

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, December 11, 2023 at 7:30 p.m.

The Village Board meeting was opened at 7:34 pm by Mayor Hunt.

Trustee Hahn led the Pledge of Allegiance at 7:34pm.

Present: Christine L. Hunt, Mayor
Daniel O. DeLano, Deputy Mayor
Jim Celeste, Trustee
Jeffrey Hahn, Trustee
Eileen Torre, Trustee

Also present: Sue Canell, Administrator/Clerk-Treasurer
Charles Grieco, Village Attorney – via phone
Ben Vilonen, DPW Crew Chief

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to approve the minutes of the regular meeting held on November 27, 2023.

Unanimously carried

Public Hearing

Designation of Meeting House Interior as Historic Landmark

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:35 p.m. to open the public hearing portion of the meeting.

Unanimously carried

- 1.) Doug Kern** – If it is designated how does that affect making repairs to inside and the cost of repairs? [*Trustee Torre-We can apply for grants if it is designated.*]

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:39 p.m. to close this public hearing.

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, it was moved at 7:39 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Joe Stalteri -Village resident-** Dropped off correspondences for Trustee Celeste. What about making Rinewalt one way? Can't get 2 cars on street when parking is full. Street is not wide enough. [*Deputy Mayor DeLano- eventually queue lane may be better because school is only part of the day. To make a huge change like a one way.*] What happened with D'Avolio awning? [*It is a legal matter now.*] Deer eating and rubbing my trees. Former Mayor Rogers passed an ordinance that you could ride on the sidewalks. Asked for the Boards opinion on that.
- 2.) **Tom Frank-Village resident-** Local plan- canal project interconnection the parks need for long term integration and collaboration between Village of Williamsville, Town of Amherst, NYS and Federal. As for the Greenway Planning – State is going through a legislative process.

ON MOTION by Mayor Hunt, seconded by Trustee Hahn, it was moved at 7:54 pm to close the public participation.

Unanimously carried

Report – Mayor Hunt

Dam-explained our grant application through FEMA, early phases progress meeting 12/23 – performance period through 2025.

Will begin streaming Work Session in January – 2 links

Dinner for Williamsville Depot Saturday was a nice event.

Community update – 6 months update on website.

Happy Holidays to all!

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the 2023-2024 fiscal year:

To:	001-3410-4160-3401 (Fire Protection/Truck Expense/Inspection)	\$	220.00
	001-3410-4160-3402 (Fire Protection/Truck Expense/Inspection)	\$	220.00

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	001-3410-4160-3405 (Fire Protection/Truck Expense/Inspection)	\$	220.00
	001-3410-4160-3406 (Fire Protection/Truck Expense/Inspection)	\$	220.00
	001-3410-4160-3451 (Fire Protection/Truck Expense/Oil Change, Inspection)	\$	110.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$	990.00
To:	001-3410-2030-0000 (Fire Protection/Radio Equipment)	\$	357.00
	001-3410-4160-3471 (Fire Protection/2012 Polaris ATV)	\$	1055.00
From:	001-3410-2060-0000 (Fire Protection/Computer Equipment)	\$	1412.00
To:	001-3310-1000-0000 (Traffic Control/Personal Services)	\$	328.00
From:	001-3310-4240-0000 (Traffic Control/Street Paving & Crosswalks)	\$	328.00
To:	001-1410-4161-0000 (Village Clerk/Audit)	\$	135.00
	001-1410-4450-0000 (Village Clerk/Misc.)	\$	166.00
	001-1410-4600-0000 (Village Clerk/Computer Support)	\$	110.00
From:	001-1410-4030-0000 ((Village Clerk/Printing & Advertising)	\$	411.00
To:	001-1620-4230-0000 (Buildings/Building Maint.)	\$	525.00
From:	001-1620-4231-0000 (Buildings/Maint. – HVAC)	\$	525.00
To:	001-3620-1001-0000 (Safety Inspection/Personal Services-Overtime)	\$	29.00
From:	001-3620-4040-0000 (Safety Inspection/Education Exp/Travel)	\$	29.00
To:	001-5110-4161-0905 (Street Maint./Repairs 2007 Int'l Sander/Plow/Dump)	\$	1840.00
	001-5110-4161-0918 (Street Maint./Repairs 2010 Ford F350XL Pickup Green)	\$	402.00
From:	001-5110-4161-0000 (Street Maint./Repairs-Equipment)	\$	2242.00
To:	001-7110-2010-0000 (Parks/Capital Improvement)	\$	259.00
	001-7110-2020-0000 (Parks/Parks Equipment)	\$	526.00
From:	001-7110-4162-0000 (Parks/Repairs-Pools)	\$	785.00
To:	001-8010-4040-0000 (Zoning/Education Exp/Travel)	\$	95.00
From:	001-8010-4030-0000(Zoning/Printing & Advertising)	\$	95.00
To:	001-8162-1001-0000 (Leaf Pickup/Personal Services/Overtime)	\$	122.00
From:	001-8162-4161-0000 (Leaf Pickup/Repairs)	\$	122.00
To:	001-8560-4340-0000 (Shade Trees/Trees/Removal)	\$	777.00
	001-8560-4360-0000 (Shade Trees/Replacement Trees)	\$	841.00
To:	001-8560-4340-0000 (Shade Trees/Trees-Removal)	\$	777.00
	001-8560-4360-0000 (Shade Trees/Replacement)	\$	841.00
From:	001-8560-4350-0000 (Shade Trees/Trees-Maint.)	\$	1618.00

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To: 001-8745-4160-0000 (Flood & Erosion Control/Repairs/Maint./Paint) \$ 800.00
From: 001-8745-1000-0000 (Flood & Erosion Control/Personal Services) \$ 800.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2023-2024 fiscal year:

To: 009-7141-4430-0000 (Glen Park/Sanitary Waste Disposal) \$ 457.00
From: 009-7141-2000-0000 (Glen Park/Equipment) \$ 457.00

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of \$350,044.48 covering the period from **11/20/2023 to 12/7/2023** are hereby approved as follows:

PAYROLL COVERING 11/20/2023-12/3/2023	\$ 35,605.24
VOUCHERS COVERING- 11/15/2023-12/7/2023	
GENERAL FUND-	\$ 272,076.32
WATER FUND-	\$ 0.00
SEWER FUND-	\$ 1,407.30
GLEN PARK FUND-	\$ 1,217.09
TRUST & AGENCY FUND-	\$ 12,569.78
DEBT SERVICE FUND-	\$ <u>27,168.75</u>
	\$ 314,439.24
GRAND TOTAL	\$ 350,044.48

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ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

WHEREAS, the Village Administrator has returned her warrant and tax roll and has delivered to the Board of Trustees an account of taxes remaining due, amounting to \$122,640.85, containing a description of the land upon which taxes are unpaid, the person whose name is assessed, together with the amount of unpaid tax; and

WHEREAS, the Village Administrator has filed a verified statement that the taxes mentioned in such account remain unpaid, and that after diligent efforts the Village has been unable to collect same; and

WHEREAS, upon receiving such account from the Village Administrator, the Board of Trustees compared the same with the original tax roll of the Village; and

WHEREAS, said Board of Trustees find such account to be a true transcript and has certified to the effect that they have compared it with the original tax roll and find it to be correct.

NOW, THEREFORE, BE IT RESOLVED, that the Administrator of the Village of Williamsville is hereby credited by this Board of Trustees with the amount of said account in said return; and

BE IT FURTHER RESOLVED, that a Certificate executed by each member of the Village Board be attached to the account of unpaid taxes stating a total of unpaid taxes in the amount of \$122,640.85 and reciting that the account has been compared and found to be correct; and that the Administrator transmitted said account and certificate to the appropriate officer of the County of Erie by December 1, 2023, to enforce collection pursuant to Section 1442 of the Real Property Tax Law.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Celeste, the following resolution was adopted:

RESOLVED, that the following Department of Public Works (DPW) equipment is hereby declared surplus, to be sold at auction: Asset: 1153
Description: 2018 Willie 265 Municipal Sidewalk Tractor V-Plow & Snow Blower

Unanimously carried

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ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:02 p.m. to go off agenda:

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that Local Law No. 5 of 2023 a Local Law amending Chapter 112 (Zoning) to make clarifying amendment to approval procedures is hereby enacted.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, the Mayor and the Attorney for the Village are authorized and directed to sign the “Contract between the County of Erie and the Village of Williamsville for the Upgrades of Bathrooms at Island Park”, dated August 10, 2022, and the Village Administrator is authorized and directed to take any and all other steps necessary to finalize said contract.

Unanimously carried

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved at 8:06 p.m. to go back to regular agenda:

Unanimously carried

Report – Deputy Mayor DeLano

First meeting for Community Plan, 25 people in attendance-went well-good representation from decision making bodies in the Village.

Happy to get the project going.

Approaching a bit differently dual track.

Village Board members as ex-officio so they are in the room.

Thank you to all volunteers.

Trees still being planted.

Leaves to the end of the month.

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Small pile if leaves or debris please put in lawn bag so Modern can pick up on garbage days, rather than DPW. Don't park on pile of leaves and expect them to be picked up.

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that

Sue Fenster – 46 Columbia Dr.

Colleen Leiker – 63 Pasadena Pl.

Tom Petrocelli – 60 Monroe Dr.

Wes Stone – 125 Lake Ledge Dr.

David Vitka – 111 Lake Ledge Dr. are hereby appointed to the Community Plan Committee.

Unanimously carried

ON MOTION by Deputy Mayor DeLano, seconded by Trustee Torre, the following resolution was adopted:

RESOLVED, that the following Village Board members, Mayor Christine Hunt, Deputy Mayor Dan DeLano, Trustees Eileen Torre, Jeff Hahn and Jim Celeste are appointed as ex officio members of the Community Plan Update Committee.

Unanimously carried

Report – Trustee Hahn

Planning Board making progress on S. Long property by the Depot.

Drexel Hill 3 story units.

Report – Trustee Torre

Thanked everyone who attended the Dec 2 tree lighting.

Thanked DPW for decorations.

GPJB decorations at top of Noll are done and look great.

ON MOTION by Trustee Torre, seconded by Mayor Hunt, the following resolution was adopted as written:

WHEREAS, the Historic Preservation Commission (the “HPC”) has identified several properties that would be considered eligible for designation as a historical landmark pursuant to Section 47-11(a) of the Village of Williamsville Code including the interior property located at 5658 Main Street ("Subject Property"); and

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WHEREAS, the HPC may nominate an individual property as a landmark if it meets any the following criteria:

- (1) Is associated with the lives of individuals or of people or of events significant in the national, state or local history.
- (2) Embodies the distinctive characteristics of a type, a period or a method of construction.
- (3) Represents the work of a master architect or designer or possesses high artistic value.
- (4) Represents a significant or distinguished entity whose components may lack individual or special distinction.
- (5) Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

WHEREAS, based upon the HPC's review of information related to the Subject Property, the HPC recommended the Subject Property for designation as a local historic interior landmark on October 24, 2023; and

WHEREAS, the HPC held public hearings on August 22, 2023 and October 24, 2023 at which the Subject Property owner and any interested parties had the opportunity to present testimony or documentary evidence at the hearing regarding the interior historic, architectural or cultural importance of the proposed interior landmark; and

WHEREAS, upon a review of the aforesaid materials, and after due deliberation concerning each of the statutory criteria set forth above, the HPC nominated the Subject Property for local interior landmark status; and

WHEREAS, the Village Board of Trustees held a public hearing on Monday, December 11, 2023 in which the Subject Property owner and any interested parties had the opportunity to present testimony or documentary evidence at the hearing regarding the historic, architectural or cultural importance of the proposed interior landmark; and

WHEREAS, upon a review of the aforesaid materials, and after due deliberation concerning each of the statutory criteria set forth above the Village Board of Trustees proposes to designate the Subject interior Property as a local landmark;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Village of Williamsville hereby designates the Subject Property as a local landmark based on its finding that it satisfies the following criteria set forth in Section 47-4(a) of the Village of Williamsville Code:

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X **Is associated with the lives of individuals or of people or of events significant in the national, state or local history.** The Williamsville Christian Church (Disciples of Christ) is significant under this criterion because it reflects the historic patterns of Protestant religious evolution in Western New York during the nineteenth and twentieth centuries. The church building preserves a record of the growth and development of the Christian Church in Williamsville from 1871 to 1976. Through its history, the church and its members played an important role in the development of the Village of Williamsville. In the very early days of the new church building on Main Street, the congregation's population mimic the rapid growth of the surrounding community, but two decades later Williamsville lost much of its manufacturing plants, the population of both the community and the congregation started its decline.

X **Embodies the distinctive characteristics of a type, a period or a method of construction.** The church is significant under this criterion as a modest but distinctive nineteenth century ecclesiastical building executed in the Italianate Style. The major alteration of the building's interior happened c.1900, and has significance as an example of the "Combination Church Plan" popularized by George Washington Kramer during the 1890s and the first two decades of the twentieth century. 2 The c.1900 interior, incorporated three classrooms (two on the first floor and one on the new mezzanine) which stole space from the now shorten multi-story open auditorium space. The auditorium is connected to the classroom by the use of sliding sash partition walls. Another important defining characteristic of the "Combination Church Plan."

X **Represents the work of a master architect or designer or possesses high artistic value.** The church is significant under this criterion as a modest but distinctive nineteenth century ecclesiastical building executed in the Italianate Style of the Late Victorian era. The interior of the auditorium is a multi-story space. The impressive height of the space allows for tall arched windows along three walls of the building. The interior floor plan is symmetrical and centered on the rear wall. The interior is finished with elaborate wood trim and moldings, wood floors, fixed wood pews, an elevated wood stage, and operable (some) sliding sash partition walls between the auditorium and classrooms. Despite some minor alterations to the interior of the building, it has retained a high level of integrity of design, materials, and craftsmanship on the interior of the building.

-- Represents a significant or distinguished entity whose components may lack individual or special distinction.

-- Because of a unique location or singular physical characteristic, represents an established and familiar visual feature of the neighborhood.

Unanimously carried

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Report – Trustee Celeste

Parks –final winter prep taking place.

Traffic & Safety did not meet this month.

St. John Neuman Mission returned to the Meeting House every Sunday

Staff Reports:

Attorney Grieco: No report

Administrator Canell:

Trustees office has been moved – will be finished tomorrow.

Visiting the archives storage facility at Amherst museum tomorrow to see storage space availability for Village records.

Website has been updated for Planning Board, HPC with all 2024 meeting dates and their corresponding application deadlines.

Attended CHAI dinner, President Siby Nair thanked the Village for their representation and also for help with the CHAI parade over the summer.

DPW Crew Chief: No report

ON MOTION by Mayor Hunt, seconded by Trustee Torre, it was moved to adjourn the meeting at 9:00 pm.

Unanimously carried

Sue Canell
Administrator/Clerk-Treasurer