

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, November 13, 2023 at 7:30 p.m.

The Village Board meeting was opened at 7:35 pm by Mayor Hunt.

Ben Vilonen, DPW Crew Chief led the Pledge of Allegiance at 7:35pm.

Present: Christine L. Hunt, Mayor
Daniel O. DeLano, Deputy Mayor
Jim Celeste, Trustee
Jeffrey Hahn, Trustee
Eileen Torre, Trustee

Also present: Sue Canell, Administrator/Clerk-Treasurer
Charles Grieco, Village Attorney
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the regular meeting held on October 23, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 7:36 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

No one spoke

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:37 pm to close the public participation.

Unanimously carried

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Report – Mayor Hunt

Tree lighting December 2 at 6:00pm

Arts, Culture & Diversity held “Songs & Stories that won the war” at the Meeting House, well attended and had a 101 year old in attendance who actually was a “Rosie”.

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the **General Fund** for the **2023-2024** fiscal year:

To:	001-1110-4190-0000 (Village Justice/Stenographer)	\$	154.00
From:	001-1110-4010-0000 (Village Justice/Office Supplies)	\$	154.00
To:	001-1991-4000-0000 (Prov. For Longevity/Salary INC/Prov for Longevity & Salary NCR)	\$	523.00
From:	001-1920-4000-0000 (Municipal Association Dues/Association Dues)	\$	523.00
To:	001-3310-1000-0000 (Traffic Control/Personal Services)	\$	829.00
From:	001-3310-4240-0000 (Traffic Control/Street Painting & Crosswalks)	\$	829.00
To:	001-3410-4160-3406 (Fire Protection/Truck Expense/Region T-6)	\$	246.00
	001-3410-4160-3406 (Fire Protection/Truck Expense/Mirrors & Pump Test)	\$	2188.00
	001-3410-4160-3409 (Fire Protection/Oil,Tire Rotation,Brakes Truck 9)	\$	1193.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$	3627.00
To:	001-3620-4100-0000 (Safety Inspection/Professional Fees)	\$	10,335.00
From:	001-3620-4110-0000 (Safety Inspection/Service Contracts)	\$	5000.00
	001-3620-4490-0000 (Safety Inspection/General Code Updates)	\$	5000.00
	001-3620-4800-0000 (Safety Inspection/Microfilming & Document Scanning)	\$	335.00
To:	001-5010-2040-0000 (Street Administration/Capital Reserve-Equipment)	\$	113,000.00
From:	001-0001-3501-0000 (Gen Fund/Revenue/Consolidated Hwy Aid -CHIPS)	\$	57000.00
	001-0001-2750-0000 (Gen Fund/Revenue/AIM Related Payments)	\$	56000.00
To:	001-5110-4161-0908 (Street Maint./Repairs – 2011 Chevy Silverado 3500HD)	\$	89.00
	001-5110-4161-0915 (Street Maint./Repairs 2013 RAVO Sweeper)	\$	1909.00
From:	001-5110-4250-0000 (Street Maint./Gas & Oil)	\$	1998.00
To:	001-8560-4360-0000 (Shade Trees/Trees-Replacement Regular)	\$	6426.00
From:	001-8160-4330-0000 (Refuse & Garbage Collect/Dump Fees)	\$	6426.00

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Sewer Fund* for the 2023-2024 fiscal year:

To:	007-1991-4000-0000 (Prov. For Longevity & Salary INC/Prov for Longevity & Sal INCR)	\$	78.00
From:	007-8120-4161-0000 (Sanitary Sewers/Repairs-Lines)	\$	78.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2023-2024 fiscal year:

To:	009-7141-4050-0000 (Glen Park/Misc)	\$	3679.00
From:	009-7141-4070-0000 (Glen Park/Utilities)	\$	1000.00
	009-7141-4352-0000 (Glen Park/Park Maint.)	\$	2000.00
	009-7141-4430-0000 (Glen Park/Sanitary Waste Disposal)	\$	679.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$349,568.55 covering the period from **10/23/2023 – 11/1/2023** are hereby approved as follows:

PAYROLL COVERING - 10/23/2023-11/5/2023	\$	34,093.21
VOUCHERS COVERING- 10/19/2023-11/01/2023		
GENERAL FUND-	\$	295,493.40
WATER FUND-	\$	0.00
SEWER FUND-	\$	4,828.06
GLEN PARK FUND-	\$	4,038.08
TRUST & AGENCY FUND-	\$	11,115.80
2022 ROAD PROJECT-	\$	0.00
SEWER CONSOLIDATION PROJECT-	\$	0.00
CAPITAL FUND-	\$	0.00
	\$	315,475.34
GRAND TOTAL	\$	349,568.55

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Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that Mayor Hunt is hereby authorized to approve proposal from Watts Architects & Engineers in the amount of \$5,100 to provide graphic support for CMAQ-TAP Application for transportation-related infrastructure improvements.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that *Christopher Fronczak* of 85 Peinkofer Drive, Cheektowaga, NY, is hereby appointed as a Mechanical Equipment Operator with Village of Williamsville Department of Public Works at \$19.44 per hour effective November 27, 2023.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that Mayor Hunt is hereby authorized to approve Change Order #1 to Arric Corporation for an increase of \$30,488 to complete all work identified on the West Elevation beyond Base Bid for the Lehigh Valley Section House Exterior Asbestos Abatement Phase 2.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:50pm to go off agenda:

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

MOTION to authorize Mayor Hunt to approve change order from Arric Corporation in the amount of \$30,488.00 for work identified on West Elevation beyond Base Bid for the Lehigh Valley Section House Exterior Asbestos Abatement Phase 2.

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 8:00pm to go back to regular agenda:

Unanimously carried

Report – Deputy Mayor DeLano

Orientation with TOA Planning going very well.

Scavenger hunt was a success, thanked Y&R.

Reminder leaves – DPW goes west to east then come back around. Whole DPW crew is picking up leaves. Reminder it is in our code that leaves are to be raked to driveways not in the street.

Community Plan update committee kick off meeting December 6 at 6:30.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, it was moved at 8:20pm to go off agenda:

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that Mary Lowther, Village resident is hereby appointed to the Community Plan Update Committee effective immediately.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Mayor Hunt, the following resolution was adopted:

RESOLVED, that Nick Roth, Village resident is hereby appointed to the Community Plan Update Committee effective immediately.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, it was moved at 8:35pm to go back to regular agenda:

Unanimously carried

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Report – Trustee Hahn

Beautification Committee – had over 1000 hours of volunteer time on the 3 gardens. Ben said he couldn't do it without them – wonderful job.

Will be attending WBA meeting on Wednesday 11/15.

Planning Board last week training very well done.

Report – Trustee Torre

11/14 met with TOA Highway dept. Office of Refuse control-collected 238 pumpkins by 64 families making into compost. Drop off times every day from 7am-3pm - 1042 N. Forest.

Saturday 11/25 small business Saturday in the Village. Come out to enjoy shops to support locally owned businesses.

Staff Reports:

Attorney Grieco: No report

Administrator Canell: No report

DPW Crew Chief: No report

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:55 pm.

Unanimously carried

Sue Canell
Administrator/Clerk-Treasurer