

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Williamsville Village Hall, 5655 Main Street, Williamsville, New York, Monday, November 12, 2013 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Trustee Duquin.

Present: Brian J. Kulpa, Mayor
Basil J. Piazza, Trustee
Daniel O. DeLano, Trustee
Christopher J. Duquin, Trustee
John "Al" Yates, Trustee

Also present: Charles D. Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Judy A. Kindron, Deputy Treasurer
Kenneth Kostowniak, DPW Crew Chief
Charles Specht, Director of Community Development

Trustee Piazza gave the invocation.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to approve the minutes of the regular meeting held on October 29, 2013, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to approve the minutes of the special meeting held on November 4, 2013, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to open the public participation portion of the meeting.

Unanimously carried.

The audience member who addressed the Board and his topic(s):

Jeff Conshafter, 67 Raintree,#4, Tonawanda – Submitted a letter from the Williamsville Mill Study Group to the Mayor regarding lease and development of the Williamsville Water Mill.

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ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to close the public participation portion of the meeting.

Unanimously carried.

Report – Mayor Kulpa

Mayor Kulpa reported on the following topic(s): “State of the Village” address will take place on November 25th at the Meeting House; WCSD Wall of Fame inductions – Congratulated Trustee Piazza whose son was inducted.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that payroll and vouchers in the amount of **\$178,633.48** covering the period from **10/23/13** to **11/06/13** are hereby approved as follows:

Payroll covering: 10/21/13 – 11/03/13:	\$37,543.58
Vouchers covering 10/23/13 – 11/06/13:	
General Fund	\$86,287.64
Water Fund	\$38,243.60
Sewer Fund	\$1,858.15
Glen Park Fund	\$272.30
Trust & Agency Fund	\$14,428.21
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	<u>\$0.00</u>
	\$141,089.90
GRAND TOTAL	<u>\$178,633.48</u>

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2013-2014* fiscal year:

To	001-3410-4160-3401 (Fire Protection-Truck Exp./Engine 1)	\$2,571.00
	001-3410-4160-3402 (Fire Protection-Truck Exp./Engine 2)	\$2,161.00
	001-3410-4160-3404 (Fire Protection-Truck Exp./Rescue 4)	\$165.00
	001-3410-4160-3405 (Fire Protection-Truck Exp./Rescue 5)	\$1,082.00
	001-3410-4160-3406 (Fire Protection-Truck Exp./Truck 6)	\$2,896.00
	001-3410-4160-3407 (Fire Protection-Truck Exp./Rescue 7)	\$229.00
	001-3410-4160-3409 (Fire Protection-Truck Exp./Chief Car)	\$317.00
	001-3410-4160-3411 (Fire Protection-Truck Exp./ATV Trailer)	\$218.00
	001-3410-4160-3471 (Fire Protection-Truck Exp./Polaris ATV)	\$1,256.00
	001-3410-4160-3491 (Fire Protection-Truck Exp./Asst. Chief Car 9-1)	\$1,172.00
	001-3410-4160-3492 (Fire Protection-Truck Exp./Asst. Chief Car 9-2)	\$320.00
	001-3410-4471 (Fire Protection-Building Repairs)	\$15,777.00
From:	001-3410-4160 (Fire Protection-Truck Expenses)	\$2,748.00
	001-3410-4160 (Fire Protection-Truck Expenses)	\$9,639.00
	001-3410-2035 (Fire Protection-Capital Reserve/Bldg. Renovations)	\$15,777.00

Unanimously carried.

Mayor Kulpa **TABLED** his Resolution #3.

ON MOTION by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *General Fund* for the *2013-2014* fiscal year:

To:	001-3620-1000 (Safety Inspection-Personal Services)	\$20,000.00
From:	001-1990-4000 (Contingency)	\$20,000.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following budget *amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for a payment received for a FOIL request:

To:	001-0001-2770 (Miscellaneous)	\$7.00
From:	001-1410-4450 (Clerk's Office-Miscellaneous)	\$7.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Village Administrator has returned her warrant and tax roll and has delivered to the Board of Trustees an account of taxes remaining due, amounting to \$42,355.23 containing a description of the land upon which taxes are unpaid, the person whose name is assessed, together with the amount of unpaid tax, and

WHEREAS, the Village Administrator has filed a verified statement that the taxes mentioned in such account remain unpaid, and that after diligent efforts she has been unable to collect same, and

WHEREAS, upon receiving such account from the Village Administrator, the Board of Trustees compared the same with the original tax roll of the Village, and

WHEREAS, said Board of Trustees find such account to be a true transcript and has certified to the effect that they have compared it with the original tax roll and find it to be correct.

NOW, THEREFORE, BE IT RESOLVED, that the Administrator of the Village of Williamsville is hereby credited by this Board of Trustees with the amount of said account in said return, and

BE IT FURTHER RESOLVED, that a Certificate executed by each member of the Village Board be attached to the account of unpaid taxes stating a total of unpaid taxes in the amount of \$42,355.23 and reciting that the account has been compared and found to be correct; and that the Administrator transmit said account and certificate to the appropriate officer of the County of Erie by

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November 15, 2013, to enforce collection pursuant to Section 1442 of the Real Property Tax Law.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that *Marty Bauer of 365 Rambling Rd., E. Amherst*, is hereby appointed to the *Arts & Culture Committee* until the end of the *2013-2014* official Village year.

Unanimously carried.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Thanked volunteers who assisted with the tree planting on Nov. 2nd - Planted 88 trees; Thanked DPW for their assistance; Thanked Tree Board members; Thanked Village Board members for their support; Thanked the residents; DEC grant application for additional plantings.

ON MOTION by Trustee DeLano, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to sign the Memorandum of Understanding for the year 2013 between the Erie County STOP-DWI Office and the Village of Williamsville.

Unanimously carried.

Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Glen Park Joint Board logo contest; Extended invitation to “State of the Village” address on November 25th; Holiday Walk in the Village -Youth & Rec lighting the tree at 6:00 p.m. on Dec. 7th with after party at the Mill; Thanked DPW for a great job with leaf pickup.

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ON MOTION by Trustee Duquin, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to enter into a lease agreement with My Sweet Jenny's LLC for the lease of the Williamsville Water Mill.

Unanimously carried.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): Thanked Dan DeLano for all he has done with trees in the Village; Thanked village board members for supporting the Veterans' Day ceremony at the cemetery yesterday.

ON MOTION by Trustee Piazza, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to advertise for sealed bids for **Contract #30, the Wellington Court Waterline Project**; and

BE IT FURTHER RESOLVED, that bids will be opened in the office of the Village Clerk, at 1:00 p.m., on November 26, 2013, at Village Hall, 5565 Main St., Williamsville, New York.

Unanimously carried.

Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked our veterans as well as Trustee Piazza and his son and grandson for their service in the military; Thanked Trustee DeLano and the volunteers for tree planting; Youth & Rec movie at the Meeting House last Friday.

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ON MOTION by Trustee Yates, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Mayor is hereby authorized to sign the Polling Location Lease Agreement with the Erie County Board of Elections for the use of Village Hall and the Williamsville Meeting House as polling locations.

Unanimously carried.

Report – DPW Crew Chief Kostowniak:

DPW Crew Chief Kostowniak reported on the following topic(s): Leaf pickup is ongoing; Paving and concrete work will be done at the Meeting House next week.

Report - Charlie Specht, Community Development Director

Community Development Director Specht reported on the following topic(s): Ramping up efforts on Facebook and Twitter – Providing daily updates.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, it was moved to adjourn the regular meeting at 8:17 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer