

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village Hall, 5565 Main Street, Williamsville, NY, on Monday, July 26, 2021 at 7:30 p.m.

The Village Board meeting was opened at 7:30 p.m. by Mayor Rogers

Trustee Hunt led the Pledge of Allegiance at 7:30pm.

Present: Deborah L. Rogers, Mayor
Matthew J. Etu, Deputy Mayor
Eileen A. Torre, Trustee
David F. Sherman, Trustee
Christine L. Hunt, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer
Keaton DePriest, Director of Community Development
Charles Grieco, Village Attorney

Absent: Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved to approve the minutes of the Re-Organization meeting held on July 6, 2021 as submitted.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved to approve the minutes of the regular meeting held on June 28, 2021 as amended.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved at 7:39 p.m. to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Ms. Czyz- 132 Monroe** –re: driveway code violation #89.6 re: blacktop, 23% non-compliant, 10 1/2' x 4'=\$700. Does not think it is fair. Asking for a variance. Chip explained process. Code enforcement issue. Would like Village to go about in a different manner.
- 2.) **Mary Lowther-120 N. Ellicott**- What streets to be paved this summer? Pfohl, Pfohl Terrace, Monroe, Swan, N. Ellicott (Eagle & Main). Someone threw a tire on her front lawn. What makes up legal fees for \$72,100, Meeting House Events Committee- what is purpose? [*Trustee Sherman – to work with Doug Kern to market that building*]. Who is on the committee?

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- 3.) **Thomas Frank – 5403 Main St.** – CFA’s, LWRP, Joint Parks Committee. Long term plan thru 2025, IJC, US Army Corp of Eng. Demonstration Project. \$10 million, value proposition of \$50 million. Hydro geographically, Greenway, watershed, Interconnection deadline is July 30th at 4:00pm. Transportation Vortex.

ON MOTION by Deputy Mayor Etu, seconded by Trustee Torre, it was moved at 8:15 p.m. to close the public participation.

Unanimously carried

Report – Mayor Rogers

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2020-2021 fiscal year.

To:	001-1210-1000-0000 (Mayor/Personal Services)	\$ 1.00
	001-1420-1000-0000 (Law/Attorney/Personal Services)	\$ 1.00
	001-3620-1000-0000 (Safety Inspection/Personal Services)	\$ 1965.00
	001-6989-1000-0000 (Other Econ Oppty & Dev/Personal Services)	\$ 1197.00
	001-1640-1000-0000 (Central Garage/Personal Services)	\$ 9150.00
	001-7110-1000-0000 (Parks/Personal Services)	\$ 3818.00
	001-8140-1000-0000 (Storm Sewers/Personal Services)	\$ 1485.00
	001-8162.1000-0000 (Leaf Pickup/Personal Services)	\$ 926.00
	001-8560-1000-0000 (Shade Trees/Personal Services)	\$ 386.00
From:	001-1010-1000-0000 (Board of Trustees/Personal Services)	\$ 2.00
	001-3410-1000-0000 (Fire Protection/Personal Services)	\$ 1965.00
	001-1410-1000-0000 (Village Clerk/Personal Services)	\$ 1197.00
	001-5142-1000-0000 (Snow Removal/Personal Services)	\$ 6000.00
	001-8163-1000-0000 (Trash Pickup/Personal Services)	\$ 9765.00
To:	001-1410-4030-0000 (Village Clerk/Printing & Advertising)	\$ 356.00
	001-1410-4450-0000 (Village Clerk/Miscellaneous)	\$ 140.00
From:	001-1410-4040-0000 (Village Clerk/Education Exp/Travel)	\$ 496.00
To:	001-1420-4620-0000 (Law/Attorney/Opinions)	\$73,627.00
From:	001-1420-4100-0000 (Law/Attorney/Professional Fees)	\$ 4643.00
	001-1410-4010-0000 (Village Clerk/Office Supplies)	\$ 1000.00
	001-1410-4020-0000 (Village Clerk/Postage)	\$ 2027.00
	001-1410-4040-0000 (Village Clerk/Education Exp/Travel)	\$ 2957.00
	001-1410-4600-0000 (Village Clerk/Computer Support)	\$ 1800.00
	001-1210-4040-0000 (Mayor/Education Exp/Travel)	\$ 1200.00
	001-1990-4000-0000 (Contingency)	\$60,000.00

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To:	001-1620-4230-0000 (Buildings/Building Maintenance)	\$ 299.00
From:	001-1620-4231-0000 (Buildings/Maintenance HVAC)	\$ 299.00
To:	001-1640-2010-0000 (Central Garage/Capital Improvements)	\$ 2829.00
	001-1640-4450-0000 (Central Garage/Miscellaneous)	\$ 45.00
From:	001-1640-4070-0000 (Central Garage/Utilities)	\$ 1818.00
	001-1640-4110-0000 (Central Garage/Service Contracts)	\$ 309.00
	001-1640-4160-0000 (Central Garage/Small Equipment Repairs)	\$ 598.00
	001-1620-4260-0000 (Buildings/Maintenance Supplies)	\$ 149.00
To:	001-3410-4110-0000 (Fire Protection/Service Contracts)	\$ 200.00
	001-3410-4470-0000 (Fire Protection/Building Maintenance)	\$ 3980.00
From:	001-3410-4471-0000 (Fire Protection/Building Repairs)	\$ 4180.00
To:	001-3620-4010-0000 (Safety Inspection/Office Supplies)	\$ 50.00
From:	001-3620-4040-0000 (Safety Inspection/Education Exp/Travel)	\$ 50.00
To:	001-5010-4450-0000 (Street Administration/Miscellaneous)	\$ 144.00
From:	001-5010-4111-0000 (Street Administration/Internet Access)	\$ 112.00
	001-5010-4010-0000 (Street Administration/Office Supplies)	\$ 32.00
To:	001-5110-2000-0000 (Street Maintenance/Equipment)	\$29834.00
From:	001-5110-4161-0000 (Street Maintenance/Repairs-Equipment)	\$ 6000.00
	001-5110-4250-0000 (Street Maintenance/Gas & Oil)	\$ 7000.00
	001-5110-4272-0000 (Street Maintenance/Blacktop/Oil/Stone Repair)	\$ 7534.00
	001-5142-4290-0000 (Snow Removal/Salt)	\$ 9300.00
To:	001-5110-4161-900 (Street Maintenance/Repairs-2013 Nissan Leaf)	\$ 532.00
	001-5110-4161-904 (Street Maintenance/Repairs-2005 /Freightliner)	\$ 299.00
	001-5110-4161-913 (Street Maintenance/Repairs 1993 GMC Sewer Jet)	\$ 13.00
	001-5110-4161-916 (Street Maintenance/Repairs 2012 Chevy 2500HD)	\$ 7.00
	001-5110-4161-919 (Street Maintenance/Repairs-2007 Chevy 4x4)	\$ 451.00
	001-5110-4610-0000 (Street Maintenance/Physicals/Eye Exam/Sfty Glass)	\$ 84.00
From:	001-5110-4161-903 (Street Maintenance/Repairs-2015 Dump Truck)	\$ 324.00
	001-5110-4161-905 (Street Maintenance/Repairs-2007 Int'l Dump)	\$ 176.00
	001-5110-4161-0000 (Street Maintenance/Repairs Equipment)	\$ 802.00
	001-5110-4273-0000 (Street Maintenance/Sidewalks)	\$ 84.00
To:	001-5182-4110-0000 (Street Lighting/Contract for Lighting)	\$ 3946.00
From:	001-5182-4270-0000 (Street Lighting/Repair Lights)	\$ 3946.00
To:	001-7110-2010-0000 (Parks/Capital Improvements)	\$ 4237.00
	001-7110-4450-0000 (Parks/Miscellaneous)	\$ 304.00
From:	001-7110-4161-0000 (Parks/Repair Lights)	\$ 1000.00
	001-7110-4280-0000 (Parks/Equipment Rental)	\$ 1000.00

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	001-7110-4350-0000 (Parks/Pool Supplies)	\$ 1000.00
	001-7110-4430-0000 (Sanitary Waste Disposal)	\$ 1541.00
To:	001-7535-4070-0000 (Lehigh Valley Section House/Utilities)	\$ 24.00
From:	001-7530-4070-0000 (Village Meeting House/Utilities)	\$ 24.00
To:	001-8140-4162-0000 (Storm Sewers/Repair Sewers)	\$12,660.00
	001-8140-4163-0000 (Storm Sewers/Drainage Improvements)	\$ 840.00
	001-8163-4330-0000 (Trash Pickup/Dump Fees)	\$ 52.00
From:	001-8140-2010-0000 (Storm Sewers/Capital)	\$ 1000.00
	001-8140-4161-0000 (Storm Sewers/Repair Receivers)	\$ 3298.00
	001-8160-4330-0000 (Refuse & Garbage Collection/Dump Fees)	\$ 9254.00
To:	001-8170-4160-0000 (Street Cleaning/Repairs Equipment)	\$ 163.00
From:	001-8170-4260-0000 (Street Cleaning/Maintenance Supplies)	\$ 163.00
To:	001-8510-4450-0000 (Community Beautification/Miscellaneous)	\$ 133.00
From:	001-8510-4340-0000 (Community Beautification/Plants)	\$ 133.00
To:	001-8560-4360-0000 (Shade Trees/Trees-Replacement Regular)	\$ 3406.00
From:	001-8560-4280-0000 (Shade Trees/Equipment Rental)	\$ 222.00
	001-8560-4350-0000 (Shade Trees/Trees-Maintenance)	\$ 1777.00
	001-8170-4260-0000 (Street Cleaning/Maintenance Supplies)	\$ 600.00
	001-8510-4340-0000 (Community Beautification/Plants)	\$ 807.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2021-2022 fiscal year.

To:	001-1640-4161-0000 (Central Garage/Small Equipment Repairs)	\$ 5,545.00
From:	001-5110-4161-0000 (Street Maintenance/Equipment Repairs)	\$ 5,545.00
To:	001-3410-4160-3401 (Fire Protection/Truck Expense E-1)	\$ 285.00
	001-3410-4160-3451 (Fire Protection/Truck Expense 5-1)	\$ 185.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$ 440.00
To:	001-3410-4160-3407 (Fire Protection/Truck Expense R-7)	\$ 21.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$ 21.00

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2020-2021 fiscal year.

To:	007-8120-4070-0000 (Sanitary Sewers/Utilities)	\$ 21.00
	007-8120-4112-0000 (Sanitary Sewers/Engineer)	\$ 2655.00
From:	007-8120-4114-0000 (Sanitary Sewers/Engineer-SPDES)	\$ 2544.00
	007-8120-4100-0000 (Sanitary Sewers/Professional Fees)	\$ 132.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2020-2021 fiscal year.

To:	009-7141-4352-0000 (Glen Park/Park Maintenance)	\$ 403.00
From:	009-7141-4430-0000 (Glen Park/Sanitary Waste Disposal)	\$ 403.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2020-2021 fiscal year, to account for Grant funding received on Fire Department DASNY grants.

Increase:	001-0001-3090-0000 (State Aid-Grants)	\$95,472.00
Increase:	001-3410-4099-0000 (Fire Protection/Grant Expenditures)	\$95,472.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2021-2022 fiscal year, to account for equipment sold at auction (#925 - \$19,570.00 & #918 - \$8970.00)

Increase:	001-0001-2680-0000 (Insurance Recoveries)	\$28,540.00
Increase:	001-5110-2000-0000 (Street Maintenance/Equipment)	\$28,540.00

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the 2021-2022 fiscal year, to account for Insurance recovery payment received 6/30/2021 for the replacement of #904-2005 Freightliner.

Increase:	001-0001-2680-0000 (Insurance Recoveries)	\$74,500.00
Increase:	001-5110-2000-0000 (Street Maintenance/Equipment)	\$74,500.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *Glen Park Fund* for the 2020-2021 fiscal year, to account for additional revenue collected for pavers.

Increase:	009-0009-2773-0000 (Memorials-Pavers/Benches/Trees)	\$ 385.00
Increase:	009-7141-4490-0000 (Glen Park/Memorials-Pavers, Benches, Trees)	\$ 385.00

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$457,672.65 covering the period from 6/21/2021 – 7/20/2021 are hereby approved as follows:

PAYROLL COVERING - 6/21/2021-7/4/2021 \$ 37,500.71

PAYROLL COVERING - 7/5/2021-7/18/2021 \$ 41,939.26

VOUCHERS COVERING- 6/23/2021-7/6/2021

GENERAL FUND-	\$ 99,190.58
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 2,132.68
GLEN PARK FUND-	\$ 1,844.84
TRUST & AGENCY FUND-	\$ 13,820.04
DEBT SERVICE-	\$ 70,687.50
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 7,090.54</u>
	\$ 194,766.18

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VOUCHERS COVERING- 7/7/2021-7/20/2021

GENERAL FUND-	\$ 87,403.18
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 454.44
GLEN PARK FUND-	\$ 2,452.49
TRUST & AGENCY FUND-	\$ 13,900.14
DEBT SERVICE-	\$ 79,256.25
COMMUNITY DEVELOPMENT-	\$ 0.00
CAPITAL FUND-	<u>\$ 0.00</u>
	\$ 183,466.50
 GRAND TOTAL:	 \$ 457,672.65

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that light duty is hereby approved for David Klein for the period through November 2021, at the time of his next medical evaluation.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice for sealed bids for Contract #43 – 2021 Street Paving Project of designated Village roads; and

BE IT FURTHER RESOLVED, that bids will be received at the Village Clerk's Office, 5565 Main Street, Williamsville, New York, until 10:00am on Tuesday, August 17, 2021, at which time they will be opened publicly.

