

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, July 25, 2011 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Geary.

Present: Brian J. Kulpa, Mayor
 Basil J. Piazza, Trustee
 Brian J. Geary, Trustee
 Amy R. Alexander, Trustee
 Daniel O. DeLano, Trustee

Also present: Charles Grieco, Village Attorney
 Lynda L. Juul, Administrator/Clerk-Treasurer
 Judy A. Kindron, Deputy Treasurer
 Kenneth Kostowniak, DPW Crew Chief

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on June 27, 2011.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Geary, it was moved to approve the minutes of the Village Re-Organization Meeting held on July 5, 2011.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

The following member of the audience addressed the Board:

Thomas Frank, 225 Evans St. – Mill Bi-Centennial Celebration, Erie Canal National Heritage Corridor; Blue Bike Program.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topics: Sidewalk Sale permit for Main Street merchants; Mill Bi-Centennial; Music on Main events on Thursday evenings; Farmers Market; Glen Park Art Festival; Code Enforcement Officer position.

ON MOTION by Mayor Kulpa, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$404,452.19** covering the period from **6/21/11** to **7/20/11** are hereby approved as follows:

Payroll covering: 6/21/11 – 7/03/11:	\$34,663.85
Payroll covering: 7/04/11 – 7/17/11:	\$37,161.31
Vouchers covering: 6/24/11 – 7/20/11:	
General Fund	\$190,172.96
Water Fund	\$53,495.12
Sewer Fund	\$41,233.38
Glen Park Fund	\$369.52
Trust & Agency Fund	\$26,818.55
Debt Service	\$10,437.50
Community Development	\$0.00
Capital Fund	\$10,100.00
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	\$332,627.03
GRAND TOTAL:	<u>\$404,452.19</u>

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that the following budget *transfers* are hereby made in the *General Fund* for the *2010-2011* fiscal year:

To:	001-3410-2010 (Fire Protection-Major Equip.)	\$263.00
From:	001-3410-4070 (Fire Protection-Utilities)	\$263.00
To:	001-3410-2060 (Fire Protection-Computer Equip.)	\$1842.00
	001-3410-4610 (Fire Protection-Health & Welfare)	\$142.00
From:	001-3410-2010 (Fire Protection- Major Equip.)	\$1234.00
	001-3410-4230 (Fire Protection-Explorer Post)	\$329.00
	001-3410-4280 (Fire Protection-EMS Supplies)	\$279.00
	001-3410-4620 (Fire Protection-Lease on Copy Machine)	\$142.00
To:	001-1410-2010 (Village Clerk-Computer Software)	\$2500.00
From:	001-1410-2000 (Village Clerk-Equip.)	\$2500.00
To:	001-1640-4260 (Central Garage-Maint. Supplies)	\$11.00
From:	001-1640-4070 (Central Garage-Utilities)	\$11.00
To:	001-1640-4450 (Central Garage-Misc.)	\$31.00
From:	001-1640-4261 (Central Garage-Maint. Fees)	\$31.00
To:	001-3310-4240 (Traffic Control-Street Painting/Crosswalks)	\$9.00
From:	001-5110-4273 (Street Maint.-Sidewalk Replacement/Restoration)	\$9.00
To:	001-5010-4450 (Street Admin.-Misc.)	\$79.00
From:	001-5010-4040 (Street Admin.-Education/Exp./Travel)	\$79.00
To:	001-7110-4070 (Parks-Utilities)	\$62.00
	001-7110-4165 (Parks-Repairs/Shelter Maint.)	\$178.00
	001-7110-4169 (Parks-Repairs/Other)	\$182.00
	001-7110-4430 (Parks-Sanitary Waste Disposal)	\$219.00
From:	001-7110-4920 (Parks-CPR Training)	\$50.00
	001-7110-4360 (Parks-Supplies)	\$70.00
	001-7110-4011 (Parks-Sewer Charges)	\$12.00
	001-7110-4230 (Parks-Signs)	\$500.00
	001-7110-1000 (Parks-Personal Services)	\$9.00
To:	001-7530-4451 (Village Meeting House-Meeting House Events Comm.)	\$85.00
From:	001-7530-4440 (Village Meeting House-Fire Alarm)	\$43.00
	001-7530-4980 (Village Meeting House-Building Preservation)	\$42.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Alexander, the following resolution was adopted:

