

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held Williamsville Village Hall, 5565 Main Street, Williamsville, New York, Monday, June 10, 2013 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Yates.

Present: Brian J. Kulpa, Mayor
Basil J. Piazza, Trustee
Christopher J. Duquin, Trustee
Daniel O. DeLano, Trustee
John "Al" Yates, Trustee

Also present: Charles D. Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Judy A. Kindron, Deputy Treasurer
Kenneth Kostowniak, DPW Crew Chief

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to approve the minutes of the regular meeting held on May 28, 2013.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public hearing at 7:34 p.m.

Unanimously carried.

Public Hearing

The Administrator read aloud the public hearing notice which appeared in the newspaper of record, the Amherst Bee, on May 22, 2013.

The purpose of the proposed change is to modify Chapter 25 (Fences) to regulate the setbacks of fences on corner lots in residentially zoned districts in the Village.

The following member of the audience addressed the Board:

Thomas Frank, 225 Evans St., A-1 – Comments pertained to commercial districts and not to residential districts.

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ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to close the public hearing at 7:42 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

1. *Larry Brenton, 31 Monroe Dr.* – Congratulated the Village Board on a complete turnaround on the aesthetics of the Village; Gave accolades to the Dept. of Public Works; Reported WNY Railway Society received 4 residential gas lights (given by the Town of Amherst) that will be installed near the Lehigh Depot.

2. *Thomas Frank, 225 Al Evans St.* – War of 1812 Annual Commemoration; One Region Forward; 400 year Anniversary of two row wampum.

3. *Brian O'Brien, 47 Reist St.* – Parking modifications made on Reist St. – Has issues with how it is signed; He cannot park in front of his house.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): Development proposed for corner of Main St. and Hirschfield Dr.; One Region Forward; Regional Transportation options; Memorial ceremony at 1812 Cemetery; Honoring the Village's role as an important site during the War of 1812, the newly transformed heritage garden at Main and Evans will be dedicated on Saturday, July 20th as part of the Village's Garden Walk celebration.

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	001-3410-4460 (Fire Protection-Fire Prevention Expense)	\$95.00
	001-3410-4070 (Fire Protection-Utilities)	\$1,059.00
	001-3410-2010 (Fire Protection-Major Equip.)	\$30.00
	001-3410-4040 (Fire Protection-Education/Travel)	\$81.00
	001-3410-4620 (Fire Protection-Lease on Copy Machine)	\$25.00
	001-3410-4280 (Fire Protection-EMS Supplies)	\$128.00
	001-3410-4070 (Fire Protection-Utilities)	\$256.00
To:	001-1110-4010 (Village Justices-Office Supplies)	\$105.00
	001-1110-4190 (Village Justices-Stenographer)	\$190.00
From:	001-1110-4040 (Village Justices-Education Exp./Travel)	\$105.00
	001-1110-4191 (Village Justices-Security)	\$190.00
To:	001-1010-4040 (Board of Trustees-Education Exp./Travel)	\$35.00
	001-1210-4040 (Mayor-Education Exp./Travel)	\$35.00
	001-1410-4010 (Village Clerk-Office Supplies)	\$99.00
	001-1410-4030 (Village Clerk-Printing & Advertising)	\$145.00
	001-1410-4020 (Village Clerk-Education Exp./Travel)	\$44.00
From:	001-1410-4020 (Village Clerk-Postage)	\$358.00
To:	001-1620-4231 (Buildings-Maint/HVAC)	\$193.00
From:	001-1620-4230 (Building-Bldg. Maint.)	\$193.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2012-2013* fiscal year:

To:	009-7141-4351 (Glen Park-Park Supplies)	\$324.00
	009-7141-4450 (Glen Park-Misc.)	\$200.00
From:	009-7141-4102 (Glen Park-Landscaping)	\$524.00
To:	009-7141-4500 (Glen Park-Glen Park Art Festival)	\$1058.00
From:	009-9010-8000 (Glen Park-NYS Retirement)	\$1058.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2012-2013** fiscal year, to account for a records management grant received 1/8/2013 (1/2 payment upfront):

Increase:	001-0001-3090 (State Aid-Grants)	\$9339.00
Increase:	001-1411-4099 (Records Management-Grant Expenditures)	\$9339.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2012-2013** fiscal year, to account for the sale of Engine 3, for which the proceeds are to be used to pay down bonding:

Increase:	001-0001-2665 (Sale of Equipment)	\$20,000.00
Increase:	001-9950-9000 (Transfer to Capital)	\$20,000.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2012-2013** fiscal year, to account for proceeds from the sale of DPW equipment to be returned to the Capital Reserve for DPW Equipment account (#903, #906, #904, #901):

Increase:	001-0001-2665 (Sale of Equipment)	\$18,800.00
Increase:	001-5010-2040 (Street Administration-Capital Reserve/Equipment)	\$18,800.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2012-2013** fiscal year, to account for a donation received 12/31/12 from the Friends of Williamsville Parks, Inc. for the purchase of 4 benches for Garrison Park:

Increase: 001-0001-2705 (Gifts & Donations)	\$2412.00
Increase: 001-7110-2020 (Parks-Park Equipment)	\$2412.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that *Ronald Trigilio of 25 S. Ellicott St., Williamsville, NY*, is hereby appointed to the *Planning and Architectural Review Board* as a regular member until the end of the **2015** official Village year, to fill the unexpired term of John Paul Armitage.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that Christopher Petrie, Fire Chief of Williamsville Fire Department, is hereby authorized to travel to Verona, NY, on June 14, 2013 to attend the NYS Chiefs Association Convention and Show, at no cost to the Village of Williamsville.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that *Stacie Lustic of 87 Garrison Rd. and Sheryl Duquette of 95 Mill St.*, are hereby appointed to the *Beautification Committee* until the end of the **2013** official Village year.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Village of Williamsville values its historic context and buildings; and

