

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, May 23, 2011 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Lowther.

Present: Mary E. Lowther, Mayor  
Brian J. Geary, Trustee  
Jeffrey L. Kingsley, Trustee  
Brian J. Kulpa, Trustee  
Basil J. Piazza, Trustee

Also present: Charles D. Grieco, Village Attorney  
Lynda L. Juul, Administrator/Clerk-Treasurer  
Judith A. Kindron, Deputy Treasurer  
Kenneth Kostowniak, DPW Crew Chief

**ON MOTION** by Mayor Lowther, seconded by Trustee Geary, it was moved to approve the minutes of the regular meeting held on May 9, 2011.

Unanimously carried.

**PROCLAMATIONS**

- Trustee Kulpa presented proclamations to David Doucette, Michael Doucette, Bill MacPeek, Billy MacPeek and Madison MacPeek honoring them for their outstanding volunteerism in helping with the Sundays at the Meeting House Movie/Dinner Series.

**ON MOTION** by Trustee Kingsley, seconded by Trustee Piazza, it was moved to reconvene the Public Hearing of April 25, 2011, which was held open until May 23, 2011, regarding the proposed turnover of the Village of Williamsville Water System to ECWA.

Unanimously carried.

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**Public Hearing (Re-convened)  
Continued public input regarding the proposed turnover  
of Village Water System to ECWA**

**ON MOTION** by Trustee Kingsley, seconded by Trustee Piazza, it was moved to hold this public hearing open.

Unanimously carried.

**APPOINTMENT**

- Mayor Lowther appointed *Shawn Michel of 54 Garden Parkway* to the *Planning and Architectural Review Board* until the end of the 2012-2013 official Village year, to fill the unexpired term of William Wutz.

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

*The following members of the audience addressed the Board:*

*Carolyn Schlifke, 192 Evans St. – Between 1989 & 1990, Lehigh Memory Trail was completed and trees were donated. She purchased a flowering pear tree (near the train station) damaged by the October 2006 Storm and cut down. Would like a new tree planted. She will pay for it. When can the tree be replaced? (Ken will follow-up with Mrs. Schlifke - Tree Board to approve location).*

*Dan DeLano, 136 Park Dr. – Will meet with Carolyn at Lehigh Memory Trail; Tree Board sub-committee working on Lehigh Trail; Two tree holes on N. Ellicott were due to ordering issue; Tree planting of May 7<sup>th</sup> – Thanked the volunteers that came out; Planted 50 trees; Parks Day was May 14<sup>th</sup> – Volunteers planted 30 evergreens in the parks and cleaned out the beds; Thanked Noel Bartlo, Nancy Locke, Brian Geary and Dave Pennington.*

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*Thomas Frank, 225 Evans St. – Mixed use Historic Transportation Corridor; Erie County Historical Federation; War of 1812; Erosion along Ellicott Creek; Erie County National Heritage Corridor.*

*Larry Brenton, 31 Monroe Dr. – Water Quality Report; Sidewalk repair code; Utility pole that fell at the Train Depot.*

**ON MOTION** by Mayor Lowther, seconded by Trustee Kulpa, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**Report – Mayor Lowther**

*Mayor Lowther reported on the following topics: Congratulated DPW for the NYCOM award for Glen Park Project; KeyBank’s “Make a Difference Day” is 5/24; Farmers Market at the Mill opened 5/21; Encouraged people to vote in the special election tomorrow; Memorial Day Parade is 5/30.*

**ON MOTION** by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that payroll and vouchers in the amount of **\$184,330.87** covering the period from **4/25/11** to **5/08/11** are hereby approved as follows:

<b>Payroll covering: 4/25/11 – 5/08/11:</b>	<b>\$31,389.62</b>
<b>Vouchers covering: 5/05/11 – 5/18/11:</b>	
General Fund	\$44,889.44
Water Fund	\$2,228.28
Sewer Fund	\$1,656.16
Glen Park Fund	\$231.27
Trust & Agency Fund	\$9,220.10
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$94,716.00
	<b><u>\$152,941.25</u></b>
<b>GRAND TOTAL:</b>	<b><u>\$184,330.87</u></b>

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following budget *transfers* are hereby made in the *General Fund* for the *2010-2011* fiscal year:

