

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Lowther.

Present: Mary E. Lowther, Mayor
Jeffrey L. Kingsley, Trustee
Brian J. Kulpa, Trustee
Basil J. Piazza, Trustee

Also present: Charles Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Deborah A. Habes, Deputy Clerk
Kenneth Kostowniak, DPW Crew Chief

Absent: Brian J. Geary, Trustee
Judith A. Kindron, Deputy Treasurer

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, it was moved to approve the minutes of the regular meeting held on June 13, 2011.

Motion carried. 4 – 0.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, it was moved to approve the minutes of the public hearing held on June 13, 2011 regarding the proposed amendment to repeal §28-5 (Exceptional Development) from the Village Code.

Motion carried. 4 – 0.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, it was moved to open the public participation portion of the meeting.

Motion carried. 4 – 0.

The following members of the audience addressed the Board:

Peggy Santillo, 37 Rinewalt St. – Thanked Mayor Lowther and Mayor-elect Kulpa for their selfless work for the good of the Village; Praised Mayor Lowther for being the first woman mayor of the Village; Read prepared statement honoring Mayor Lowther's public service.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

Jay Wopperer, 5225 Meadowbrook Lane, Clarence – Thanked Mayor Lowther for her dedicated public service; Stressed the importance of Village government.

Ellie Grenauer, 19 S. Ellicott St. – Thanked Mayor Lowther for her help with the Farmers Market.

Kathleen Delaney, 50 Swan Alley – Thanked Mayor Lowther for her service to Village residents.

Chuck Rizzone, 136 Los Robles – Thanked Mayor Lowther for helping with flooding issues and for her dedication to the residents' needs.

Dick Rich, 5854 Main St. – Thanked Mayor Lowther on behalf of the WBA for her support of Village businesses and thanked her for her dedication to public service.

Wally Pacer, 87 Monroe Dr. – Lauded Mayor Lowther for getting him started in politics many years ago and thanked her for her friendship.

Eileen Torre, 109 N. Ellicott St. – Thanked Mayor Lowther for her guidance and dedication to issues that are important to the residents.

Vic Paquet, 53 Howard Ave. – Thanked Jeff Kingsley for his determination and service through his work on Youth & Recreation Committee and the Zoning Board of Appeals; Thanked Mayor Lowther for her support and inspiration in getting him involved in Village issues and Village life.

Lisa Fessard, 54 Cadman Dr. – Has known Mayor Lowther for many years; Worked with her on starting the Lehigh Trail project; Thanked her for making volunteering fun and effortless and for recognizing the importance of every resident.

Maryann Avery, 64 Garrison Rd. – Thanked Mayor Lowther for her support of issues that are important to Village residents.

Amy Alexander, 237 Mill St. – Thanked Jeff Kingsley and Mayor Lowther for all their hard work on many issues important to preserving Village life.

Nick Roth, 135 Oakgrove Dr. – Thanked Mayor Lowther and Jeff Kingsley for their dedication to Village issues; Welcomed Mayor-elect Brian Kulpa.

Dan DeLano, 136 Park Dr. – Thanked Mayor Lowther and Jeff Kingsley for their support and guidance and for their service to the Village.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

Thomas Frank, 225 Evans St. – Thanked Mayor Lowther and Jeff Kingsley; Lehigh Trail; Should have a “State of the Village” report each year; Erie Canal National Corridor; War of 1812; Thanked Ellie Grenauer for her work on the Farmers Market; Mill 200th Anniversary Celebration; National historic landmarks; Issues between Village and Town; Glen Park Art Festival; Old Home Days.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, it was moved to close the public participation portion of the meeting.

Motion carried. 4 - 0.

Report – Mayor Lowther

Mayor Lowther reported on the following topics: Thanked everyone for their support over the years; Stated it has been an honor and a privilege to serve the Village; Grateful for all the friends made over the years; Happy to have been the deciding vote on purchase of the Mill; Proud to see the Village victorious in defeating the dissolution referendum; Thanked DPW and Ken Kostowniak, the Village Hall staff; Looking forward to possible absentee landlord provision in the Code; Plans on continuing to volunteer; 8th Annual Village Garden was another success which raised \$600 for the purchase of benches for Main Street.

ON MOTION by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$188,675.41** covering the period from **6/6/11** to **6/23/11** are hereby approved as follows:

Payroll covering: 6/6/11 – 6/20/11:	\$36,102.67
Vouchers covering: 6/10/11 – 6/23/11:	
General Fund	\$134,567.63
Water Fund	\$3,584.33
Sewer Fund	\$929.27
Glen Park Fund	\$124.52
Trust & Agency Fund	\$12,196.99
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$1,170.74
	<hr/>
	\$152,572.74
GRAND TOTAL:	<u>\$188,675.41</u>

Unanimously carried.

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees
held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York,
Monday, June 27, 2011 at 7:30 p.m.**

ON MOTION by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

To:	001-3410-4160-3409 (Fire Protection-Truck Exp./Chief Car 91)	\$123.00
	001-3410-2030 (Fire Protection-Radio Equip.)	\$591.00
	001-3410-4250 (Fire Protection-Gas & Oil)	\$1262.00
	001-3410-4490 (Fire Protection-Uniforms)	\$123.00
	001-3410-2010 (Fire Protection-Major Equip.)	\$971.00
	001-3410-4470 (Fire Protection-Building Maint.)	\$954.00
From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$714.00
	001-3410-4040 (Fire Protection- Education/Travel)	\$1262.00
	001-3410-4620 (Fire Protection- Copy Machine Lease)	\$123.00
	001-3410-4610 (Fire Protection-Health & Welfare)	\$971.00
	001-3410-4610 (Fire Protection- Health & Welfare)	\$803.00
	001-3410-4160 (Fire Protection-Truck Exp.)	\$151.00
To:	001-5110-4161-0914 (Street Maint.-Repairs/2001 Trackless)	\$2.00
	001-5110-4250 (Street Maint.-Gas & Oil)	\$2781.00
From:	001-5110-4040 (Street Maint.-Education/Travel)	\$461.00
	001-5110-4161-0902 (Street Maint.-Repairs/2001 Int'l Dump)	\$708.00
	001-5110-4180 (Street Maint.-Radio Repairs)	\$400.00
	001-5110-4260 (Street Maint.-Maint. Supplies)	\$590.00
	001-5110-4272(Street Maint.-Blacktop/Stone/Repair)	\$67.00
	001-5110-4605 (Street Maint.-Safety Clothing/Accessories)	\$93.00
	001-5110-4610 (Street Maint.-Physicals/Eye Exams/Safety Glasses)	\$315.00
	001-5110-4273 (Street Maint.-Sidewalks)	\$149.00
To:	001-7110-2000 (Parks-Equip.)	\$6329.00
	001-7110-2040 (Parks-Capital Reserve/Parks)	\$9225.00
	001-7110-4450 (Parks-Misc.)	\$99.00
	001-7110-4660 (Parks-Tree Maint. & Replacement)	\$90.00
From:	001-7110-2010 (Parks-Capital Improvements)	\$9225.00
	001-7110-4070 (Parks-Utilities)	\$655.00
	001-7110-4110 (Parks-Service Contracts)	\$2240.00
	001-7110-4161 (Parks-Lights)	\$474.00
	001-7110-4165 (Parks-Shelter Maint.)	\$393.00
	001-7110-4169 (Parks-Other)	\$290.00
	001-7110-4350 (Parks-Pool Supplies)	\$556.00
	001-7110-8000 (Provision for Sick Leave)	\$1910.00
To:	001-7530-4070 (Village Meeting House-Utilities)	\$72.00
	001-7430-4990 (Village Meeting House-Repairs)	\$667.00
From:	001-7530-4000 (Village Meeting House-Opening/Closing)	\$55.00
	001-7530-4440 (Village Meeting House-Fire Alarm)	\$17.00
	001-7530-4980 (Village Meeting House-Building Preservation)	\$667.00

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees
held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York,
Monday, June 27, 2011 at 7:30 p.m.**

To:	001-7540-4980 (Williamsville Water Mill-Building Preservation)	\$97,419.00
From:	001-7540-4160 (Williamsville Water Mill-Bldg. Repairs)	\$6910.00
	001-1990-4000 (Contingency)	\$42,320.00
	001-3620-4100 (Safety Inspection-Professional Fees)	\$14,365.00
	001-8160-4330 (Refuse & Garbage Collection-Dump Fees)	\$6221.00
	001-1620-4070 (Buildings-Utilities)	\$3051.00
	001- 5182-4270 (Street Lighting-Repair Lights)	\$2540.00
	001-8163-4330 (Trash Pickup-Dump Fees)	\$2700.00
	001-8161-4000(Recycling-Recycling Containers)	\$1500.00
	001-9070-8000(Provision for Benefits)	\$11,000.00
	001-9089-8000 (Provision for Sick Leave)	\$6,812.00
To:	001-7540-4070 (Williamsville Water Mill-Utilities)	\$119.00
	001-7540-4450 (Williamsville Water Mill-Misc.)	\$13.00
From:	001-7540-4071 (Williamsville Water Mill-Sewer Charge)	\$13.00
	001-7540-4160 (Williamsville Water Mill-Building Repairs)	\$119.00
To:	001-1640-1000 (Central Garage-Personal Services)	\$3576.00
	001-3310-1000 (Traffic Control-Personal Services)	\$276.00
	001-5110-1000 (Street Maint.-Personal Services)	\$1802.00
	001-5142-1000 (Snow Removal-Personal Services)	\$274.00
	001-8170-1000 (Street Cleaning-Personal Services)	\$159.00
	001-8510-1000 (Community Beautification-Personal Services)	\$635.00
	001-7110-1001 (Parks-Personal Services/OT)	\$339.00
From:	001-1620-1000 (Buildings-Personal Services)	\$2717.00
	001-8162-1000 (Leaf Pickup-Personal Services)	\$1189.00
	001-8163-1000 (Trash Pickup-Personal Services)	\$2345.00
	001-8745-1000 (Flood & Erosion Control-Personal Services)	\$471.00
	001-5142-1001 (Snow Removal-Personal Services/OT)	\$339.00
To:	001-1410-4030 (Village Clerk-Printing/Advertising)	\$164.00
From:	001-1410-4020 (Village Clerk-Postage)	\$164.00
To:	001-1420-4100 (Law/Attorney-Professional Fees)	\$3.00
From:	001-1420-4620 (Law/Attorney-Opinions)	\$3.00
To:	001-1620-4231 (Buildings-Maint./HVAC)	\$173.00
From:	001-1620-4160 (Buildings-Building Repairs)	\$173.00
To:	001-3620-4110 (Safety Inspection-Service Contracts)	\$35.00
From:	001-3620-4010 (Safety Inspection-Office Supplies)	\$35.00
To:	001-8560-4360 (Shade Trees-Tree Replacement/Reg.)	\$465.00
From:	001-8560-4340 (Shade Trees-Tree Removal)	\$465.00
To:	001-3620-1000 (Safety Inspection-Personal Services)	\$1892.00
From:	001-3620-4100 (Safety Inspection-Professional Fees)	\$1892.00

Motion carried. 4 - 0.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

ON MOTION by Mayor Lowther, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following budget *transfers* are hereby made in the *Glen Park Fund* for the *2010-2011* fiscal year:

To:	009-7141-1000 (Glen Park-Personal Services)	\$122.00
	009-9030-8000 (Glen Park-Social Security)	\$9.00
From:	009-7141-4070 (Glen Park-Utilities)	\$122.00
	009-9055-8000 (Glen Park-Disability Insurance)	\$9.00

Motion carried. 4 - 0.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

RESOLVED, that the following amendment is hereby made in the General Fund for the 2010-2011 fiscal year, to account for JCAP Grant 52 (Court) received 4/4/11:

Increase:	001-0001-3090 (State Aid Grants)	\$4288.00
Increase:	001-1110-4099 (Village Justices/Court Exp.)	\$4288.00

Motion carried. 4 - 0.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, the following resolution was adopted:

RESOLVED, that the following amendment is hereby made in the General Fund for the 2010-2011 fiscal year, to account for payment received from a resident on 6/17/11 as reimbursement for a damaged tree:

Increase:	001-0001-2770 (Misc. Revenue)	\$250.00
Increase:	001-7110-4660 (Parks-Tree Maint./Replacement)	\$250.00

Motion carried. 4 - 0.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

Report – Trustee Kulpa

Trustee Kingsley reported on the following topics: Importance of Mayor Lowther to the Village Officials' Association; Thanked Mayor Lowther for her dedication; Thanked Jeff Kingsley for his service, especially with the Mill and the Zoning Project; Looking forward to the next 4 years.

Trustee Kulpa had no resolutions.

Report – Trustee Piazza

Trustee Piazza reported on the following topics: Thanked mayor Lowther for her service and encouragement of volunteerism; Thanked Jeff Kingsley for his critical movement on the Mill; Both have added so much to the Village; Congratulated the newly elected Board members.

ON MOTION by Trustee Piazza, seconded by Trustee Kingsley, the following resolution was adopted:

WHEREAS, in April 2011, the Village of Williamsville issued a Request for Qualifications to engineering firms in the area to act as Engineer of Record for the Village; and

WHEREAS, eleven firms were solicited, ten firms responded, and five firms were interviewed; and

WHEREAS, all of the firms who submitted qualifications were extremely well qualified; and

WHEREAS, William Schutt & Associates PC provided a proposal and conducted an interview that was deemed to be the best fit for the current needs of the Village of Williamsville, while also providing a cost-effective fee schedule;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees hereby accepts the proposal submitted by William Schutt & Associates, PC; and

BE IT FURTHER RESOLVED, that the Village Board of Trustees authorizes Attorney Charles Grieco to negotiate with William Schutt & Associates, PC toward a mutually acceptable Professional Services Agreement, subject to final approval by the Village Board of Trustees, for the period covering the 2011-2012 official Village year.

Motion carried. 4 - 0.

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 27, 2011 at 7:30 p.m.

ON MOTION by Trustee Piazza, seconded by Trustee Kingsley, the following resolution was adopted:

RESOLVED, that Jeffrey Blajszczak and Ryan Maj of the Department of Public Works, are hereby authorized to travel to Lockport, NY, on July 22, 2011, to attend the Training Course for Water License Certification, at a cost not to exceed \$58.00.

Motion carried. 4 - 0.

Report – Trustee Kingsley

Trustee Kingsley reported on the following topics: Appreciative of kind comments; Wished Mayor-elect Kulpa and Trustees-elect DeLano and Alexander good luck in the future; It is OK to agree to disagree and discuss issues openly; Thanked DPW, and those present, Ken Kostowniak, Lynda Juul, Deb Habes, Village Attorney Grieco and all the Village Hall staff for their dedication to the Village; The Village is a multi-million dollar entity and we must maintain open conversation and transparency; Thanked everyone for a wonderful 4 years.

Trustee Kingsley had no resolutions.

ON MOTION by Mayor Lowther, seconded by Trustee Kingsley, it was moved to adjourn the regular meeting at 8:30 p.m.

Motion carried. 4 - 0.

Lynda L. Juul

Administrator/Clerk-Treasurer