RESOLVED, that the following budget *transfers* are hereby made in the *Sewer Fund* for the *2010-2011* fiscal year:

To:	007-8120-4112 (Sanitary Sewers-Engineer)	\$2363.00
From:	007-8120-4114 (Sanitary Sewers-Engineer/SPDES-Mo. & Annual)	\$1155.00
	007-8120-4117 (Sanitary Sewers-Engineer/Siphon Flushing)	\$1208.00
To:	007-8130-4220 (Sewage Treatment-Share of Town Cost)	\$46,078.00
From:	007-1950-4100 (Tax Assessment on Property-Refund of Village Taxes)	\$500.00
	007-1920-4000 (Municipal Assoc. Dues)	\$17.00
	007-1990-4000 (Contingency Acct.)	\$7,692.00
	007-8120-1000 (Sanitary Sewers-Personal Services)	\$27,806.00
	007-8120-2000 (Sanitary Sewers-Equip.)	\$174.00
	007-8120-4070 (Sanitary Sewers-Utilities)	\$875.00
	007-8120-4100 (Sanitary Sewers-Professional Fees)	\$6.00
	007-8120-4110 (Sanitary Sewers-Service Contracts)	\$15.00
	007-8120-4116 (Sanitary Sewers-Engineer/Monitor Mount)	\$106.00
	007-8120-4117 (Sanitary Sewers-Engineer/Siphon Flushing)	\$732.00
	007-8120-4161 (Sanitary Sewers-Repairs/Lines)	\$890.00
	007-8120-4162 (Sanitary Sewers-Repairs/Equip.)	\$500.00
	007-8120-4164 (Sanitary Sewers-Repairs/SPDES Permit)	\$83.00
	007-8120-4260 (Sanitary Sewers-Maintenance Supplies)	\$795.00
	007-9010-8000 (State Retirement)	\$496.00
	007-9030-8000 (Social Security)	\$2002.00
	007-9040-8000 (Workers Comp.)	\$1248.00
	007-9055-8000 (Disability Insurance)	\$74.00
	007-9060-8000 (Hospital & Medical Insurance)	\$1695.00
	007-9061-8000 (Dental Insurance)	\$342.00
	007-9730-7000 (B.A.N. – Interest)	\$30.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that the following budget *transfers* are hereby made in the *Glen Park Fund* for the *2010-2011* fiscal year:

To:	009-7141-2010 (Glen Park-Capital Improvements)	\$724.00
From:	009-7141-4070 (Glen Park-Utilities)	\$711.00
	009-9055-8000 (Glen Park-Disability Insurance)	\$13.00
To:	009-7141-4352 (Glen Park-Park Maint.)	\$100.00
From:	009-7141-4070 (Glen Park-Utilities)	\$100.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2010-2011* fiscal year, to account for the balance of expenses related to the *Glen Park Wall Improvements*:

Increase:	009-0099-0599 (Appropriated Fund Balance)	\$5795.00
Increase:	009-7141-2010 (Glen Park-Capital Improvements)	\$5795.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2010-2011* fiscal year, to account *for tree planting grant #T-303315*:

Increase:	001-0001-3090 (State Aid Grants)	\$4200.00
Increase:	001-8560-4360 (Trees- Replacement/Repairs)	\$4200.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Alexander, the following resolution was adopted:

RESOLVED, that the following budget *transfers* are hereby made in the *General Fund* for the *2011-2012* fiscal year:

To:	001-3410-4160-3402 (Fire Protection-Truck Exp./Eng. 2)	\$736.00
	001-3410-4160-3491 (Fire Protection-Truck Exp./Chief Car 9-1)	\$497.00
	001-3410-4160-3492 (Fire Protection-Truck Exp./Chief Car 9-2)	\$497.00
	001-3410-4160-3406 (Fire Protection-Truck Exp./Truck 6)	\$1920.00
From:	001-3410-4160 (Fire Protection-Truck Exp./Truck Expenses)	\$3650.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following budget *transfer* is hereby made in the *Glen Park Fund* for the *2011-2012* fiscal year:

To:	009-7141-1001 (Glen Park-Personal Services/OT)	\$12.00
From:	009-7141-1000 (Glen Park-Personal Services)	\$12.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Alexander, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2011-2012* fiscal year, to account *for donation from Garden Walk*:

Increase:	001-0001-2705 (Gifts & Donations)	\$15.00
Increase:	001-7550-4530 (Celebrations-Garden Walk)	\$15.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2011-2012* fiscal year, to account *for a donation from Grenauer Associates, Inc. (Glen Park Tavern) to be used for Village Gardens*:

Increase:	001-0001-2705 (Gifts & Donations)	\$500.00
Increase:	001-8510-4340 (Community Beautification-Plants)	\$500.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2011-2012* fiscal year, to account *for the purchase of a memorial bench in Garrison Park*:

Increase:	001-0001-2705 (Gifts & Donations)	\$615.00
Increase:	001-7110-2020 (Parks-Park Equipment)	\$615.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that the following *amendment* is hereby made in the *General Fund* for the *2011-2012* fiscal year, to account *for donations made during the Garden Walk for the Meeting House Events Committee*:

Increase:	001-0001-2705 (Gifts & Donations)	\$35.00
Increase:	001-7530-4451 (Meeting House Committee)	\$35.00

Unanimously carried.

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Mayor Kulpa's resolution for an appointment to the Zoning Board of Appeals was tabled until the next meeting.

Report – Trustee Piazza

Trustee Piazza reported on the following topics: Annual Re-Organization Meeting; Old Home Days; Amherst Utility Cooperative.

ON MOTION by Trustee Piazza, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that *John Paul Armitage of 274 Hirschfield Dr., Williamsville, NY*, is hereby appointed to fill the un-expired term of Shawn Michel, as an *Alternate member of the Planning and Architectural Review Board* until the end of the **2012-2013** official Village year.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Geary, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized and directed to sign the Professional Services Agreement for Village Engineering Services with Wm. Schutt & Associates Engineering & Land Surveying, P.C, for the period July 4, 2011 through July 2, 2012.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee DeLano, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to issue a *Mayor's Permit* to the Amherst Museum for the purpose of suspending a banner across Main Street at the Ellicott Creek Bridge for the following period: Aug. 8, 2011 through August 22, 2011. Banner to read "*Scottish Festival & Highland Games, Saturday, August 20th at Amherst Museum*".

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Unanimously carried.

Report – Trustee Geary

Trustee Geary reported on the following topics: Tree Board; Parks Committee; Maintenance of Island Park; Old Home Days; Beautification of the Village and the Meeting House garden.

Trustee Geary had no resolutions.

Report – Trustee Alexander

Trustee Alexander reported on the following topics: Her first Board meeting; Honored to be here; Upcoming Youth & Recreation Committee events include Movies in the Park on 8/19 and Nature Day in Glen Park on 10/1.

Trustee Alexander had no resolutions.

Report – Trustee DeLano

Trustee DeLano reported on the following topics: Thanked everyone for their support during the election; Tree Board; Traffic situation in the Village; Restriction of right turns on red lights; Speed limits.

Trustee DeLano had no resolutions.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to adjourn to Executive Session at 8:07 p.m. to discuss a personnel matter.

Unanimously carried.

ON MOTION by Trustee Geary, seconded by Trustee Piazza, it was moved to adjourn the Executive Session at 9:21 p.m. and return to the regular meeting.

Unanimously carried.

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ON MOTION by Trustee Alexander, seconded by Trustee Geary, it was moved to adjourn the regular meeting at 9:21 p.m.

Unanimously carried.

Lynda L. Juul

Administrator/Clerk-Treasurer