

Village of Williamsville

Village Board
Work Session Agenda
Village Hall, 5565 Main St.

November 27, 2017

6:00 p.m.

Guest(s)

Amherst Police Report

Fire Dept. Report

Correspondence

Grants Update

Village Board Reports

Mayor Kulpa

- 1) Mayor's Executive Summary
 - a) Community Plan update

Trustee Piazza

Deputy Mayor DeLano

- 1) Traffic & Safety update
- 2) Speed limits around parks
- 3) Tree planting update

Trustee Rogers

- 1) Open Government Committee
 - a) Live streaming of VB meetings
 - b) Financial disclosure form
 - c) Committee chair
- 2) Sign code discussion
- 3) Meeting House
 - a) HVAC
 - b) Stained glass windows

Trustee Yates

Department Head Reports

Attorney

- 1) Land conservancy easement

Administrator

- 1) Glen Park budget

DPW

Director of Community Development

- 1) Community Plan scorecard

Old Business

- 1) Solar panel regulation



Parise Mechanical Inc.

1106 Sheridan Drive • Tonawanda, NY 14150 • Phone: 694.4900 • Fax: 694.7988

November 1, 2017

To: All Interested Bidders

Attn: Estimating Dept

Re: Williamsville Village Meeting House

We are pleased to provide HVAC pricing for the above referenced project.

Total Lump Sum Price: \$14,500 (Fourteen Thousand, Five Hundred)

Included in our proposal are the following:

Provide and install all labor, material, and equipment (quantity as per plans) per Plans and Specs including;

- Provide and Install (2) Horizontal Furnaces
- Associated Gas Piping
- Associated Ductwork Connections
- Associated Thermostat Connections
- Associated vent pipe Connections
- Associated electrical Connections
- Insulation of Supply Air Duct as per plans.
- Removal of old Units
- Provide and Install new 200amp electrical service
- Check, Test, Start-up, and 1 year warranty

Specifically excluded are:

- Any cut or patch in walls, floors or ceilings due to removal or installation
- Seismic bracing
- Any painting
- Any asbestos
- Any lead paint

- Any concrete pads
- Any ceiling removal
- Any temporary heat or cooling or conditioning or ventilation
- Any Core Drilling
- Any Bonds
- Duct Cleaning
- Tax on Material

We acknowledge the following memos and addenda:

Alternate #1 Coil and Condensing (as per plans) Units Add- \$8300.00

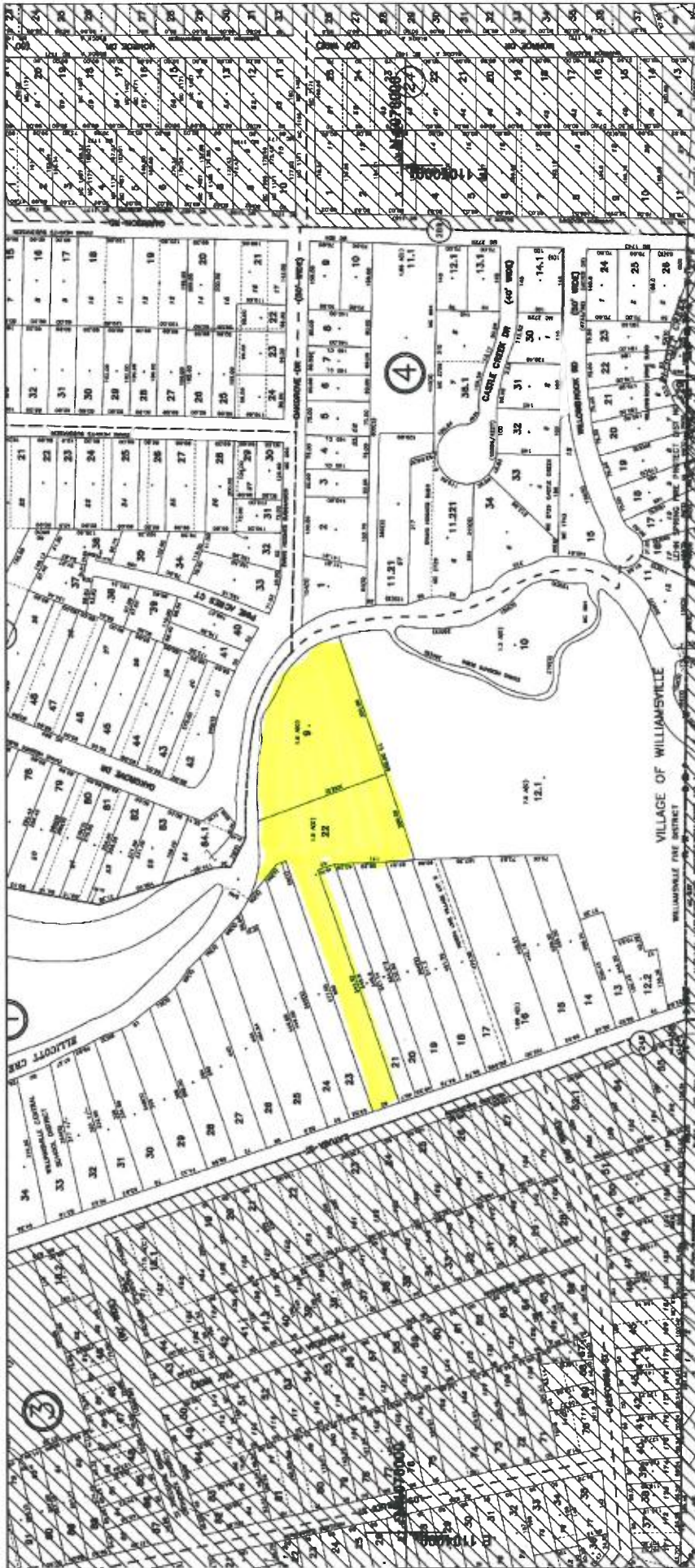
Alternate #2 Split System Heat Pump (as per plans) Add- \$6950.00

Please contact me directly if you have any questions regarding this proposal.

We thank you for the opportunity to provide you with this quotation.

Sincerely,

Samuel A Parise
President



GLEN PARK BUDGET WORKSHEET

ACCOUNT_NO	ACCOUNT_DESCRIPTION	ACTUAL 2014	ACTUAL 2015	ACTUAL 2016	BUDGETED 2017	BUDGETED 2018	REQUESTED 2019
REVENUES:							
009.0009.0001	VILLAGE OF WILLIAMSVILLE	23000.00	23000.00	23000.00	23000.00	26000.00	28000.00
009.0009.0002	TOWN OF AMHERST	23000.00	23000.00	23000.00	23000.00	26000.00	28000.00
009.0009.2401	INTEREST EARNINGS	43.76	28.79	14.62			
009.0009.2701	REVENUE - PRIOR YEARS APPROPRIATIOI	200.00					
009.0009.2705	GIFTS AND DONATIONS	0.00					
009.0009.2770	MISCELLANEOUS REVENUE	0.00	100.00				
009.0009.2771	PHOTO CONTEST	0.00					
009.0009.2772	ART FESTIVAL	0.00		2839.00			
009.0009.2773	MEMORIALS - PAVERS/BENCHES/TREES	1736.00	3885.00	3400.00	2000.00	2000.00	2000.00
009.0009.3090	STATE AID - GRANTS	0.00		2627.00			
	TOTAL REVENUES:	47979.76	50013.79	54880.62	48000.00	54000.00	58000.00
EXPENSES:							
009.7141.1000	PERSONAL SERVICES	17819.91	16682.41	24054.47	18000.00	20000.00	20000.00
009.7141.1001	PERSONAL SERVICES - OVERTIME	636.38	16.95	98.46	650.00		
009.7141.2000	EQUIPMENT	0.00	75.64	0.00			
009.7141.2010	CAPITAL IMPROVEMENTS	2549.32	4259.99	11723.18	8450.00	10000.00	14000.00
009.7141.4070	UTILITIES	3904.35	3908.52	4066.07	4000.00	4000.00	4000.00
009.7141.4099	GRANT EXPENDITURES	0.00	0.00	2626.19	0.00		
009.7141.4102	LANDSCAPING	5553.46	5290.88	10641.59	5500.00	5500.00	5500.00
009.7141.4109	INSURANCE	1836.00	2345.00	2118.00	2000.00	2000.00	2000.00
009.7141.4163	LIGHTING FIXTURES	974.60	1359.68	1968.65	1000.00	1000.00	1000.00
009.7141.4351	PARK SUPPLIES	89.72	0.00	813.03	100.00	500.00	500.00
009.7141.4352	PARK MAINTENANCE	2093.85	3320.78	8569.41	2000.00	4000.00	4000.00
009.7141.4430	SANITARY WASTE DISPOSAL	750.00	1750.00	1812.50	750.00	1500.00	1500.00
009.7141.4450	MISCELLANEOUS	260.00	66.43	582.57	250.00		
009.7141.4490	MEMORIALS - PAVERS/BENCHES/TREES	572.00	1363.00	766.00	600.00	600.00	600.00
009.7141.4500	ART FESTIVAL	0.00	0.00	0.00	0.00		
009.9010.8000	NYS RETIREMENT	2280.64	1311.72	1610.18	2250.00	2250.00	2250.00
009.9030.8000	SOCIAL SECURITY	1408.42	1252.94	1813.04	1500.00	1700.00	1700.00
009.9040.8000	WORKERS COMPENSATION	868.03	401.69	621.98	900.00	900.00	900.00
009.9055.8000	DISABILITY INSURANCE	6.12	4.19	5.96	50.00	50.00	50.00
	TOTAL EXPENSES:	41602.80	43409.82	73891.28	48000.00	54000.00	58000.00
	GLEN PARK FUND	(6,376.96)	(6,603.97)	19,010.66	-	-	-

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. - Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Committee at 7:00pm (Quarterly)
- 3rd Mon. – Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Jt. Bd. – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. - Glen Park Art Festival Committee at 7:30pm
- 3rd Wed. – Zoning Board at 7:30pm (Ad Hoc)
- 1st Thur. – Traffic & Safety Committee at 7:00pm (Quarterly)
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. - Youth & Recreation Committee at 7:00pm
- 4th Fri. – Open Government Committee at 4:00pm every other month

Meetings & Events

All meetings are at Village Hall unless otherwise noted.

November 2017

- 28 HPC Historic Preservation Comm. meeting at 7pm
- 28 Youth & Rec Comm. meeting at 7pm

December 2017

- 2 Holiday in the Village/Carols & Candlelight
- 4 Planning Board meeting 7:30pm (work session starts at 6:30pm)
- 5 Glen Park Joint Board at 7pm at TOA
- 11 Village Board meeting at 7:30pm/Work Session at 6pm
- 22 Village Offices close at 11:30am (Christmas Eve Observed)
- 25 Village Offices Closed (Christmas Day)
- 29 Village Offices close at 11:30am (New Year's Eve Observed)

Visit the Village website at www.walkablewilliamsville.com
For Village information, news & events

Follow us on www.facebook.com/williamsvilleny



Village Board Liaisons (Updated 7/5/17)

MAYOR KULPA: Personnel, Insurance, Amherst Police Dept., Beautification Committee, Executive Safety Committee, Records Management Committee, Erie County Village Officials Assoc., Fire Dept.

TRUSTEE PIAZZA: Arts & Culture Committee, Amherst Utility Cooperative, Zoning Board of Appeals, Environmental Committee, Justice Court, Inter-governmental Agent, Arts & Culture Committee

TRUSTEE DELANO: Dept. of Public Works, Tree Board, Traffic & Safety Committee, Parks Committee

TRUSTEE YATES: Historic Preservation Commission, Williamsville Business Association, Youth & Recreation Committee

TRUSTEE ROGERS – Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board



Please join us for...

Carols & Candlelight

Holiday Tree Lighting

Saturday, December 2nd

Starts at Village Hall

5:30 p.m. – Carols & Candle Lighting at Village Hall
6:00 p.m. – Lighting of the Village tree at Village Hall
Followed by candlelight procession thru Pocket Park (aka "Candy Cane Lane") to Island Park for Santa, warming fires, hot cocoa & marshmallow toasting



KULPA #1

RESOLVED, that payroll and vouchers in the amount of **\$1,040,157.20** covering the period from 10/18/17 to 11/21/17, are hereby approved as follows:

Payroll covering 10/16/17 – 10/29/17: \$40,566.63

Payroll covering 10/30/17 – 11/12/17: \$35,836.14

Vouchers covering 10/18/17 – 11/07/17:

General Fund	\$112,896.60
Water Fund	\$0.00
Sewer Fund	\$341,799.42
Glen Park Fund	\$2,226.47
Trust & Agency Fund	\$16,428.03
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$5,989.35</u>
	\$479,339.87

Vouchers covering 11/08/17 – 11/21/17:

General Fund	\$146,327.37
Water Fund	\$37.35
Sewer Fund	\$21,045.00
Glen Park Fund	\$506.32
Trust & Agency Fund	\$12,539.66
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$303,958.86</u>
	\$484,414.56

GRAND TOTAL: **\$1,040,157.20**

KULPA #2

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-3410-4160-3406 (Fire Protection-Truck Expense/Truck 6)	\$602.00
	001-3410-4160-3404 (Fire Protection-Truck Expense/Rescue 4)	\$1,179.00

	001-3410-4160-3409 (Fire Protection-Truck Expense/Car 9)	\$73.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$1,854.00
To:	001-3410-4160-3451 (Fire Protection-Truck Expense/ATV 5-1)	\$198.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$198.00

KULPA #3

RESOLVED, that Mark Kutner is hereby approved for Transitional Duty for a period of 30 days, effective 11/15/17.

KULPA #4

RESOLVED, that the Memorandum of Understanding with AFSCME Local 1783-C, which amends Article 5, Section 5.01 of the collective bargaining agreement and its appendices, is hereby approved.

KULPA #5

RESOLVED, that *Eric Czarnecki*, residing at *5256 Sheridan Drive, Williamsville*, is hereby appointed to the position of *Laborer* at a rate of pay of \$15.08 per hour, effective 11/28/17.

KULPA #6

RESOLVED, that the Administrator is hereby authorized to advertise for sealed bids for the purchase of a new rescue vehicle body for the Williamsville Fire Dept.; and

BE IT FURTHER RESOLVED, that bids will be opened in the office of the Village Clerk at Village Hall at 2:00pm on Wednesday, December 20, 2017.

KULPA #7

WHEREAS, the Williamsville Fire Department's 1998 Heave Rescue Truck #5 (asset #97) was declared surplus on August 14, 2017, to be sold via broker; and

WHEREAS, the Fire Department wishes to explore the possibility of selling the vehicle via sealed bid, and then going to a broker if a sufficient value is not received for the vehicle by sealed bid;

NOW, THEREFORE, BE IT RESOLVED, that the Village Administrator is hereby authorized to advertise for sealed bids for the sale of Heavy Rescue Truck #5; and

BE IT FURTHER RESOLVED, that bids will be opened at Village Hall at 2:15pm on Wednesday, December 20, 2017.

KULPA #8

RESOLVED, that Lynda L. Juul is hereby re-appointed as Village Administrator/Clerk-Treasurer from 11/1/17 to 10/31/19.

KULPA #9

RESOLVED, that Bound Tree Medical is hereby authorized as a preferred vendor for the Williamsville Fire Department.

KULPA #10

RESOLVED, that Community Development Block Grant funding for 2018, in the amount of approximately \$34,000, is hereby allocated for the restoration of the Meeting House.

DELANO #1

RESOLVED, that the proposed amendment to Chapter 103 (Vehicles and Traffic) of the Village Code, which would create no standing on the east and north sides of Oakgrove Drive from Park Drive to Garrison Road, is hereby adopted as **Local Law 10 of 2017**.

DELANO #2

RESOLVED, that the following Dept. of Public Works equipment is hereby declared surplus, to be disposed of via trade-in.

Asset #	Description	Date Acquired	Original Cost	Book Value
333	2001 Trackless Sidewalk Plow with V-plow and mower attachments	9/6/01	\$50,657.00	\$0.00
356	Snowblower Attachment For Trackless Sidewalk Plow	12/28/01	\$6,880.00	\$0.00
110	1991 Autocar Truck (#907)	1/1/92	\$75,555.00	\$0.00

DELANO #3

RESOLVED, that Change Order No. 3 for Occhino Corporation, amending the cost of ADA ramps, is hereby authorized at a *cost reduction* of \$18,023.52.

YATES #1

RESOLVED, that Mischler’s Florist is hereby named as a preferred vendor for the planting and maintenance of the Main Street pots.

ROGERS #1

WHEREAS, the Code Enforcement Officer of the Village of Williamsville has inspected the buildings at 101, 102, 122, 131 and 149 California Drive (“Subject Buildings”); and

WHEREAS, such inspection has identified various structural issues with the buildings; and

WHEREAS, the Subject Buildings have remained unoccupied for a period of over 16 months, and because of damage done by scrappers, including cutting of wall and floor joists to remove copper and other materials, these buildings constitute a hazard to health and safety; and

WHEREAS, in accordance with Section 15 of the Village Code, the Code Enforcement Officer has recommended demolition of the Subject Buildings in a letter to the Village Board of Trustees, dated November 15, 2017;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Section 15-5 of the Village Code, the Village Board of Trustees hereby orders demolition of the above referenced properties, which is to be commenced within 15 days of receipt of the demolition order by the record owner of the Subject Buildings and which demolition shall be completed within 60 days of receipt to said order; and

BE IT FURTHER RESOLVED, that a certified copy of this resolution shall constitute the demolition order specified in Section 15-5 of the Village Code and the Village Administrator is hereby directed to serve said demolition order upon the record owner of the Subject Buildings by certified mail, return receipt requested, or by personal service, as soon as practicable.

ROGERS #2

RESOLVED, that the proposal from Flynn Battaglia for architectural services related to the restoration of the Art Glass Windows at the Meeting House, dated November 21, 2017, is hereby approved.

PIAZZA #1

RESOLVED, that Change Order No. 2 for Millherst Construction for the saw-cutting of the curb at the driveway of the VFW Post as part of the Rock Street project is hereby approved in the amount of \$300.00.

PIAZZA #2

RESOLVED, that Change Order No. 3 for Millherst Construction for labor and materials for placing light stone fill along the east edge of the VFW Post parking lot as part of the Rock Street project is hereby approved in the amount of \$3,378.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance.

Present: Brian J. Kulpa, Mayor
John "Al" Yates, Jr., Trustee
Basil J. Piazza, Trustee
Deb Rogers, Trustee
Daniel O. DeLano, Deputy Mayor

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer
Charles Grieco, Village Attorney
Maggie Winship, Director of Community Development
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on October 10, 2017 as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the special meeting held on October 12, 2017 as submitted.

Unanimously carried.

The public hearing for the proposed local landmark designation of 5429 Main St. (Starbucks/Alex and Ani) was tabled until the Village Board meeting on November 27, 2017.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Member(s) of the audience who spoke and the topics of their comment(s) *[The Village Board's comments are in italics]*:

1. Carolyn Schlifke, 192 Evans St. – Asked if the entire DPW side yard would be traded in the Natale land swap. *[Mayor Kulpa – Yes. The area within the fenced enclosure. The project then goes to the Planning Board.]* Has there ever been a survey of the trail area? Concerned with

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

where the line is – made sure when trail was built there was a lot of greenspace – don't want to lose that. *[Mayor Kulpa – Did a survey. Runs with the fence line. It is set back from the trail and will be screened by green space area. Screening will need to happen near DPW side yard area.]* Lehigh Memory Trail was never designated as a park – It was for “general Village purposes” – to be used for whatever the Village wanted to use it for. Never called it a park- called it a trail. Was not criticizing DPW at last meeting. Was concerned. Suggests post be removed. It is deteriorated and has no purpose.

2. Jim Tricoli, 4 Columbia Dr. – Asked if SEQRA was done for Natale Project and land swap. Asked if it is for public viewing. *[Yes.]*

3. Thomas Frank, 5403 Main St. – Master Plan; Imagine Amherst; One Region Forward; Ellicott Creek Watershed; Picture Main Street; Main Street traffic; NYSERDA grant; Sinking homes; Westwood Pharmaceuticals Country Club; GBNRTC; Landmark designation.

4. Noel Bartlo, 55 California Dr. – A parking issue on California Dr. - Commercial vehicles at 29 California are parking over the sidewalk 7 days a week; *[Mayor Kulpa – Will have parking enforcement officer keep tabs on it.]*

5. Jim Tricoli, 4 Columbia Dr. – Someone is living in an RV parked at corner of Main and Cayuga. Asked if this is allowed. *[Village Attorney Grieco – RVs must be parked in a rear yard or inside if over 26' in length if in a residential area. Cannot use as living quarters.]* Mr. Tricoli was unsure of the exact location. *[We will keep an eye on it.]*

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): NYSERDA Grant; Picture Main Street Project; Community Plan update; Thanked Trustee Yates, Amherst Police, Williamsville Fire Dept., Youth & Recreation volunteers for Halloween Parade.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to adopt Mayor Kulpa's resolutions #1 - #3, as written.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

Kulpa #1

RESOLVED, that payroll and vouchers in the amount of **\$292,720.85** covering the period from 10/4/17 to 10/17/17, are hereby approved as follows:

Payroll covering 10/2/17 – 10/15/17: \$36,905.89

Vouchers covering 10/4/17 – 10/17/17:

General Fund	\$80,682.55
Water Fund	\$0.00
Sewer Fund	\$504.21
Glen Park Fund	\$6,039.21
Trust & Agency Fund	\$14,373.97
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$154,215.02</u>
	<u>\$255,814.96</u>

GRAND TOTAL: **\$292,720.85**

Unanimously carried.

Kulpa #2

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1640-2000 (Central Garage-Equipment)	\$30.00
From:	001-1640-4161 (Central Garage-Small Equip. Repairs)	\$30.00
To:	001-3410-4160-3406 (Fire Protection-Truck Expense/Truck 6)	\$11.00
	001-3410-4160-3402 (Fire Protection-Truck Expense/Engine 2)	\$981.00
	001-3410-4160-3491 (Fire Protection-Truck Expense/Car 9-1 Expense)	\$157.00
	001-3410-4160-3405 (Fire Protection-Truck Expense/Rescue 5 Expense)	\$32.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$1,181.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$880.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$880.00
To:	001-5110-4161-0901 (Street Maint.-Repairs/2012 Chevy Tahoe)	\$20.00
	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int'l Dump)	\$63.00
	001-5110-4161-0904 (Street Maint.-Repairs/2005 Freightliner)	\$147.00
	001-5110-4161-0918 (Street Maint.-Repairs/2010 Ford F350XL)	\$72.00

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From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$302.00
To:	001-7110-4165 (Parks-Repairs/Shelter Maint.)	\$64.00
From:	001-7110-4169 (Parks-Repairs/Repairs/Other)	\$64.00
To:	001-8745-1001 (Flood & Erosion Control-Personal Services/OT)	\$10.00
From:	001-8560-1001 (Shade Trees-Personal Services/OT)	\$10.00

Unanimously carried.

Kulpa #3

RESOLVED, that the following *budget transfer* is hereby made in the *Glen Park Fund* for the *2017-2018* fiscal year:

To:	009-7141-4102 (Glen Park-Landscaping)	\$1,967.00
From:	009-7141-1000 (Glen Park-Personal Services)	\$1,967.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Williamsville Fire Department has received grant funding through Senator Ranzenhofer that is being administered through the Dormitory Authority of the State of New York (DASNY); and

WHEREAS, part of that grant includes the replacement of the Williamsville Fire Department truck bay doors; and

WHEREAS, this project was duly advertised and bids were opened on October 17, 2017, with only one bid being received;

NOW, THEREFORE, BE IT RESOLVED, that the bid for the replacement of the truck bay doors is hereby awarded to Hamburg Overhead Door for their bid of \$46,000.00.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Village Administrator Lynda Juul is hereby approved to travel to Oneonta, New York from November 16 - 17, 2017, to attend the NYSCMA Fall Seminar, at a cost not to exceed \$225.00.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Amanda Weinreber, residing at 168 Surrey Run, Williamsville, is hereby appointed as an Active Restricted Firefighter, effective November 1, 2017.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**VILLAGE OF WILLIAMSVILLE
BOARD OF TRUSTEES RESOLUTION**

**Designation of historical landmark
80 E. Spring Street (“Zent House”), Williamsville, NY**

Dated October 23, 2017

WHEREAS, the Historic Preservation Commission (the “HPC”) has identified several properties that would be considered eligible for designation as a historical landmark pursuant to Section 47-4(a) of the Village of Williamsville Code including the “Zent House” property located at 80 E. Spring Street (part of the parcel at 56 E. Spring Street) (“Subject Property”); and

WHEREAS, the HPC may nominate an individual property as a landmark if it meets any the following criteria:

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1. Is associated with the lives of individuals or of people or of events significant in the national, state or local history.
2. Embodies the distinctive characteristics of a type, a period or a method of construction.
3. Represents the work of a master architect or designer or possesses high artistic values.
4. Represents a significant or distinguished entity whose components may lack individual or special distinction.
5. Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood; and

WHEREAS, based upon the HPC's review of information related to the Subject Property, the HPC recommended the Subject Property for designation as a local historic landmark on May 23, 2017; and

WHEREAS, the HPC held a public hearing on June 27, 2017, at which the Subject Property owner and any interested parties had the opportunity to present testimony or documentary evidence at the hearing regarding the historic, architectural or cultural importance of the proposed landmark; and

WHEREAS, upon a review of the aforesaid materials, and after due deliberation concerning each of the statutory criteria set forth above, the HPC nominated the Subject Property for local landmark status; and

WHEREAS, the Village Board of Trustees held a public hearing on Monday, September 11, 2017 in which the Subject Property owner and any interested parties had the opportunity to present testimony or documentary evidence at the hearing regarding the historic, architectural or cultural importance of the proposed landmark; and

WHEREAS, upon a review of the aforesaid materials, and after due deliberation concerning each of the statutory criteria set forth above the Village Board of Trustees proposes to designate the Subject Property as a local landmark;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Williamsville hereby designates the Subject Property as a local landmark based on its finding that it satisfies the following criteria set forth in Section 47-4(a) of the Village of Williamsville Code:

- X Is associated with the lives of individuals or of people or of events significant in the national, state or local history.

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- X Embodies the distinctive characteristics of a type, a period or a method of construction.
- Represents the work of a master architect or designer or possesses high artistic values.
- X Represents a significant or distinguished entity whose components may lack individual or special distinction.
- X Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Unanimously carried.

Mayor Kulpa announced he was tabling until November 27, 2017 his resolution regarding designation of 150 Milton Street (“Section House”) as an historic landmark.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked all for the Halloween Parade; Program for holiday performance at the Meeting House; Tree lighting is coming up.

ON MOTION by Trustee Yates, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Historic Preservation Commission requested in their minutes of July 25, 2017 that “the Village Board make mandatory the notification of new owners of a landmarked property, upon transfer of that property, that said property has landmark status and as such, must adhere to all rules and regulations that pertain to landmarked properties in the Village of Williamsville, and that a copy of the pertinent code be included in the notice, and furthermore, that the notice be sent to any new owner of a landmarked property upon transfer of the property, via certified mail/return receipt requested”;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board hereby directs the Village Clerk’s Office to follow the procedures as outlined above, upon notification of the transfer of ownership of any locally landmarked property.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

Trustee Rogers - No report.

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Village of Williamsville has been designated as a Clean Energy Community by the New York State Energy Research and Development Authority (NYSERDA), and will be submitting a grant application for the installation of LED lighting in S. Long Park, Island Park, Garrison Park, and on the exterior of Village Hall, and for the installation of solar panels on the Dept. of Public Works garage;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees authorizes the grant application as outlined above, and commits to a match of up to \$5,000 for the project; and

BE IT FURTHER RESOLVED, that should the grant be approved by NYSERDA, the Mayor is hereby authorized and directed to sign any and all paperwork associated with the grant.

Unanimously carried.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Amherst Symphony Orchestra; Concern of Village Officials organization over unfunded mandates from New York State.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the fee proposal from CHA Consulting, Inc. for the Picture Main Street Project, Supplemental Agreement #2, is hereby approved in an amount not to exceed \$74,993.00.

Unanimously carried.

Report – Deputy Mayor DeLano

Deputy Mayor DeLano reported on the following topic(s): Fall tree planting – approximately 46 street trees will be planted; National Grid 10,000 Trees and Growing! application for reimbursement; Parks Committee will begin working on master plan for the parks.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the New York State Department of Transportation proposes the construction, reconstruction, or improvement of Highway Rehabilitation Project NY Route 5, from I-290 Youngmann Expressway to Williamsville East Village Line in the Village of Williamsville, located in Erie County, PIN 5760.92; and

WHEREAS, the State will include as part of the construction, reconstruction, or improvement of the above mentioned project the adjustment of manhole cover and vent elevations in the sanitary sewer system, pursuant to Section 10, Subdivision 24, of the State Highway Law, as shown on the contract plans relating to the project and meeting the requirements of the owner; and

WHEREAS, the service life of the relocated and or replaced utilities has not been extended; and

WHEREAS, the State will provide for the reconstruction of the above mentioned work, as shown on the contract plans relating to the above mentioned project;

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville approves of the adjustment of manhole cover and vent elevations in the sanitary sewer system and the above mentioned work performed on the project and shown on the contract plans relating to the project and that the Village of Williamsville will maintain or cause to be maintained the adjusted facilities performed as above stated and as shown on the contract plans; and

BE IT FURTHER RESOLVED, that the Mayor has the authority to sign, with the concurrence of the Village Board of Trustees, any and all documentation that may become necessary as a result of this project as it relates to the Village of Williamsville; and

BE IT FURTHER RESOLVED, that the clerk of the Village of Williamsville is hereby directed to transmit five (5) certified copies of the foregoing resolution to the New York State Department of Transportation.

Unanimously carried.

Staff Report(s) – None.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to open the Executive Session at 8:25 p.m. for the purpose of discussing proposed changes to the DPW collective bargaining agreement.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, October 23, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, it was moved to close the Executive Session at 8:38 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to adjourn the regular meeting at 8:39 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer

Minutes of the Special Meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Thursday, November 9, 2017 at 9:40 a.m.

The meeting was opened at 9:40 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
John "Al" Yates, Jr., Trustee
Basil J. Piazza, Trustee
Deborah L. Rogers, Trustee
Daniel O. DeLano, Deputy Mayor

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Village Administrator has returned her warrant and tax roll and has delivered to the Board of Trustees an account of taxes remaining due, amounting to \$43,812.48, containing a description of the land upon which taxes are unpaid, the person whose name is assessed, together with the amount of unpaid tax; and

WHEREAS, the Village Administrator has filed a verified statement that the taxes mentioned in such account remain unpaid, and that after diligent efforts she has been unable to collect same; and

WHEREAS, upon receiving such account from the Village Administrator, the Board of Trustees compared the same with the original tax roll of the Village; and

WHEREAS, said Board of Trustees find such account to be a true transcript and has certified to the effect that they have compared it with the original tax roll and find it to be correct.

NOW, THEREFORE, BE IT RESOLVED, that the Administrator of the Village of Williamsville is hereby credited by this Board of Trustees with the amount of said account in said return; and

BE IT FURTHER RESOLVED, that a Certificate executed by each member of the Village Board be attached to the account of unpaid taxes stating a total of unpaid taxes in the amount of \$43,812.48 and reciting that the account has been compared and found to be correct; and that the Administrator transmit said account and certificate to the appropriate officer of the County of Erie by November 15, 2017, to enforce collection pursuant to Section 1442 of the Real Property Tax Law.

Unanimously carried.

Minutes of the Special Meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Thursday, November 9, 2017 at 9:40 a.m.

ON MOTION by Mayor Kulpa seconded by Deputy Mayor DeLano, it was moved to adjourn the special meeting at 9:41 a.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer

LANDMARK DESIGNATION APPLICATION FORM

VILLAGE OF WILLIAMSVILLE, NEW YORK

Village of Williamsville Historic Preservation Commission

Your name: Historic Preservation Commission Telephone: (716) 632-4120 Date: 5/23/2017

Your address: c/o Village of Williamsville, 5565 Main St., Williamsville, NY 14221

Organization (if any): _____

A. PROPERTY IDENTIFICATION

1. Building's Address: 5429 Main St.
2. Building's Current Name: Jewelry retail shop (Alex and Ani) and coffee shop (Starbucks)
3. All of Building's historic/common names, if known: Iroquois Gas Company Building
SBL #: 80.08-4-1
4. Present owner & address: Main-Cali Williamsville LLC
(List all owners of record c/o TRG Property Mgmt.
and their addresses - 18 Computer Dr. E.
use additional sheet, if Albany, NY 12205
necessary) _____

B. PROPERTY CLASSIFICATION

Category:	Ownership:	Use of Property: Please note "H" for historic use, "C" for current use:	
<input checked="" type="checkbox"/> building	<input checked="" type="checkbox"/> private	<input type="checkbox"/> agriculture	<input type="checkbox"/> museum
<input type="checkbox"/> site	<input type="checkbox"/> public	<input checked="" type="checkbox"/> H&C commercial	<input type="checkbox"/> park
<input type="checkbox"/> district	Accessibility:	<input type="checkbox"/> educational	<input type="checkbox"/> private residence
Status:	<input checked="" type="checkbox"/> yes: restricted	<input type="checkbox"/> entertainment	<input type="checkbox"/> religious
<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> yes: unrestricted	<input type="checkbox"/> government	<input type="checkbox"/> scientific
<input type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> exterior visible	<input type="checkbox"/> industrial	<input type="checkbox"/> transportation
<input type="checkbox"/> work in Progress	from public road	<input type="checkbox"/> military	<input type="checkbox"/> other: _____
	<input type="checkbox"/> interior accessible		

C. PROPERTY DESCRIPTION

5. Building material(s) clapboard stone stucco
 shingles cobblestone board & batten
 brick logs other: Poured concrete

6. Structural System: (if known) wood frame: heavy timber plank wood frame: light members metal (explain _____) masonry load-bearing walls _____ log other: _____

7. Condition/ Integrity excellent good fair deteriorated ruins unexposed Check one: unaltered altered Check one: original site moved date: _____

List major alterations and dates (if known): _____

Source of this information: _____

8. Threats to Building: none known zoning other/comments: _____ development roads deterioration fire

9. Related outbuildings and property post Landscape features: barn garage shed stone wall carriage house greenhouse privy carriage Step shop gardens stables well other hitching Other: _____

10. Surroundings: (check all that apply) open land woodland scattered buildings densely built-up commercial industrial residential other: _____

11. Interrelationship of building and surroundings: _____
Symmetry with streetscape and surrounding Main St. buildings.

12. Other notable features of building and site (i.e., style, detail, interior features if known):
One-story symmetrical commercial building with modest Colonial Revival treatment, with a central front door flanked by large multi-lite windows. Entry features transom window with arcaded lites and is surrounded by compound moldings.

D. SIGNIFICANCE

Period: Areas of Significance – Check and justify below

<input type="checkbox"/> prehistoric	<input type="checkbox"/> archaeology	<input type="checkbox"/> education	
<input type="checkbox"/> 1400-1699	<input type="checkbox"/> prehistoric	<input type="checkbox"/> engineering	<input type="checkbox"/> politics/ government
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> archaeology	<input type="checkbox"/> exploration/ settlement	<input type="checkbox"/> religion
<input type="checkbox"/> 1800-1849	<input checked="" type="checkbox"/> historic	<input type="checkbox"/> industry	<input type="checkbox"/> science
<input type="checkbox"/> 1850-1899	<input type="checkbox"/> agriculture	<input type="checkbox"/> invention	<input type="checkbox"/> sculpture
<input type="checkbox"/> 1900-1919	<input checked="" type="checkbox"/> architecture	<input type="checkbox"/> landscape	<input type="checkbox"/> social/ humanitarian
<input checked="" type="checkbox"/> 1920-1941	<input type="checkbox"/> art	<input type="checkbox"/> architecture	<input type="checkbox"/> theater
<input type="checkbox"/> 1942-1950	<input type="checkbox"/> commerce	<input type="checkbox"/> law	<input type="checkbox"/> transportation
	<input type="checkbox"/> communications	<input type="checkbox"/> literature	<input type="checkbox"/> other (specify)
	<input type="checkbox"/> community planning	<input type="checkbox"/> military	_____
	<input type="checkbox"/> conservation	<input type="checkbox"/> music	_____
	<input type="checkbox"/> economics		

13. List the following and your source(s) of information:

Date of initial construction: 1932 – Historic Resource Inventory Form

Architect, if known: _____

Builder, if known: _____

14. Historical and architectural importance: Referring to the criteria set forth in the Village Preservation Ordinance (§47-4), list those that apply and explain how the property meets those criteria. (Check all that apply):

(1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.

(2) Embodies the distinctive characteristics of a type, a period or a method of construction.

(3) Represents the work of a master architect or designer or possesses high artistic value.

(4) Represents a significant or distinguished entity whose components may lack individual or special distinction.

(5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Good example of an early 20th century commercial building in a modest Colonial Revival Style.

- 15. Please attach any additional material which might be useful in considering the site for landmark Designation, i.e., copies of newspaper clippings, magazine articles, old photographs, etc. Photocopies are acceptable. Please be advised that no materials can be returned.

- 16. Sources of information: Intensive Level Historic Resource Survey (2013)

- 17. Photographs required:

- Current views
- Minimum size 4"x6"
- Color prints
- Two (2) sets of each photograph
- Include all exterior views (front, back, sides), showing complete elevations of all structures To be considered.

- 18. Map required:

- Obtain from the Village Building Department a location map and mark the property's location on this map. If more than one building is being considered on a property, or the property has Notable landscape features, include a sketch plot plan of the property noting these buildings and/ or features. Provide property survey if possible as well.

Signature of Applicant

Date

MEMORANDUM OF AGREEMENT

This Memorandum of Agreement is entered into the __ day of November 2017 between the American Federation of State, County and Municipal Employees, Local 1783-C (the “Union”) and the Village of Williamsville (the “Village”).

WHEREAS, the Union and the Village are parties to a collective bargaining agreement effective for the period of June 1, 2016 through May 31, 2020 (the “Agreement”) which covers permanent, hourly personnel in the Village’s Department of Public Works (the “DPW”); and

WHEREAS, the Union and the Village have agreed to eliminate the Civil Service position titled Water & Sewer Maintenance within the DPW and add the newly created Civil Service position titled Laborer; and

WHEREAS, the Union and the Village have further agreed to a wage increase of nineteen (19) cents per hour for the Civil Service positions titled MEO and Working Crew Chief within the DPW; and

WHEREAS, the Union and the Village now wish to modify Article 5, Section 5.01 of the Agreement and Appendices “A”, “B”, “C” and “D” thereto to: (i) eliminate the Water & Sewer Maintenance position; (ii) add and set forth a salary schedule for the newly created Laborer position; and (iii) memorialize the nineteen (19) cent per hour wage increase for the MEO and Working Crew Chief positions.

NOW THEREFORE, the Union and the Village hereby agree that, effective November 27, 2017:

1. Article 5, Section 5.01 of the Agreement is hereby deleted and replaced with the following:

ARTICLE 5

Section 5.01 Wages

All employees covered by this Agreement shall be paid pursuant to and consistent with the schedule set forth in Appendix “A”, “B”, “C”, “D” and “E” of this Agreement.

2. Appendices “A”, “B”, “C” and “D” to Article 5, Section 5.01 of the Agreement are hereby deleted and replaced with Appendices “A”, “B”, “C”, “D” and “E” of the VILLAGE OF WILLIAMSVILLE PROPOSED SALARY SCHEDULE ADDING LABORER POSITION AND REMOVING WATER & SEWER MAINT. POSITION attached hereto as “**Exhibit A.**”

3. All other terms of the Agreement, except to the extent modified herein, shall remain in full force and effect.

IN WITNESS WHEREOF, the parties hereto have caused this instrument to be executed this __ day of November, 2017.

AFSCME LOCAL 1783-C

Village of Williamsville

By: _____
Timothy Phalen, President

By: _____

By: _____
John F. Mooney, Council 66
Area Representative

By: _____

EXHIBIT A

VILLAGE OF WILLIAMVILLE
PROPOSED SALARY SCHEDULE
ADDING LABORER POSITION
AND REMOVING WATER & SEWER MAINT. POSITION

APPENDIX
"A"

Wages for June 1, 2016 through May 31, 2017:

Grade	Start	6 months	12 months	18 months	24 months	30 months
MEO	\$16.25	\$ 16.70	\$18.67	\$19.96	\$20.74	\$22.10
Working Crew Chief						\$23.28

APPENDIX "B"

Wages for June 1, 2017 through November 26, 2017:

Grade	Start	6 months	12 months	18 months	24 months	30 months
MEO	\$16.58	\$17.03	\$19.04	\$20.36	\$21.15	\$22.54
Working Crew Chief						\$23.75

APPENDIX "C"

Wages for November 27, 2017 through May 31, 2018:

Grade	Start	6 months	12 months	18 months	24 months	30 months
Laborer	\$15.08	\$15.53	\$17.54	\$18.86	\$19.65	\$21.04
MEO	\$16.77	\$17.22	\$19.23	\$20.55	\$21.34	\$22.73
Working Crew Chief						\$23.94

APPENDIX "D"

Wages for June 1, 2018 through May 31, 2019:

Grade	Start	6 months	12 months	18 months	24 months	30 months
Laborer	\$15.41	\$15.87	\$17.92	\$19.27	\$20.07	\$21.49
MEO	\$17.10	\$17.56	\$19.61	\$20.96	\$21.76	\$23.18
Working Crew Chief						\$24.42

APPENDIX

"E"

Wages for June 1, 2019 through May 31, 2020:

Grade	Start	6 months	12 months	18 months	24 months	30 months
Laborer	\$15.75	\$16.22	\$18.31	\$19.69	\$20.50	\$21.95
MEO	\$17.44	\$17.91	\$20.00	\$21.38	\$22.19	\$23.64
Working Crew Chief						\$24.90

Public Hearing July 24, 2017

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2017

**A Local Law Amending Chapter 103 (Vehicles and Traffic)
to create No Standing on Oakgrove Drive from Park Drive to Garrison Road**

Section 1. Title

This Local Law shall be referred to as, “No Standing on Oakgrove Drive Law of 2017”.

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 103 (Vehicles and Traffic) to create No Standing on Oakgrove Drive from Park Drive to Garrison Road.

Section 3.

Chapter 103 shall be amended by adding, in alphabetical order, the following to the existing list of No Standing locations:

§103-16: No standing.

No person shall stand a vehicle upon any of the following-described streets or alleys or parts of streets or alleys:

Name of Street	Side	Location
Oakgrove Drive	East/North	Between Park Drive and Garrison Road

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.

Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying



Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

November 3, 2017

(FOR VILLAGE BOARD AGENDA)

Honorable Board of Trustees
Village of Williamsville
5565 Main Street
Williamsville, New York 14221

ATT: Lynda L. Juul, Village Clerk/Administrator

Re: 2017 Milling and Paving Project: Contract No. 35
Change Order No.3 for Deduct in Project Price

Dear Ms. Juul:

Occhino Corporation, contractor for the above referenced project, has submitted Change Order No. 3 for the referenced contract. This change order amends (reduces) the contractor's original price of \$ 39,000.00 for ADA ramps and detectors to \$ 20,976.48 (a decrease of \$ 18,023.52).

The new contract amount revises the price amount for the construction of ADA sidewalk ramps and detectors at 20 impacted locations. The final amount was determined by total area of ramps and detectors actually installed, as tracked by Wm. Schutt and Contractor representatives in the field.

We therefore recommend that the Village of Williamsville authorize Change Order No. 3 (a deduct of \$ 18,023.52) which amends the current contract amount of \$ 344,026.00 to a new contract amount of \$ 326,002.48.

We have attached three (3) copies of the Change Order form with Exhibits for approval by the Village Board of Trustees, please sign all three copies and return two original signature copies to us and retain one copy for your records. If you have questions or require additional information, please contact me.

Very Truly Yours,
Wm. Schutt & Associates, PC

A handwritten signature in blue ink, appearing to read "William Schutt", is written over a horizontal line.

William Schutt, P.E., President

Cc: Sharon Horton, Occhino Corporation
Ben Vilonen, DPW Chief
WSA File #11136H

2017 NOV -6 PM 2: 25
RECEIVED
VILLAGE OF WILLIAMSVILLE

CHANGE ORDER No. 3

Date of Issuance OCTOBER 31, 2017 Effective Date OCTOBER 31, 2017 No. 3

OWNER: Village of Williamsville, New York
CONTRACTOR: Occhino Corporation
Contract: For Milling/Paving/Striping/ADA Ramps
Project: 2017 Milling and Paving Project
OWNER's Contract No. Contract # 35 ENGINEER's Contract No. 11136H
ENGINEER: Wm. Schutt & Associates, P.C.

You are directed to make the following changes in the Contract Documents:

Description: Change in price of ADA Ramps and Detectors based on final field measurement of quantities.

Reason for Change Order: Revision of price to reflect actual field measured quantities of ADA Ramps and Detectors installed at 20 locations in the Village.

Attachments: (List documents supporting change): Exhibit-1- OWNER'S field notes with actual agreed upon ADA Ramp and Detector quantities.

CHANGE IN CONTRACT PRICE:

Original Contract Price
\$ 265,148.00

Net Increase from previous
Change Orders No. 0 to 2 :
\$ 78,878.00

Contract Price prior to this Change Order:
\$ 344,026.00

Net (Decrease) of this Change Order:
\$ (18,023.52)

Contract Price with all approved Change
Orders:
\$ 326,002.48

RECOMMENDED:
By: [Signature]
ENGINEER (Authorized Signature)

Date: 10/31/2017

APPROVED:
By: _____
OWNER (Authorized Signature)

Date: _____

CHANGE IN CONTRACT TIMES: (days or dates)

Original Contract Times:
Substantial Completion: 90
Ready for Final Payment: 135

Net change from previous Change Orders
No. _____ to _____ :
Substantial Completion: N/C
Ready for Final Payment: _____

Contract Times prior to this Change Order:
Substantial Completion: N/C
Ready for Final Payment: _____

Net Increase (Decrease) this Change Order:
Substantial Completion: N/C
Ready for Final Payment: _____

Contract Times with all approved Change Orders:
Substantial Completion: 90 days
Ready for Final Payment: 135 days

ACCEPTED:
By: [Signature]
CONTRACTOR (Authorized Signature)

Date: 10/31/17



37 CENTRAL AVENUE
LANCASTER, NY 14086
716-683-5961
WSA@WMSCHUTT.COM

DAILY CONSTRUCTION REPORT

Date: 10 Oct 17

S	M	T	W	T	F	S
		X				

Project: 2017 Williamsville Milling & Paving
 Job No.: 11136H
 Client: Village of Williamsville
 Contractor: Occhio Corp.
 Project Manager: Paul Bowers

Weather	Sun X	Clear	Overc	Rain	Snow
Temp	10-32	32-50	50-70	70-85	85 up
Wind	Still	Moderate	High	Report No.	
Humidity	Dry	Moderate	Humid		

Average Field Force			
Name of Contractor	Non-manual	Manual	Remarks
Occhio	1	3	

Visitors			
Time	Name	Representing	Remarks

Equipment at the Site: BACKHOE & BUMP TRUCK & 1 CONCRETE TRUCK

Construction Activities: DOCKING PILES OUT, SAWCUT & FORMED FOR H. RAMP. OCCHIO ALSO POURED RAMPS @ SWAN, GABLE & CROWN

N		SWAN		S	
	4.0'				4.0'
2'	3.5'			4.4'	2'
4'					4'
D.W.	S.W.				
S.W.	4' x 3.5' = 14.0 sf			D.W.	2 x 4 = 8.0 sf
	11' x 4.4' = 48.4 sf				2 x 4 = 8.0 sf
	31.6 sf				16.0 sf
(See 2/2/17)					

Distribution

1. Proj. Mgr.
2. Field Office
3. File
4. Client

Page 1 of 1 Pages

By George Kane Title Superintendent

DAILY CONSTRUCTION REPORT

(Continuation Sheet)

Project: _____ Report No. _____
 Job No. _____ Date _____

<u>EAGLE</u>	
N	S
4.0'	4.0'
1.0' 4.0'	8.5' 4.0'
4.0' 4.0'	4.0' 8.5'
DW SW	SW DW
SW 4 x 4.7 = 18.92 sf	D.W. 4 x 2 = 8 sf
1.6 x 1.75 = 2.8 sf	1.6 x 2 = 3.2 sf
2 x 2.5 = 5 sf	1.6 x 2 = 3.2 sf
4 x 4 = 16 sf	1.6 x 2 = 3.2 sf
2.5 x 4 = 10 sf	1.6 x 2 = 3.2 sf
7.5 x 4 = 30 sf	1.6 x 2 = 3.2 sf
86.32 sf Total	16 sf Total
<u>GLAN</u>	
N	S
4.0'	5.0'
4.0' 4.5'	2' 4'
1.6' 4.0'	4' 4.5'
1.6' 0.7'	4' 4.5'
DW SW	SU DW
SW 4 x 4.5 = 18 sf	DW 2 x 4 = 8 sf
1.6 x 4 = 6.4 sf	1.6 x 4 = 6.4 sf
1.6 x 2.5 = 4 sf	1.6 x 4 = 6.4 sf
2 x 4 = 8 sf	1.6 x 4 = 6.4 sf
4 x 4 = 16 sf	1.6 x 4 = 6.4 sf
2.5 x 4 = 10 sf	1.6 x 4 = 6.4 sf
7.5 x 4 = 30 sf	1.6 x 4 = 6.4 sf
86.32 sf Total	16 sf Total
SWAN 31.6 sf	DW 16 sf
EAGLE 89.6	16
GLAN 86.32	16
Sub Total 207.52 sf	48 sf
100%	17

Distribution

1. Proj. Mgr.
2. Field Office
3. File
4. Client

Page _____ of _____ Pages

By _____ Title _____



37 CENTRAL AVENUE
LANCASTER, NY 14086
716-683-5961
WSA@WMSCHUTT.COM

DAILY CONSTRUCTION REPORT

Date: 12 Oct 17

S	M	T	W	T	F	S
				X		

Weather	Sun	Clear	Overc	Rain	Snow
	X				
Temp	To 32	32-50	50-70	70-85	85 up
				X	
Wind	Still	Moderate	High	Report No.	
		X			
Humidity	Dry	Moderate	Humid		
		X			

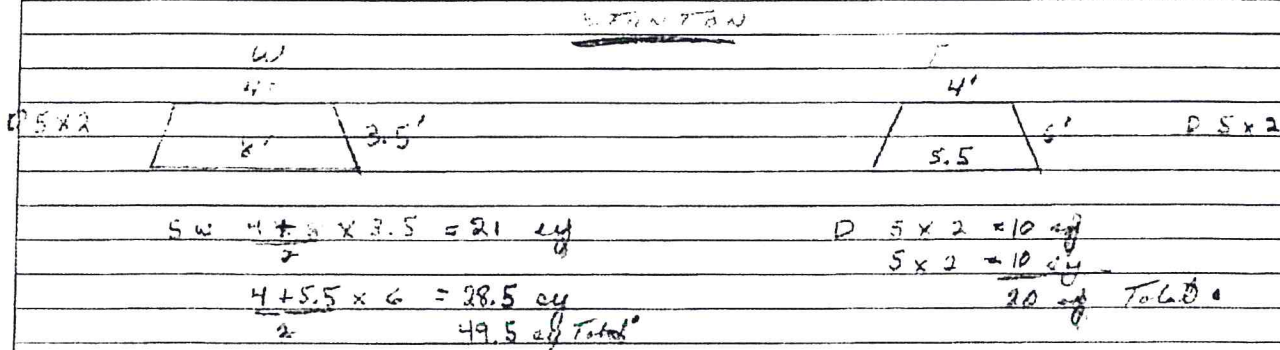
Project: 2017 Williamsville Milling & Paving
 Job No.: 11136H
 Client: Village of Williamsville
 Contractor: Occhino Corp.
 Project Manager: Paul Bowers

Average Field Force			
Name of Contractor	Non-manual	Manual	Remarks
Occhino	1	3	

Visitors			
Time	Name	Representing	Remarks

Equipment at the Site: BACKHOE, PUMP TRUCK & CONCRETE TRUCK

Construction Activities: Occhino SAW CUT, DUG, FORMED AND Poured THE REST OF THE H.C. RAMPS.



(SEE Page 2 FOR GRAND TOTAL OF JOB)

Distribution

1. Proj. Mgr.
2. Field Office
3. File
4. Client

Page 1 of 12 Pages

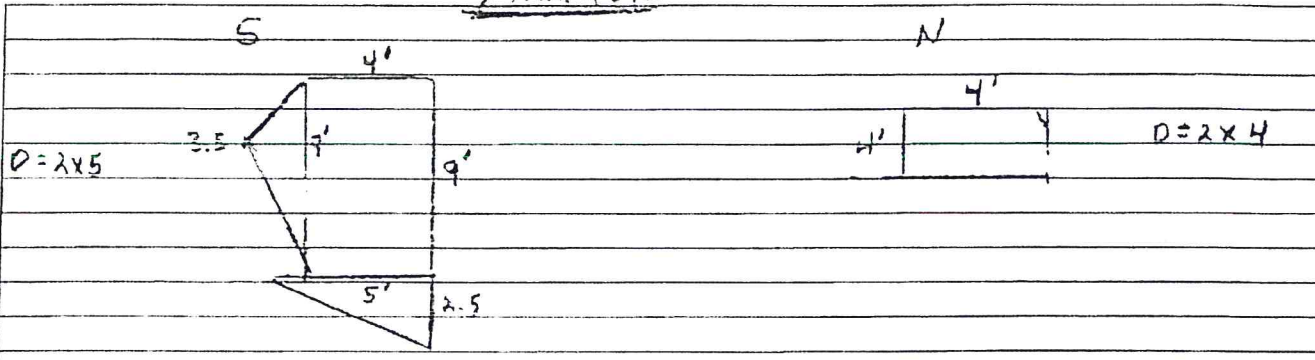
By Larry E. Kane Title Superintendent

DAILY CONSTRUCTION REPORT

(Continuation Sheet)

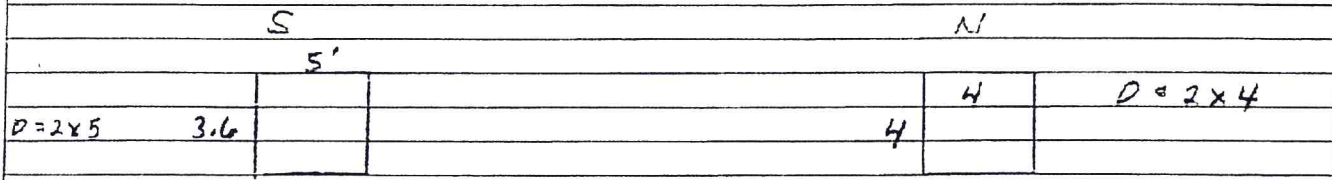
Project: _____ Report No. _____
 Job No. _____ Date _____

FRANKLIN



$\begin{aligned} SW \quad 4 \times 9 &= 36 \text{ sq} \\ 4.5 \times 2.5 &= 11.25 \\ \hline 5 \times 2.5 &= 12.5 \\ 2 & \\ \hline 4 \times 4 &= 16 \\ \hline 74 & \text{ sq Total} \end{aligned}$	$\begin{aligned} D \quad 2 \times 5 &= 10 \text{ sq} \\ 2 \times 4 &= 8 \\ \hline 18 & \text{ sq Total} \end{aligned}$
--	--

Subgrove



$\begin{aligned} SW \quad 3.6 \times 5 &= 18 \text{ sq} \\ 4 \times 4 &= 16 \\ \hline 34 & \text{ sq Total} \end{aligned}$	$\begin{aligned} D \quad 2 \times 5 &= 10 \text{ sq} \\ 2 \times 4 &= 8 \\ \hline 18 & \text{ sq Total} \end{aligned}$
--	--

Distribution

1. Proj. Mgr.
2. Field Office
3. File
4. Client

Page _____ of _____ Pages

By _____ Title _____

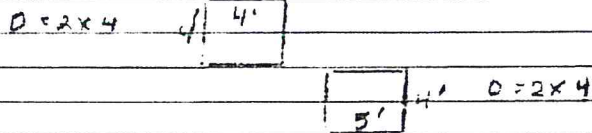
DAILY CONSTRUCTION REPORT

(Continuation Sheet)

Project: _____ Report No. _____
 Job No. _____ Date 12/06/17

S. G. LIGOTI

S. E. CORNER

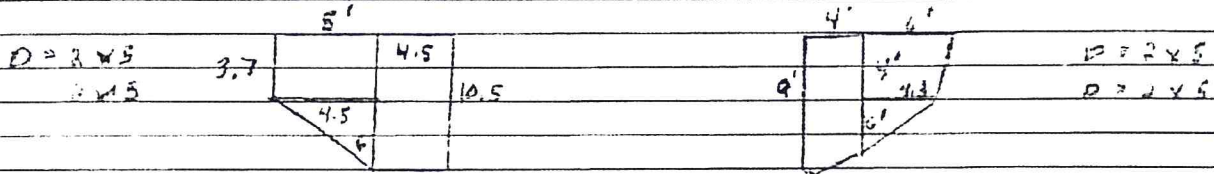


$54 \quad 4 \times 4 = 16 \text{ sq}$ $8 \quad 2 \times 4 = 8 \text{ sq}$
 $5 \times 4 = 20 \text{ sq}$ $2 \times 4 = 8$
 36 sq Total 16 sq Total

HIRSCH FIELD

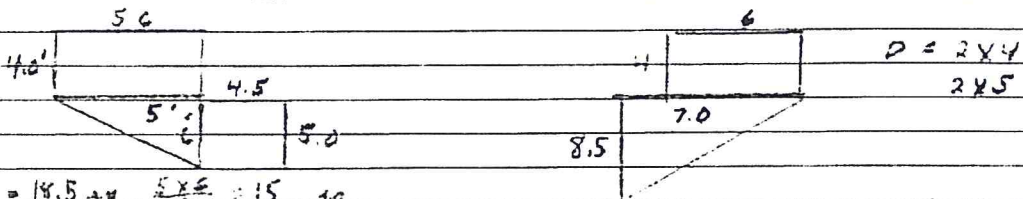
SE

SW



NW

NE



$3.7 \times 5 = 18.5 \text{ sq}$ $5 \times 5 = 25 \text{ sq}$
 $4.5 \times 10.5 = 47.25$ $4 \times 6 = 24$
 $4.5 \times 4.5 = 20.25$ $8.5 \times 7 = 59.75 \text{ sq}$
 $1.2 \times 4 = 4.8$ $7 \times 6 = 42 \text{ sq}$
 $2 \times 4 = 8$ $2 \times 4 = 8$
 $4 \times 5.6 = 22.4$ $7 \times 4 = 28 \text{ sq Total}$
 $4.5 \times 5 = 22.5$ $2 \times 4 = 8$

265.80 sq Total

(See other side)

Distribution

1. Proj. Mgr.
2. Field Office
3. File
4. Client

Page 2 of 2 Pages

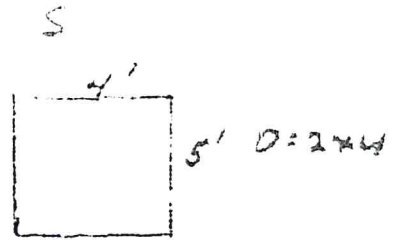
By Lang & Kane Title Inspection

W. SPRING



SW 4x4 = 16 sq
 4x5 = 20

 36 sq Total



D 2x4 = 8 sq
 2x4 = 8

 16 sq Total

Open 1/2



SW 6x5.2 = 31.2 sq Total
 D 2x5 = 10 sq Total

Stamp Date: 12 Oct 17

Total

SW - 526.50 sq

D 128.0 sq

Job Total

SW 10 Oct 17 = 207.52
 12 Oct 17 = 526.50

 734.02 sq Total

734.02 x 24 = \$17,616.48

D 10 Oct 17 = 48.0 sq
 12 Oct 17 = 176.0

 224.0 sq Total

224 x 15 = \$3,360.00

Total \$21,976.48

Village of Williamsville

716-632-4120
FAX: 716-632-6009
www.village.williamsville.ny.us



5565 Main Street
Williamsville, New York 14221

Mayor Brian Kulpa
Village Trustees

November 15, 2017

The properties located at 102,122,101,121,131 and 149 California in the village of Williamsville are owned by Natale Development. The properties have been vacant for the past 16 months. During this time the properties have fallen victim to scrappers. The wall and floor joist have been cut to remove copper and other metals. This vandalism has made the structures unsafe and hazardous.

Tony Schueckler and I have responded to numerous complaints about the conditions of the Properties. We have ordered the buildings secured multiple times, but they continue to be broken into. There is evidence that the buildings are being used by squatters and kids partying. These actions are dangerous and could result in the loss of life, considering the current conditions of the buildings.

I ask that the Village Board declare the structures unsafe and dangerous under chapter 15-5(b) of the village code. I believe Natale should immediately perform demolition of these dangerous buildings to ensure public safety.

A handwritten signature in black ink, appearing to read "S. Bremer", with a long horizontal line extending to the right.

Steven Bremer
Village of Williamsville
Code Enforcement Officer

October 24, 2017

Village of Williamsville
5565 Main Street
Williamsville, New York 14221

Attn: Lynda Juul, Village Administrator

Re: Rock Street Improvement Project
Change Order Request 002

Dear Mrs. Juul:

Upon your written authorization, a change order (change order 002) in the amount of \$300 will be prepared for processing. This change order includes labor and materials for sawcutting the curb at the driveway of the VFW. This will accommodate a 4 foot wider driveway opening.

Milherst Construction submitted a cost of \$300 to sawcut 4 feet of curb. The quote from Milherst has been attached for your use.

If you have any questions or require additional information, please contact our office.

Very truly yours,
DiDonato Associates, Engineering and Architecture, P.C.



Mark Berke, P.E.
Project Manager

Encl: as outlined



AIA® Document G701™ – 2017

Change Order

PROJECT: <i>(Name and address)</i> Rock Street Improvement Project Village of Williamsville	CONTRACT INFORMATION: Contract For: General Construction Date: July 12, 2017	CHANGE ORDER INFORMATION: Change Order Number: 002 Date: October 24, 2017
OWNER: <i>(Name and address)</i> Village of Williamsville 5565 Main Street Williamsville, NY 14221	ARCHITECT: <i>(Name and address)</i> DiDonato Associates, Engineering and Architecture, P.C. 689 Main Street Buffalo, NY 14203	CONTRACTOR: <i>(Name and address)</i> Milherst Construction 10025 County Rd. Clarence Center, NY 14032

THE CONTRACT IS CHANGED AS FOLLOWS:

(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

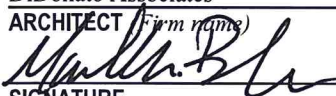
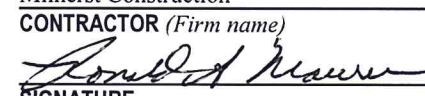
This change order includes labor and materials for sawcutting the curb at the driveway of the VFW. This will accommodate a 4 foot wider driveway opening.

The original Contract Sum was	\$	<u>365,420.00</u>
The net change by previously authorized Change Orders	\$	<u>2,640.00</u>
The Contract Sum prior to this Change Order was	\$	<u>368,060.00</u>
The Contract Sum will be increased by this Change Order in the amount of	\$	<u>300.00</u>
The new Contract Sum including this Change Order will be	\$	<u>368,360.00</u>

The Contract Time will be increased by Zero (0) days.
The new date of Substantial Completion will be

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DiDonato Associates ARCHITECT <i>(Firm name)</i>	Milherst Construction CONTRACTOR <i>(Firm name)</i>	Village of Williamsville OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Mark S. Berke, Project Manager PRINTED NAME AND TITLE	RONALD S. MAURER V.P. PRINTED NAME AND TITLE	Lynda Juul, Village Administrator PRINTED NAME AND TITLE
10.24.17 DATE	10-25-17 DATE	 DATE

Mark Berke

From: Brian <bjb@milherst.com>
Sent: Tuesday, October 17, 2017 10:11 AM
To: Mark Berke
Cc: Robert Berninger; Anthony Buccilli
Subject: Rock Street Curb Removal

Hi Mark,

The price you requested to saw cut & remove approximately 6' of curb at the VFW post driveway per the revised plan is \$300.00.

Please let me know if the price is acceptable.

We could possibly have someone there today if we get your approval.

Thank You,

Brian

Brian J. Bystryk
Milherst Construction, Inc.
10025 County Road
P.O. Box 430
Clarence Center, NY. 14032-0430
716-688-9098 Phone
716-688-9562 Fax
Email: bjb@milherst.com
Estimator & Project Manager



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October 24, 2017

Village of Williamsville
5565 Main Street
Williamsville, New York 14221

Attn: Lynda Juul, Village Administrator

Re: Rock Street Improvement Project
Change Order Request 003

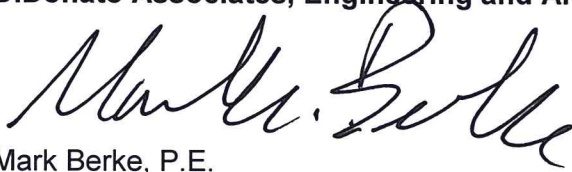
Dear Mrs. Juul:

Upon your written authorization, a change order (change order 003) in the amount of \$3,378 will be prepared for processing. This change order includes labor and materials for placing Light Stone Fill roughly 2 feet wide, 120 feet long and to a depth of 10 inches along the east edge of the VFW Parking Lot.

Milherst Construction submitted a cost of \$3,378 to place the stone and excavate existing soils, haul spoils from the site, and place fabric at the base and sides of the excavation. The quote from Milherst has been attached for your use.

If you have any questions or require additional information, please contact our office.

Very truly yours,
DiDonato Associates, Engineering and Architecture, P.C.



Mark Berke, P.E.
Project Manager

Encl: as outlined



AIA[®] Document G701[™] – 2017

Change Order

PROJECT: <i>(Name and address)</i> Rock Street Improvement Project Village of Williamsville	CONTRACT INFORMATION: Contract For: General Construction Date: July 12, 2017	CHANGE ORDER INFORMATION: Change Order Number: 003 Date: October 24, 2017
OWNER: <i>(Name and address)</i> Village of Williamsville 5565 Main Street Williamsville, NY 14221	ARCHITECT: <i>(Name and address)</i> DiDonato Associates, Engineering and Architecture, P.C. 689 Main Street Buffalo, NY 14203	CONTRACTOR: <i>(Name and address)</i> Milherst Construction 10025 County Rd. Clarence Center, NY 14032

THE CONTRACT IS CHANGED AS FOLLOWS:


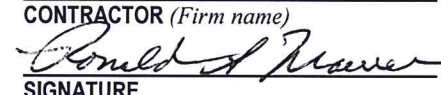
(Insert a detailed description of the change and, if applicable, attach or reference specific exhibits. Also include agreed upon adjustments attributable to executed Construction Change Directives.)

This change order includes labor and materials for placing Light Stone Fill roughly 2 feet wide, 120 feet long and to a depth of 10 inches along the east edge of the VFW Parking Lot. The cost includes placement of the stone and excavation of existing soils, haul spoils from the site, and place fabric at the base and sides of the excavation.

The original Contract Sum was	\$ 365,420.00
The net change by previously authorized Change Orders	\$ 2,940.00
The Contract Sum prior to this Change Order was	\$ 368,360.00
The Contract Sum will be increased by this Change Order in the amount of	\$ 3,378.00
The new Contract Sum including this Change Order will be	\$ 371,738.00
The Contract Time will be increased by Zero (0) days.	
The new date of Substantial Completion will be	

NOTE: This Change Order does not include adjustments to the Contract Sum or Guaranteed Maximum Price, or the Contract Time, that have been authorized by Construction Change Directive until the cost and time have been agreed upon by both the Owner and Contractor, in which case a Change Order is executed to supersede the Construction Change Directive.

NOT VALID UNTIL SIGNED BY THE ARCHITECT, CONTRACTOR AND OWNER.

DiDonato Associates ARCHITECT <i>(Firm name)</i>	Milherst Construction CONTRACTOR <i>(Firm name)</i>	Village of Williamsville OWNER <i>(Firm name)</i>
 SIGNATURE	 SIGNATURE	 SIGNATURE
Mark S. Berke, Project Manager PRINTED NAME AND TITLE	RONALD S. MAURER V.P. PRINTED NAME AND TITLE	Lynda Juul, Village Administrator PRINTED NAME AND TITLE
10-24-17 DATE	10-25-17 DATE	 DATE

Mark Berke

From: Brian <bjb@milherst.com>
Sent: Tuesday, October 17, 2017 12:37 PM
To: Mark Berke
Subject: Rock Street - Additional Stone Edge

Hi Mark,

As per your request the additional cost to furnish a 2' wide stone edge approximately 120' long and 10" deep at the edge of the VFW parking lot is \$3,378.00.

Included in our price are the following: excavation of existing soils, hauling excavated soils offsite, fabric for bottom & sides of excavation, placing of #5 & #6 Stone with grading thereof.

Please let me know if the price listed is acceptable, so they we can schedule the work accordingly.

Thank You,

Brian

Brian J. Bystryk

Milherst Construction, Inc.

10025 County Road

P.O. Box 430

Clarence Center, NY. 14032-0430

716-688-9098 Phone

716-688-9562 Fax

Email: bjb@milherst.com

Estimator & Project Manager



Utility – Site – and Paving Contractors

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