Unanimously carried

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ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved to go off agenda at 8:15pm:

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that the proposal from PCA Technology Group, Inc. for upgrading the Village Server to include hardware, installation and configuration, as quoted on Quote Id#PCAQ8313-01, is hereby approved in the amount of \$12,941.00.

Unanimously carried

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved to go back to regular agenda at 8:16pm:

Unanimously carried

Report – Deputy Mayor Etu

ON MOTION by Deputy Mayor Etu, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to advertise for sealed bids for a new shelter at South Long Park, to be received by 9:00am on Tuesday August 17, 2021, at which time they will be opened publicly.

Unanimously carried

ON MOTION by Deputy Mayor Etu, seconded by Mayor Rogers, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to advertise for sealed bids for the Sports Courts at South Long Park, to be received by 9:00am on Tuesday August 17, 2021, at which time they will be opened publicly.

Unanimously carried

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Report – Trustee Sherman

ON MOTION by Trustee Sherman, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that *Douglas Richardson* of *221 Hirschfield Drive, Williamsville*, is hereby appointed to the *Tree Board* until the end of the 2023-2024 official Village year.

Unanimously carried

ON MOTION by Trustee Sherman, seconded by Deputy Mayor Etu, the following resolution was adopted:

RESOLVED, that *Douglas Richardson* of *221 Hirschfield Drive, Williamsville*, is hereby appointed to the *Meeting House Events Committee* until the end of the 2021-2022 official Village year.

Unanimously carried

Report – Trustee Torre

ON MOTION by Trustee Torre, seconded by Mayor Rogers, it was moved to go off agenda at 8:20pm:

Unanimously carried

ON MOTION by Trustee Torre, seconded by Deputy Mayor Etu, the following resolution was adopted:

WHEREAS, The Village of Williamsville

Herein called the "Municipality", after thorough consideration of the various aspects of the problem and study of available data, has hereby determined that certain work, as described in its application and attachments, herein called the "Project", is desirable, is in the public interest, and is required in order to implement the Project; and

WHEREAS, the NYS Department of State authorizes State assistance to municipalities for Local Waterfront Revitalization Program Study grants by means of a contract and the Municipality deems it to be in the public interest and benefit under this law to enter into a contract therewith;

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NOW, THEREFORE, BE IT RESOLVED BY Williamsville Village Board of Trustees

1. That Mayor Deborah Rogers or such person's successor in office, is the representative authorized to act in behalf of the Municipality's governing body in all matters related to State assistance under ECL Articles 17, 51 and 56 and/or any applicable federal grant provisions. The representative is also authorized to make application, execute the State Assistance Contract, submit Project documentation, and otherwise act for the Municipality's governing body in all matters related to the Project and to State assistance;
2. That the Municipality agrees that it will fund its portion of the cost of the Project and that funds will be available to initiate the Project's field work within twelve (12) months of written approval of its application by the NYS Department of State; Total project cost of \$67,500 of which the required match is 25% (\$16,875.00) (grant request of \$50,625.00)
3. That one (1) certified copy of this Resolution be prepared and sent to the Albany office of the New York State Department of Environmental Conservation
4. That this Resolution take effect immediately.

[Deputy Mayor Etu – What is the project? A study on the dam and what options are available].

Unanimously carried

ON MOTION by Trustee Torre, seconded by Mayor Rogers, it was moved to go back to regular agenda at 8:23pm:

Unanimously carried

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Staff Reports:

Deputy Treasurer:

Attorney Greico:

Administrator Kindron:

DPW Crew Chief:

Director of Community Development DePriest:

Mural unveiling this Wednesday (7/28) at 3:00pm

Amherst Symphony Orchestra is August 3rd at 6:30pm

ON MOTION by Mayor Rogers, seconded by Deputy Mayor Etu, it was moved to adjourn the meeting at 8:24pm

Unanimously carried

Judith A. Kindron
Administrator/Clerk-Treasurer