To:	001-7530-4230 (Village Meeting House-Maintenance)	\$25.00
From:	001-7530-4000 (Village Meeting House-Opening/Closing)	\$25.00
To:	001-7540-4070 (Williamsville Water Mill-Utilities)	\$231.00
	001-7540-4230 (Williamsville Water Mill-Bldg. Maint.)	\$96.00
From:	001-7540-4160 (Williamsville Water Mill-Bldg. Repairs)	\$327.00
To:	001-8162-4161 (Leaf Pickup-Repairs)	\$225.00
From:	001-8162-4260 (Leaf Pickup-Maint. Supplies)	\$98.00
	001-8162-4700 (Leaf Pickup-Leaf Composting)	\$50.00
	001-5142-4460 (Snow Removal-Lawn Repair)	\$77.00
To:	001-1410-4130 (Village Clerk-Bond & Note Exp.)	\$3072.00
From:	001-1410-4630 (Village Clerk-Grant Writer)	\$3072.00
To:	001-5110-2000 (Street Maint.-Equip.)	\$143.00
	001-5110-4061 (Street Maint.-Cellular Phone)	\$89.00
From:	001-5110-4040 (Street Maint.- Education Exp./Travel)	\$232.00
To:	001-7110-4162 (Parks-Repairs/Pool)	\$300.00
From:	001-7110-4161 (Parks-Repairs/Lights)	\$300.00
To:	001-5110-4161-0901 (Street Maint.-Repairs/2001 Chevy Impala)	\$126.00
	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int'l Dump Truck)	\$383.00
	001-5110-4161-0906 (Street Maint.-Repairs/2003 Ford F550)	\$184.00
	001-5110-4161-0907 (Street Maint.-Repairs/1992 Autocar Dump)	\$39.00
	001-5110-4161-0910 (Street Maint.-Repairs/2009 Ford F350)	\$4.00
	001-5110-4161-0912 (Street Maint.-Repairs/2011 CAT Hi-lift)	\$101.00
	001-5110-4161-0913 (Street Maint.-Repairs/1993 GMC Sewer Jet)	\$22.00
	001-5110-4161-0915 (Street Maint.-Repairs/1991 Elgin Sweeper)	\$140.00
	001-5110-4161-0918 (Street Maint.-Repairs/1999 Dodge Pickup)	\$3.00
	001-5110-4161-0921 (Street Maint.-Repairs/2008 Ford F250)	\$3.00
From:	001-5110-4160 (Street Maint.-Repairs/Equip.)	\$1005.00
To:	001-5142-4162 (Snow Removal-Repairs/Other)	\$1329.00
From:	001-5142-2000 (Snow Removal-Repairs/Equip)	\$1329.00
To:	001-5142-4162 (Snow Removal-Repairs/Other)	\$70.00
From:	001-5142-4161 (Snow Removal-Repairs/Plow)	\$70.00

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To:	001-9063-8000 (Flex Spending Plan)	\$125.00
From:	001-9040-8000 (Workmen's Comp.)	\$125.00
To:	001-1110-4020 (Village Justice-Postage)	\$60.00
From:	001-1110-4600 (Village Justice-Computer Support)	\$60.00
To:	001-3310-4231 (Traffic Control-Signs/Maint.)	\$324.00
From:	001-3310-4240 (Traffic Control-Street Painting/Crosswalks)	\$324.00
To:	001-1640-4260 (Central Garage-Maint. Supplies)	\$1053.00
	001-1640-4262 (Central Garage-Bldg. Maint.)	\$7.00
From:	001-1640-4070 (Central Garage-Utilities)	\$800.00
	001-1640-4440 (Central Garage-Parts)	\$260.00
To:	001-1640-1000 (Central Garage-Personal Services)	\$8718.00
	001-5110-1000 (Street Maint.-Personal Services)	\$2380.00
	001-5142-1000 (Snow Removal-Personal Services)	\$1294.00
	001-7530-1000 (Village Meeting House-Personal Services)	\$456.00
	001-8140-1000 (Storm Sewers-Personal Services)	\$2235.00
	001-8510-1000 (Beautification-Personal Services)	\$1110.00
	001-3310-1000 (Traffic Control-Personal Services)	\$851.00
From:	001-7110-1000 (Parks-Personal Services)	\$10,000.00
	001-8560-1000 (Shade Trees-Personal Services)	\$5000.00
	001-8163-1000 (Trash Pickup-Personal Services)	\$2044.00
To:	001-3410-4160-3409 (Fire Protection-Truck Exp./Chief)	\$1445.00
	001-3410-4150 (Fire Protection-Gas & Oil)	\$1142.00
From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$2587.00
To:	001-3410-2050 (Fire Protection-Turnout Gear)	\$446.00
	001-3410-4010 (Fire Protection-Office Supplies)	\$83.00
	001-3410-4110-3409 (Fire Protection-Service Contracts)	\$853.00
	001-3410-4471 (Fire Protection-Building Repairs)	\$34.00
	001-3410-4250 (Fire Protection-Gas & Oil)	\$943.00
From:	001-3410-2010 (Fire Protection-Major Equip.)	\$446.00
	001-3410-4160 (Fire Protection-Truck Exp.)	\$1913.00
To:	001-3410-4250 (Fire Protection-Gas & Oil)	\$323.00
From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$323.00
To:	001-3410-4450 (Fire Protection-Misc.)	\$357.00
From:	001-3410-2010 (Fire Protection-Major Equip.)	\$357.00

