

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held at Village of Williamsville, 5565 Main Street, Williamsville, NY on Monday, February 27, 2023 at 7:30 p.m.**

The Village Board meeting was opened at 7:32 pm by Mayor Rogers

Deputy Mayor DeLano led the Pledge of Allegiance at 7:32pm.

Present: Deborah L. Rogers, Mayor  
Daniel O. DeLano, Deputy Mayor  
Mary Lowther, Trustee  
Eileen A. Torre, Trustee  
Christine L. Hunt, Trustee

Also present: Judith A. Kindron, Administrator/Clerk-Treasurer  
Kelsey Lieb, Deputy Treasurer  
Charles Grieco, Village Attorney

Absent: Ben Vilonen, DPW Crew Chief

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved to approve the minutes of the regular meeting held on February 13, 2023.

Unanimously carried

## **Public Hearing**

*Amendments for Technical Changes to Chapter 47 (HPC) of the Village code*

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:34 p.m. to open the public hearing portion of the meeting.

Unanimously carried

*No comments*

**ON MOTION** by Mayor Rogers, seconded by Trustee Torre, it was moved at 7:34 p.m. to close this public hearing.

Unanimously carried

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## **Public Hearing**

*Amendments for Technical Changes to Chapter 112 (Zoning) of the Village code*

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:35 p.m. to open the public hearing portion of the meeting.

Unanimously carried

*No comments*

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:35 p.m. to close this public hearing.

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Hunt, it was moved at 7:35 pm to open the public participation portion of the meeting.

Unanimously carried

Member(s) of the audience who addressed the Board and their comment(s) [*Board of Trustees' comments are in italics*]:

- 1.) Thomas Frank-5403 Main St. – 2/28/23 at 6:30pm Town of Amherst LWRP Public Meeting, Ellicott Creek Greenway Parks & Trails, One Region Forward, Historic connection, Relicensing of Niagara Power Project.**

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved at 7:39 pm to close the public participation.

Unanimously carried

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**Report – Mayor Rogers**

*No Reports*

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the **2022-2023** fiscal year.

To:	001-1620-4231-0000 (Building/Maint. - HVAC)	\$	2089.00
From:	001-1620-4230-0000 (Buildings/Building Maint.)	\$	2089.00
To:	001-1640-2000-0000 (Central Garage/Equipment)	\$	954.00
From:	001-1640-4070-0000 (Central Garage/Utilities)	\$	954.00
To:	001-1640-4450-0000 (Central Garage/Miscellaneous)	\$	16.00
From:	001-1640-4260-0000 (Central Garage/Maint. Supplies)	\$	16.00
To:	001-3410-4490-0000 (Fire Protection/Uniforms)	\$	600.00
From:	001-3410-4180-0000 (Fire Protection/Radio Repairs)	\$	600.00
To:	001-5010-4010-0000 (Street Administration/Office Supplies)	\$	33.00
From:	001-5010-4040-0000 (Street Administration/Education Exp/Travel)	\$	33.00
To:	001-5110-4161-0000 (Street Maint./Repairs -2018 Chevy Colorado)	\$	56.00
	001-5110-4161-0000 (Street Maint./Repairs-2002 Intl Dump/Plow Frame)	\$	592.00
	001-5110-4161-0000(Street Maint./Repairs 2005 Freightliner)	\$	2233.00
	001-5110-4161-0000 (Street Maint./Repairs 2007 Intl. 4300 Dump)	\$	167.00
	001-5110-4161-0000 (Street Maint./Repairs 2013 Ford F-150 Pickup)	\$	757.00
	001-5110-4161-0000 (Street Maint./ Repairs 2010 Ford F350 XL Pickup Green)	\$	292.00
	001-5110-4161-0000 (Street Maint./2013 Mini Loader)	\$	1000.00
From:	001-5110-4161-0000(Street Maint./Repairs Equipment)	\$	5097.00
To:	001-5142-4161-0000 (Snow Removal/Repairs – Plows)	\$	1347.00
From:	001-5142-4000-0000 (Snow Removal/Repairs-Plow Truck)	\$	1347.00
To:	001-7110-4450-0000 (Parks/Misc.)	\$	155.00
From:	001-7110-4360-0000 (Parks/Park Supplies)	\$	155.00
To:	001-7530-4440-0000 (Village Meeting House/Fire Alarm)	\$	110.00
From:	001-7530-4260-0000 (Village Meeting House/Maint.)	\$	110.00
To:	001-8140-4163-0000 (Storm Sewers/Drainage Improvements)	\$	2884.00
From:	001-8140-2010-0000 (Storm Sewers/Capital Improvements)	\$	2884.00

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To:	001-8162-4161-0000 (Leaf Pickup/Repairs)	\$	193.00
From:	001-8162-4700-0000 (Leaf Pickup/Leaf Composting)	\$	193.00
To:	001-9050-8000-0000 (Unemployment Insurance/Unemployment)	\$	5584.00
From:	001-6989-1000-0000 (Econ Oppty & Dev/Personal Services)	\$	5584.00

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the 2022-2023 fiscal year.

To:	009-7141-2010-0000 (Glen Park/Capital Improvements)	\$	3529.00
From:	009-7141-4102-0000 (Glen Park/Landscaping)	\$	3529.00
To:	009-7141-4351-0000 (Glen Park/Park Supplies)	\$	119.00
From:	009-7141-4352-0000 (Glen Park/Park Maint.)	\$	119.00

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the following *budget amendments* are hereby made in the *Glen Park Fund* for the 2022-2023 fiscal year, to account for the increase in the number of paver orders over budgeted.

Increase:	009-0009-2773-0000 (Glen Park/Memorials-Pavers/Benches/Trees)	\$	325.00
Increase:	009-7141-4490-0000 (Glen Park/Memorials-Pavers/Benches/Trees)	\$	325.00

Unanimously carried

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**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$272,310.33** covering the period from **1/30/2023 – 2/21/2023** are hereby approved as follows:

<b>PAYROLL COVERING - 1/30/2023-2/12/2023</b>	<b>\$ 38,773.46</b>
<b>VOUCHERS COVERING- 2/8/2023-2/21/2023</b>	
<b>GENERAL FUND-</b>	<b>\$ 42,166.76</b>
<b>WATER FUND-</b>	<b>\$ 0.00</b>
<b>SEWER FUND-</b>	<b>\$ 1,996.61</b>
<b>GLEN PARK FUND-</b>	<b>\$ 48.21</b>
<b>TRUST &amp; AGENCY FUND-</b>	<b>\$ 14,152.99</b>
<b>DEBT SERVICE-</b>	<b>\$ 174,600.00</b>
<b>COMMUNITY DEVELOPMENT-</b>	<b>\$ 0.00</b>
<b>CAPITAL FUND-</b>	<b>\$ 572.00</b>
	<b>\$ 233,536.87</b>
<b>GRAND TOTAL</b>	<b>\$ 272,310.33</b>

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Trustee Lowther, the following resolution was adopted:

**RESOLVED**, that the Village Board hereby accepts from Asher Crossing, LLC and Natale Building Corp. the grant of an Access and Storm Sewer Line Easement across the properties identified in the instrument annexed hereto (“Easement”), and authorizes and directs the Mayor to sign the Easement on behalf of the Village and any and all associated forms or other documents necessary to effectuate the acceptance of such Easement; and it is

**FURTHER RESOLVED**, that the Village Administrator/Clerk-Treasurer is hereby authorized and directed to take all appropriate and necessary steps to record the Easement in the Office of the Clerk of Erie County.

Unanimously carried

*Mayor Rogers encouraged the Board to move forward with getting easements for other properties throughout the Village.*

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**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that light duty is hereby approved for Mark Kutner for the period through March 9, 2023, as per his medical excuse.

Unanimously carried

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that *Timothy Masters* of *5106 Ridge Road, Lockport*, as *Code Enforcement Officer, Part-time*, employment is extended through March 31, 2023.  
[*Deputy Mayor DeLano-Thank'd Mr. Masters for extending time with the Village*].

Unanimously carried

**Report – Deputy Mayor DeLano**

*Next Tree Board Meeting is March 21, 2023*

*Sapling orders for 120 trees to be given away at Arbor Day Celebration have been ordered.*

*Y&R having BINGO night at 7:00pm, Friday 3/3/23 at the Meeting House.*

*Discussions with Town Planning Dept. are going quite well.*

**Report – Trustee Hunt**

*March 6<sup>th</sup>- next Planning Board Mtg*

*Arts, Culture & Diversity Committee-Black History month event Feb. 17, event, very successful.*

*Women in History event Sunday March 5<sup>th</sup> at Meeting House 3:00pm.*

**ON MOTION** by Trustee Hunt, seconded by Deputy Mayor DeLano, the following resolution was adopted:

**RESOLVED**, that *Joan Ess*, residing at 40 Oakgrove Drive, Williamsville is hereby appointed to the **Arts, Culture & Diversity Committee** until the end of the **2022-2023** official Village year.

Unanimously carried

**Report – Trustee Torre**

*Shout out to Jane Vohwinkle on appt. to EC Env Management Council, Thank you*

*Welcome to 2 new businesses – Buffalo Gift Emporium and Ration Ales*

*Traffic & Safety Thursday 3/2/23*

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*Glen Park Joint Board March 7<sup>th</sup>*

**Trustee Lowther**

*Meeting House Events Committee- 2 events this month*

*Did very well with "Friends of Harmony"*

*Participated in soup stroll-sold out by 2:00pm*

*DPW did a great job clearing ice out for event*

*HPC at 6:15 on Tuesday 2/28/23*

*Saturday Budget Mtg 8:00am 3/4/23*

*Editorial in Buffalo News on Williamsville Water Mill Historic District*

**ON MOTION** by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted:

**RESOLVED**, that Steven Schultz residing at 126 North Cayuga Road. Williamsville is hereby appointed to the **Meeting House Events Committee** until the end of the **2022-2023** official Village year.

Unanimously carried

**ON MOTION** by Trustee Lowther, seconded by Trustee Hunt, the following resolution was adopted

**RESOLVED**, that the Village Clerk is hereby authorized and instructed to publish notice of a public hearing to be held on Monday, March 13, 2023 at 7:30 pm for the purpose of hearing all persons interested in a proposed local law amending Chapter 112 (Zoning) Section 27 of the Village Code.

Unanimously carried

**Staff Reports:**

*Deputy Treasurer: no report*

*Attorney Grieco: no report*

*Administrator Kindron: no report*

*DPW Crew Chief: no report*

**ON MOTION** by Mayor Rogers, seconded by Deputy Mayor DeLano, it was moved to adjourn the meeting at 8:07 pm.

Unanimously carried

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Judith A. Kindron  
Administrator/Clerk-Treasurer