

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, February 14, 2022 at 7:30 p.m.**

The Village Board meeting was opened at 7:30 p.m. by Mayor Rogers

Trustee Carson led the Pledge of Allegiance at 7:34pm.

Present: Deborah L. Rogers, Mayor  
Eileen A. Torre, Trustee  
Matt Carson, Trustee  
Christine L. Hunt, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer  
Michelle Battino, Deputy Clerk  
Charles Grieco, Village Attorney  
Keaton DePriest, Director of Community Development

Absent: David F. Sherman Deputy Mayor  
Ben Vilonen, DPW Crew Chief

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved to approve the minutes of the regular meeting held on January 24, 2022.

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:35 p.m. to open the public participation portion of the meeting.

Motion carried 4-0

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) **Dan Rider-38 Garden Pkwy.** – re: posts on Next Door. Does not like that participation is not open at end of meeting. Sidewalk plow not down Garden Pkwy. Williams project regarding snow removal on sidewalk.
- 2.) **Dennis Hoban- 195 California** – read letter to Mayor & Board of Trustees
- 3.) **Debbie-N. Long St.**– Requested comments from Trustee Torre

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:46 p.m. to close the public participation.

Motion carried 4-0

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**Report – Mayor Rogers**

*Paid stipulation*

*Spoke about visit from Sanitarian on Tuesday February 8, 2022*

**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the 2021-2022 fiscal year.

To:	001-3410-4160-3404 (Fire Protection/Truck Expense Rescue 4)	\$ 475.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$ 475.00
To:	001-3410-4160-3471 (Fire Protection/Truck Expense ATV 7-1)	\$ 1773.00
From:	001-3410-4160-0000 (Fire Protection/Truck Expense)	\$ 1773.00
To:	001-3410-2050-0000 (Fire Protection/Turnout Gear)	\$ 43.00
From:	001-3410-2030-0000 (Fire Protection/Radio Equipment)	\$ 43.00
To:	001-3410-4040-0000 (Fire Protection/Office Supplies)	\$ 28.00
From:	001-3410-2070-0000 (Fire Protection/Office Equipment)	\$ 28.00
To:	001-1640-4160-0000 (Central Garage/Building Repairs & Maintenance)	\$ 708.00
	001-1640-4260-0000 (Central Garage/Maintenance Supplies)	\$ 146.00
	001-1640-4450-0000 (Central Garage/Miscellaneous)	\$ 150.00
From:	001-1640-4070-0000 (Central Garage/Utilities)	\$ 1004.00
To:	001-3310-2000-0000 (Traffic Control/Equipment)	\$ 7672.00
From:	001-3310-4231-0000 (Traffic Control/Signs-Maintenance)	\$ 7672.00
To:	001-5110-4161-0900 (Street Maint/Repairs-2013 Nissan Leaf)	\$ 6.00
	001-5110-4161-0901 (Street Maint/Repairs-2020 Chevy Tahoe)	\$ 114.00
	001-5110-4161-0918 (Street Maint/Repairs-2010 Ford F350XL Pickup)	\$ 27.00
	001-5110-4161-0912 (Street Maint/Repairs-2012 Cat 924k High lift)	\$ 55.00
	001-5110-4161-0916 (Street Maint/Repairs-2012 Chevy 2500HD 4x4)	\$ 221.00
	001-5110-4161-0921 (Street Maint/Repairs-2008 Ford F-250)	\$ 21.00
	001-5110-4161-0925 (Street Maint/Repairs-2013 Mini Loader)	\$ 40.00
	001-5110-4161-0910 (Street Maint/Repairs-2009 Ford F350)	\$ 1233.00
From:	001-5110-4161-0000 (Street Maint/Repairs-Equipment)	\$ 1717.00
To:	001-7110-4169-0000 (Parks/Repairs-Other)	\$ 71.00
From:	001-7110-4161-0000 (Parks/Repairs-Lights)	\$ 71.00
To:	001-7310-4175-0000 (Youth Programs/Movies in the Park)	\$ 34.00
From:	001-7310-4172-0000 (Youth Programs/Holiday Tree Lighting)	\$ 34.00

Motion carried 4-0

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, February 14, 2022 at 7:30 p.m.**

**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2021-2022 fiscal year.

To:	009-7141-4352-0000 (Glen Park/Park Maintenance)	\$ 70.00
From:	009-7141-4102-0000 (Glen Park/Landscaping)	\$ 70.00

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of \$370,181.88 covering the period from 1/17/2022 – 2/8/2022 are hereby approved as follows:

<b>PAYROLL COVERING - 1/17/2022-1/30/2022</b>	\$ 48,142.51
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**VOUCHERS COVERING- 1/19/2022-2/8/2022**

<b>GENERAL FUND-</b>	\$ 146,126.72
<b>WATER FUND-</b>	\$ 0.00
<b>SEWER FUND-</b>	\$ 4,095.56
<b>GLEN PARK FUND-</b>	\$ 2,812.43
<b>TRUST &amp; AGENCY FUND-</b>	\$ 14,769.66
<b>DEBT SERVICE-</b>	\$ 112,100.00
<b>COMMUNITY DEVELOPMENT-</b>	\$ 0.00
<b>CAPITAL FUND-</b>	\$ 42,135.00
	<u>\$ 322,039.37</u>

<b>GRAND TOTAL:</b>	<b>\$ 370,181.88</b>
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Motion carried 4-0

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**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that the Village Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees at 7:30pm on Monday, February 28, 2022, at Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in expressing an opinion on the proposed 2022-2023 Village Budget, which includes the following:

- General Fund
- Water Fund
- Sewer Fund
- Glen Park Activities Fund
- Debt Service Fund

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, the following resolution was adopted:

**RESOLVED**, that *Michael Hannon*, residing at 215 California Drive, Williamsville, and *Christine Prusiecki*, residing at 61 Fairhaven Drive, Cheektowaga, are hereby appointed as active members of the Williamsville Fire Department, effective December 1, 2021.

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, the following resolution was adopted:

**RESOLVED**, that *Kennan Keyser*, residing at 4 Millrace North, Williamsville, and *Matthew Prusiecki*, residing at 61 Fairhaven Drive, Cheektowaga, are hereby appointed as active members of the Williamsville Fire Department, effective March 1, 2022.

Motion carried 4-0

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**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that *Douglas Richardson* residing at 221 Hirschfield Drive, Williamsville is hereby appointed to the *Traffic & Safety Committee* through the end of the **2021-2022** official Village.

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that the Village Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees at 7:30pm on Monday February 28, 2022 at Village Hall, 5565 Main Street, Williamsville, New York for the purpose of hearing all persons interested in expressing an opinion on the proposed local law amending the Zoning Code regarding durational limits on land use approvals.

Motion carried 4-0

**ON MOTION** by Mayor Rogers, seconded by Trustee Carson, the following resolution was adopted:

**RESOLVED**, that the Village of Williamsville has been approved for an EFC WIAA Grant in the amount of \$1,612,500.00 for the \$6,450,000.00 Sewer Project; and

**WHEREAS**, the Village has approved Bonding for this project at the June 24, 2019 Village Board Meeting; and

**WHEREAS**, closing documents for this WIAA contract have been received;

**NOW THEREFORE BE IT RESOLVED**, the Administrator is authorized to sign the WIAA Contract #C9-6651-06-00 for the Village of Williamsville.

Motion carried 4-0

**Report – Trustee Torre**

*Looking for volunteers- Planning Board, Traffic & Safety and others*

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**Report – Trustee Carson**

**ON MOTION** by Trustee Carson, seconded by Mayor Rogers, the following resolution was adopted:

**WHEREAS**, the members of the Planning Board, Zoning Board of Appeals and Historic Preservation Commission (“Land Use Boards”) of the Village of Williamsville are required by state and/or local law to complete four hours of training each year to more effectively carry out their duties (“Required Land Use Training”); and

**WHEREAS**, the enabling statutes mandating this Required Land Use Training further provide that such training be approved by the Board of Trustees; and

**WHEREAS**, the NYS Department of State Local Government Services provided virtual training in their Winter Webinar Series on the topic of Enforcement of Zoning and Other Local Laws on December 14, 2021 at 5:00pm; and

**WHEREAS**, the Board of Trustees finds that attendance at such training will be of benefit to the members of the Planning and Architectural Review Board;

**NOW THEREFORE BE IT RESOLVED**, that the Village Board hereby authorizes the members of the Planning and Architectural Review Board to participate in the NYS Department of State Local Government Services provided virtual training in their Winter Webinar Series on the topic of Enforcement of Zoning and Other Local Laws on December 14, 2021, and certifies that such participation shall satisfy two hours of the Required Land Use Training.

Motion carried 4-0

**Staff Reports:**

*Deputy Treasurer: no report*

*Attorney Greico: no report*

*Administrator Kindron: no report*

*DPW Crew Chief: no report*

*Director of Community Development DePriest: no report*

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved to adjourn the meeting at 8:00pm.

Motion carried 4-0

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Judith A. Kindron  
Administrator/Clerk-Treasurer