WHEREAS, the Historic Preservation Commission, along with a consultant, has developed a Draft Intensive Level Historic Resources Survey; and

WHEREAS, that draft survey lays out criteria establishing the historic significance of many commercial buildings and landscape features throughout the Village; and

WHEREAS, the Village of Williamsville Board of Trustees does seek to engage in better planning and development processes within the Village;

NOW, THEREFORE, BE IT RESOLVED, that the Village Board of Trustees does recognize the efforts made thus far by the Historic Preservation Commission as significant, does desire to modify our approval procedure process including our Building Department, Historic Preservation Commission, Planning and Architectural Review Board, and Zoning Board of Appeals; and

BE IT FURTHER RESOLVED, that the Village Board does intend to work with the Historic Preservation Commission on multiple nominations for local landmark status, identifying periods of significance and significant design attributes within the Village's existing building stock; and

BE IT FURTHER RESOLVED, that the Village Board creates a task force including members of the aforementioned boards and commissions along with the Village Board of Trustees to develop new procedural guidelines which seek to assist developers, property owner and business owners with their projects from the point of inception through the design process so as to foster a more collaborative atmosphere resulting in more appropriate design; and

BE IT FURTHER RESOLVED, that said task force and efforts related shall commence immediately.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that *Penny Armitage of 253 Hirschfield Drive, Williamsville, NY*, is hereby appointed to the *Planning and Architectural Review Board* as an *Alternate member*, to fill the unexpired term of Ronald Trigilio, until the end of the **2015** official Village year.

Unanimously carried.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Tree planting; Tree replacement.

Trustee DeLano had no resolutions.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Glen Park Agreement; Village Election – Tuesday, June 18th; Wading Pools open Monday, June 17th at 11:00am.

ON MOTION by Trustee Duquin, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following are hereby appointed *Seasonal Recreation Attendants* for the **2013** summer season:

Name	Address	Rate/ per hour
Kelsey Greiner	158 Fox Hunt Lane, E. Amherst	\$8.75
Emma Balkin	138 Colony Ct., Amherst	\$8.50
Emma Basile	36 Heritage East, Williamsville	\$8.50
Angela Bender	72 Brenridge Dr., E. Amherst	\$8.50
Daniel Christmann	254 Garden Pkwy, Williamsville	\$8.50
Karen Colosimo	150 Arielle Ct, Williamsville	\$8.50
Kate Edwards	196 S. Forest Rd., Williamsville	\$8.50
Amy Grimes	20 Oakcliff Ct., E. Amherst	\$8.50
Shannon Lawlor	317 Evans St., Williamsville	\$8.50
Jenessa Lucey	14 Sandhurst, Williamsville	\$8.50
Cassidy Martin	100 Meadowview La., Williamsville	\$8.50
Jillian Walsh	24 Morningside La., Williamsville	\$8.50

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Trustee Duquin announced that his resolution regarding the Glen Park Gateway has been tabled.

ON MOTION by Trustee Duquin, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held on Monday, July 22, 2013, at 7:30 p.m., to hear all persons interested in commenting on a proposal to delete Chapter 100A (Text Messaging) from the Village Code.

Unanimously carried.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): AUC meeting is Wednesday, June 19th.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, it was moved to leave the regular agenda to consider a new resolution.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the State of New York provides financial aid for municipal waste reduction and municipal recycling projects; and

WHEREAS, the Village of Williamsville herein called the MUNICIPALITY, has examined and duly consider the applicable laws of the State of New York and the MUNICIPALITY deems it to be in the public interest and benefit to file an application under these laws; and

WHEREAS, it is necessary that a contract by and between THE PEOPLE OF THE STATE OF NEW YORK, herein call the STATE, and the MUNICIPALITY be executed for such STATE Aid;

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NOW, THEREFORE, BE IT RESOLVED by the Village of Williamsville Board of Trustees

1. That the filing of an application in the form required by the State of New York in conformity with the applicable laws of the State of New York including all understanding and assurances contained in said application is hereby authorized.

2. That the Mayor is directed and authorized as the official representative of the MUNICIPALITY to act in connection with the application and to provide such additional information as may be required and to sign the resulting contract if said application is approved by the State;

3. That the MUNICIPALITY agrees that it will fund its portion of the cost of said Municipal Waste Reduction and /or Recycling Project.

4. That the MUNICIPALITY or MUNICIPALITIES set forth their respective responsibilities by attached joint resolution relative to a joint Municipal Waste Reduction and/or Recycling Project.

5. That this resolution shall take effect immediately.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee DeLano, it was moved to return to the regular agenda.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Paperless system; Presentation TV; Movie Night in Island Park.

Trustee Yates had no resolutions.

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Report – Administrator Juul

Administrator Juul reported on the following topic(s): Village taxes are being collected thru July 1st.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to leave the regular agenda to open an Executive Session at 8:36 p.m. to discuss the potential appointment of employment of a particular person.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session and return to the regular agenda at 9:15 p.m.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, it was moved to adjourn the regular meeting at 9:16 p.m.

Unanimously carried

Lynda L. Juul
Administrator/Clerk-Treasurer