Food Truck – Apologized for his post today on social media. Didn't realize Village of Williamsville was so open. He just applied in West Seneca - \$50 fee, background check, DOH – proof of inspection, WC insurance (if you have it), fire inspection. Suggested cheat sheet on how to stay safe; Called on Thursday and got in on Friday; Suggested having a set time (i.e. before 10:00 a.m.). *[Trustee Duquin suggested adding the time frame for fire inspections – maybe within 6 months. Mayor Kulpa added we need a way to notify police and fire – we are working on that. Trustee Piazza suggested no charge for notification.]*

7. Jim Tricoli, 4 Columbia Dr. – Fee for food trucks? *[Looked at E. Aurora and Town of Amherst – Still looking at this.]* No music at Main and Garrison. It's an empty lot – Put food trucks there? *[Private property.]*

8. Janet Schlau, 32 N. Cayuga Rd. – Used to own Prosit; How does process start right now? *[Apply for Mayor's Permit at front desk, background check; Still a work in progress.]*

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

9. Tea vendor (unknown) – Has a 3 wheeled electric push cart; What are safety issues? Other trucks use Main St. and park on Main – same safety issues. *[Trustee Duquin suggested parking lane is narrow for large trucks and could overhang into driving lane. Village Attorney Grieco added there is no law in place right now but peddler's permit – sensible requirement would be that you can't serve on the street side of Main St.]* They don't cook on their truck; Similar to Pine Hill Coffee. *[Mayor Kulpa stated that if they are currently vending on a public street in the Village, they would need a peddler's permit – if on private property – no permit. Trustee Yates – His concern is the propane tanks on the trucks – makes him uncomfortable.]* Biggest issue is redundancy in each municipality – why keep re-doing and pay fees again? Fire inspections are the same from place to place. *[Village of Williamsville is considering taking other inspections. Goal is not to jump through hoops but enforcement /job of fire inspections have been pushed to local level. Trustee Duquin – Food truck vendors should lobby State to have County regulation.]*

Trustee Duquin – Village Board will leave the public hearing open and go back and amend the Local Law and look for further public comment.

ON MOTION by Mayor Kulpa, seconded Trustee DeLano, it was moved at 8:15 p.m. to keep the public hearing open.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Members of the audience who addressed the Board and their topic(s):

Thomas Frank, 5403 Main St. – Imagine Amherst meeting 6/29; Need to mitigate traffic on Main Street; GBNRTC; NFTA.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to adopt Mayor Kulpa's resolutions #1 through #4, and #6 as written, and to adopt Trustee Piazza's #1, as written.

Mayor Kulpa announced he was TABLING his resolution #5 regarding the appointment of a Tree Board member.

Unanimously carried.

Kulpa #1

RESOLVED, that payroll and vouchers in the amount of **\$434,032.80** covering the period from 6/8/16 to 6/21/16, are hereby approved as follows:

Payroll covering 5/30/16 – 6/12/16: \$38,933.60

Vouchers covering 6/8/16 – 6/21/16:

General Fund	\$48,002.03
Water Fund	\$0.00
Sewer Fund	\$7,931.08
Glen Park Fund	\$631.29
Trust & Agency Fund	\$12,411.73
Debt Service	\$97,265.63
Community Development	\$0.00
Capital Fund	<u>\$228,857.44</u>
	\$395,099.20

GRAND TOTAL: **\$425,032.80**

Unanimously carried.

Kulpa #2

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2015-2016* fiscal year:

To:	001-1620-4260 (Buildings-Maint. Supplies)	\$6.00
From:	001-1620-4160 (Buildings-Building Maint.)	\$6.00

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To:	001-1640-2000 (Central Garage-Equipment)	\$57.00
	001-1640-4160 (Central Garage-Building Repairs/Maint.)	\$14.00
	001-1640-4161 (Central Garage-Sm. Equip. Repairs)	\$63.00
	001-1640-4260 (Central Garage-Maint. Supplies)	\$86.00
From:	001-1640-4070 (Central Garage-Utilities)	\$220.00
To:	001-3410-2010 (Fire Protection-Equip.)	\$1122.00
From:	001-3410-4280 (Fire Protection-EMS Supplies)	\$1122.00
To:	001-3620-4100 (Safety Inspection-Professional Fees)	\$659.00
From:	001-3620-1000 (Safety Inspection-Personal Services)	\$659.00
To:	001-3620-4010 (Safety Inspection-Office Supplies)	\$28.00
From:	001-1410-4010 (Village Clerk-Office Supplies)	\$28.00
To:	001-5110-4161-0918 (Street Maint.-Repairs-2010 Ford F350 XL Pickup)	\$16.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$16.00
To:	001-7530-4230 (Village Meeting House-Maint.)	\$294.00
From:	001-7530-4070 (Village Meeting House-Utilities)	\$294.00
To:	001-8510-2000 (Community Beautification-Equip.)	\$17.00
	001-8510-4160 (Community Beautification-Repairs)	\$18.00
	001-8510-4450 (Community Beautification-Misc.)	\$34.00
From:	001-8510-4340 (Community Beautification-Plants)	\$69.00

Unanimously carried.

Kulpa #3

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the *2015-2016* fiscal year:

To:	009-7141-2010-0003 (Glen Park-Capital Improvements/Topographic Survey)	\$2250.00
From:	009-7141-2010-0001 (Glen Park-Capital Improvements/Security Cameras)	\$2250.00

Unanimously carried.

Kulpa #4

RESOLVED, that the following *budget transfer* is hereby made in the *General Fund* for the *2016-2017* fiscal year:

To:	001-3410-4160-3410 (Fire Protection-Truck Exp./Trailer)	\$968.00
From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$968.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

Unanimously carried.

Kulpa #5 TABLED

Kulpa #6

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, July 25, 2016 at 7:30 p.m., at Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all those who wish to comment on a proposed modification to Section 112-10 of the Village Code regarding the enlargement of non-conforming structures.

Unanimously carried.

Piazza #1

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the proposed amendment to Section 81-6 (Sewer Use - Prohibited Discharge Standards) of the Village Code, which would require the inspection of sump pump and footing drains upon transfer of property, and which was the subject of a public hearing on June 13, 2016, is hereby adopted as **Local Law 5 of 2016**; and

BE IT FURTHER RESOLVED, that the amount to be held in escrow, as per 81-6(D)(1)(b) is as follows:

- Residential properties - \$1,500
- Commercial properties with 5 or fewer units - \$5,000
- Commercial properties with more than 5 units - \$10,000

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): Historic Preservation Commission wrote and obtained grant for an Intensive Level Survey on S. Cayuga Rd. with the anticipation of pursuing an historic district - Thanked HPC for its successful efforts; Upcoming events: Arts Festival, Taste of Williamsville, etc. – Always need volunteers; Contact Kelly Poules at Village Clerk's Office; Re-organization meeting is first week of July.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Thanked DPW for work on Wehrle Drive tree project; It would be great if residents watered newly planted trees; He is not influenced by social media.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Old Home Days is July 12 – 15.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Village Board is trying to be progressive; Some of the media coverage was disappointing; It's not Village v. food trucks – It's about having an open government; July 22 is Family Movie Night in Island Park; Music on Main.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Village Garden Walk is July 16 – It was voted best in area by Buffalo Spree Magazine; Taste of Williamsville will celebrate its 28th anniversary this year on August 7.

Staff Report(s): None.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to open the Executive Session at 8:31 p.m. to discuss a personnel issue related to a specific individual.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 27, 2016 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to close the Executive Session and return to the regular agenda at 9:27 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to adjourn the regular meeting at 9:27 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer