

Village of Williamsville

Village Board Work Session Agenda Village Hall, 5565 Main St.

July 24, 2017

6:00 p.m.

Guest(s) - Joel Schreck, owner of Share Kitchen & Bar - To discuss possible renovations to the patio (Village-owned property)

Amherst Police Report

Fire Dept. Report

Correspondence

- 1) Lead Agency Status Letter from Town of Amherst re: definition of “family” in the Amherst Zoning Ordinance

Grants Update

Village Board Reports

Mayor Kulpa

- 1) Mayor’s Executive Summary
 - a) Community Plan update

Trustee Yates

Trustee Piazza

Deputy Mayor DeLano

Trustee Rogers

- 1) Natale Development
- 2) Sign Code
- 3) Financial Disclosure Form
- 4) Meeting House parking lot
- 5) Nature play area at Glen Park
- 6) Glen Park logo usage for merchandise

Department Head Reports

Attorney

Administrator

DPW

- 1) 5-year Capital Plan and purchase of new dump truck
- 2) Smoke testing

Director of Community Development

- 1) Rubber Ducky Day

Amherst

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VILLAGE OF WILLIAMSVILLE

2017 JUN 29 PM 3: 05

Town of Amherst Planning Department

Erie County, New York



Barry A. Weinstein, MD
Supervisor

Eric W. Gillert, AICP
Planning Director

Daniel C. Howard, AICP
Acting Assistant Planning Director

LEAD AGENCY STATUS FOR STATE ENVIRONMENTAL QUALITY REVIEW PROCEDURE

Amendment to Zoning Code – Definition of “Family” Town of Amherst, New York June 23, 2017

Enclosed please find an Environmental Assessment Form Parts 1 and 2 and draft local law to amend the definition of “family” in the Amherst Zoning Ordinance. The petitioner is the Town of Amherst, 5583 Main Street, Williamsville, NY 14221.

The proposed amendments are presented in the attached draft of the local law that would amend Section 203-2-4 of the Town Zoning Ordinance.

This project is a Type I action pursuant to Part 617.2 of Article 8 (State Environmental Quality Review) of the Environmental Conservation Law and Local Law 3-1982.

By this letter the Town requests Lead Agency in the SEQR process for the proposed action. Please advise if your agency agrees with the Town acting as Lead Agency and if you have any concerns or comments. Please contact Ellen Kost, Associate Planner in the Town of Amherst Planning Department, for any additional information you may require (716-631-7051).

X/Current Planning/Files/Text Amendments/ZTA-2017-02/Lead Agency – Definition of Family

Attachments

cc: Erie County Dept. of Environment & Planning
Town Building Commissioner
Town Engineer
Town Attorney
Town Clerk
Amherst Conservation Advisory Council
Niagara County
City of Buffalo
Town of Clarence
Town of Cheektowaga
Town of Pendleton
Town of Lancaster
Town of Tonawanda
City of North Tonawanda
Town of Wheatfield
Village of Williamsville



TOWN OF AMHERST PLANNING DEPARTMENT
Comprehensive Plan And Zoning Text Amendment Application

File # ZTA-2017-02

1. Amend Comprehensive Plan
2. Zoning Code Text Amendment
3. Other

- PETITIONER:**
- Town Board
 - Planning Board
 - Zoning Board of Appeals
 - Commissioner of Building
 - Planning Director

Sections Proposed to be Amended: (Attach sheets as necessary.)

Section 203-2-4 Specific Terms

Description of Amendments: (Attached sheets as necessary.)

Revision to the definition of "family"

Materials Received by
Planning Department

Emu 6-23-17
RECEIVED BY DATE

Materials Filed with
Town Clerk

ACCEPTED BY DATE

LOCAL LAW NO. ____-2017

**TOWN OF AMHERST
COUNTY OF ERIE, STATE OF NEW YORK**

A Local Law Making Text Amendments To Chapter 203 Of The Code Of The Town Of Amherst, The Zoning Ordinance As Adopted By Local Law 6-2006, To Amend The Definition of the Word Family

Be it enacted by the Town Board of the Town of Amherst as follows:

Section 1. Title

This Local Law shall be referred to as, "A Local Law Making Text Amendments To Chapter 203 Of The Code Of The Town Of Amherst, The Zoning Ordinance As Adopted By Local Law 6-2006, To Amend The Definition of the Word Family."

Section 2.

Section 203-2-4 of Chapter 203 of the Code of the Town of Amherst is hereby amended to revise the definition of family as follows:

FAMILY

~~Any number of individuals living together as a single housekeeping unit; 1) who are related by blood, marriage or adoption; or 2) although not related by blood, marriage or adoption, whose living arrangements are the functional equivalent of a traditional family.~~

FAMILY

- (1) The following groups shall be considered a family:
 - (a) Any number of persons related by blood, marriage, legal adoption or legal foster relationship, living and cooking together as a single, nonprofit housekeeping unit.
 - (b) Four or more persons occupying a single dwelling unit and living together as a traditional family or the functional equivalent of a traditional family.
- (2) It shall be presumed that four or more persons living in a single nonprofit dwelling who are not related by blood, marriage, legal adoption or legal foster relationship do not constitute the functional

equivalent of a traditional family. This presumption can be overcome only by a showing that, under the standards enumerated in Subsection (2) hereof, the group constitutes the functional equivalent of a traditional family. A determination as to the status of such group may be made in the first instance by the Chief Building Inspector or his designee, or on appeal from an order, requirement, decision or determination made by him, by the Zoning Board of Appeals in conformance with this Chapter 203 of the Amherst Town Code.

- (2) In determining whether four or more persons living in a single nonprofit dwelling who are not related by blood, marriage, legal adoption or legal foster relationship constitute a family pursuant to Subsection (1), the following factors shall be evaluated:
 - (a) The group is one which lives and cooks together as a single housekeeping unit, shares expenses for food, rent, ownership costs, utilities, and other household expenses. A unit in which the various occupants act as separate roomers may not be deemed to be occupied by a family.
 - (b) The group is of a permanent and stable nature and is neither a framework for transient or seasonal living nor merely an association or relationship which is transient or seasonal in nature. Nothing herein shall preclude the seasonal use of a dwelling unit by a group which otherwise meets the standards of this subsection as its permanent residence. Evidence of such permanence and stability includes, but is not limited to:
 - [1] The presence of minor children regularly residing in the household who are enrolled in a school or are being home-schooled;
 - [2] Members of the household have the same address for the purposes of voter registration, drivers' licenses, motor vehicle registration, filing of taxes and delivery of mail.
 - [3] Members of the household who are employed in the area.
 - [4] The household has been living together as a unit for a year or more, whether in the current dwelling or in other dwelling units.
 - [5] The existence of a head of the household that cares for the occupants in a family-like living arrangement.

- [6] Common ownership of furniture and appliances among the members of the household.
- [7] Any other factors reasonably related to whether or not the occupants are the functional equivalent of a family.
- (c) All other requirements of this chapter regarding the use and occupancy of a residence for one family dwelling shall be complied with.
- (d) Any determination under this subsection shall be limited to the status of a particular group of persons as a family and shall not be interpreted as authorizing any other use, occupancy or activity.
- (e) In no case shall a residence for a single family be occupied by more than the number of persons permitted under the standards presented in this chapter.
- (f) Floor plans of the dwelling unit shall be submitted to the Building Commissioner Inspector or his designee, and on appeal, if necessary, to the Zoning Board of Appeals, and must conform to all Town and state laws, regulations and codes.
- (g) There shall be at least one room which is not designed as conventional bedroom, bathroom, foyer, storage area or closet.
- (h) The Building Commissioner, or his designee, or the Zoning Board of Appeals may impose such conditions and safeguards as it shall deem reasonable, necessary and/or advisable in order to maintain the stability and character of the neighborhood and protect the health, safety and welfare of the community.

Section 3. Effective Date

This Local Law shall take effect immediately and be filed in the Office of the Secretary of State in accordance with Section 27 of the Municipal Home Rule Law and published pursuant to Section 130 of the Town Law and Chapter 28 of the Code of the Town of Amherst.

**Marjory Jaeger, Town Clerk
Town of Amherst
County of Erie, State of New York**

**Full Environmental Assessment Form
Part 1 - Project and Setting**

Instructions for Completing Part 1

Part 1 is to be completed by the applicant or project sponsor. Responses become part of the application for approval or funding, are subject to public review, and may be subject to further verification.

Complete Part 1 based on information currently available. If additional research or investigation would be needed to fully respond to any item, please answer as thoroughly as possible based on current information; indicate whether missing information does not exist, or is not reasonably available to the sponsor; and, when possible, generally describe work or studies which would be necessary to update or fully develop that information.

Applicants/sponsors must complete all items in Sections A & B. In Sections C, D & E, most items contain an initial question that must be answered either "Yes" or "No". If the answer to the initial question is "Yes", complete the sub-questions that follow. If the answer to the initial question is "No", proceed to the next question. Section F allows the project sponsor to identify and attach any additional information. Section G requires the name and signature of the project sponsor to verify that the information contained in Part 1 is accurate and complete.

A. Project and Sponsor Information.

Name of Action or Project: Town of Amherst Zoning Code Text Amendment		
Project Location (describe, and attach a general location map): Town of Amherst, Erie County		
Brief Description of Proposed Action (include purpose or need): Amendment to Section 203-2-4 ("Specific Terms") of the Town of Amherst Zoning Code to revise the definition of "family". Proposed local law is attached.		
Name of Applicant/Sponsor: Town of Amherst		Telephone: (716) 631-7051
		E-Mail: egillert@amherst.ny.us
Address: 5583 Main Street		
City/PO: Williamsville	State: NY	Zip Code: 14221
Project Contact (if not same as sponsor; give name and title/role): Eric W. Gillert, AICP, Planning Director		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:
Property Owner (if not same as sponsor):		Telephone:
		E-Mail:
Address:		
City/PO:	State:	Zip Code:

B. Government Approvals

B. Government Approvals, Funding, or Sponsorship. ("Funding" includes grants, loans, tax relief, and any other forms of financial assistance.)		
Government Entity	If Yes: Identify Agency and Approval(s) Required	Application Date (Actual or projected)
a. City Council, Town Board, <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No or Village Board of Trustees	Town Board approval	TBD
b. City, Town or Village <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No Planning Board or Commission	Planning Board recommendation	August 2017
c. City Council, Town or <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Village Zoning Board of Appeals		
d. Other local agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
e. County agencies <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Erie County Dept. of Environment & Planning - GML 239 review	August 2017
f. Regional agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
g. State agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
h. Federal agencies <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
i. Coastal Resources.		
i. Is the project site within a Coastal Area, or the waterfront area of a Designated Inland Waterway?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
ii. Is the project site located in a community with an approved Local Waterfront Revitalization Program?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
iii. Is the project site within a Coastal Erosion Hazard Area?		<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

C. Planning and Zoning

C.1. Planning and zoning actions.	
Will administrative or legislative adoption, or amendment of a plan, local law, ordinance, rule or regulation be the only approval(s) which must be granted to enable the proposed action to proceed?	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
<ul style="list-style-type: none"> • If Yes, complete sections C, F and G. • If No, proceed to question C.2 and complete all remaining sections and questions in Part 1 	
C.2. Adopted land use plans.	
a. Do any municipally- adopted (city, town, village or county) comprehensive land use plan(s) include the site where the proposed action would be located?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, does the comprehensive plan include specific recommendations for the site where the proposed action would be located?	<input type="checkbox"/> Yes <input type="checkbox"/> No
b. Is the site of the proposed action within any local or regional special planning district (for example: Greenway Brownfield Opportunity Area (BOA); designated State or Federal heritage area; watershed management plan; or other?)	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
If Yes, identify the plan(s):	
NYS Heritage Areas: West Erie Canal Corridor	

c. Is the proposed action located wholly or partially within an area listed in an adopted municipal open space plan, or an adopted municipal farmland protection plan?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If Yes, identify the plan(s):	

C.3. Zoning

a. Is the site of the proposed action located in a municipality with an adopted zoning law or ordinance. Yes No
If Yes, what is the zoning classification(s) including any applicable overlay district?
All zoning classifications as specified in Amherst Zoning Ordinance _____

b. Is the use permitted or allowed by a special or conditional use permit? Yes No

c. Is a zoning change requested as part of the proposed action? Yes No
If Yes,
i. What is the proposed new zoning for the site? _____

C.4. Existing community services.

a. In what school district is the project site located? Amherst, Clarence, Sweet Home, Williamsville

b. What police or other public protection forces serve the project site?
Amherst Police Dept.

c. Which fire protection and emergency medical services serve the project site?
Per Figure 12 in Amherst Comprehensive Plan

d. What parks serve the project site?
Per Figure 4 in Amherst Comprehensive Plan

D. Project Details

D.1. Proposed and Potential Development

a. What is the general nature of the proposed action (e.g., residential, industrial, commercial, recreational; if mixed, include all components)?

b. a. Total acreage of the site of the proposed action? _____ acres
b. Total acreage to be physically disturbed? _____ acres
c. Total acreage (project site and any contiguous properties) owned or controlled by the applicant or project sponsor? _____ acres

c. Is the proposed action an expansion of an existing project or use? Yes No
i. If Yes, what is the approximate percentage of the proposed expansion and identify the units (e.g., acres, miles, housing units, square feet)? % _____ Units: _____

d. Is the proposed action a subdivision, or does it include a subdivision? Yes No
If Yes,
i. Purpose or type of subdivision? (e.g., residential, industrial, commercial; if mixed, specify types) _____
ii. Is a cluster/conservation layout proposed? Yes No
iii. Number of lots proposed? _____
iv. Minimum and maximum proposed lot sizes? Minimum _____ Maximum _____

e. Will proposed action be constructed in multiple phases? Yes No
i. If No, anticipated period of construction: _____ months
ii. If Yes:
• Total number of phases anticipated _____
• Anticipated commencement date of phase 1 (including demolition) _____ month _____ year
• Anticipated completion date of final phase _____ month _____ year
• Generally describe connections or relationships among phases, including any contingencies where progress of one phase may determine timing or duration of future phases: _____

f. Does the project include new residential uses? Yes No
 If Yes, show numbers of units proposed.

	<u>One Family</u>	<u>Two Family</u>	<u>Three Family</u>	<u>Multiple Family (four or more)</u>
Initial Phase	_____	_____	_____	_____
At completion	_____	_____	_____	_____
of all phases	_____	_____	_____	_____

g. Does the proposed action include new non-residential construction (including expansions)? Yes No
 If Yes,

i. Total number of structures _____
 ii. Dimensions (in feet) of largest proposed structure: _____ height; _____ width; and _____ length
 iii. Approximate extent of building space to be heated or cooled: _____ square feet

h. Does the proposed action include construction or other activities that will result in the impoundment of any liquids, such as creation of a water supply, reservoir, pond, lake, waste lagoon or other storage? Yes No
 If Yes,

i. Purpose of the impoundment: _____
 ii. If a water impoundment, the principal source of the water: Ground water Surface water streams Other specify: _____
 iii. If other than water, identify the type of impounded/contained liquids and their source. _____
 iv. Approximate size of the proposed impoundment. Volume: _____ million gallons; surface area: _____ acres
 v. Dimensions of the proposed dam or impounding structure: _____ height; _____ length
 vi. Construction method/materials for the proposed dam or impounding structure (e.g., earth fill, rock, wood, concrete): _____

D.2. Project Operations

a. Does the proposed action include any excavation, mining, or dredging, during construction, operations, or both? Yes No
 (Not including general site preparation, grading or installation of utilities or foundations where all excavated materials will remain onsite)
 If Yes:

i. What is the purpose of the excavation or dredging? _____
 ii. How much material (including rock, earth, sediments, etc.) is proposed to be removed from the site?
 • Volume (specify tons or cubic yards): _____
 • Over what duration of time? _____
 iii. Describe nature and characteristics of materials to be excavated or dredged, and plans to use, manage or dispose of them. _____

iv. Will there be onsite dewatering or processing of excavated materials? Yes No
 If yes, describe. _____

v. What is the total area to be dredged or excavated? _____ acres
 vi. What is the maximum area to be worked at any one time? _____ acres
 vii. What would be the maximum depth of excavation or dredging? _____ feet
 viii. Will the excavation require blasting? Yes No
 ix. Summarize site reclamation goals and plan: _____

b. Would the proposed action cause or result in alteration of, increase or decrease in size of, or encroachment into any existing wetland, waterbody, shoreline, beach or adjacent area? Yes No
 If Yes:
 i. Identify the wetland or waterbody which would be affected (by name, water index number, wetland map number or geographic description): _____

ii. Describe how the proposed action would affect that waterbody or wetland, e.g. excavation, fill, placement of structures, or alteration of channels, banks and shorelines. Indicate extent of activities, alterations and additions in square feet or acres:

iii. Will proposed action cause or result in disturbance to bottom sediments? Yes No
If Yes, describe: _____

iv. Will proposed action cause or result in the destruction or removal of aquatic vegetation? Yes No
If Yes:

- acres of aquatic vegetation proposed to be removed: _____
- expected acreage of aquatic vegetation remaining after project completion: _____
- purpose of proposed removal (e.g. beach clearing, invasive species control, boat access): _____
- _____
- proposed method of plant removal: _____
- if chemical/herbicide treatment will be used, specify product(s): _____

v. Describe any proposed reclamation/mitigation following disturbance: _____

c. Will the proposed action use, or create a new demand for water? Yes No

If Yes:

i. Total anticipated water usage/demand per day: _____ gallons/day

ii. Will the proposed action obtain water from an existing public water supply? Yes No

If Yes:

- Name of district or service area: _____
- Does the existing public water supply have capacity to serve the proposal? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No
- Do existing lines serve the project site? Yes No

iii. Will line extension within an existing district be necessary to supply the project? Yes No

If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____
- Source(s) of supply for the district: _____

iv. Is a new water supply district or service area proposed to be formed to serve the project site? Yes No

If, Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- Proposed source(s) of supply for new district: _____

v. If a public water supply will not be used, describe plans to provide water supply for the project: _____

vi. If water supply will be from wells (public or private), maximum pumping capacity: _____ gallons/minute.

d. Will the proposed action generate liquid wastes? Yes No

If Yes:

i. Total anticipated liquid waste generation per day: _____ gallons/day

ii. Nature of liquid wastes to be generated (e.g., sanitary wastewater, industrial; if combination, describe all components and approximate volumes or proportions of each): _____

iii. Will the proposed action use any existing public wastewater treatment facilities? Yes No

If Yes:

- Name of wastewater treatment plant to be used: _____
- Name of district: _____
- Does the existing wastewater treatment plant have capacity to serve the project? Yes No
- Is the project site in the existing district? Yes No
- Is expansion of the district needed? Yes No

- Do existing sewer lines serve the project site? Yes No
- Will line extension within an existing district be necessary to serve the project? Yes No

 If Yes:

- Describe extensions or capacity expansions proposed to serve this project: _____

iv. Will a new wastewater (sewage) treatment district be formed to serve the project site? Yes No
 If Yes:

- Applicant/sponsor for new district: _____
- Date application submitted or anticipated: _____
- What is the receiving water for the wastewater discharge? _____

v. If public facilities will not be used, describe plans to provide wastewater treatment for the project, including specifying proposed receiving water (name and classification if surface discharge, or describe subsurface disposal plans):

vi. Describe any plans or designs to capture, recycle or reuse liquid waste: _____

e. Will the proposed action disturb more than one acre and create stormwater runoff, either from new point sources (i.e. ditches, pipes, swales, curbs, gutters or other concentrated flows of stormwater) or non-point source (i.e. sheet flow) during construction or post construction? Yes No
 If Yes:

- How much impervious surface will the project create in relation to total size of project parcel?
 _____ Square feet or _____ acres (impervious surface)
 _____ Square feet or _____ acres (parcel size)
- Describe types of new point sources. _____
- Where will the stormwater runoff be directed (i.e. on-site stormwater management facility/structures, adjacent properties, groundwater, on-site surface water or off-site surface waters)?

 • If to surface waters, identify receiving water bodies or wetlands: _____

 • Will stormwater runoff flow to adjacent properties? Yes No

iv. Does proposed plan minimize impervious surfaces, use pervious materials or collect and re-use stormwater? Yes No

f. Does the proposed action include, or will it use on-site, one or more sources of air emissions, including fuel combustion, waste incineration, or other processes or operations? Yes No
 If Yes, identify:

- Mobile sources during project operations (e.g., heavy equipment, fleet or delivery vehicles)

- Stationary sources during construction (e.g., power generation, structural heating, batch plant, crushers)

- Stationary sources during operations (e.g., process emissions, large boilers, electric generation)

g. Will any air emission sources named in D.2.f (above), require a NY State Air Registration, Air Facility Permit, or Federal Clean Air Act Title IV or Title V Permit? Yes No
 If Yes:

- Is the project site located in an Air quality non-attainment area? (Area routinely or periodically fails to meet ambient air quality standards for all or some parts of the year) Yes No
- In addition to emissions as calculated in the application, the project will generate:
 - _____ Tons/year (short tons) of Carbon Dioxide (CO₂)
 - _____ Tons/year (short tons) of Nitrous Oxide (N₂O)
 - _____ Tons/year (short tons) of Perfluorocarbons (PFCs)
 - _____ Tons/year (short tons) of Sulfur Hexafluoride (SF₆)
 - _____ Tons/year (short tons) of Carbon Dioxide equivalent of Hydrofluorocarbons (HFCs)
 - _____ Tons/year (short tons) of Hazardous Air Pollutants (HAPs)

h. Will the proposed action generate or emit methane (including, but not limited to, sewage treatment plants, landfills, composting facilities)? Yes No

If Yes:

i. Estimate methane generation in tons/year (metric): _____

ii. Describe any methane capture, control or elimination measures included in project design (e.g., combustion to generate heat or electricity, flaring): _____

i. Will the proposed action result in the release of air pollutants from open-air operations or processes, such as quarry or landfill operations? Yes No

If Yes: Describe operations and nature of emissions (e.g., diesel exhaust, rock particulates/dust): _____

j. Will the proposed action result in a substantial increase in traffic above present levels or generate substantial new demand for transportation facilities or services? Yes No

If Yes:

i. When is the peak traffic expected (Check all that apply): Morning Evening Weekend
 Randomly between hours of _____ to _____.

ii. For commercial activities only, projected number of semi-trailer truck trips/day: _____

iii. Parking spaces: Existing _____ Proposed _____ Net increase/decrease _____

iv. Does the proposed action include any shared use parking? Yes No

v. If the proposed action includes any modification of existing roads, creation of new roads or change in existing access, describe: _____

vi. Are public/private transportation service(s) or facilities available within ½ mile of the proposed site? Yes No

vii. Will the proposed action include access to public transportation or accommodations for use of hybrid, electric or other alternative fueled vehicles? Yes No

viii. Will the proposed action include plans for pedestrian or bicycle accommodations for connections to existing pedestrian or bicycle routes? Yes No

k. Will the proposed action (for commercial or industrial projects only) generate new or additional demand for energy? Yes No

If Yes:

i. Estimate annual electricity demand during operation of the proposed action: _____

ii. Anticipated sources/suppliers of electricity for the project (e.g., on-site combustion, on-site renewable, via grid/local utility, or other): _____

iii. Will the proposed action require a new, or an upgrade to, an existing substation? Yes No

l. Hours of operation. Answer all items which apply.

<p>i. During Construction:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____ 	<p>ii. During Operations:</p> <ul style="list-style-type: none"> • Monday - Friday: _____ • Saturday: _____ • Sunday: _____ • Holidays: _____
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m. Will the proposed action produce noise that will exceed existing ambient noise levels during construction, operation, or both? Yes No

If yes:

i. Provide details including sources, time of day and duration:

ii. Will proposed action remove existing natural barriers that could act as a noise barrier or screen? Yes No

Describe: _____

n. Will the proposed action have outdoor lighting? Yes No

If yes:

i. Describe source(s), location(s), height of fixture(s), direction/aim, and proximity to nearest occupied structures:

ii. Will proposed action remove existing natural barriers that could act as a light barrier or screen? Yes No

Describe: _____

o. Does the proposed action have the potential to produce odors for more than one hour per day? Yes No

If Yes, describe possible sources, potential frequency and duration of odor emissions, and proximity to nearest occupied structures: _____

p. Will the proposed action include any bulk storage of petroleum (combined capacity of over 1,100 gallons) or chemical products 185 gallons in above ground storage or any amount in underground storage? Yes No

If Yes:

i. Product(s) to be stored _____

ii. Volume(s) _____ per unit time _____ (e.g., month, year)

iii. Generally describe proposed storage facilities: _____

q. Will the proposed action (commercial, industrial and recreational projects only) use pesticides (i.e., herbicides, insecticides) during construction or operation? Yes No

If Yes:

i. Describe proposed treatment(s):

ii. Will the proposed action use Integrated Pest Management Practices? Yes No

r. Will the proposed action (commercial or industrial projects only) involve or require the management or disposal of solid waste (excluding hazardous materials)? Yes No

If Yes:

i. Describe any solid waste(s) to be generated during construction or operation of the facility:

- Construction: _____ tons per _____ (unit of time)
- Operation : _____ tons per _____ (unit of time)

ii. Describe any proposals for on-site minimization, recycling or reuse of materials to avoid disposal as solid waste:

- Construction: _____
- Operation: _____

iii. Proposed disposal methods/facilities for solid waste generated on-site:

- Construction: _____
- Operation: _____

s. Does the proposed action include construction or modification of a solid waste management facility? Yes No

If Yes:

- i. Type of management or handling of waste proposed for the site (e.g., recycling or transfer station, composting, landfill, or other disposal activities): _____
- ii. Anticipated rate of disposal/processing:
 - _____ Tons/month, if transfer or other non-combustion/thermal treatment, or
 - _____ Tons/hour, if combustion or thermal treatment
- iii. If landfill, anticipated site life: _____ years

t. Will proposed action at the site involve the commercial generation, treatment, storage, or disposal of hazardous waste? Yes No

If Yes:

- i. Name(s) of all hazardous wastes or constituents to be generated, handled or managed at facility: _____
- ii. Generally describe processes or activities involving hazardous wastes or constituents: _____
- iii. Specify amount to be handled or generated _____ tons/month
- iv. Describe any proposals for on-site minimization, recycling or reuse of hazardous constituents: _____

v. Will any hazardous wastes be disposed at an existing offsite hazardous waste facility? Yes No

If Yes: provide name and location of facility: _____

If No: describe proposed management of any hazardous wastes which will not be sent to a hazardous waste facility:

E. Site and Setting of Proposed Action

E.1. Land uses on and surrounding the project site

a. Existing land uses.

i. Check all uses that occur on, adjoining and near the project site.

- Urban Industrial Commercial Residential (suburban) Rural (non-farm)
 Forest Agriculture Aquatic Other (specify): _____

ii. If mix of uses, generally describe:

b. Land uses and covertypes on the project site.

Land use or Covertypes	Current Acreage	Acreage After Project Completion	Change (Acres +/-)
• Roads, buildings, and other paved or impervious surfaces			
• Forested			
• Meadows, grasslands or brushlands (non-agricultural, including abandoned agricultural)			
• Agricultural (includes active orchards, field, greenhouse etc.)			
• Surface water features (lakes, ponds, streams, rivers, etc.)			
• Wetlands (freshwater or tidal)			
• Non-vegetated (bare rock, earth or fill)			
• Other Describe: _____			

c. Is the project site presently used by members of the community for public recreation? Yes No
i. If Yes: explain: _____

d. Are there any facilities serving children, the elderly, people with disabilities (e.g., schools, hospitals, licensed day care centers, or group homes) within 1500 feet of the project site? Yes No
If Yes,
i. Identify Facilities: _____

e. Does the project site contain an existing dam? Yes No
If Yes:
i. Dimensions of the dam and impoundment:
• Dam height: _____ feet
• Dam length: _____ feet
• Surface area: _____ acres
• Volume impounded: _____ gallons OR acre-feet
ii. Dam's existing hazard classification: _____
iii. Provide date and summarize results of last inspection: _____

f. Has the project site ever been used as a municipal, commercial or industrial solid waste management facility, or does the project site adjoin property which is now, or was at one time, used as a solid waste management facility? Yes No
If Yes:
i. Has the facility been formally closed? Yes No
• If yes, cite sources/documentation: _____
ii. Describe the location of the project site relative to the boundaries of the solid waste management facility: _____

iii. Describe any development constraints due to the prior solid waste activities: _____

g. Have hazardous wastes been generated, treated and/or disposed of at the site, or does the project site adjoin property which is now or was at one time used to commercially treat, store and/or dispose of hazardous waste? Yes No
If Yes:
i. Describe waste(s) handled and waste management activities, including approximate time when activities occurred: _____

h. Potential contamination history. Has there been a reported spill at the proposed project site, or have any remedial actions been conducted at or adjacent to the proposed site? Yes No
If Yes:
i. Is any portion of the site listed on the NYSDEC Spills Incidents database or Environmental Site Remediation database? Check all that apply: Yes No
 Yes – Spills Incidents database Provide DEC ID number(s): _____
 Yes – Environmental Site Remediation database Provide DEC ID number(s): _____
 Neither database
ii. If site has been subject of RCRA corrective activities, describe control measures: _____

iii. Is the project within 2000 feet of any site in the NYSDEC Environmental Site Remediation database? Yes No
If yes, provide DEC ID number(s): _____
iv. If yes to (i), (ii) or (iii) above, describe current status of site(s): _____

v. Is the project site subject to an institutional control limiting property uses? Yes No

- If yes, DEC site ID number: _____
- Describe the type of institutional control (e.g., deed restriction or easement): _____
- Describe any use limitations: _____
- Describe any engineering controls: _____
- Will the project affect the institutional or engineering controls in place? Yes No
- Explain: _____

E.2. Natural Resources On or Near Project Site

a. What is the average depth to bedrock on the project site? _____ feet

b. Are there bedrock outcroppings on the project site? Yes No
 If Yes, what proportion of the site is comprised of bedrock outcroppings? _____ %

c. Predominant soil type(s) present on project site: _____ %
 _____ %
 _____ %

d. What is the average depth to the water table on the project site? Average: _____ feet

e. Drainage status of project site soils: Well Drained: _____ % of site
 Moderately Well Drained: _____ % of site
 Poorly Drained _____ % of site

f. Approximate proportion of proposed action site with slopes: 0-10%: _____ % of site
 10-15%: _____ % of site
 15% or greater: _____ % of site

g. Are there any unique geologic features on the project site? Yes No
 If Yes, describe: _____

h. Surface water features.

i. Does any portion of the project site contain wetlands or other waterbodies (including streams, rivers, ponds or lakes)? Yes No

ii. Do any wetlands or other waterbodies adjoin the project site? Yes No

If Yes to either *i* or *ii*, continue. If No, skip to E.2.i.

iii. Are any of the wetlands or waterbodies within or adjoining the project site regulated by any federal, state or local agency? Yes No

iv. For each identified regulated wetland and waterbody on the project site, provide the following information:

- Streams: Name _____ Classification _____
- Lakes or Ponds: Name _____ Classification _____
- Wetlands: Name _____ Approximate Size _____
- Wetland No. (if regulated by DEC) _____

v. Are any of the above water bodies listed in the most recent compilation of NYS water quality-impaired waterbodies? Yes No
 If yes, name of impaired water body/bodies and basis for listing as impaired: _____

i. Is the project site in a designated Floodway? Yes No

j. Is the project site in the 100 year Floodplain? Yes No

k. Is the project site in the 500 year Floodplain? Yes No

l. Is the project site located over, or immediately adjoining, a primary, principal or sole source aquifer? Yes No
 If Yes:

i. Name of aquifer: _____

m. Identify the predominant wildlife species that occupy or use the project site: _____

n. Does the project site contain a designated significant natural community? Yes No
 If Yes:
 i. Describe the habitat/community (composition, function, and basis for designation): _____

 ii. Source(s) of description or evaluation: _____
 iii. Extent of community/habitat:
 • Currently: _____ acres
 • Following completion of project as proposed: _____ acres
 • Gain or loss (indicate + or -): _____ acres

o. Does project site contain any species of plant or animal that is listed by the federal government or NYS as endangered or threatened, or does it contain any areas identified as habitat for an endangered or threatened species? Yes No

p. Does the project site contain any species of plant or animal that is listed by NYS as rare, or as a species of special concern? Yes No

q. Is the project site or adjoining area currently used for hunting, trapping, fishing or shell fishing? Yes No
 If yes, give a brief description of how the proposed action may affect that use: _____

E.3. Designated Public Resources On or Near Project Site

a. Is the project site, or any portion of it, located in a designated agricultural district certified pursuant to Agriculture and Markets Law, Article 25-AA, Section 303 and 304? Yes No
 If Yes, provide county plus district name/number: _____

b. Are agricultural lands consisting of highly productive soils present? Yes No
 i. If Yes: acreage(s) on project site? _____
 ii. Source(s) of soil rating(s): _____

c. Does the project site contain all or part of, or is it substantially contiguous to, a registered National Natural Landmark? Yes No
 If Yes:
 i. Nature of the natural landmark: Biological Community Geological Feature
 ii. Provide brief description of landmark, including values behind designation and approximate size/extent: _____

d. Is the project site located in or does it adjoin a state listed Critical Environmental Area? Yes No
 If Yes:
 i. CEA name: _____
 ii. Basis for designation: _____
 iii. Designating agency and date: _____

e. Does the project site contain, or is it substantially contiguous to, a building, archaeological site, or district which is listed on, or has been nominated by the NYS Board of Historic Preservation for inclusion on, the State or National Register of Historic Places?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Nature of historic/archaeological resource: <input type="checkbox"/> Archaeological Site <input type="checkbox"/> Historic Building or District	
ii. Name: _____	
iii. Brief description of attributes on which listing is based: _____	
f. Is the project site, or any portion of it, located in or adjacent to an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory?	<input type="checkbox"/> Yes <input type="checkbox"/> No
g. Have additional archaeological or historic site(s) or resources been identified on the project site?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Describe possible resource(s): _____	
ii. Basis for identification: _____	
h. Is the project site within five miles of any officially designated and publicly accessible federal, state, or local scenic or aesthetic resource?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Identify resource: _____	
ii. Nature of, or basis for, designation (e.g., established highway overlook, state or local park, state historic trail or scenic byway, etc.): _____	
iii. Distance between project and resource: _____ miles.	
i. Is the project site located within a designated river corridor under the Wild, Scenic and Recreational Rivers Program 6 NYCRR 666?	<input type="checkbox"/> Yes <input type="checkbox"/> No
If Yes:	
i. Identify the name of the river and its designation: _____	
ii. Is the activity consistent with development restrictions contained in 6NYCRR Part 666?	
	<input type="checkbox"/> Yes <input type="checkbox"/> No

F. Additional Information


Attach any additional information which may be needed to clarify your project.

If you have identified any adverse impacts which could be associated with your proposal, please describe those impacts plus any measures which you propose to avoid or minimize them.

G. Verification

I certify that the information provided is true to the best of my knowledge.

Applicant/Sponsor Name Eric W. Gillert, AICP Date 6-26-17

Signature  Title Planning Director

Full Environmental Assessment Form
Part 2 - Identification of Potential Project Impacts

Agency Use Only [If applicable]

Project :	ZTA-2017-02 (Definition of Family)
Date :	June 23, 2017

Part 2 is to be completed by the lead agency. Part 2 is designed to help the lead agency inventory all potential resources that could be affected by a proposed project or action. We recognize that the lead agency's reviewer(s) will not necessarily be environmental professionals. So, the questions are designed to walk a reviewer through the assessment process by providing a series of questions that can be answered using the information found in Part 1. To further assist the lead agency in completing Part 2, the form identifies the most relevant questions in Part 1 that will provide the information needed to answer the Part 2 question. When Part 2 is completed, the lead agency will have identified the relevant environmental areas that may be impacted by the proposed activity.

If the lead agency is a state agency **and** the action is in any Coastal Area, complete the Coastal Assessment Form before proceeding with this assessment.

Tips for completing Part 2:

- Review all of the information provided in Part 1.
- Review any application, maps, supporting materials and the Full EAF Workbook.
- Answer each of the 18 questions in Part 2.
- If you answer "Yes" to a numbered question, please complete all the questions that follow in that section.
- If you answer "No" to a numbered question, move on to the next numbered question.
- Check appropriate column to indicate the anticipated size of the impact.
- Proposed projects that would exceed a numeric threshold contained in a question should result in the reviewing agency checking the box "Moderate to large impact may occur."
- The reviewer is not expected to be an expert in environmental analysis.
- If you are not sure or undecided about the size of an impact, it may help to review the sub-questions for the general question and consult the workbook.
- When answering a question consider all components of the proposed activity, that is, the "whole action".
- Consider the possibility for long-term and cumulative impacts as well as direct impacts.
- Answer the question in a reasonable manner considering the scale and context of the project.

1. Impact on Land			
Proposed action may involve construction on, or physical alteration of, the land surface of the proposed site. (See Part 1. D.1)		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
<i>If "Yes", answer questions a - j. If "No", move on to Section 2.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may involve construction on land where depth to water table is less than 3 feet.	E2d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may involve construction on slopes of 15% or greater.	E2f	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve construction on land where bedrock is exposed, or generally within 5 feet of existing ground surface.	E2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve the excavation and removal of more than 1,000 tons of natural material.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may involve construction that continues for more than one year or in multiple phases.	D1e	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in increased erosion, whether from physical disturbance or vegetation removal (including from treatment by herbicides).	D2e, D2q	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action is, or may be, located within a Coastal Erosion hazard area.	B1i	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

2. Impact on Geological Features

The proposed action may result in the modification or destruction of, or inhibit access to, any unique or unusual land forms on the site (e.g., cliffs, dunes, minerals, fossils, caves). (See Part 1. E.2.g)

NO

YES

If "Yes", answer questions a - c. If "No", move on to Section 3.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Identify the specific land form(s) attached: _____ _____	E2g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may affect or is adjacent to a geological feature listed as a registered National Natural Landmark. Specific feature: _____	E3c	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

3. Impacts on Surface Water

The proposed action may affect one or more wetlands or other surface water bodies (e.g., streams, rivers, ponds or lakes). (See Part 1. D.2, E.2.h)

NO

YES

If "Yes", answer questions a - l. If "No", move on to Section 4.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may create a new water body.	D2b, D1h	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in an increase or decrease of over 10% or more than a 10 acre increase or decrease in the surface area of any body of water.	D2b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may involve dredging more than 100 cubic yards of material from a wetland or water body.	D2a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve construction within or adjoining a freshwater or tidal wetland, or in the bed or banks of any other water body.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may create turbidity in a waterbody, either from upland erosion, runoff or by disturbing bottom sediments.	D2a, D2h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may include construction of one or more intake(s) for withdrawal of water from surface water.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may include construction of one or more outfall(s) for discharge of wastewater to surface water(s).	D2d	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may cause soil erosion, or otherwise create a source of stormwater discharge that may lead to siltation or other degradation of receiving water bodies.	D2e	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may affect the water quality of any water bodies within or downstream of the site of the proposed action.	E2h	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may involve the application of pesticides or herbicides in or around any water body.	D2q, E2h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may require the construction of new, or expansion of existing, wastewater treatment facilities.	D1a, D2d	<input type="checkbox"/>	<input type="checkbox"/>

I. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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4. Impact on groundwater The proposed action may result in new or additional use of ground water, or may have the potential to introduce contaminants to ground water or an aquifer. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. D.2.a, D.2.c, D.2.d, D.2.p, D.2.q, D.2.t) <i>If "Yes", answer questions a - h. If "No", move on to Section 5.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may require new water supply wells, or create additional demand on supplies from existing water supply wells.	D2c	<input type="checkbox"/>	<input type="checkbox"/>
b. Water supply demand from the proposed action may exceed safe and sustainable withdrawal capacity rate of the local supply or aquifer. Cite Source: _____	D2c	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may allow or result in residential uses in areas without water and sewer services.	D1a, D2c	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may include or require wastewater discharged to groundwater.	D2d, E2l	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the construction of water supply wells in locations where groundwater is, or is suspected to be, contaminated.	D2c, E1f, E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may require the bulk storage of petroleum or chemical products over ground water or an aquifer.	D2p, E2l	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may involve the commercial application of pesticides within 100 feet of potable drinking water or irrigation sources.	E2h, D2q, E2l, D2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

5. Impact on Flooding The proposed action may result in development on lands subject to flooding. <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES (See Part 1. E.2) <i>If "Yes", answer questions a - g. If "No", move on to Section 6.</i>			
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in development in a designated floodway.	E2i	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in development within a 100 year floodplain.	E2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in development within a 500 year floodplain.	E2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in, or require, modification of existing drainage patterns.	D2b, D2e	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may change flood water flows that contribute to flooding.	D2b, E2i, E2j, E2k	<input type="checkbox"/>	<input type="checkbox"/>
f. If there is a dam located on the site of the proposed action, is the dam in need of repair, or upgrade?	E1e	<input type="checkbox"/>	<input type="checkbox"/>

g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
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6. Impacts on Air
 The proposed action may include a state regulated air emission source. NO YES
 (See Part 1. D.2.f., D.2.h, D.2.g)
If "Yes", answer questions a - f. If "No", move on to Section 7.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. If the proposed action requires federal or state air emission permits, the action may also emit one or more greenhouse gases at or above the following levels: i. More than 1000 tons/year of carbon dioxide (CO ₂) ii. More than 3.5 tons/year of nitrous oxide (N ₂ O) iii. More than 1000 tons/year of carbon equivalent of perfluorocarbons (PFCs) iv. More than .045 tons/year of sulfur hexafluoride (SF ₆) v. More than 1000 tons/year of carbon dioxide equivalent of hydrochloroflourocarbons (HFCs) emissions vi. 43 tons/year or more of methane	D2g D2g D2g D2g D2g D2h	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
b. The proposed action may generate 10 tons/year or more of any one designated hazardous air pollutant, or 25 tons/year or more of any combination of such hazardous air pollutants.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may require a state air registration, or may produce an emissions rate of total contaminants that may exceed 5 lbs. per hour, or may include a heat source capable of producing more than 10 million BTU's per hour.	D2f, D2g	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may reach 50% of any of the thresholds in "a" through "c", above.	D2g	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in the combustion or thermal treatment of more than 1 ton of refuse per hour.	D2s	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

7. Impact on Plants and Animals
 The proposed action may result in a loss of flora or fauna. (See Part 1. E.2. m.-q.) NO YES
If "Yes", answer questions a - j. If "No", move on to Section 8.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may cause reduction in population or loss of individuals of any threatened or endangered species, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction or degradation of any habitat used by any rare, threatened or endangered species, as listed by New York State or the federal government.	E2o	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may cause reduction in population, or loss of individuals, of any species of special concern or conservation need, as listed by New York State or the Federal government, that use the site, or are found on, over, or near the site.	E2p	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in a reduction or degradation of any habitat used by any species of special concern and conservation need, as listed by New York State or the Federal government.	E2p	<input type="checkbox"/>	<input type="checkbox"/>

e. The proposed action may diminish the capacity of a registered National Natural Landmark to support the biological community it was established to protect.	E3c	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result in the removal of, or ground disturbance in, any portion of a designated significant natural community. Source: _____	E2n	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may substantially interfere with nesting/breeding, foraging, or over-wintering habitat for the predominant species that occupy or use the project site.	E2m	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action requires the conversion of more than 10 acres of forest, grassland or any other regionally or locally important habitat. Habitat type & information source: _____	E1b	<input type="checkbox"/>	<input type="checkbox"/>
i. Proposed action (commercial, industrial or recreational projects, only) involves use of herbicides or pesticides.	D2q	<input type="checkbox"/>	<input type="checkbox"/>
j. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

8. Impact on Agricultural Resources

The proposed action may impact agricultural resources. (See Part 1. E.3.a. and b.)

NO

YES

If "Yes", answer questions a - h. If "No", move on to Section 9.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may impact soil classified within soil group 1 through 4 of the NYS Land Classification System.	E2c, E3b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may sever, cross or otherwise limit access to agricultural land (includes cropland, hayfields, pasture, vineyard, orchard, etc).	E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in the excavation or compaction of the soil profile of active agricultural land.	E3b	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may irreversibly convert agricultural land to non-agricultural uses, either more than 2.5 acres if located in an Agricultural District, or more than 10 acres if not within an Agricultural District.	E1b, E3a	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may disrupt or prevent installation of an agricultural land management system.	E1 a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action may result, directly or indirectly, in increased development potential or pressure on farmland.	C2c, C3, D2c, D2d	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed project is not consistent with the adopted municipal Farmland Protection Plan.	C2c	<input type="checkbox"/>	<input type="checkbox"/>
h. Other impacts: _____		<input type="checkbox"/>	<input type="checkbox"/>

9. Impact on Aesthetic Resources The land use of the proposed action are obviously different from, or are in sharp contrast to, current land use patterns between the proposed project and a scenic or aesthetic resource. (Part 1. E.1.a, E.1.b, E.3.h.) <i>If "Yes", answer questions a - g. If "No", go to Section 10.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. Proposed action may be visible from any officially designated federal, state, or local scenic or aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may result in the obstruction, elimination or significant screening of one or more officially designated scenic views.	E3h, C2b	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may be visible from publicly accessible vantage points: i. Seasonally (e.g., screened by summer foliage, but visible during other seasons) ii. Year round	E3h	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
d. The situation or activity in which viewers are engaged while viewing the proposed action is: i. Routine travel by residents, including travel to and from work ii. Recreational or tourism based activities	E3h E2q, E1c	<input type="checkbox"/> <input type="checkbox"/>	<input type="checkbox"/> <input type="checkbox"/>		
e. The proposed action may cause a diminishment of the public enjoyment and appreciation of the designated aesthetic resource.	E3h	<input type="checkbox"/>	<input type="checkbox"/>		
f. There are similar projects visible within the following distance of the proposed project: 0-1/2 mile 1/2 -3 mile 3-5 mile 5+ mile	D1a, E1a, D1f, D1g	<input type="checkbox"/>	<input type="checkbox"/>		
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>		

10. Impact on Historic and Archeological Resources The proposed action may occur in or adjacent to a historic or archaeological resource. (Part 1. E.3.e, f. and g.) <i>If "Yes", answer questions a - e. If "No", go to Section 11.</i>				<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur		
a. The proposed action may occur wholly or partially within, or substantially contiguous to, any buildings, archaeological site or district which is listed on or has been nominated by the NYS Board of Historic Preservation for inclusion on the State or National Register of Historic Places.	E3e	<input type="checkbox"/>	<input type="checkbox"/>		
b. The proposed action may occur wholly or partially within, or substantially contiguous to, an area designated as sensitive for archaeological sites on the NY State Historic Preservation Office (SHPO) archaeological site inventory.	E3f	<input type="checkbox"/>	<input type="checkbox"/>		
c. The proposed action may occur wholly or partially within, or substantially contiguous to, an archaeological site not included on the NY SHPO inventory. Source: _____	E3g	<input type="checkbox"/>	<input type="checkbox"/>		

d. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>
e. If any of the above (a-d) are answered "Moderate to large impact may occur", continue with the following questions to help support conclusions in Part 3:			
i. The proposed action may result in the destruction or alteration of all or part of the site or property.	E3e, E3g, E3f	<input type="checkbox"/>	<input type="checkbox"/>
ii. The proposed action may result in the alteration of the property's setting or integrity.	E3e, E3f, E3g, E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
iii. The proposed action may result in the introduction of visual elements which are out of character with the site or property, or may alter its setting.	E3e, E3f, E3g, E3h, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>

11. Impact on Open Space and Recreation

The proposed action may result in a loss of recreational opportunities or a reduction of an open space resource as designated in any adopted municipal open space plan.

NO

YES

(See Part 1. C.2.c, E.1.c., E.2.q.)

If "Yes", answer questions a - e. If "No", go to Section 12.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in an impairment of natural functions, or "ecosystem services", provided by an undeveloped area, including but not limited to stormwater storage, nutrient cycling, wildlife habitat.	D2e, E1b E2h, E2m, E2o, E2n, E2p	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the loss of a current or future recreational resource.	C2a, E1c, C2c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may eliminate open space or recreational resource in an area with few such resources.	C2a, C2c E1c, E2q	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may result in loss of an area now used informally by the community as an open space resource.	C2c, E1c	<input type="checkbox"/>	<input type="checkbox"/>
e. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

12. Impact on Critical Environmental Areas

The proposed action may be located within or adjacent to a critical environmental area (CEA). (See Part 1. E.3.d)

NO

YES

If "Yes", answer questions a - c. If "No", go to Section 13.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may result in a reduction in the quantity of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in a reduction in the quality of the resource or characteristic which was the basis for designation of the CEA.	E3d	<input type="checkbox"/>	<input type="checkbox"/>
c. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

13. Impact on Transportation
 The proposed action may result in a change to existing transportation systems. NO YES
 (See Part 1. D.2.j)
If "Yes", answer questions a - f. If "No", go to Section 14.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. Projected traffic increase may exceed capacity of existing road network.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in the construction of paved parking area for 500 or more vehicles.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action will degrade existing transit access.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action will degrade existing pedestrian or bicycle accommodations.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may alter the present pattern of movement of people or goods.	D2j	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

14. Impact on Energy
 The proposed action may cause an increase in the use of any form of energy. NO YES
 (See Part 1. D.2.k)
If "Yes", answer questions a - e. If "No", go to Section 15.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action will require a new, or an upgrade to an existing, substation.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will require the creation or extension of an energy transmission or supply system to serve more than 50 single or two-family residences or to serve a commercial or industrial use.	D1f, D1q, D2k	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may utilize more than 2,500 MWhrs per year of electricity.	D2k	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may involve heating and/or cooling of more than 100,000 square feet of building area when completed.	D1g	<input type="checkbox"/>	<input type="checkbox"/>
e. Other Impacts: _____ _____			

15. Impact on Noise, Odor, and Light
 The proposed action may result in an increase in noise, odors, or outdoor lighting. NO YES
 (See Part 1. D.2.m., n., and o.)
If "Yes", answer questions a - f. If "No", go to Section 16.

	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may produce sound above noise levels established by local regulation.	D2m	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may result in blasting within 1,500 feet of any residence, hospital, school, licensed day care center, or nursing home.	D2m, E1d	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may result in routine odors for more than one hour per day.	D2o	<input type="checkbox"/>	<input type="checkbox"/>

d. The proposed action may result in light shining onto adjoining properties.	D2n	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may result in lighting creating sky-glow brighter than existing area conditions.	D2n, E1a	<input type="checkbox"/>	<input type="checkbox"/>
f. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

16. Impact on Human Health The proposed action may have an impact on human health from exposure to new or existing sources of contaminants. (See Part 1.D.2.q., E.1. d. f. g. and h.) <i>If "Yes", answer questions a - m. If "No", go to Section 17.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action is located within 1500 feet of a school, hospital, licensed day care center, group home, nursing home or retirement community.	E1d	<input type="checkbox"/>	<input type="checkbox"/>
b. The site of the proposed action is currently undergoing remediation.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
c. There is a completed emergency spill remediation, or a completed environmental site remediation on, or adjacent to, the site of the proposed action.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
d. The site of the action is subject to an institutional control limiting the use of the property (e.g., easement or deed restriction).	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may affect institutional control measures that were put in place to ensure that the site remains protective of the environment and human health.	E1g, E1h	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action has adequate control measures in place to ensure that future generation, treatment and/or disposal of hazardous wastes will be protective of the environment and human health.	D2t	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action involves construction or modification of a solid waste management facility.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
h. The proposed action may result in the unearthing of solid or hazardous waste.	D2q, E1f	<input type="checkbox"/>	<input type="checkbox"/>
i. The proposed action may result in an increase in the rate of disposal, or processing, of solid waste.	D2r, D2s	<input type="checkbox"/>	<input type="checkbox"/>
j. The proposed action may result in excavation or other disturbance within 2000 feet of a site used for the disposal of solid or hazardous waste.	E1f, E1g E1h	<input type="checkbox"/>	<input type="checkbox"/>
k. The proposed action may result in the migration of explosive gases from a landfill site to adjacent off site structures.	E1f, E1g	<input type="checkbox"/>	<input type="checkbox"/>
l. The proposed action may result in the release of contaminated leachate from the project site.	D2s, E1f, D2r	<input type="checkbox"/>	<input type="checkbox"/>
m. Other impacts: _____ _____			

17. Consistency with Community Plans The proposed action is not consistent with adopted land use plans. (See Part 1. C.1, C.2. and C.3.) <i>If "Yes", answer questions a - h. If "No", go to Section 18.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action's land use components may be different from, or in sharp contrast to, current surrounding land use pattern(s).	C2, C3, D1a E1a, E1b	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action will cause the permanent population of the city, town or village in which the project is located to grow by more than 5%.	C2	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action is inconsistent with local land use plans or zoning regulations.	C2, C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action is inconsistent with any County plans, or other regional land use plans.	C2, C2	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action may cause a change in the density of development that is not supported by existing infrastructure or is distant from existing infrastructure.	C3, D1c, D1d, D1f, D1d, E1b	<input type="checkbox"/>	<input type="checkbox"/>
f. The proposed action is located in an area characterized by low density development that will require new or expanded public infrastructure.	C4, D2c, D2d D2j	<input type="checkbox"/>	<input type="checkbox"/>
g. The proposed action may induce secondary development impacts (e.g., residential or commercial development not included in the proposed action)	C2a	<input type="checkbox"/>	<input type="checkbox"/>
h. Other: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

18. Consistency with Community Character The proposed project is inconsistent with the existing community character. (See Part 1. C.2, C.3, D.2, E.3) <i>If "Yes", answer questions a - g. If "No", proceed to Part 3.</i>			
		<input checked="" type="checkbox"/> NO	<input type="checkbox"/> YES
	Relevant Part I Question(s)	No, or small impact may occur	Moderate to large impact may occur
a. The proposed action may replace or eliminate existing facilities, structures, or areas of historic importance to the community.	E3e, E3f, E3g	<input type="checkbox"/>	<input type="checkbox"/>
b. The proposed action may create a demand for additional community services (e.g. schools, police and fire)	C4	<input type="checkbox"/>	<input type="checkbox"/>
c. The proposed action may displace affordable or low-income housing in an area where there is a shortage of such housing.	C2, C3, D1f D1g, E1a	<input type="checkbox"/>	<input type="checkbox"/>
d. The proposed action may interfere with the use or enjoyment of officially recognized or designated public resources.	C2, E3	<input type="checkbox"/>	<input type="checkbox"/>
e. The proposed action is inconsistent with the predominant architectural scale and character.	C2, C3	<input type="checkbox"/>	<input type="checkbox"/>
f. Proposed action is inconsistent with the character of the existing natural landscape.	C2, C3 E1a, E1b E2g, E2h	<input type="checkbox"/>	<input type="checkbox"/>
g. Other impacts: _____ _____		<input type="checkbox"/>	<input type="checkbox"/>

PRINT FULL FORM

WHAT IS A NATURE PLAY SPACE?

- The idea behind a nature play space is that instead of the standard, cookie cutter metal and plastic structures that make up the bulk of today's playgrounds--people can incorporate the surrounding landscape and vegetation to bring nature to children's daily outdoor play and learning environments.
- By incorporating natural elements, such as trees, logs, branches, rocks, pinecones etc...children can become connected to nature and diversify their outdoor experience.

WHY HAVE A NATURE PLAY SPACE?

- Research shows that children's social, psychological, academic and physical health is positively impacted when they have daily contact with nature.
- Positive impacts include the following*:
 - Supports creativity and problem solving
 - Reduces Attention Deficit Disorder (ADD) symptoms
 - Improves social relations
 - Reduces stress
 - Improves social relations

*"Benefits of Connecting Children with Nature: Why Naturalize Outdoor Learning Environments" January 2012 – www.naturalearning.org

Nature Play - IDEAS



Nature Play - IDEAS



Nature Play - IDEAS



REINSTEIN WOODS - NATURE PLAY AREA ENTRANCE



REINSTEIN WOODS - NATURE PLAY AREA SHELTER BUILDING



REINSTEIN WOODS - NATURE PLAY AREA
EAGLES NEST & TOUCH AND SEE TABLE



REINSTEIN WOODS - NATURE PLAY AREA

BALANCE BEAM AREA



REINSTEIN WOODS - NATURE PLAY AREA

LOGS & STEPPING LOGS



REINSTEIN WOODS - NATURE PLAY AREA TABLE SET & STOOL



GLEN PARK - NATURE PLAY AREA



NATURE PLAY AREA ENTRANCE



SHETLER PLAY AREA

GRASSY KNOLL AREA



HOW TO BUILD A NATURE PLAY SPACE?

- Creating a nature play space requires little to no start up costs. The elements of play are essentially 'free', i.e. fallen trees along the creek, sticks/logs/rocks in Glen Park and discards from neighborhood (stumps/branches placed curbside).
- Possible Scout project. Silver or Gold award requires a sustainable project. (Reinstein Woods play area was a Scout project and is being updated this year by a Girl Scout troop in Cheektowaga).
- Gather a group of volunteers to assist with the building of the space.

**VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN**

Updated 2/25/2017

PROJECT	Miles	REPL	Funding	REPLACEMENT							
		YEAR	Source	COMMENTS	COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
STREET RECONSTRUCTION				TOTAL - \$434,700							
				CHIPS Rollover - \$193,626							
Alleyways				CHIPS Current - \$84,460			16,000				
Swan & Eagle (East) (250x12)		2006		PAVE NY - \$19,279	0						
Swan & Eagle (West) (250x12)		2006		Bond \$137,335???	0						
Orchard & N. Ellicott (440x12)		2006			0						
Academy St. - Main to Dead End	0.18	2008			30,400					30,400	
Arend Ave. - Belmont to Stanton	0.42				71,000				71,000		
Arend - Belmont to Edward		2002			0						
Arend - Edward to Stanton	0.23	2009			0						
Belmont St. - Mill to Evans	0.20		CHIPS		32,000		32,000				
Belmont - Mill to N. Ellicott					0						
Belmont - N. Ellicott to Evans		2004			0						
Bobbie Lane - Lake Ledge to Dead End	0.11	2006			19,000					19,000	
Brookside - Wehrle to Cadman	0.20	2008			0						33,800
Cadman Dr. - All (Wehrle to Wehrle) (4250x24)	0.80	2005	Grant		1,000,000			1,000,000			
California Dr. - Main to S. Cayuga	0.55				93,000			93,000			
California - Main to Milton		2010			0						
California - Milton to Pole #144		2002			0						
California - Pole #144 to Los Robles		2002			0						
California - Los Robles to S. Cayuga					0						
Castle Creek Trail - Garrison to Dead End	0.14				24,000					24,000	
Chalmers St. - Mill to Evans	0.25				46,500			46,500			
Chalmers - Mill to N. Ellicott (940x24)		2005			0						
Chalmers - N. Ellicott to Evans			CHIPS		12,000		12,000				
Columbia Dr. - Scott to Brookside	0.46				0						
Columbia - Scott to Oakgrove	0.16	2009			0						
Columbia - Oakgrove to Wehrle		2014			0						
Columbia - Wehrle to Brookside (800x24)	0.15	2005			25,600					25,600	
Creek Heights - Creek Rd. to Dead End	0.09	2007			0						
Creek Rd. - Wehrle to Dead End	0.15	2007			0						
Danburn Lane - Creek Rd. to Ellicott	0.07	2007		20x20 section done in 2010	0						
Eagle St. - Mill to Academy	0.32	2006			54,100				54,100		
Eagle - Mill to N. Ellicott					0						
Eagle - N. Ellicott to Evans (450x24)					0						
Eagle - Evans to Academy					0						
Edward St. - Mill to N. Ellicott (880x24)	0.17	2005	CHIPS		28,700		28,700				
Farber Lane - Main to Lake Ledge (1930x22)	0.32	2006			29,000					29,000	
Franklin St. - Orchard to N. Ellicott (440x20)	0.10	2006			17,000					17,000	
Garden Pkwy. - S. Long to Village Line (600x24)	0.10	2006			17,000					17,000	
Garden Pkwy. Ext. - Union to S. Long (410x24)	0.07	2006			12,000					12,000	
Glen Ave. - Reist to Mill	0.45	2012			0						
Glen Ave. Ext. - N. Long to Reist	0.15				26,000				26,000		
Gordon St. - Edward to Stanton	0.22	2009			0						
Grove St. - Main to Glen Ave.	0.10				0						
Highland Dr. - Main to Wehrle	0.55				93,000				93,000		
Highland - Main to Oakgrove (2001x		2005			0						
Highland - Oakgrove to Wehrle		2004			0						
Hillside Dr. - Glen Ave. Ext. to Reist	0.17	2013			0						
Hirschfield Dr. - Main to Wehrle	0.56		CHIPS	Needs storm sewer work	95,000		95,000				

VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN

Updated 2/25/2017

PROJECT		REPL	Funding	REPLACEMENT							
		YEAR	Source	COMMENTS	COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
Hirschfield - Main to Scott		2003			0						
Hirschfield - Scott to Wehrle		2004			0						
Howard Ave. - Glen Ave. to Dead End	0.15	2009			0						
Lake Ledge Dr. - Farber to Circle	0.25	2006			42,200					42,200	
Ledge View Terrace	0.05	2006			9,000					9,000	
Los Robles St. - Main to California	0.35				0						59,000
Los Robles - Main to Milton		2003			0						
Los Robles - Milton to California					0						
Main Street Improvements			Grant	Bumpouts, etc.	3,000,000		3,000,000				
Mill St. - Main to Village Line	0.82	2014	CHIPS		71,000		71,000				
Milton St. - S. Cayuga to Dead End	0.25				43,000				43,000		
S. Cayuga to Milton					0						
Milton to dead end					0						
Monroe Dr. - Scott to Brookside	0.46				0						
Monroe - Scott to Wehrle (1750x26)	0.31	2008			0						
Monroe - Wehrle to Brookside (800x24)	0.15	2005			26,000					26,000	
N. Cayuga Rd. - Main to dead end	0.25	2002			42,500			42,500			
N. Ellicott St. - Main to Dead End	0.72				0						
N. Ellicott - Main to Eagle	0.08	2009			0						
N. Ellicott - Eagle to Belmont	0.25		CHIPS		42,000		42,000				
N. Ellicott - Belmont to Chalmers		2008			40,000				40,000		
N. Ellicott - Chalmers to Dead End	0.47	2008			40,000				40,000		
N. Long St. - Main to Village Line	0.40	2007			67,600					67,600	
Oakgrove Dr. - Main to Hirschfield	0.85				0						
Oakgrove - Main to Park	0.03	2007			0						
Oakgrove - Park to Garrison	0.42	2007			0						
Oakgrove - Garrison to Hirschfield	0.27	2004			46,000					46,000	
Orchard St. - Swan Pl. to Dead End (1040x20)	0.20	2006			0						34,000
Orchard - Swan Pl. to Eagle		2010			0						
Orchard - Eagle to dead end					0						
Park Dr. - Oakgrove to Main	0.36		CHIPS		61,000		61,000				
Park - Oakgrove to Garrison (470x22)		2005			0						
Park - Garrison to Main					0						
Pasadena St. - Milton to California (1050x24)	0.20	2009			0						34,000
Pfohl Place - Main to Scott	0.20	2008	CHIPS		34,000					34,000	
Pfohl Terr. - Pfohl Pl. to Dead End	0.06				0						
Pine Acres Court - Oakgrove to Dead End	0.10				0						
Plymouth Pl. - Village Line to Union	0.01				0						
Reist St. - Main to Village Line	0.40				0						
Reist St. - Main to Glen Ave. Ext.	0.20		CHIPS		34,000		34,000				
Reist St. - Glen Ave. Ext. to Village Line	0.20	2010			0						
Rinewalt St. - Main to Dead End	0.15	2010			0						
Rock St. - Main to Glen Ave. (600x24)	0.10				0						
Rock - Main to E. Spring			Grant	DEC WQIP Grant	20,000	20,000					
Rock - E. Spring to Glen Ave. (300x24)			Grant	DEC WQIP Grant	20,000	20,000					
School St. - Academy to Rinewalt (650x22)	0.12	2008			0						20,500
Scott Dr. - Garrison to Hirschfield	0.27	2014?			0						
South Cayuga - Main to Village Line	0.51	2012			0						
South Ellicott St. - Main to Oakgrove	0.30				0						
S. Ellicott - Main to Park	0.70				12,000				12,000		

**VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN**

Updated 2/25/2017

PROJECT	REPL YEAR	Funding Source	COMMENTS	REPLACEMENT							
				COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	
S. Ellicott - Park to Oakgrove	0.23	2010		0							
South Long St. - Main to Dead End	0.32	2010	Grant	50,000		50,000					
Spring St. East - Main to North Cayuga	0.15	2016	Grant	85,000	85,000						
Spring St. West - Reist to Grove	0.10		CHIPS	17,000		17,000					
Stanton St. - Mill to N. Ellicott	0.25	2004	CHIPS	42,000		42,000					
Swan Place - Mill to N. Ellicott	0.15	2010		0							
Village Square Ln. - Main to S. Long	0.18	2013		0							
Wellington Court - S. Cayuga to California	0.21			36,000						36,000	
Willowbrook Dr. - Garrison to Dead End	0.15			26,000					26,000		
TOTAL STREETS:	19.78			5,647,600	105,000	3,504,700	1,198,000	405,100	434,800	181,300	
SANITARY SEWER											
Manhole Sealing (throughout the Village)				0							
Slip-lining (specific locations to be determined)		2014	Budget	325,000	65,000	65,000	65,000	65,000	65,000	65,000	65,000
Cleaning/televising			Budget			10,000	10,000	10,000	10,000	10,000	10,000
Smoke Testing			Budget			5,000	5,000	5,000	5,000	5,000	5,000
Capital Project TBD			Grant	3,000,000			1,000,000	1,000,000	1,000,000	1,000,000	1,000,000
Private laterals/sump pump disconnects				0							
Siphon Project		2010		0							
N. Ellicott Area		2012		0							
Highland Drive		2006		0							
Mill Street & Manholes		2002		0							
Mill Street - Belmont to siphon		2010		0							
Orchard to Mill (easement on private property)		2013		0							
Reist Street (picking up on Glen Ave)		2013		0							
E. Spring Street		2015		0							
Wehrle Drive to Village Line		2006		0							
Spot Repairs (various)		2002		0							
TOTAL SANITARY SEWER:				3,385,000	65,000	80,000	1,080,000	1,080,000	1,080,000	1,080,000	1,080,000
STORM SEWER											
Columbia Catch Basin		2010		0							
Cadman Dr.			Grant	150,000			150,000				
Garden Parkway		2003		0							
Hirschfield			???	1720' @ \$15/ft			30,000				
Howard (around Glen area)		2014		0							
114 North Ellicott (2 catch basins & 150' of pipe)		2006		0							
N. Long drainage (#185)		2010		0							
E. Spring Street Green Infrastructure		2015	Grant	1,500,000	1,500,000						
S. Long Street Green Infrastructure		2016	Grant	1,200,000		1,200,000					
Orchard Place - 18" storm sewer		2006		0							
TOTAL STORM SEWER:				2,880,000	1,500,000	1,230,000	150,000	0	0	0	0

**VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN**

Updated 2/25/2017

PROJECT	REPL YEAR	Funding Source	COMMENTS	REPLACEMENT							
				COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22	
DPW EQUIPMENT	Truck #		CAPITAL RSV - \$138,256								
1973 Ingersol Rand Compressor			Will last until 2023	0							
1956 Ford Tractor				0							
Roller (Used)		Cap Rsv		8,000		8,000					
2010 Stump Cutter		2010	15-year	0							
1993 GMC Sewer Cleaner	913		Will last until 2020	0							150,000
2010 Chipper		2010	15-year	0							
1998 Air Flow Sander - 3 yd. (on 906)			Sold	0							
SCAG Lawn Mower		Cap Rsv		6,000		6,000					
2003 Old Dominion Brush Leaf Picker			15-year +	15,000						15,000	
2004 Old Dominion Brush Leaf Picker			15-year +	0							15,000
1992 John Deere Backhoe				60,000			60,000				
2002 Trackless Sidewalk Plow/Mower		Cap Rsv	10-year	150,000		150,000					
2012 Caterpillar High Lift	912	2012	15-year	0							
2013 RAVO Airsweeper	915	2013	15-year	0							
2013 Wacker Neuson Mini Highlift/Sidewalk Plow		2013		0							
1991 Autocar Dump Truck & Leaves	907		Bond Sell	100,000		100,000					
2002 International 4900 (Plow & Leaves)	902		Bond	15-year	200,000			200,000			
2007 Freightliner (Chipping)	904	2012		15-year	0						200,000
2007 International Dump (w/plow & sander)	905				0						
2015 Kenworth 400 Series Plow Truck	903				0						
2005 International 4300	906	2012		15-Year	0						200,000
2007 Chevy 2500	919			5-Year	30,000			30,000			
2008 Ford F350	921			5-year	30,000				30,000		
2009 Ford F350 Pickup	910			5-year	30,000					30,000	
2010 Ford F350 Pickup	918			5-year	0						30,000
2011 Chevy 3500 Pickup	908			10-Year	0						
2012 Chevy Tahoe	901			10-year	0						
2013 Ford F150 Pickup	909	2013		10-year	0						
2014 Chevy Silverado 2500	916	2014		5-year	0						
TOTAL DPW EQUIPMENT:					629,000	0	264,000	290,000	30,000	45,000	595,000

VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN

Updated 2/25/2017

PROJECT	REPL YEAR	Funding Source	COMMENTS	REPLACEMENT						
				COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
FIRE DEPT. EQUIPMENT			CAP RSV TRUCKS - \$85,032							
			CAP RSV EQUIP - \$45,282							
MSA Air Packs	2022	Rsv/Bond		0						150,000
1935 Ford			Hutch Hose Antique Car	0						
1947 America LaFrance			Hutch Hose Antique Car	0						
2003 Spartan (Engine 1)	2018	Rsv/Bond	Supplement with sale of old	550,000			550,000			
2003 Spartan (Engine 2)	2018	Rsv/Bond	Supplement with sale of old	550,000			550,000			
2012 Spartan/Crimson (Ladder 6)	2032			0						
2007 Ford Expedition EL (Rescue 4)	2017			58,000					58,000	
1997 Simon (Rescue 5)	2017	Rsv/Bond	Supplement with sale of old	250,000			250,000			
2015 Chevy Suburban (Rescue 7)	2015	Rsv		0						
2014 Ford F350 Utility Vehicle (Utility 5-1)		Rsv		0						
2015 Chevy Tahoe (Chief's Vehicle)			Hutch Hose Purchases	0						
2015 Chevy Tahoe (Chief's Vehicle)			Hutch Hose Purchases	0						
2015 Chevy Tahoe (Chief's Vehicle)			Hutch Hose Purchases	0						
TOTAL FIRE DEPT. EQUIPMENT:				1,408,000	0	0	1,350,000	0	58,000	150,000
FACILITIES										
VILLAGE HALL										
Roof		Grant	Fire Dept. (Ranzenhofer)	200,000		200,000				
Re-key buildings		Assigned		5,000				5,000		
Seal Parking Lot				0						
Mill & Pave Parking Lot		???		20,000		20,000				
Curb & Walkway to Town lot		???				15,000				
Concrete at back entrance		???				10,000				
HVAC		???	New boiler & controls			100,000				
Bathroom renovations		???	\$10K in assignments			30,000				
TOTAL VILLAGE HALL				380,000	0	375,000	0	5,000	0	0
DPW GARAGE										
Acquisition of land, construction of new facility		Grant	DRI?	2,500,000			2,500,000			
Garage Doors				0						
Electric				0						
Sprinkler System				0						
Roof				0						
Resurface Parking Lot				0						
Seal Parking Lot			Sealing Only	0						
TOTAL DPW GARAGE				2,500,000	0	0	2,500,000	0	0	0

VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN

Updated 2/25/2017

PROJECT	REPL	Funding	REPLACEMENT							
	YEAR	Source	COMMENTS	COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
MEETING HOUSE			TOTAL - \$73,000							
Roof		CDBG	ASSIGNED - \$34,000	62,000	62,000					
Stained glass windows		CDBG	CDBG 2016 - \$7,000	57,000		57,000				
Kitchenette		???	CDBG 2017 - \$32,000	18,000		18,000				
Signage		???				7,000				
Front door restoration/replacement		CDBG		10,000		10,000				
Replace rear door (inside Bilco door)						2,000				
Exterior painting				18,500			18,500			
Re-pointing of brick				65,000				65,000		
Renovate garden							5,000			
Exterior lighting		Budget		1,500			1,500			
HVAC (including AC)						10,000				
Security cameras										
FOB system										
Refinish floors										
Repaint ceiling										
Refurbish pews										
Cushions for pews										
Sound absorbtion										
Shade system for stained glass windows										
Performance lighting on rear wall										
Seal and line parking lot										
Resurface Parking Lot	2014	Grant	HAVA Funding	0						
Replace front sidewalk and porch	2014	Grant	HAVA Funding	0						
Replace railing on front porch	2014	Grant	HAVA Funding	0						
Interior Lighting Improvements	2014	Grant	HAVA Funding	0						
Handicap opener Front Door	2014	Grant	HAVA Funding	0						
TOTAL MEETING HOUSE				256,000	62,000	104,000	25,000	65,000	0	0
TOTAL FACILITIES:				3,136,000	62,000	479,000	2,525,000	70,000	0	0

VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN

Updated 2/25/2017

PROJECT	REPL YEAR	Funding Source	COMMENTS	REPLACEMENT						
				COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
PARKS			Assigned - \$48,710							
<u>ISLAND PARK</u>										
Erosion control/stabilize island		Grants	Ben looking into	800,000			800,000			
Pool Improvement/Replacement		???	Re-line pool	50,000		50,000				
Jungle Gym Replacement				75,000			75,000			
Electrical Capacity				0						
Roof for Pavilion				0						
Pavilion Improvements			Parks Recommendation	0						
Resurface Pathways / Add Drainage				0						
Seal Pathways		???		9,000		9,000				
Add Pathways to complete loop				30,000				30,000		
Dam Walkway Restoration	2009			0						
Klein Dam Restoration - Rewater Mill (???)		???		20,000		10,000	10,000			
Dam Restoration				100,000			100,000			
Goose Control Improvements			Parks Survey	0						
Canoe/Kayak Launch			Parks Survey	0						
Pavilion Restrooms			Parks Survey	0						
Waterline - upgrade from 3/4" to 8"				100,000			100,000			
TOTAL ISLAND PARK:				1,184,000	0	69,000	1,085,000	30,000	0	0
<u>GARRISON PARK</u>										
Pool Improvements	2005	???	Re-line pool	50,000		50,000				
Play Equipment				0						
Picnic Tables, Fencing & Seating at Pool	2013		Parks Recommendation	0						
Shaded Areas	2013		Parks Recommendation	0						
Water Feature			Parks Recommendation	0						
Resurface Pathways				0						
Seal Pathways				6,000				6,000		
Parking Improvements on Garrison	2014			150,000			150,000			
Seal Parking Areas		???		2,500		2,500				
Permanent Restrooms		???	From Parks Survey	60,000		60,000				
Ice Rink			From Parks Survey	5,000				5,000		
Additional Project				0						
TOTAL GARRISON PARK:				273,500	0	112,500	150,000	11,000	0	0
<u>LEHIGH MEMORY TRAIL</u>										
Resurface Pathways				0						
Seal Pathways		???		25,000		25,000				
Resurface Parking Lot				0						
Sealing Parking Lot		???		5,000		5,000				
Additional Project				0						
TOTAL LEHIGH MEMORY TRAIL:				30,000	0	30,000	0	0	0	0

VILLAGE OF WILLIAMSVILLE
5-YEAR CAPITAL PLAN

Updated 2/25/2017

PROJECT	REPL	Funding	REPLACEMENT							
	YEAR	Source	COMMENTS	COST	2016-17	2017-18	2018-19	2019-20	2020-21	2021-22
GLEN PARK										
Repair Foot Bridge			Per Master Plan	0						
Repair Pipe Railing			"	0						
Repair East Side Gorge Retaining Wall			"	0						
Dredging and Repair of West Pond			"	0						
Repair Ledge Overhang opposite Mill		???	Needs Engineering	25,000		25,000				
Install Noll Nature Center HVAC Units		???	"	50,000		50,000				
Install restrooms			"	100,000			100,000			
Install Noll Nature Center Roof			"	80,000				80,000		
Resurface Parking Lots				0						
Seal Parking Lots		???		50,000		50,000				
Seal Pathways		???		10,000		10,000				
TOTAL GLEN PARK:				315,000	0	135,000	100,000	80,000	0	0
SOUTH LONG ST. BALL DIAMOND										
Resurface Basketball Court		2009		0						
Refurbish Tennis Courts				27,000				27,000		
Resurface Parking Lot			Grant	25,000		25,000				
Seal Parking Lot				0						12,000
Resurface Pathways				9,000			9,000			
Seal Pathways				6,000					6,000	
Restroom Installation				0						
Ice Skating Rink		2016		0						
Install Additional Pathways		2013		0						
Soccer Field grading improvements		2013	Parks Recommendation	0						
Lighting Improvements		2004		0						
TOTAL SOUTH LONG ST.				67,000	0	25,000	9,000	27,000	6,000	12,000
TOTAL PARKS:				1,869,500	0	371,500	1,344,000	148,000	6,000	12,000
OTHER CAPITAL PROJECTS										
Parking Improvement/Acquisition of Land				0						
Sidewalk Installation/Replacement		2014	SRTS	0						
TOTAL OTHER CAPITAL PROJECTS:				0	0	0	0	0	0	0
ANNUAL TOTALS:				18,955,100	1,732,000	5,929,200	7,937,000	1,733,100	1,623,800	2,018,300

**Village of Williamsville
Village Board Agenda
5565 Main Street
July 24, 2017 at 7:30 pm**

- I. **Call to Order:** Pledge of Allegiance
Roll Call

- II. **Approval of Minutes:** Regular Meeting – 6/26/17
Annual Re-organization Meeting – 7/5/17

- III. **Public Hearing(s)** 1. Amend Chapter 103 (Vehicles and Traffic) to add No Standing on east and north sides of Oakgrove from Park Dr. to Garrison Rd.
2. Amend Chapter 103 (Vehicles and Traffic) to modify No Standing on Main Street near Grove Street

- IV. **Suspension of Rules for Public Participation**

- V. **Village Board**
 - A. Mayor Kulpa - Report and Resolution(s)**
 - 1. Authorize payroll and vouchers from 6/0/17 to 7/18/17
 - 2. Authorize 2017-2018 General Fund budget transfer
 - 3. Authorize 2016-2017 General Fund budget amendment
 - 4. Authorize Village Attorney to make application to NYS Supreme Court for demolition of 96 S. Long St.
 - 5. Appoint new member to Williamsville Fire Dept.
 - 6. Authorize travel for Fire Dept.

 - B. Trustee Rogers – Report and Resolution(s)**
 - 1. Appoint new member to Planning and Architectural Review Board

 - C. Trustee Piazza – Report and Resolution(s)**
 - 1. Authorize Administrator to publish legal notice for public hearings regarding local landmark designations

 - D. Deputy Mayor DeLano - Report and Resolution(s)**
 - 1. Authorize travel for Justice Court Clerk
 - 2. Award Milling and Paving Contract
 - 3. Authorize application for funding Water Quality Improvement Project

 - E. Trustee Yates - Report and Resolution(s)**

- VI. **Staff Reports**

- VII. **Executive Session** – To discuss an employment-related issue

- VIII. **Adjournment**

This meeting is conducted according to the Rules of Procedure as adopted by the Village Board on 7/5/17
Next regularly scheduled Village Board meeting – August 14, 2017

MEETING SCHEDULE

(NOTE: Dates/times are subject to change. Please call the Village Clerk's office at 632-4120 for the most up to date information)

- 1st Mon. – Planning Board meeting at 7:30pm
- 1st Mon. - Arts & Culture Committee meeting at 7:00pm
- 2nd Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 3rd Mon. – Environmental Committee at 7:00pm (Quarterly)
- 3rd Mon. – Parks Committee at 6:30pm (Ad hoc)
- 4th Mon. – Village Board Work Session at 6:00pm / Meeting 7:30pm
- 1st Tues. – Glen Park Jt. Bd. – Meets at Town Hall at 7:00pm
- 2nd Tues. – Beautification Committee at 6:30pm (Ad Hoc)
- 3rd Tues. – Meeting House Events Committee at 6:30pm (Ad hoc)
- 3rd Tues. – Tree Board at 6:30pm
- 4th Tues. - Glen Park Art Festival Committee at 7:30pm
- 3rd Wed. – Zoning Board at 7:30pm (Ad Hoc)
- 1st Thur. – Traffic & Safety Committee at 7:00pm (Every other month)
- 4th Tues. – Historic Preservation Commission at 7:00pm
- 4th Tues. - Youth & Recreation Committee at 7:00pm
- 4th Fri. – Every other month - Open Government Committee at 4:00pm

Meetings & Events

July 2017

- 25 Historic Preservation Comm. meeting at 7pm
- 25 Youth & Rec meeting at 7pm
- 28 Open Government Committee at 4pm
- 28 Glen Park Art Festival Pre-festival Concert
- 29-30 Glen Park Art Festival

August 2017

- 1 Glen Park Joint Board meeting at TOA at 7pm
- 7 Planning Board meeting at 7:30pm
- 7 Arts & Culture at 7:30pm
- 11 Movie in IP – Princess Bride at dusk
- 12 Main Street Block Party
- 14 VB Work Session-6pm; Village Board meeting at 7:30pm
- NO Meeting House Committee meeting in August
- 22 Youth & Rec meeting at 7pm
- 22 Historic Preservation Comm. meetnig at 7pm
- 27 Last Day for Wading Pools

Visit the Village website at www.walkablewilliamsville.com
For Village information, news & events

Follow us on www.facebook.com/williamsvilleny

Village Board Liaisons *(Updated 7/5/17)*

MAYOR KULPA: Personnel, Insurance, Amherst Police Dept., Beautification Committee, Executive Safety Committee, Records Management Committee, Erie County Village Officials Assoc., Fire Dept.

TRUSTEE PIAZZA: Arts & Culture Committee, Amherst Utility Cooperative, Zoning Board of Appeals, Environmental Committee, Justice Court, Inter-governmental Agent, Arts & Culture Committee

TRUSTEE DELANO: Dept. of Public Works, Tree Board, Traffic & Safety Committee, Parks Committee

TRUSTEE YATES: Historic Preservation Commission, Williamsville Business Association, Youth & Recreation Committee

TRUSTEE ROGERS – Meeting House Committee, Glen Park Joint Board, Open Government Committee, Planning and Architectural Review Board

Mark your calendars...

Glen Park Art Festival

July 29-30

(Pre-festival concert – July 28)

Amherst Symphony Orchestra

Concert

Island Park, 6:30pm

Tuesdays in the Park Concert Series

July 25, Aug. 1, Aug. 8, Aug. 15, Aug. 22, Aug. 29

Main Street Block Party

August 12

Rubber Ducky Day

August 18 – Garrison Park Wading Pool

Celebrate. Educate. Volunteer.

KULPA #1

RESOLVED, that payroll and vouchers in the amount of **\$1,863,417.44** covering the period from 6/20/17 to 7/18/17, are hereby approved as follows:

Payroll covering 6/12/17 – 6/25/17:	\$41,946.17
Payroll covering 6/26/17 – 7/10/17:	\$37,636.16

Vouchers covering 6/20/17 – 7/05/17:

General Fund	\$97,018.64
Water Fund	\$0.00
Sewer Fund	\$352,469.87
Glen Park Fund	\$472.32
Trust & Agency Fund	\$20,659.85
Debt Service	\$5,062.50
Community Development	\$0.00
Capital Fund	<u>\$27,635.25</u>
	\$503,318.43

Vouchers covering 7/06/17 – 7/18/17:

General Fund	\$74,014.01
Water Fund	\$190,922.04
Sewer Fund	\$338.54
Glen Park Fund	\$1,673.84
Trust & Agency Fund	\$14,568.25
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$999,000.00</u>
	\$1,280,516.68

GRAND TOTAL: **\$1,863,417.44**

KULPA #2

RESOLVED, that the following *budget transfer* is hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-3410-4160-3404 (Fire Protection-Truck Expense/Rescue 4)	\$106.00
From:	001-3410-4160 (Fire Protection-Truck Expense)	\$106.00

KULPA #3

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2016-2017* fiscal year to account for revenue received from Amherst IDA to cover half the cost of public relations and public affairs consulting services provided by Momentum, LLC (Dec. 2016, Jan. 2017 and Feb. 2017):

Increase:	001-0001-2770 (Misc. Revenue)	\$3,000.00
Increase:	001-6410-4925 (Publicity/Marketing)	\$3,000.00

KULPA #4

WHEREAS, the Code Enforcement Officer of the Village of Williamsville has inspected the building at 96 S. Long St. ("Subject Building"); and

WHEREAS, such inspection has identified structural issues including rotted floors, a failing roof, bowing exterior walls, and black mold, resulting in dangerous and unsafe conditions; and

WHEREAS, the Subject Building has remained unoccupied for a period of over 5 years, and because of damage and destruction to doors, windows, and other portals, as well as other physical deterioration, this building constitutes a hazard to health and safety; and

WHEREAS, in accordance with Section 15 of the Village Code, the Code Enforcement Officer recommended demolition of the Subject Building in a letter to the Village Board of Trustees, dated May 18, 2017; and

WHEREAS, on May 22, 2017, the Village Board of Trustees, pursuant to Section 15-5 of the Village Code, adopted a resolution ordering the record owner to demolish the Subject Building, which was to be commenced within 15 days of receipt of the demolition order by the record owner of the Subject Building and which demolition was to be completed within 60 days of receipt to said order; and

WHEREAS, the demolition order was served upon the record owner by certified mail, return receipt requested, on May 26, 2017, with copies of said order served upon Wells Fargo Bank and Gross Polowy LLC by mailing such copies by certified mail, return receipt requested; and

WHEREAS, to date no attempt has been made by the record owner or the lender to commence demolition;

THEREFORE, BE IT RESOLVED, that pursuant to Section 15-6 of the Village Code, the Village Board of Trustees hereby orders the Code Enforcement Officer to re-inspect the Subject Property no later than July 25, 2017 to ensure compliance with the order to demolish the Subject Property; and

BE IT FURTHER RESOLVED, that in the event the Subject Property has not been demolished by July 25, 2017, the Village Board authorizes and instructs the Village Attorneys of Record to make an application to the New York State Supreme Court, within 120 days of this resolution, for an order declaring the Subject Property to be a public nuisance and directing its demolition in accordance with the order of the Trustees; and

BE IT FURTHER RESOLVED, that, pursuant to Section 15-6(B) of the Village Code, all expenses incurred by the Village in demolishing the Subject Property shall be immediately presented to the record owners for payment, which expenses shall be assessed as a charge against the Subject Property if not paid within 30 days of such demand for payment.

KULPA #5

RESOLVED, that *Michael Zook* of *259 Sherbrooke Dr., Williamsville*, is hereby appointed as a member of the *Williamsville Fire Department*, effective *August 1, 2017*.

KULPA #6

RESOLVED, that the following travel is hereby approved retroactively:

Michael Measer, John Licata, Chris Petrie, Christina Haffa and Adam Oehlmer of the Williamsville Fire Department are authorized to travel to 4 Guys Inc. Fire Trucks in Meyersdale, PA from July 9 to July 10, 2017, at no cost to the Village of Williamsville, for the purpose of meeting regarding the purchase of two new fire trucks.

ROGERS #1

RESOLVED, that *Elizabeth Holden* of *47 N. Long St., Williamsville*, is hereby appointed as a member of the *Planning and Architectural Review Board* until the end of the *2019-2020* official Village year.

PIAZZA #1

RESOLVED, that the Administrator is hereby authorized to publish legal notice of public hearings to be held on Monday, August 28, 2017 at 7:30 p.m., at Williamsville Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in commenting on the proposed designation of the following properties as Local Landmarks:

- 5429 Main Street (Alex and Ani/Starbucks)
- 34-42 W. Spring St. (Brewery Hill)
- 150 Milton St. (Lehigh Valley Section House)
- 80 E. Spring St. (Zent House)

DELANO #1

RESOLVED, that Village Justice Court Clerk Gail Jahreis is hereby authorized to attend the New York State Association of Magistrate Court Clerks 37th Annual Fall Conference held in Ellicottville, New York, on September 25 and September 26, 2017, at a cost not to exceed \$210.00, to be paid by the Village of Williamsville.

DELANO #2

WHEREAS, the 2017 Milling & Paving project was advertised, and bids were publicly opened on July 12, 2017; and

WHEREAS, nine (9) bids were received for the project;

NOW, THEREFORE, BE IT RESOLVED, that the contract for 2017 Milling & Paving is hereby awarded to Occhino Corporation for their low bid of \$265,148.00.

DELANO #3

WHEREAS, the Village of Williamsville, herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the Environmental Conservation Law ("ECL") authorizes State assistance to municipalities for water quality improvement projects by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

NOW, THEREFORE, BE IT RESOLVED BY the Williamsville Village Board of Trustees

1. That Mayor Brian Kulpa or such person's successor in office, is the representative authorized to act on behalf of the Municipality's governing body in all matters related to State assistance, to submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance, through the Consolidated Funding Application; Green Infrastructure Grant Program;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the Department of Environmental Conservation;
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation;
4. That this Resolution takes effect immediately.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
Daniel O. DeLano, Deputy Mayor
Deb Rogers, Trustee
Basil J. Piazza, Trustee
John "Al" Yates, Jr., Trustee

Also present: Lynda L. Juul, Administrator/Clerk-Treasurer
Charles Grieco, Village Attorney
Maggie Hamilton, Director of Community Development
Ben Vilonen, DPW Crew Chief

Excused: Judith A. Kindron, Deputy Treasurer

Presentation: UNYTS Blood Drive – Williamsville South student Abby Paquet gave a brief talk regarding the community need for blood and the upcoming UNYTS blood drive to be held at the Williamsville Library on June 29th, from 3pm-7pm.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to approve the minutes of the regular meeting held on June 12, 2017 as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to approve the minutes of the special meeting held on June 20, 2017 as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to open the public participation portion of the meeting.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

Trustee Rogers gave a presentation on two options for Asher Crossing:

Option A

- 4 apartment buildings of 25 units each = 100 apartments
- Would not need a waiver
- 2 access points – Milton and California
- No access to S. Long
- No connection to Lehigh Memorial Trail
- Would not include the Section House
- 1.4 parking spaces per unit (1.1 required by code)
- 30 Townhomes
- Natale would explore moving the Section Housebuilding - Would need HPC approval

Option B - Proposed Parkland Swap

- 80 apartment units on S. Long St. at Village Square Lane
- 42 townhomes on California Dr.
- Traffic onto S. Long and California Dr.
- Requires NYS Legislature approval – Earliest approval would be Spring 2018
- Would need majority approval by Village Board
- Need agreement with Natale on how to develop new park or Village taxpayers would foot the bill
- Access to Lehigh Memory Trail
- Would include the Section House

Member(s) of the audience who spoke and the topics of their comment(s) [*The Village Board's comments are in italics*]:

1. Unknown woman – Questioned if land would be de-valued.
2. Amy Carrato, 162 N. Long St. – Opposed to land swap. Is this the only option? Apartments on California, townhomes on S. Long? Parks should be zoned open space or recreation.

Angelo Natale of Natale Development responded that S. Long is zoned more appropriately for apartments; California is more appropriately zoned for townhomes.

3. Kim Connelly, 52 California Dr. – How is this different than what has been previously shown? [*Trustee Rogers – Option B layout is the same. Option A is new baseline the Village was asked to provide. Village Attorney Grieco - Option A does not include the purchase of Village property and does not exit onto S. Long St.*]

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

4. Mike Carrato, 162 N. Long St. – Why was exit to S. Long St. removed? [*Village Attorney Grieco – density/opposition.*] Swap driveway exit for other land. Some of later proposals have a soccer field and ball diamond. This shows it shared. Much smaller than what it was. Not advantageous to join parks – one is for sports and one is for walking. Design with road out would balance traffic out. [*DeLano – Parks connection has been discussed for many years.*]
5. Larry Cohen, 61 California Dr. – Formation of LLC to protect S. Long Park formed because not getting any answers. Appreciates getting answers tonight. Not concerned with property values. Philosophically opposes. Village Board should consider the greater good of all residents. Most people are opposed to the land swap. Personal conflicts on the Village Board due to where people live. Financially impacted - will they be able to make a decision in the best interest of residents? [*Kulpa – has been doing this for years. Piazza – would 61 California be more negatively impacted by Option A or B?*] Not sure. [*DeLano – when knocking on doors, is true depiction of land swap being shared? Hopes they are presenting a true depiction.*]
6. Noel Bartlo, 55 California Dr. – Will probably be more traffic on California if don't have land swap. Park is biggest open space in the Village. No businesses adjacent. Are there any other alternatives being considered at this point? [*No.*] [*Grieco – have been asked for development on land Natale owns and are providing this.*] May 5 – gave alternative option to Kulpa and DeLano. Shared with the Village Board in writing. Fact that alternative was not explored is disappointing. [*Kulpa – did discuss an alternative . Discussed with Natale. Can't force the alternative.*] Appreciates that Village Board is listening to the people. Keep coming back to Option B. Natale should build on their own land. Who drew drawings that got rid of the ball diamond? [*Parkitechs – not set in in stone.*] Should put splash pad on Island.
7. Amy Alexander, 153 Mill St. – Opposes land swap. Now that Option A is on the table, would there be a traffic study? [*Yes.*] Does Option A have same number of units as original proposal? [*No. It has fewer.*] Need to consider what may happen in future in that area.
8. Chuck Akers, 173 S. Cayuga Rd. – Many issues that won't be known until project goes to Planning Board. Where were residents opposed to swap when Community Plan was being developed? In 10 years everyone will love what is there.
9. Carrie Ansell, 106 Milton St. – Appreciates that the Village Board came up with land swap for those who were opposed to development on California. Have been very responsive. Supports the land swap. Traffic will negatively impact everyone. Has been at park every night – no kids are there. It's a sad park. People are focused on personal issues.
10. Paul Steinbruckner, 86 Milton St. – In favor of the land swap. Board and Natale have been great. Land swap diverts some of the traffic. Makes total sense. “Don't Pave the Park” signs are misleading.
11. David Schmidt, 64 Academy St. – Against the land swap. Where would ball diamond and soccer field go? Safe to build there? [*Yes. Environmental study has been done.*]

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

12. Thomas Frank, 5403 Main St. – Option C – abandoned automobile shop on Main Street – redesign and rebuild DPW shop.

13. Jennifer Tudor, 167 Hirschfield Dr. – Was at home pregnant so could not attend previous meetings. Involved with Youth & Rec. Insulted about question on where she was.

14. Mary Lowther, 120 N. Ellicott St. – To expect elected officials to recuse themselves because they live close to an issue is not reasonable – would not be able to vote on many things. Not in favor of losing park land but a park swap makes a lot of sense. Village does not have knowledge or man power to maintain ball diamond. Not a lot of kids in the park. Should install a berm. Should not push snow into the park.

15. Bob Krieter, 25 Monroe Dr. – Area known as Memorial Trail – much of area is fenced – would this impact that area at all? *[No.]* Will Lehigh be condo backyard when fence comes down? Would there still be a fence? *[Unsure.]* Ownership of ball diamond area? *[Grieco – title history is confusing. The Village owns the property.]*

16. Mike Carrato, 162 N. Long St. – Formally apologized for not being involved in the original meetings. Other views are equally valued. All of the swap diagrams show land as one big block. Non-swap diagrams don't show existing parkland. Would like to delineate existing parkland. Show parkland before and after.

17. Larry Cohen, 61 California Dr. – Very excited about Natale purchase of Darling property. What happened to senior housing? *[It was eliminated.]*

18. Carol Bartlo, 55 California Dr. – Also excited when Natale purchased Darling property. Her stretch of California has the highest density of traffic. Units in Option B mimic units further down the Trail – fits with what's existing. Park may be zoned for residential but it is a park. Many times a week there are multiple teams in the park. Needs TLC. Beautify what's there. Not in favor of land swap. Build on property owned.

Mayor Kulpa – County shared services initiative – Take over Garrison Rd. from Erie County; Sanitary Sewer Consolidation – Illegal to tie sump pump to sanitary. Will be smoke testing.

19. Larry Brenton, 31 Monroe Dr. – Takeover of Garrison Rd. Doesn't think they will widen Garrison. That is an expensive proposition. Would be a mistake. Submitted picture of house on Monroe that is an Air BnB.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adopt the following resolution:

RESOLVED, that payroll and vouchers in the amount of **\$265,224.44** covering the period from 6/7/17 to 6/19/17, are hereby approved as follows:

Payroll covering 5/29/17 – 6/11/17: \$34,180.29

Vouchers covering 6/7/17 – 6/19/17:

General Fund	\$119,272.56
Water Fund	\$76.41
Sewer Fund	\$1,623.09
Glen Park Fund	\$1,383.06
Trust & Agency Fund	\$12,273.40
Debt Service	\$95,965.63
Community Development	\$0.00
Capital Fund	<u>\$450.00</u>
	\$231,044.15

GRAND TOTAL: **\$265,224.44**

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to adopt Mayor Kulpa's resolutions #2 through #5, as written.

Unanimously carried.

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2016-2017* fiscal year:

To:	001-1010-4040 (Board of Trustees-Education Exp./Travel)	\$161.00
	001-1210-4040 (Mayor-Education Exp./Travel)	\$81.00
From:	001-1110-4040 (Village Justices-Education Exp./Travel)	\$242.00
To:	001-1410-4061 (Village Clerk-Cellular Phone)	\$66.00
From:	001-1410-4010 (Village Clerk-Office Supplies)	\$66.00
To:	001-1420-4620 (Law/Attorney/Opinions)	\$482.00

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

From:	001-1420-4100 (Law/Attorney/Professional Fees)	\$482.00
To:	001-1620-4230 (Buildings-Buildings Maint.)	\$115.00
	001-1620-4240 (Buildings-Paint/ Carpet/Etc.)	\$83.00
From:	001-1620-4160 (Buildings-Building Repairs)	\$198.00
To:	001-1640-4260 (Central Garage-Maint. Supplies)	\$61.00
	001-1640-4160 (Central Garage-Building Repairs & Maint.)	\$171.00
From:	001-1640-4262 (Central Garage-Building Maint.)	\$232.00
To:	001-3310-4041 (Traffic Control-Mileage Reimbursement)	\$7.00
	001-3620-4041 (Safety Inspection-Mileage Reimbursement)	\$137.00
From:	001-3310-4231 (Traffic Control-Signs/Maint.)	\$144.00
To:	001-3410-4160 (Fire Protection-Truck Expense)	\$60.00
	001-3410-4750 (Fire Protection-Service Award program)	\$2,744.00
From:	001-3410-4280 (Fire Protection-EMS Supplies)	\$257.00
	001-3410-4620 (Fire Protection-Lease/Copy Machine)	\$1,772.00
	001-3410-4701 (Fire Protection-Workers Comp.)	\$775.00
To:	001-5110-4161-0901 (Street Maintenance-Repairs/2012 Chevy Tahoe)	\$125.00
	001-5110-4161-0902 (Street Maintenance-Repairs/2002 Int'l Dump Truck)	\$49.00
	001-5110-4161-0905 (Street Maintenance-Repairs/2007 Int'l Dump Truck)	\$123.00
	001-5110-4161-0913 (Street Maintenance-Repairs/1993 GMC Sewer Jet)	\$15.00
	001-5110-4161-0915 (Street Maintenance-Repairs/2013 RAVO Sweeper)	\$40.00
	001-5110-4161-0918 (Street Maintenance-Repairs/2010 Ford F350 XL)	\$325.00
From:	001-5110-4161 (Street Maintenance-Repairs/Equip.)	\$677.00
To:	001-5110-4272 (Street Maintenance-Blacktop/Stone Repair)	\$12,619.00
From:	001-5110-4250 (Street Maintenance-Gas & Oil)	\$12,619.00
To:	001-7110-4070 (Parks-Utilities)	\$512.00
	001-7110-4169 (Parks-Repairs/Other)	\$13.00
	001-7110-4350 (Parks-Pool Supplies)	\$131.00
	001-7110-4360 (Parks-Park Supplies)	\$6.00
	001-7110-4450 (Parks-Misc.)	\$438.00
From:	001-7110-4165 (Parks-Repairs/Shelter Maint.)	\$72.00
	001-7110-4430 (Parks-Sanitary Waste Disposal)	\$279.00
	001-7110-4660 (Parks-Tree Maint. & Replacement)	\$748.00
	001-7110-4071 (Parks-Sewer Charges)	\$1.00

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2016-2017* fiscal year:

To:	007-8120-4114 (Sanitary Sewers-Engineer-SPDES (Monthly & Annual))	\$94.00
From:	007-8120-4112 (Sanitary Sewers-Engineer)	\$94.00

Unanimously carried.

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the *2016-2017* fiscal year to account for proceeds from sale of Village property:

Increase:	001-0001-2660 (Sale of Real Property)	\$5,070.00
Increase:	001-1420-4620 (Law/Attorney/Opinions)	\$5,070.00

Unanimously carried.

RESOLVED, that the following *budget transfer* is hereby made in the *General Fund* for the *2017-2018* fiscal year:

To:	001-1640-4450 (Central Garage-Misc.)	\$1,450.00
From:	001-1640-2000 (Central Garage-Equip.)	\$1,450.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adopt the following resolution:

RESOLVED, that the following persons are hereby appointed to the Town of Amherst Parking Lot Task Force as representatives of the Village of Williamsville: Trustee Al Yates, Deb Steinbruckner, Maria MacPeck.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adopt the following resolution:

RESOLVED, that Andrew Chester, residing at 11 Blossom Heath Rd., Williamsville, is hereby appointed as a member of the Williamsville Fire Dept., effective July 1, 2017.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adopt the following resolution:

RESOLVED, that Kyle Noe, residing at 95 Troy Del Way, Williamsville, is hereby appointed as a member of the Williamsville Fire Dept., effective July 1, 2017.

Unanimously carried.

Village Board Reports:

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Certificate from New York State for Historic Preservation Commission.

Trustee Piazza announced he was tabling his resolution regarding the Length of Service Award Program investment policy.

Report – Deputy Mayor DeLano

Deputy Mayor DeLano reported on the following topic(s): Restroom plumbing in Island Park has been fixed; Replacement of water fountains in parks; Ash tree removal in Island Park; Traffic & Safety meeting; Williamsville South High School graduation.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees on Monday, July 24, 2017, at 7:30 p.m., at Williamsville Village Hall, 5565 Main St., Williamsville, NY, for the purpose of hearing all persons interested in commenting on a proposed amendment to Chapter 103 of the Village Code (Vehicles and Traffic), which would modify the area of No Standing on Main Street near Grove Street, from 15 feet to 38 feet.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Village Garden Walk is July 15th.

Trustee Yates had no resolutions on the agenda.

Report – Trustee Rogers

Trustee Rogers reported on the following topic(s): Thanked those who came and participated in discussion. Restored Meeting House wooden pew to be placed in Village Hall hallway.

ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, New York State has designated Ellicott Creek as an inland waterway and is therefore eligible for Local Waterfront Revitalization Plan (LWRP) funds from the Dept. of State; and

WHEREAS, the Village Board desires to further evaluate potential waterfront improvements, including infrastructure and access, by developing an Ellicott Creek Strategy and Action Plan; and

WHEREAS, the Village Board desires to apply for financial assistance from the Department of State's (DOS) LWRP; and

WHEREAS, the total project cost is estimated to be \$66,000 with the Village requesting \$49,500 (75% of the total project cost) from the Dept. of State, and will provide a match of \$16,500 (25% of the total project cost);

NOW, THEREFORE, BE IT RESOLVED, the Village Board authorizes the submission of an application for the Department of State's LWRP funds for the Village of Williamsville's Ellicott Creek Strategy and Action Plan; and

BE IT FURTHER RESOLVED, that the Mayor of the Village of Williamsville, is hereby authorized and directed to file an application for funds from the Department of State for an LWRP and to enter into and execute a project agreement for such financial assistance to the Village of Williamsville for the proposed Village of Williamsville's Ellicott Creek Strategy and Action Plan Project.

Unanimously carried.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, New York, on Monday, June 26, 2017 at 7:30 p.m.

Staff Reports

Administrator Juul reported on the following topic(s): Village taxes are due July 3rd; Congratulated Trustees Rogers and Piazza on their re-election.

Community Development Director Hamilton reported on the following topic(s): First Village newsletter went out on Friday via email. Urged all to sign up to receive it.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to open the Executive Session at 9:20 p.m. for the purpose of discussing a personnel issue.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session at 9:53 p.m.

Unanimously carried.

ON MOTION by Trustee Yates, seconded by Trustee Rogers, it was moved to adjourn the regular meeting at 9:53 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

Present: Brian J. Kulpa, Mayor
Daniel O. DeLano, Trustee
Christopher J. Duquin, Trustee
John “Al” Yates, Trustee
Deborah L. Rogers, Trustee

Also Present: Lynda L. Juul, Administrator/Clerk-Treasurer
Judith A. Kindron, Deputy Treasurer

The meeting was opened at 6:00 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Mayor Kulpa appointed **Daniel O. DeLano, Jr.** as **Deputy Mayor** for the **2017-2018** official Village year.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Bond Schoeneck & King Attorneys** is hereby appointed **Village Counsel** for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Margaret Hamilton** is hereby appointed **Director of Community Development** for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Judith A. Kindron** is hereby appointed **Deputy Treasurer** for the **2017-2018** official Village year.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Deborah A. Habes* is hereby appointed *Deputy Clerk* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Colleen K. Poules* is hereby appointed *Secretary to the Mayor* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Lynda L. Juul* is hereby appointed as *Registrar of Vital Statistics* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Deborah A. Habes* is appointed *Deputy Registrar of Vital Statistics* and *Judith A. Kindron*, *Colleen K. Poules* and *Joyce K. Brewer* are appointed *Sub-Registrars of Vital Statistics* for the **2017-2018** official Village year.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Lynda L. Juul** is appointed *Collector of Taxes and Assessments* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Lynda L. Juul** is appointed *Records Management Officer* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that **Lynda L. Juul** is appointed *Records Management Access Officer* for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the **Williamsville Historical Society** is hereby appointed *Village Historian* for the **2017-2018** official Village year.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Walter Pacer is hereby appointed *Acting Justice* for the *2017-2018* official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Thomas E. Webb is hereby appointed *Prosecutor* for the *2017-2018* official Village year.

Unanimously carried.

The following is a listing of committees/associations, departments to be assigned:

Amherst Police Department
Amherst Utility Cooperative
Arts & Culture Committee
Beautification Committee
Department of Public Works
Environmental Advisory Commission
Executive Safety Committee
Fire Department
Glen Park Joint Board
Historic Preservation Commission
Insurance
Inter-governmental Agency
Meeting House Committee
Open Government Committee
Parks Committee
Personnel
Planning and Architectural Review Board
Records Management Committee
Traffic & Safety Committee
Tree Board
Williamsville Business Association
Youth & Recreation Committee
Zoning Board of Appeals

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Village Board liaison-ships are hereby appointed as follows:

Village Board liaison-ships are appointed as follows:

MAYOR KULPA

1. Amherst Police Dept.
2. Beautification Committee
3. Executive Safety Committee
4. Fire Dept.
5. Insurance
6. Personnel
7. Records Management Committee

TRUSTEE DELANO

1. Dept. of Public Works
2. Parks Committee
3. Traffic & Safety Committee
4. Tree Board

TRUSTEE PIAZZA

1. Amherst Utility Cooperative
2. Arts & Culture Committee
3. Environmental Advisory Council
4. Inter-governmental Agency
5. Zoning Board of Appeals

TRUSTEE ROGERS

1. Glen Park Joint Board
2. Meeting House Committee
3. Open Government Committee
4. Planning and Architectural Review Board

TRUSTEE YATES

1. Historic Preservation Commission
2. Williamsville Business Association
3. Youth & Recreation Committee

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that *Basil Piazza* is hereby appointed to the *Amherst Utility Cooperative Board of Managers* until the end of the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Board hereby adopts the “*Rules of Procedure*” as attached, to be followed by the Village of Williamsville Board of Trustees during the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Board hereby adopts the attached *Mass Casualty Incident Emergency Response Plan* as the official plan for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Board hereby adopts the attached *Emergency Preparedness Plan* as the official plan for the **2017-2018** official Village year.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Board hereby adopts the attached *Hazardous Materials Emergency Response Plan* as the official plan for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Regular Board Meetings of the Village of Williamsville Board of Trustees will be held at 7:30 p.m. on the second and fourth Mondays of each month, except for July 2017, August 2017 and December 2017, when the regular meetings will be held on July 24th, August 14th and December 11th, and that the 2018 Re-Organizational Meeting will be held on Monday, July 2, 2018, at 6:00 p.m. Meetings will be held in the Williamsville Village Hall, 5565 Main Street with work session meeting discussions to be held at 6:00 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the *Wm. Schutt & Associates* is hereby designated the *Engineer of Record* for the Village of Williamsville for the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the *Amherst Bee* is hereby designated the *Official Newspaper* for the Village of Williamsville for the **2017-2018** official Village year.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the *Evans Agency* is hereby appointed as the *Insurance Broker of Record* until the end of the **2017-2018** official year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Board, officials, department heads and employees are hereby authorized to attend various official meetings within Erie County and the expense is to be paid by the Village.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following travel outside Erie County is hereby authorized, using a cost-effective and reasonable method of travel:

Mayor – Mayor’s Innovation Project semi-annual meetings, NYCOM Legislative Meetings

Trustees – NYCOM Legislative Meetings

Administrator – NYS GFOA Annual Conference and regional seminars, NYCOM Fall Training School

Deputy Treasurer – NYS GFOA Annual Conferences and regional seminars

Deputy Clerk – NYCOM Fall Training School; and

BE IT FURTHER RESOLVED, that all other travel outside Erie County must be approved by resolution of the Board of Trustees prior to attendance.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the reimbursement rate for the authorized use of private motor vehicles for Village business will correspond to the standard Federal mileage rate as published by the IRS.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that meals and incidental expenses related to travel will be paid on a per diem rate basis, as per IRS Publication 1542 "Per Diem Rates" at the rate in effect for the city of travel at the time of travel, and that the per diem rate for the first and last day of travel will be paid based on IRS Publication 1542 "Per Diem Rates" at the rate in effect for the city of travel at the time of travel, and that deductions shall be made from claimed reimbursement for any meals covered by the hotel, conference, or by any other party; and

BE IT FURTHER RESOLVED, that hotel expense will be reimbursed at the actual cost incurred.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following depositories are designated by this Board of Trustees as the banks of deposit for the Village of Williamsville, and all monies received by the Treasurer and Clerk of the Village of Williamsville:

Bank of America
Citizens' Bank
Evans Bank
Five Star Bank
JPMorgan Chase
Key Bank of New York
M & T Bank

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village of Williamsville hereby adopts the following investment policy:

**INVESTMENT POLICY
FOR VILLAGE OF WILLIAMSVILLE**

I. SCOPE

This investment policy applies to all moneys and other financial resources available for investment on its own behalf or on behalf of any other entity or individual.

II. OBJECTIVES

The primary objectives of the local government's investment activities are, in priority order,

* To conform with all applicable federal, state and other legal requirements (legal);

* To adequately safeguard principal (safety);

* To provide sufficient liquidity to meet all operating requirements (liquidity); and

* To obtain a reasonable rate of return (yield).

III. DELEGATION OF AUTHORITY

The governing board's responsibility for administration of the investment program is delegated to the Administrator/Clerk-Treasurer who shall establish written procedures for the operation of the investment program consistent with these investment guidelines. Such procedures shall include an adequate internal control structure to provide a satisfactory level of accountability based on a database or records incorporating description and amounts of investments, transaction dates and other relevant information and regulate the activities of subordinate employees.

IV. PRUDENCE

All participants in the investment process shall seek to act responsibly as custodians of the public trust and shall avoid any transaction that might impair public confidence in the Village of Williamsville to govern effectively.

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Investments shall be made with judgment and care, under circumstances then prevailing, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the safety of the principal as well as the probable income to be derived.

All participants involved in the investment process shall refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions.

V. DIVERSIFICATION

It is the policy of the Village of Williamsville to diversify its investments by financial institution, by investment instrument, and by maturity scheduling.

VI. INTERNAL CONTROLS

The Administrator/Clerk-Treasurer is responsible for establishing and maintaining an internal control structure to provide reasonable, but not absolute, assurance that deposits and investments are safeguarded against loss from unauthorized use or disposition, that transactions are executed in accordance with management's authorization and recorded properly, and are managed in compliance with applicable laws and regulations.

VII. DESIGNATION OF DEPOSITARIES

The banks and trust companies authorized for the deposit of monies up to the maximum amounts are:

<u>Depository Name</u>	<u>Maximum Amount</u>
Bank of America	\$ 5,000,000
Citizens' Bank	5,000,000
Evans Bank	5,000,000
First Niagara Bank	5,000,000
Five Star Bank	5,000,000
JPMorgan Chase	5,000,000
Key Bank of New York	5,000,000
M & T Bank	5,000,000

VIII. COLLATERALIZING OF DEPOSITS

In accordance with the provisions of General Municipal Law, §10, all deposits of the Village of Williamsville, including certificates of deposit and special time deposits, in excess of the amount insured under the provisions of the Federal Deposit Insurance Act shall be secured:

1. By a pledge of "eligible securities" with an aggregate "market value" as

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provided by GML §10, equal to the aggregate amount of deposits from the categories designated in Appendix A to the policy.

2. By an eligible "irrevocable letter of credit" issued by a qualified bank other than the bank with the deposits in favor of the government for a term not to exceed 90 days with an aggregate value equal to 140% of the aggregate amount of deposits and the agreed upon interest, if any. A qualified bank is one whose commercial paper and other unsecured short-term debt obligations are rated in one of the three highest rating categories by at least one nationally recognized statistical rating organization or by a bank that is in compliance with applicable federal minimum risk-based capital requirements.

3. By an eligible surety bond payable to the government for an amount at least equal to 100% of the aggregate amount of deposits and the agreed upon interest, if any, executed by an insurance company authorized to do business in New York State, whose claims-paying ability is rated in the highest rating category by at least two nationally recognized statistical rating organizations.

IX. SAFEKEEPING AND COLLATERALIZATION

Eligible securities used for collateralizing deposits shall be held by the depository and/or a third party bank or trust company subject to security and custodial agreements.

The security agreement shall provide that eligible securities are being pledged to secure local government deposits together with agreed upon interest, if any, and any costs or expenses arising out of the collection of such deposits upon default. It shall also provide the conditions under which the securities may be sold, presented for payment, substituted or released and the events which will enable the local government to exercise its rights against the pledged securities. In the event that the securities are not registered or inscribed in the name of the local government, such securities shall be delivered in a form suitable for transfer or with an assignment in blank to the Village of Williamsville or its custodial bank.

The custodial agreement shall provide that securities held by the bank or trust company, or agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement should also describe that the custodian shall confirm the receipt, substitution or release of the securities. The agreement shall provide for the frequency of revaluation of eligible securities and for the substitution of securities when a change in the rating of a security may cause ineligibility. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

X. PERMITTED INVESTMENTS

As authorized by General Municipal Law, §11, the Village of Williamsville authorizes the Administrator/Clerk-Treasurer to invest moneys not required for immediate expenditure for terms not to exceed its projected cash flow needs in the following types of investments:

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- * Special time deposit accounts;
- * Certificates of deposit;
- * Obligations of the United States of America;
 - * Obligations guaranteed by agencies of the United States of America where the payment of principal and interest are guaranteed by the United States of America;
- * Obligations of the State of New York;
- * Obligations issued pursuant to LFL §24.00 or 25.00 (with approval of the State Comptroller) by any municipality, school district or district corporation other than the Village of Williamsville;
 - * Obligations of public authorities, public housing authorities, urban renewal agencies and industrial development agencies where the general State statutes governing such entities or whose specific enabling legislation authorizes such investments;
- * Certificates of Participation (COPs) issued pursuant to GML §109-b;
 - * Obligations of this local government, but only with any monies in a reserve fund established pursuant to GML §6-c, 6-d, 6-e, 6-g, 6-h, 6-j, 6-k, 6-l, 6-m, or 6-n.

All investment obligations shall be payable or redeemable at the option of the Village of Williamsville within such times as the proceeds will be needed to meet expenditures for purposes for which the moneys were provided and, in the case of obligations purchased with the proceeds of bonds or notes, shall be payable or redeemable at the option of the Village of Williamsville within two years of the date of purchase.

XI. AUTHORIZED FINANCIAL INSTITUTIONS AND DEALERS

The Village of Williamsville shall maintain a list of financial institutions and dealers approved for investment purposes and establish appropriate limits to the amount of investments which can be made with each financial institution or dealer. All financial institutions with which the local government conducts business must be credit worthy. Banks shall provide their most recent Consolidated Report of Condition (Call Report) at the request of the Village of Williamsville. Security dealers not affiliated with a bank shall be required to be classified as reporting dealers affiliated with the New York Federal Reserve Bank, as primary dealers. The Administrator/Clerk-Treasurer is responsible for evaluating the financial position and maintaining a listing of proposed depositaries, trading partners and custodians. Such listing shall be evaluated at least annually.

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XII. PURCHASE OF INVESTMENTS

The Administrator/Clerk-Treasurer is authorized to contract for the purchase of investments:

1. Directly, including through a repurchase agreement, from an authorized trading partner.
2. By participation in a cooperative investment program with another authorized governmental entity pursuant to Article 5G of the General Municipal Law where such program meets all the requirements set forth in the Office of the State Comptroller Opinion No. 88-46, and the specific program has been authorized by the governing board.
3. By utilizing an ongoing investment program with an authorized trading partner pursuant to a contract authorized by the governing board.

All purchased obligations, unless registered or inscribed in the name of the local government, shall be purchased through, delivered to and held in the custody of a bank or trust company. Such obligations shall be purchased, sold or presented for redemption or payment by such bank or trust company only in accordance with prior written authorization from the officer authorized to make the investment. All such transactions shall be confirmed in writing to the Village of Williamsville by the bank or trust company. Any obligation held in the custody of a bank or trust company shall be held pursuant to a written custodial agreement as described in General Municipal Law, §10.

The custodial agreement shall provide that securities held by the bank or trust company, as agent of and custodian for, the local government, will be kept separate and apart from the general assets of the custodial bank or trust company and will not, in any circumstances, be commingled with or become part of the backing for any other deposit or other liabilities. The agreement shall describe how the custodian shall confirm the receipt and release of the securities. Such agreement shall include all provisions necessary to provide the local government a perfected interest in the securities.

XIII. REPURCHASE AGREEMENTS

Repurchase agreements are authorized subject to the following restrictions:

- * All repurchase agreements must be entered into subject to a Master Repurchase Agreement.
- * Trading partners are limited to banks or trust companies authorized to do business in New York State and primary reporting

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dealers.

* Obligations shall be limited to obligations of the United States of America and obligations guaranteed by agencies of the United States of America.

* No substitution of securities will be allowed.

* The custodian shall be a party other than the trading partner.

APPENDIX A

Schedule of Eligible Securities

X (i) Obligations issued, or fully insured or guaranteed as to the payment of principal and interest, by the United States of America, an agency thereof or a United States government sponsored corporation.

X (ii) Obligations issued or fully guaranteed by the International Bank for Reconstruction and Development, the Inter-American Development Bank, the Asian Development Bank, and the African Development Bank.

X (iii) Obligations partially insured or guaranteed by any agency of the United States of America, at a proportion of the Market Value of the obligation that represents the amount of the insurance or guaranty.

X (iv) Obligations issued or fully insured or guaranteed by the State of New York, obligations issued by a municipal corporation, school district or district corporation of such State or obligations of any public benefit corporation which under a specific State statute may be accepted as security for deposit of public moneys.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village of Williamsville hereby adopts the following Length of Service Award program Investment Policy.

(See attached Length of Service Award Program Investment Policy)

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *Fee Schedule* is hereby adopted for the **2017-2018** official Village year:

CLERK'S OFFICE

Bounced Check	\$45.00
Mayor's Permit	\$30.00
Street peddlers or vendors	\$30.00 per person
with vehicle	\$100.00 each vehicle
Refundable Clean-up deposit for	
Parades/races/walks	\$100.00
Snowplow Permit	\$35.00 per vehicle
Tax Certificate	\$20.00 per property
Unpaid Water/Sewer Placed on tax roll	\$20.00
Other unpaid charges placed on tax roll	\$20.00
Duplicate Tax bill	\$1.00
Unpaid Tax Notice Letter	\$2.00

PARK STRUCTURE FEES

Island Park Small Shelter:

Personal/Family/Charitable/Other:	\$50.00
Refundable Security Deposit:	\$50.00

Island Park Large Pavilion:

Personal/Family/Charitable/Other	\$150.00
Refundable Security Deposit	\$150.00
All Others	\$250.00
All Others' refundable security deposit	\$250.00

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All-Island Event (Requires Village Board Approval; Island may not be closed off to residents)

Not-for-profit Groups	\$500.00
Refundable Security Deposit	\$500.00
All Others	\$1,000.00
Refundable Security Deposit	\$1,000.00
Alcoholic Beverage Permit fee:	\$75.00
Multiple Vendor Events	\$25.00 each vendor

Garrison Park Gazebo:

All Uses	\$50.00
Refundable Security Deposit	\$50.00
Alcoholic Beverage Permit fee	N/A (No alcohol allowed in Garrison Park)

Glen Park Noll Nature Center:

All uses	\$75.00
Refundable Security Deposit	\$75.00
Alcoholic Beverage Permit fee	N/A (No alcohol allowed in Glen Park)

MEETING HOUSE USE FEES

Custodial Fee	\$50.00 per day
<i>Only for youth groups, Seniors, Village/Community organizations, rehearsal groups (other than wedding rehearsal) and not-for-profit groups</i>	
Use fee	\$100.00 per day
Wedding & Rehearsal	\$300.00
Wedding only	\$200.00
Refundable Security Deposit	\$100.00 (in addition to use fee)
Cancellation Fee	
With 30 days written notice	50%
With less than 30 days written notice	\$0.00 (No refund)

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the attached *Building Department Permit Fee Schedule* is hereby adopted for the **2017-2018** official Village year:

Unanimously carried.

(See attached for 2017-2018 Building Permit Fee Schedule)

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the attached *Plumbing Permit Fee Schedule* is hereby adopted for the **2017-2018** official Village year:

Unanimously carried.

(See attached for 2017-2018 Plumbing Permit Fee Schedule)

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *Justice Court Fee Schedule for Parking Violations* is hereby adopted for the **2017-2018** official Village year:

01. Winter parking prohibition November 1 thru April 1 1:00 a.m. ---7:00 a.m.	\$25.00
02. Parked within 15 feet of fire hydrant	\$80.00
03. Parked in fire lane	\$35.00
04. Handicap area (includes surcharge)	\$80.00
05. Parallel parking	\$25.00
06. Expired registration	\$30.00
07. Expired inspection	\$25.00
08. Less than 20 feet from crosswalk	\$25.00
09. Blocking driveway	\$25.00
10. Right side of vehicle more than 12 inches from the curb	\$25.00

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11. Parking prohibited upon publicly or privately owned premise without permission	\$25.00
12. Parked on sidewalk	\$25.00
13. Parked on bridge	\$25.00
14. No parking, stopping, standing	\$25.00
15. Restricted zone	\$25.00
16. Parked beyond time limit	\$25.00
17. Parked within intersection	\$25.00
18. Double parked	\$25.00
19. Parked in bus route, certain hours	\$25.00
20. Parked against the direction of authorized traffic movement	\$25.00
21. Other	\$25.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Arts & Culture Committee* until the end of the **2017-2018** official Village year.

1. Barbara Demerest
2. Debbie Doucette
3. Claire Lynch
4. Bill MacPeek
5. Maria MacPeek
6. Sharon Rich
7. Dick Rich
8. Keaton DePriest
9. Vanessa DePriest
10. Anthony Vitiello
11. Valerie Stirling
12. Mark Weber
13. Mackenzie Lynch
14. Lauren Etu
15. Diane Weimer
16. Howard Cadmus
17. Tom Haney
18. Connie Haney
19. Marie Wendel
20. Russ Wendel

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21. Char Goretti
22. Nathan Miller

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Sharon Rich* is hereby designated *Chairperson of the Arts & Culture Committee* until the end of the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Beautification Committee* until the end of the **2017-2018** official Village year.

1. Dona Bronkie
2. Elise Fila
3. Paula Hinz
4. Deb Habes
5. Myra Lenz
6. Edie Malizia
7. Marcia Roth
8. Patricia Earing
9. Melissa Warner
10. Dian Lewin

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that *Deb Habes* is hereby designated *Chairperson of the Beautification Committee* until the end of the **2017-2018** official Village year.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Environmental Advisory Council* until the end of the **2017-2018** official Village year:

1. Frank Mischler
2. Jon Nickerson
3. Jane Vohwinkel
4. Ariana Martinez
5. Virginia Hanley

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Frank Mischler is hereby designated *Chairperson of the Environmental Advisory Council* until the end of the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Executive Safety Committee* for the **2017-2018** official Village year:

1. Lynda L. Juul
2. Ben Vilonen
3. Kevin Stahrr
4. Gail Jahreis

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *Megin Wolf* is hereby appointed to *Glen Park Joint Board* through *June 30, 2010*.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *Peter Warn* is hereby appointed to *Glen Park Joint Board* through *June 30, 2010*.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Meeting House Committee* for the *2017-2018* official Village year:

1. Sarah Mischler
2. Linda Pacer
3. Julie Yates
4. Joan Scalfani

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Julie Yates* is hereby appointed *Chairperson* of the *Meeting House Committee* until the end of the *2017-2018* official Village year.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Open Government Committee* for the *2017-2018* official Village year:

1. Paul Wolf
2. Gerald Kelly
3. Peter Reese
4. Susan Palmer

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Paul Wolf* is hereby appointed *Chairperson* of the *Open Government Committee* until the end of the *2017-2018* official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Parks Committee* until the end of the *2017-2018* official Village year:

1. Matt Bierl
2. Carolyn Schlifke
3. Mark Klepadlo
4. Doug Richardson

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Noel Bartlo* is hereby appointed to the *Parks Committee* until the end of the *2017-2018* official Village year.

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Roll call:	Deputy Mayor DeLano	Yes
	Trustee Piazza	Yes
	Trustee Yates	Abstained
	Trustee Rogers	Yes
	Mayor Kulpa	Abstained

Motion carried. 3 – 0.

*The resolution to appoint the chairperson of Parks Committee was held.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Walter Pacer is hereby appointed to the *Planning and Architectural Review Board* until the end of the **2019-2020** official Village year.

Unanimously carried.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that Kate Waterman-Kulpa is hereby appointed to the *Planning and Architectural Review Board* until the end of the **2019-2020** official Village year.

Roll call:	Deputy Mayor DeLano	Yes
	Trustee Yates	Yes
	Trustee Piazza	Yes
	Trustee Rogers	Yes
	Trustee Kulpa	Abstained

Motion carried. 4 – 0.

- The resolution to appoint a member to the Planning and Architectural Review Board until the end of the **2019-2020** official Village year was held.
-

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- The resolution to appoint an *Alternate Member of the Planning and Architectural Review Board* until the end of the **2017-2018** official Village year was held.
- The resolution to appoint an *Alternate Member of the Planning and Architectural Review Board* until the end of the **2017-2018** official Village year was held.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Vic Paquet is hereby appointed *Chairman* of the *Planning and Architectural Review Board* until the end of the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Rogers, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Records Management Committee* until the end of the **2017-2018** official Village year:

1. Lynda L. Juul
2. Judith A. Kindron
3. Deborah A. Habes
4. Charles D. Grieco

Unanimously carried.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the *Traffic and Safety Committee* until the end of the **2017-2018** official Village year:

1. Walter Pacer
2. Nick Roth
3. Dan Rider

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4. Tracy Fischer
5. Matt Etu
6. Kevin Brown, (Amherst Police Dept. Representative-Ex-officio)
7. Mike Measer, (Fire Dept. Representative-Ex-officio)
8. Bill Tuyn, (Transportation Professional – Ex-officio)

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Walter Pacer is hereby designated *Chairperson of the Traffic & Safety Committee* until the end of the **2017-2018** official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Rich Sweeney is hereby appointed to the *Tree Board* until the end of the **2019-2020** official Village year.

Unanimously carried..

- ***The resolution to appoint a member to the Tree Board*** until the end of the **2019-2020** official Village year was held.

- ***The resolution to appoint a member to the Tree Board*** until the end of the **2019-2020** official Village year was held.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Tom Draves is hereby appointed as *Village Forester* until the end of the **2017-2018** official year; and

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Unanimously carried

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that ***Bea Slick*** is hereby appointed ***Volunteer Coordinator*** until the end of the ***2017-2018*** official Village year.

Unanimously carried.

ON MOTION by Trustee Rogers, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following are hereby appointed to the ***Youth and Recreation Committee*** until the end of the ***2017-2018*** official Village year:

1. Nate Anderson
2. Kalechi Anderson
3. Jennifer Tudor
4. Pam Voyer
5. Amy Alexander
6. Nia Bates
7. Michelle Richter
8. Heather Cahill
9. Jeff Voelkl
10. Sarah Lester
11. Tricia Evans
12. Karen Kelly
13. Abra Greer (Storytime)
14. Eve Terhune (Storytime)
15. James Terhune (Storytime)
16. Amanda Hughes (Storytime)
17. Nicholas Hughes (Storytime)

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ON MOTION by Trustee Rogers, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *Nate Anderson & Kalechi Anderson* are hereby designated as *Co-chairpersons* of the *Youth and Recreation Committee* until the end of the *2017-2018* official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Joe Frese* is hereby appointed to the *Zoning Board of Appeals* until the end of the *2021-2022* official Village year.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Patricia Fulwiler* is hereby appointed *Alternate Member of the Zoning Board of Appeals* until the end of the *2017-2018* official Village year.

Unanimously carried.

- The resolution to appoint a second *Alternate Member of the Zoning Board of Appeals* until the end of the *2017-2018* official Village year was held.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Richard Andrews* is hereby appointed *Chairperson* of the *Zoning Board of Appeals* until the end of the *2017-2018* official Village year.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the Village Board hereby adopts the following *Procurement Policy* as the official Procurement Policy for the **2017-2018** official Village year:

VILLAGE OF WILLIAMSVILLE

PROCUREMENT POLICY

WHEREAS, Section 104-b of the New York State General Municipal Law requires the governing body of every municipality to adopt a procurement policy for all goods and services which are not required by law to be publicly bid; and

WHEREAS, comments have been solicited from all officers in the VILLAGE OF WILLIAMSVILLE involved in the procurement process;

NOW, THEREFORE, BE IT RESOLVED, that the VILLAGE OF WILLIAMSVILLE does hereby adopt the following procurement policy which is intended to apply to all goods and services which are not required by law to be publicly bid.

PROCUREMENT POLICY FOR THE VILLAGE OF WILLIAMSVILLE

1. Every purchase to be made must be initially reviewed to determine whether it is a purchase contract or a public works contract. [Once that determination is made, a good faith effort will be made to determine whether it is known or can reasonably be expected that the aggregate amount to be spent on the item of supply or service is not subject to competitive bidding, taking into account past purchases and the aggregate amount to be spent in a year.] The following items are not subject to competitive bidding pursuant to Section 103 of the General Municipal Law: purchase contracts under \$20,000 and public works contracts under \$35,000; emergency purchases; certain municipal hospital purchases; goods purchased from agencies for the blind or severely handicapped; goods purchased from correctional institutions; purchases under State and County contracts; and surplus and second-hand purchases from another governmental entity.

The decision that a purchase is not subject to competitive bidding will be documented in writing by the individual making the purchase. This documentation may include written or verbal quotes from vendors, a memo from the purchaser indicating how the decision was arrived at, a copy of the contract indicating the source which makes the item or service exempt, a memo from the purchaser detailing the circumstances which led to an emergency purchase, or any other written documentation that is appropriate.

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2. All goods and services will be secured by use of written requests for proposals, written quotations, verbal quotations, or any other method that assures that goods will be purchased at the lowest price and that favoritism will be avoided, except in the following circumstances: purchase contracts over \$20,000 and public works contracts over \$35,000; goods purchased from agencies for the blind or severely handicapped pursuant to Section 175-b of the State Finance Law; goods purchased from correctional institutions pursuant to Section 186 of the Correction Law; purchases under State contracts pursuant to Section 104 of the General Municipal Law; purchases under County contracts pursuant to Section 103(3) of the General Municipal Law; or purchases pursuant to subdivision 6 and 7 of this policy:

3. The following method of purchase will be used when required by this policy in order to achieve the highest savings:

<u><i>Estimated Amount of Purchase Contract</i></u>	<u><i>Method</i></u>
\$1,000 - \$2,999	2 verbal quotations
\$3,000 - \$19,999	3 written quotations or 3 written requests for proposals
\$20,000 and above	Formally bid pursuant to Section 103 of NYS General Municipal Law

<u><i>Estimated Amount of Public Works Contract</i></u>	<u><i>Method</i></u>
\$1,000 - \$2,999	2 verbal quotations
\$3,000 - \$34,999	3 written quotations or 3 written requests for proposals
\$35,000 and above	Formally bid pursuant to Section 103 of NYS General Municipal Law

A good faith effort shall be made to obtain the required number of proposals or quotations. If the Village purchaser is unable to obtain the required number of proposals or quotations, the purchaser will document the attempt made at obtaining the proposals. In no event shall the failure to obtain the proposals be a bar to the procurement.

4. Documentation is required of each action taken in connection with each procurement.

5. Documentation and a detailed explanation are required whenever a contract is awarded to other than the lowest responsible offer. This documentation will include an explanation of how the award will achieve savings or how the offer was not responsible. A determination that the offer is not responsible shall be made by the purchaser and may not be challenged under any

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circumstances.

6. Pursuant to General Municipal Law Section 104-b(2)(f), the procurement policy may contain circumstances when, or types of procurement for which, in the sole discretion of the governing body, the solicitation of alternative proposals or quotations will not be in the best interest of the municipality. In the following circumstances it may not be in the best interests of the VILLAGE OF WILLIAMSVILLE to solicit quotations or document the basis for not accepting the lowest bid:

a. Professional services or services requiring special or technical skill, training or expertise. The individual or company must be chosen based on accountability, reliability, responsibility, skill, education and training, judgment, integrity, and moral worth. These qualifications are not necessarily found in the individual or company that offers the lowest price and the nature of these services are such that they do not readily lend themselves to competitive procurement procedures. In determining whether a service fits into this category the BOARD OF TRUSTEES shall take into consideration the following guidelines: (a) whether the services are subject to State licensing or testing requirements; (b) whether substantial formal education or training is a necessary prerequisite to the performance of the services; and (c) whether the services require a personal relationship between the individual and municipal officials. Professional or technical services shall include but not be limited to the following: services of an attorney; services of a physician; technical services of an engineer engaged to prepare plans, maps and estimates; securing insurance coverage and/or services of an insurance broker; services of a certified public accountant; investment management services; printing services involving extensive writing, editing or art work; management of municipally owned property; and computer software or programming services for customized programs, or services involved in substantial modification and customizing of pre-packaged software.

b. Emergency purchases pursuant to Section 103(4) of the General Municipal Law. Due to the nature of this exception, these goods or services must be purchased immediately and a delay in order to seek alternate proposals may threaten the life, health, safety or welfare of the residents. This section does not preclude alternate proposals if time permits.

c. Purchases of surplus and second-hand goods from any source. If alternate proposals are required, the VILLAGE is precluded from purchasing surplus and second-hand goods at auctions or through specific advertised sources where the best prices are usually obtained. It is also difficult to try to compare prices of used goods and a lower price may indicate an older product.

d. Goods or services under \$1000. The time and documentation required to purchase through this policy may be more costly than the item itself and would therefore not be in the best interests of the taxpayer. In addition, it is not likely that such de minimis contracts would be awarded based on favoritism.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

7. The Village, in accordance with subdivision 16 of General Municipal Law (GML) § 103, is authorized to purchase apparatus, materials, equipment and supplies, and to contract for services related to the installation, maintenance or repair of those items, through the use of contracts let by the United States or any agency thereof, any state or any other political subdivision or district therein. The contract must be let in a manner that constitutes competitive bidding “consistent with state law,” and made available for use by other governmental entities.

8. This policy shall go into effect immediately and will be reviewed annually.

Motion carried. 4 – 0.

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the attached **Volunteer Application** is hereby approved and must be completed by all appointed volunteers/committee members of the Village of Williamsville.

Unanimously carried.

(SEE ATTACHED FOR 2017-2018 VOLUNTEER APPLICATION FORM)

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the attached **Harassment/Discrimination Policy** is hereby adopted and is to be signed by all Elected Officials, Village employees, appointed employees and volunteer committee members.

Unanimously carried.

(SEE ATTACHED 2017-2018 HARASSMENT/DISCRIMINATION POLICY)

ON MOTION by Mayor Kulpa, seconded by Deputy Mayor DeLano, it was moved to leave the regular agenda to open Executive Session at 8:24 p.m.

Unanimously carried.

Minutes of the Annual Re-Organization Meeting of the Village of Williamsville Board of Trustees, held on Wednesday, July 5, 2017, at Village Hall, 5565 Main Street, Williamsville, New York.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session and return to the regular agenda at 8:32 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to adjourn the Annual Re-Organization Meeting at 8:32 p.m.

Unanimously carried.

Lynda L. Juul,
Administrator/Clerk-Treasurer

Public Hearing July 24, 2017

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2017

**A Local Law Amending Chapter 103 (Vehicles and Traffic)
to create No Standing on Oakgrove Drive from Park Drive to Garrison Road**

Section 1. Title

This Local Law shall be referred to as, “No Standing on Oakgrove Drive Law of 2017”.

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 103 (Vehicles and Traffic) to create No Standing on Oakgrove Drive from Park Drive to Garrison Road.

Section 3.

Chapter 103 shall be amended by adding, in alphabetical order, the following to the existing list of No Standing locations:

§103-16: No standing.

No person shall stand a vehicle upon any of the following-described streets or alleys or parts of streets or alleys:

Name of Street	Side	Location
Oakgrove Drive	East/North	Between Park Drive and Garrison Road

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.

Public Hearing July 24, 2017

VILLAGE OF WILLIAMSVILLE

LOCAL LAW NO. X of 2017

**A Local Law Amending Chapter 103 (Vehicles and Traffic)
which would modify the area of No Standing on Main Street near Grove Street
from 15 feet to 38 feet**

Section 1. Title

This Local Law shall be referred to as, “No Standing on Main Street near Grove Street Law of 2017”.

Section 2. Purpose

The purpose of this Local Law shall be to amend Chapter 103 (Vehicles and Traffic) to modify the area of No Standing on Main Street near Grove Street.

Section 3.

Chapter 103 shall be added as follows:

§103-16: No standing.

No person shall stand a vehicle upon any of the following-described streets or alleys or parts of streets or alleys:

Name of Street	Side	Location
Main Street	North	Between Grove Street and a point 15 <u>38</u> feet west of Grove Street

Section 4. Effective Date

This Local Law shall take effect immediately and shall be filed in the Office of the Secretary of State.



WILLIAMSVILLE FIRE DEPARTMENT HUTCHINSON HOSE COMPANY

100% Volunteer

Chief of Department Michael A. Measer

July 20, 2017

Honorable Village Board members,

On July 18th at the regular monthly meeting of the Hutchinson Hose Company, members present unanimously voted to accept, Michael Zook **residing at 259 Sherbrooke, Williamsville NY 14221**, as a member of the Hutchinson Hose Company.

Pending your approval, Michael will join the active rolls on August 1, 2017.

Respectively,

Michael A. Measer

Fire Chief



5565 Main Street Village of Williamsville NY 14221 716.632.4070 Fax 716.632.6839
5045 Sheridan Drive Williamsville NY 14221 716.631.5164

www.HutchinsonHose.com



LANDMARK DESIGNATION APPLICATION FORM

VILLAGE OF WILLIAMSVILLE, NEW YORK

Village of Williamsville Historic Preservation Commission

Your name: Historic Preservation Commission Telephone: (716) 632-4120 Date: 5/25/2017

Your address: c/o Village of Williamsville, 5565 Main St., Williamsville, NY 14221

Organization (if any): _____

A. PROPERTY IDENTIFICATION

1. Building's Address: 34 & 42 W. Spring Street

2. Building's Current Name: _____

3. All of Building's historic/common names, if known: _____
SBL #: 80.08-1-8.2, 80.08-1-11

4. Present owner & address: RTL PIA Properties LLC
(List all owners of record 55 S. Long St.
and their addresses - Williamsville, NY 14221
use additional sheet, if
necessary) _____

B. PROPERTY CLASSIFICATION

Category:	Ownership:	Use of Property: Please note "H" for historic use, "C" for current use:	
<input checked="" type="checkbox"/> building	<input checked="" type="checkbox"/> private	<input type="checkbox"/> agriculture	<input type="checkbox"/> museum
<input type="checkbox"/> site	<input type="checkbox"/> public	<input checked="" type="checkbox"/> commercial	<input type="checkbox"/> park
<input type="checkbox"/> district		<input type="checkbox"/> educational	<input type="checkbox"/> private residence
Status:	<input checked="" type="checkbox"/> yes: restricted	<input type="checkbox"/> entertainment	<input type="checkbox"/> religious
<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> yes: unrestricted	<input type="checkbox"/> government	<input type="checkbox"/> scientific
<input type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> exterior visible	<input type="checkbox"/> industrial	<input type="checkbox"/> transportation
<input type="checkbox"/> work in Progress	<input type="checkbox"/> from public road	<input type="checkbox"/> military	<input type="checkbox"/> other: _____
	<input type="checkbox"/> interior accessible		

C. PROPERTY DESCRIPTION

5. Building material(s) clapboard stone stucco
 shingles cobblestone board & batten
 brick logs other: Addition – Concrete block

6. Structural System: (if known)

 wood frame: heavy timber

 wood frame: light members

 masonry load-bearing walls

 log

 plank

 metal (explain _____)

 other: _____

7. Condition/ Integrity

 excellent

 good

 fair

 deteriorated

 ruins

 unexposed

 Check one:

 unaltered

 altered

 Check one:

 original site

 moved

 date: _____

List major alterations and dates (if known):

 Rear concrete block addition circa 1930

Source of this information: _____

8. Threats to Building:

 none known

 zoning

 other/comments: _____

 development

 roads

 deterioration

 fire

9. Related outbuildings and property post

 barn

 garage

 shed

 stone wall

 carriage house

 greenhouse

 privy

 carriage Step

 shop

 gardens

 stables

 well

 other

 hitching

Landscape features:

 Other: Part of office complex on property. Current use is storage.

10. Surroundings: (check all that apply)

 open land

 woodland

 scattered buildings

 densely built-up

 commercial

 industrial

 residential

 other: _____

11. Interrelationship of building and surroundings:

12. Other notable features of building and site (i.e., style, detail, interior features if known):

Stone arched cavern style storage in "Brewery Hill" area for storage of brewed products and later used for storage and curing of concrete blocks.

D. SIGNIFICANCE

Period: Areas of Significance – Check and justify below

<input type="checkbox"/> prehistoric	<input type="checkbox"/> archaeology	<input type="checkbox"/> education	
<input type="checkbox"/> 1400-1699	<input type="checkbox"/> prehistoric	<input checked="" type="checkbox"/> engineering	<input type="checkbox"/> politics/ government
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> archaeology	<input type="checkbox"/> exploration/ settlement	<input type="checkbox"/> religion
<input type="checkbox"/> 1800-1849	<input checked="" type="checkbox"/> historic	<input checked="" type="checkbox"/> industry	<input type="checkbox"/> science
<input checked="" type="checkbox"/> 1850-1899	<input type="checkbox"/> agriculture	<input type="checkbox"/> invention	<input type="checkbox"/> sculpture
<input checked="" type="checkbox"/> 1900-1919	<input checked="" type="checkbox"/> architecture	<input type="checkbox"/> landscape	<input type="checkbox"/> social/ humanitarian
<input checked="" type="checkbox"/> 1920-1941	<input type="checkbox"/> art	<input type="checkbox"/> architecture	<input type="checkbox"/> theater
<input type="checkbox"/> 1942-1950	<input type="checkbox"/> commerce	<input type="checkbox"/> law	<input type="checkbox"/> transportation
	<input type="checkbox"/> communications	<input type="checkbox"/> literature	<input type="checkbox"/> other (specify)
	<input type="checkbox"/> community planning	<input type="checkbox"/> military	_____
	<input type="checkbox"/> conservation	<input type="checkbox"/> music	_____
	<input type="checkbox"/> economics		

13. List the following and your source(s) of information:

Date of initial construction: Unknown

Architect, if known: _____

Builder, if known: _____

14. Historical and architectural importance: Referring to the criteria set forth in the Village Preservation Ordinance (§47-4), list those that apply and explain how the property meets those criteria. (Check all that apply):

(1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.

(2) Embodies the distinctive characteristics of a type, a period or a method of construction.

(3) Represents the work of a master architect or designer or possesses high artistic value.

(4) Represents a significant or distinguished entity whose components may lack individual or special distinction.

(5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Stone cavern for cooling/storage for brewed products in area known as "Brewery Hill", an area where beers and ales were brewed, cooled and stored in the Village of Williamsville. Unique curved ceiling of building. Area is 25'x80' stone construction with curved arched ceiling.

15. Please attach any additional material which might be useful in considering the site for landmark Designation, i.e., copies of newspaper clippings, magazine articles, old photographs, etc. Photocopies are acceptable. Please be advised that no materials can be returned.

Attached

16. Sources of information: Williamsville inventory done by Clinton Brown Co. and walking tour booklet written and produced by Village of Williamsville Historical Society.
-
-
-

17. Photographs required:

Current views

Minimum size 4"x6"

Color prints

Two (2) sets of each photograph

Include all exterior views (front, back, sides), showing complete elevations of all structures To be considered.

18. Map required:

Obtain from the Village Building Department a location map and mark the property's location on this map. If more than one building is being considered on a property, or the property has Notable landscape features, include a sketch plot plan of the property noting these buildings and/ or features. Provide property survey if possible as well.

Signature of Applicant

Date

LANDMARK DESIGNATION APPLICATION FORM

VILLAGE OF WILLIAMSVILLE, NEW YORK

Village of Williamsville Historic Preservation Commission

Your name: Historic Preservation Commission Telephone: (716) 632-4120 Date: 6/20/2017

Your address: c/o Village of Williamsville, 5565 Main St., Williamsville, NY 14221

Organization (if any): _____

A. PROPERTY IDENTIFICATION

1. Building's Address: 80 E. Spring St. (legal address of parcel is 56 E. Spring St.)
2. Building's Current Name: Zent House (Howard Cadmus Attorney at Law)
3. All of Building's historic/common names, if known: Ely-Zent House, White House, Williamsville Savings & Loan, Miller's House SBL #: 69.17-2-26
4. Present owner & address: My Sweet Jenny's LLC
(List all owners of record Howard Cadmus
and their addresses - 461 Washington Hwy.
use additional sheet, if Amherst, NY 14226
necessary) _____

B. PROPERTY CLASSIFICATION

Category:	Ownership:	Use of Property: Please note "H" for historic use, "C" for current use:	
<input checked="" type="checkbox"/> building	<input checked="" type="checkbox"/> private	<input type="checkbox"/> agriculture	<input type="checkbox"/> museum
<input type="checkbox"/> site	<input type="checkbox"/> public	<input checked="" type="checkbox"/> commercial	<input type="checkbox"/> park
<input type="checkbox"/> district		<input type="checkbox"/> educational	<input checked="" type="checkbox"/> private residence
Status:	<input type="checkbox"/> yes: restricted	<input type="checkbox"/> entertainment	<input type="checkbox"/> religious
<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> yes: unrestricted	<input type="checkbox"/> government	<input type="checkbox"/> scientific
<input type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> exterior visible	<input type="checkbox"/> industrial	<input type="checkbox"/> transportation
<input type="checkbox"/> work in Progress	<input type="checkbox"/> from public road	<input type="checkbox"/> military	<input checked="" type="checkbox"/> other: <u>Bank</u>
	<input type="checkbox"/> interior accessible		

C. PROPERTY DESCRIPTION

5. Building material(s) clapboard stone stucco
 shingles cobblestone board & batten
 brick logs other: Asphalt shingle roof, concrete block foundation

6. Structural System: (if known) wood frame: heavy timber wood frame: light members masonry load-bearing walls log plank metal (explain _____) other: _____

7. Condition/ Integrity excellent good fair deteriorated ruins unexposed Check one: unaltered altered Check one: original site moved date: 1949

List major alterations and dates (if known): Moved from 5604 Main St.

Source of this information: _____

8. Threats to Building: none known zoning other/comments: _____ development roads deterioration fire

9. Related outbuildings and property barn garage shed stone wall carriage house greenhouse privy carriage Step shop gardens stables well other hitching post

Landscape features: _____
Other: _____

10. Surroundings: (check all that apply) open land woodland scattered buildings densely built-up commercial industrial residential other: Muli-family Residential

11. Interrelationship of building and surroundings: _____
Site opposite the Williamsville Water Mill. Facing Mill complex plaza. Surrounded by three local landmarks: The Williamsville Water Mill/barn (house) at 80 E. Spring St., 78 E. Spring St., and Glen Park.

12. Other notable features of building and site (i.e., style, detail, interior features if known):
The structure has many Greek Revival characteristics, including Tuscan order columns flanking the central recessed front entrance, which support a simple entablature. Clapboard siding exterior. Six over six lite windows with thin muntins in a double-hung sash flanked with exterior shutters. Symmetrical front two-story façade with one-story secondary dropped roofs on either side of the main gable. Three brick chimneys. Brackets below slight eave overhang with a wide cornice line.

D. SIGNIFICANCE

Period: Areas of Significance – Check and justify below

<input type="checkbox"/> prehistoric	<input type="checkbox"/> archaeology	<input type="checkbox"/> education	
<input type="checkbox"/> 1400-1699	<input type="checkbox"/> prehistoric	<input type="checkbox"/> engineering	<input type="checkbox"/> politics/ government
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> archaeology	<input type="checkbox"/> exploration/ settlement	<input type="checkbox"/> religion
<input checked="" type="checkbox"/> 1800-1849	<input type="checkbox"/> historic	<input type="checkbox"/> industry	<input type="checkbox"/> science
<input checked="" type="checkbox"/> 1850-1899	<input type="checkbox"/> agriculture	<input type="checkbox"/> invention	<input type="checkbox"/> sculpture
<input type="checkbox"/> 1900-1919	<input checked="" type="checkbox"/> architecture	<input type="checkbox"/> landscape	<input type="checkbox"/> social/ humanitarian
<input type="checkbox"/> 1920-1941	<input type="checkbox"/> art	<input type="checkbox"/> architecture	<input type="checkbox"/> theater
<input checked="" type="checkbox"/> 1942-1950	<input type="checkbox"/> commerce	<input type="checkbox"/> law	<input type="checkbox"/> transportation
	<input type="checkbox"/> communications	<input type="checkbox"/> literature	<input type="checkbox"/> other (specify)
	<input type="checkbox"/> community planning	<input type="checkbox"/> military	_____
	<input type="checkbox"/> conservation	<input type="checkbox"/> music	_____
	<input type="checkbox"/> economics		

13. List the following and your source(s) of information:

Date of initial construction: Circa 1836-1854

Architect, if known: _____

Builder, if known: _____

14. Historical and architectural importance: Referring to the criteria set forth in the Village Preservation Ordinance (§47-4), list those that apply and explain how the property meets those criteria. (Check all that apply):

(1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.

(2) Embodies the distinctive characteristics of a type, a period or a method of construction.

(3) Represents the work of a master architect or designer or possesses high artistic value.

(4) Represents a significant or distinguished entity whose components may lack individual or special distinction.

(5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Many individuals intertwined in Williamsville history owned the property which the house once stood on, owned the house or business (bank) when it was at 5604 Main St., or owned the structure where it currently resides on E. Spring St. A rare example of a clapboard symmetrical Greek Revival house with original windows. Mentioned as a supporting structure to the Williamsville Water Mill, a property listed on the State Register of Historic Places.

15. Please attach any additional material which might be useful in considering the site for landmark Designation, i.e., copies of newspaper clippings, magazine articles, old photographs, etc. Photocopies are acceptable. Please be advised that no materials can be returned.
See attached.

16. Sources of information: Bero Associates Architects Reconnaissance Level Survey of Historic Resources, Village of Williamsville, NY, June 1997; Clinton Brown Company Architecture Intensive Level Historic Resource Survey, Village of Williamsville, May 2013; DePriest, Keaton, Historic Building Now Houses a Legal Practice article, Amherst Bee, January 18, 2017; Miller Young, Sue, A History of the Town of Amherst; Jonas Williams Map, Amherst Bee, April 23, 1959; R&D Engineering Inc. Building Conditions Survey, Village of Williamsville, NY, January 2005.

17. Photographs required:
Current views
Minimum size 4"x6"
Color prints
Two (2) sets of each photograph
Include all exterior views (front, back, sides), showing complete elevations of all structures
To be considered.

18. Map required:
Obtain from the Village Building Department a location map and mark the property's location on this map. If more than one building is being considered on a property, or the property has Notable landscape features, include a sketch plot plan of the property noting these buildings and/ or features. Provide property survey if possible as well.

Signature of Applicant

Date

LANDMARK DESIGNATION APPLICATION FORM

VILLAGE OF WILLIAMSVILLE, NEW YORK

Village of Williamsville Historic Preservation Commission

Your name: Kate Waterman-Kulpa Telephone: (716) 632-4120 Date: 5/23/2017

Your address: c/o Village of Williamsville, 5565 Main St., Williamsville, NY 14221

Organization (if any): Village of Williamsville Historic Preservation Commission

A. PROPERTY IDENTIFICATION

1. Building's Address: 150 Milton St.
2. Building's Current Name: Lehigh Valley Section House
3. All of Building's historic/common names, if known: Section House SBL #: 80.08-5-70
4. Present owner & address: Natale Development LLC
(List all owners of record 9159 Main St., Ste. 3
and their addresses - Clarence, NY 14031
use additional sheet, if
necessary) _____

B. PROPERTY CLASSIFICATION

Category:	Ownership:	Use of Property: Please note "H" for historic use, "C" for current use:	
<input checked="" type="checkbox"/> building	<input checked="" type="checkbox"/> private	<input type="checkbox"/> agriculture	<input type="checkbox"/> museum
<input type="checkbox"/> site	<input type="checkbox"/> public	<input type="checkbox"/> commercial	<input type="checkbox"/> park
<input type="checkbox"/> district		<input type="checkbox"/> educational	<input checked="" type="checkbox"/> private residence
Status:	Accessibility:	<input type="checkbox"/> entertainment	<input type="checkbox"/> religious
<input type="checkbox"/> occupied	<input type="checkbox"/> yes: restricted	<input type="checkbox"/> government	<input type="checkbox"/> scientific
<input checked="" type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> yes: unrestricted	<input type="checkbox"/> industrial	<input type="checkbox"/> transportation
<input type="checkbox"/> work in Progress	<input checked="" type="checkbox"/> exterior visible	<input type="checkbox"/> military	<input checked="" type="checkbox"/> other: <u>Station House</u>
	<input type="checkbox"/> from public road		
	<input type="checkbox"/> interior accessible		

C. PROPERTY DESCRIPTION

5. Building material(s) clapboard stone stucco
 shingles cobblestone board & batten
 brick logs other: _____

6. Structural System: (if known)

 wood frame: heavy timber

 wood frame: light members

 masonry load-bearing walls

 log

 plank

 metal (explain _____)

 other: _____

7. Condition/ Integrity

 excellent

 good

 fair

 deteriorated

 ruins

 unexposed

 Check one:

 unaltered

 altered

 Check one:

 original site

 moved

 date: _____

List major alterations and dates (if known): _____

Source of this information: _____

8. Threats to Building:

 none known

 development

 zoning

 roads

 other/comments: _____

 deterioration

 fire

9. Related outbuildings and property

 barn

 garage

 shed

 stone wall

 carriage house

 greenhouse

 privy

 carriage Step

 shop

 gardens

 stables

 well

 other

 hitching post

Landscape features: _____

Other: _____

10. Surroundings: (check all that apply)

 open land

 woodland

 scattered buildings

 densely built-up

 commercial

 industrial

 residential

 other: _____

11. Interrelationship of building and surroundings: _____

Adjacent to local landmark (Lehigh Valley Railroad Station, 86 S. Long St., circa 1896). Adjacent to South Long Athletic Field. Surrounded by property formerly used as industrial site that is proposed as a housing development and existing residential houses.

12. Other notable features of building and site (i.e., style, detail, interior features if known):

New early twentieth century proto type for railroad section houses. One and a half story building with dormer was constructed of "Natco" hollow tile building blocks with "Ednem" buff colored rock asbestos stucco finish, and supported on concrete foundations. First floor had a kitchen and dining area and also a bunk room with red quarry tile floors and Portland cement walls for the laborers. The second floor there were three rooms with yellow pine floors and plastered walls, and an attic for the use of the foreman and family. There was a cellar to store coal, etc.

D. SIGNIFICANCE

Period: Areas of Significance – Check and justify below

<input type="checkbox"/> prehistoric	<input type="checkbox"/> archaeology	<input type="checkbox"/> education	
<input type="checkbox"/> 1400-1699	<input type="checkbox"/> prehistoric	<input type="checkbox"/> engineering	<input type="checkbox"/> politics/ government
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> archaeology	<input type="checkbox"/> exploration/ settlement	<input type="checkbox"/> religion
<input type="checkbox"/> 1800-1849	<input type="checkbox"/> historic	<input type="checkbox"/> industry	<input type="checkbox"/> science
<input type="checkbox"/> 1850-1899	<input type="checkbox"/> agriculture	<input type="checkbox"/> invention	<input type="checkbox"/> sculpture
<input checked="" type="checkbox"/> 1900-1919	<input type="checkbox"/> architecture	<input type="checkbox"/> landscape	<input type="checkbox"/> social/ humanitarian
<input type="checkbox"/> 1920-1941	<input type="checkbox"/> art	<input type="checkbox"/> architecture	<input type="checkbox"/> theater
<input type="checkbox"/> 1942-1950	<input type="checkbox"/> commerce	<input type="checkbox"/> law	<input checked="" type="checkbox"/> transportation
	<input type="checkbox"/> communications	<input type="checkbox"/> literature	<input type="checkbox"/> other (specify)
	<input type="checkbox"/> community planning	<input type="checkbox"/> military	_____
	<input type="checkbox"/> conservation	<input type="checkbox"/> music	
	<input type="checkbox"/> economics		

13. List the following and your source(s) of information:

Date of initial construction: 1907

Architect, if known: _____

Builder, if known: _____

14. Historical and architectural importance: Referring to the criteria set forth in the Village Preservation Ordinance (§47-4), list those that apply and explain how the property meets those criteria. (Check all that apply):

(1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.

(2) Embodies the distinctive characteristics of a type, a period or a method of construction.

(3) Represents the work of a master architect or designer or possesses high artistic value.

(4) Represents a significant or distinguished entity whose components may lack individual or special distinction.

(5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

This structure’s historical significance is closely linked to the adjacent Lehigh Valley Railroad Station. The two structures together serviced the railroad stop in Williamsville. The second floor of the Section House was the home of the section foreman and his family. The section foreman’s job was to take care of a certain area of the trackage on the railroad, such as replacing ties and making sure the rails were the proper gauge. The first floor served as an eating and sleeping area for other railroad employees. This building was a proto type structure for Lehigh Valley Railroad to provide above average accomodations to their employees.

15. Please attach any additional material which might be useful in considering the site for landmark Designation, i.e., copies of newspaper clippings, magazine articles, old photographs, etc. Photocopies are acceptable. Please be advised that no materials can be returned.
See attached.

16. Sources of information:
Railway Age Gazette, Volume 56 No. 25
Walters, Anna. Williamsville Native Recalls Living in Lehigh Valley Section House. Old Home Days, Supplement to Bee Publications. July 2015.

17. Photographs required:
Current views
Minimum size 4"x6"
Color prints
Two (2) sets of each photograph
Include all exterior views (front, back, sides), showing complete elevations of all structures
To be considered.

18. Map required:
Obtain from the Village Building Department a location map and mark the property's location on this map. If more than one building is being considered on a property, or the property has Notable landscape features, include a sketch plot plan of the property noting these buildings and/ or features. Provide property survey if possible as well.

Signature of Applicant

Date

LANDMARK DESIGNATION APPLICATION FORM

VILLAGE OF WILLIAMSVILLE, NEW YORK

Village of Williamsville Historic Preservation Commission

Your name: Historic Preservation Commission Telephone: (716) 632-4120 Date: 5/23/2017

Your address: c/o Village of Williamsville, 5565 Main St., Williamsville, NY 14221

Organization (if any): _____

A. PROPERTY IDENTIFICATION

1. Building's Address: 5429 Main St.
2. Building's Current Name: Jewelry retail shop (Alex and Ani) and coffee shop (Starbucks)
3. All of Building's historic/common names, if known: Iroquois Gas Company Building
SBL #: 80.08-4-1
4. Present owner & address: Main-Cali Williamsville LLC
(List all owners of record c/o TRG Property Mgmt.
and their addresses - 18 Computer Dr. E.
use additional sheet, if Albany, NY 12205
necessary) _____

B. PROPERTY CLASSIFICATION

Category:	Ownership:	Use of Property: Please note "H" for historic use, "C" for current use:	
<input checked="" type="checkbox"/> building	<input checked="" type="checkbox"/> private	<input type="checkbox"/> agriculture	<input type="checkbox"/> museum
<input type="checkbox"/> site	<input type="checkbox"/> public	<input checked="" type="checkbox"/> H&C commercial	<input type="checkbox"/> park
<input type="checkbox"/> district	Accessibility:	<input type="checkbox"/> educational	<input type="checkbox"/> private residence
Status:	<input checked="" type="checkbox"/> yes: restricted	<input type="checkbox"/> entertainment	<input type="checkbox"/> religious
<input checked="" type="checkbox"/> occupied	<input type="checkbox"/> yes: unrestricted	<input type="checkbox"/> government	<input type="checkbox"/> scientific
<input type="checkbox"/> unoccupied	<input checked="" type="checkbox"/> exterior visible	<input type="checkbox"/> industrial	<input type="checkbox"/> transportation
<input type="checkbox"/> work in Progress	from public road	<input type="checkbox"/> military	<input type="checkbox"/> other: _____
	<input type="checkbox"/> interior accessible		

C. PROPERTY DESCRIPTION

5. Building material(s) clapboard stone stucco
 shingles cobblestone board & batten
 brick logs other: Poured concrete

6. Structural System: (if known) wood frame: heavy timber plank wood frame: light members metal (explain _____) masonry load-bearing walls _____ log other: _____

7. Condition/ Integrity excellent good fair deteriorated ruins unexposed Check one: unaltered altered Check one: original site moved date: _____

List major alterations and dates (if known): _____

Source of this information: _____

8. Threats to Building: none known zoning other/comments: _____ development roads deterioration fire

9. Related outbuildings and property post Landscape features: barn garage shed stone wall carriage house greenhouse privy carriage Step shop gardens stables well other hitching Other: _____

10. Surroundings: (check all that apply) open land woodland scattered buildings densely built-up commercial industrial residential other: _____

11. Interrelationship of building and surroundings: _____
Symmetry with streetscape and surrounding Main St. buildings.

12. Other notable features of building and site (i.e., style, detail, interior features if known):
One-story symmetrical commercial building with modest Colonial Revival treatment, with a central front door flanked by large multi-lite windows. Entry features transom window with arcaded lites and is surrounded by compound moldings.

D. SIGNIFICANCE

Period: Areas of Significance – Check and justify below

<input type="checkbox"/> prehistoric	<input type="checkbox"/> archaeology	<input type="checkbox"/> education	
<input type="checkbox"/> 1400-1699	<input type="checkbox"/> prehistoric	<input type="checkbox"/> engineering	<input type="checkbox"/> politics/ government
<input type="checkbox"/> 1700-1799	<input type="checkbox"/> archaeology	<input type="checkbox"/> exploration/ settlement	<input type="checkbox"/> religion
<input type="checkbox"/> 1800-1849	<input checked="" type="checkbox"/> historic	<input type="checkbox"/> industry	<input type="checkbox"/> science
<input type="checkbox"/> 1850-1899	<input type="checkbox"/> agriculture	<input type="checkbox"/> invention	<input type="checkbox"/> sculpture
<input type="checkbox"/> 1900-1919	<input checked="" type="checkbox"/> architecture	<input type="checkbox"/> landscape	<input type="checkbox"/> social/ humanitarian
<input checked="" type="checkbox"/> 1920-1941	<input type="checkbox"/> art	<input type="checkbox"/> architecture	<input type="checkbox"/> theater
<input type="checkbox"/> 1942-1950	<input type="checkbox"/> commerce	<input type="checkbox"/> law	<input type="checkbox"/> transportation
	<input type="checkbox"/> communications	<input type="checkbox"/> literature	<input type="checkbox"/> other (specify)
	<input type="checkbox"/> community planning	<input type="checkbox"/> military	_____
	<input type="checkbox"/> conservation	<input type="checkbox"/> music	_____
	<input type="checkbox"/> economics		

13. List the following and your source(s) of information:

Date of initial construction: 1932 – Historic Resource Inventory Form

Architect, if known: _____

Builder, if known: _____

14. Historical and architectural importance: Referring to the criteria set forth in the Village Preservation Ordinance (§47-4), list those that apply and explain how the property meets those criteria. (Check all that apply):

- (1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.
- (2) Embodies the distinctive characteristics of a type, a period or a method of construction.
- (3) Represents the work of a master architect or designer or possesses high artistic value.
- (4) Represents a significant or distinguished entity whose components may lack individual or special distinction.
- (5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Good example of an early 20th century commercial building in a modest Colonial Revival Style.

15. Please attach any additional material which might be useful in considering the site for landmark Designation, i.e., copies of newspaper clippings, magazine articles, old photographs, etc. Photocopies are acceptable. Please be advised that no materials can be returned.

16. Sources of information: Intensive Level Historic Resource Survey (2013)

17. Photographs required:

Current views
Minimum size 4"x6"
Color prints
Two (2) sets of each photograph
Include all exterior views (front, back, sides), showing complete elevations of all structures
To be considered.

18. Map required:

Obtain from the Village Building Department a location map and mark the property's location on this map. If more than one building is being considered on a property, or the property has Notable landscape features, include a sketch plot plan of the property noting these buildings and/ or features. Provide property survey if possible as well.

Signature of Applicant

Date

Civil Engineering
Environmental Engineering
Municipal Engineering
Land Surveying



Project Management
Construction Support Services
Landscape Architecture
SWPPP Services

July 18, 2017

(FOR VILLAGE BOARD AGENDA)

Honorable Village Board of Trustees
Village of Williamsville
Williamsville Village Hall
5565 Main Street
Williamsville, New York 14221

ATT: Lynda L. Juul
Village Clerk/Administrator

RE: Award of Bid - Contract #35
2017 Milling and Paving Contract

Dear Ms. Juul:

On July 12, 2017 at 1:00 p.m., bids for the referenced project were received, and opened in the presence of the Village Clerk/Administrator at the Village Hall. A total of nine (9) bids were received for this project. The bid format consisted of a unit price per item and a total sum base bid to perform the 2017 Milling and Paving Project. The basis for award of this contract is based on **the lowest responsive and responsible base bid**.

The base construction project includes furnishing labor, material, and equipment necessary to mill and pave approximately 4.2 lane miles of Village roads. Wm. Schutt & Associates, P.C. (Wm. Schutt) upon review of the nine (9) bids received, determined that the lowest base bid was submitted by Occhino Corporation, Site/Paving Contractor of West Seneca, New York in the amount of \$ 265,148.00.

Attached is a bid summary tabulation prepared by Wm. Schutt. We have reviewed the qualifications of Occhino Corporation, performed reference checks, and determined that the company is a reputable contractor who has worked on similar municipal milling and paving projects. We therefore recommend acceptance and award of construction Contract #35 – 2017 Milling and Paving Project, to the lowest responsive and responsible bidder; Occhino Corporation, Site/Paving Contractor, 2650 Seneca Street, West Seneca, New York 14224, for its total base bid amount of \$ 265,148.00. Please contact me if you have questions or need additional information.

Very truly yours:

Wm. Schutt and Associates, P.C.

A handwritten signature in blue ink, appearing to read 'Wm. Schutt'.

William Schutt, P.E.
President

Cc w/encl: Williamsville Board of Trustees
Ben Vilonen, General Crew Chief, DPW
Charles D. Grieco, Esq., Village Attorney
Paul M. Bowers, P.E.