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following budget *transfers* are hereby made in the **Glen Park Fund** for the **2010-2011** fiscal year:

To:	009-7141-4500 (Glen Park-Art Festival)	\$893.00
	009-7141-2010 (Glen Park-Capital Improvements)	\$10618.00
From:	009-7141-4102 (Glen Park-Landscaping)	\$8196.00
	009-7141-4109 (Glen Park-Insurance)	\$919.00
	009-7141-4163 (Glen Park-Lighting Fixtures)	\$1000.00
	009-7141-4351 (Glen Park-Park Supplies)	\$168.00
	009-7141-4352 (Glen Park-Park Maint.)	\$912.00
	009-7141-4430 (Glen Park-Sanitary Waste Disposal)	\$268.00
	009-9040-8000 (Workers Comp.)	\$48.00

Unanimously carried.

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following budget *transfers* are hereby made in the **Water Fund** for the **2010-2011** fiscal year:

To:	006-8340-4030 (Water Transmission-Printing/Advertising)	\$48.00
From:	006-8340-4010 (Water Transmission-Office Supplies)	\$48.00
To:	006-8340-2010 (Water Transmission-Meters)	\$4969.00
	006-8340-4163 (Water Transmission-Repairs/Valves)	\$19.00
From:	006-8340-4102 (Water Transmission-Leak Detection)	\$3800.00
	006-8340-4160 (Water Transmission-Repairs/Lines)	\$1188.00

Unanimously carried.

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**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following budget *transfers* are hereby made in the *Sewer Fund* for the *2010-2011* fiscal year:

To:	007-8120-4112 (Sanitary Sewers-Engineer)	\$4602.00
	007-8120-4163 (Sanitary Sewers-Televising)	\$1511.00
From:	007-8120-4100 (Sanitary Sewers-Professional Fees)	\$3750.00
	007-8120-4110 (Sanitary Sewers-Service Contracts)	\$2300.00
	007-8120-4114 (Sanitary Sewers-Engineers-SPDES/Mo. & Annual)	\$63.00

Unanimously carried.

**Report – Trustee Kingsley**

*Trustee Kingsley reported on the following topics: Mill Bi-centennial celebration; Code enforcement and property maintenance.*

**ON MOTION** by Trustee Kingsley, seconded by Trustee Kulpa, the following resolution was adopted:

**RESOLVED**, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Village Board of Trustees on June, 13, 2011, at 7:35 pm, for the purpose of hearing all those interested in commenting on a proposal to amend the Village Code to remove Section 28-5, Exceptional Development.

Unanimously carried.

**Report – Trustee Geary**

*Trustee Geary reported on the following topics: Success of Beautification Committee's garden planting last Saturday; Youth & Recreation Committee's Street Hockey Tournament is 6/4.*

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**ON MOTION** by Trustee Geary, seconded by Trustee Kingsley, the following resolution was adopted:

**RESOLVED**, that the following are hereby appointed to the Williamsville Fire Department, effective June 1, 2011:

Douglas Bounds, 11 Briarhurst Rd., Williamsville, NY  
Michael Grant, 132 Wickham Dr., Williamsville, NY

Unanimously carried.

**Report – Trustee Kulpa**

*Trustee Kulpa reported on the following topics:* Congratulated Beautification Committee on the success of the Village garden planting on 5/21; Congratulated DPW on NYCOM award; Glen Park memorial pavers; Zoning Committee meeting is 5/26 at 6pm; Public Hearing will be held prior to approval of new design standards; Traffic & Safety Committee will meet on 6/2.

*Trustee Kulpa had no resolutions.*

**Report – Trustee Piazza**

*Trustee Piazza reported on the following topics:* Congratulated Beautification Committee on the success of planting day on 5/21; Thanked DPW for preparing the garden beds; Williamsville Cemetery service for Memorial Day begins at 11am on Monday, May 30<sup>th</sup>.

*Trustee Piazza had no resolutions.*

**ON MOTION** by Mayor Lowther, seconded by Trustee Kingsley, it was moved to adjourn to Executive Session at 9:23 p.m., to discuss a personnel matter.

Unanimously carried.

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**ON MOTION** by Trustee Geary, seconded by Trustee Piazza, it was moved to close the Executive Session and return to the regular meeting at 9:43pm.

Unanimously carried.

**ON MOTION** by Trustee Geary, seconded by Trustee Kulpa, it was moved to adjourn the regular meeting at 9:43pm.

Unanimously carried.

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Lynda L. Juul

Administrator/Village Clerk-Treasurer