

**Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, January 13, 2014 at 7:30 p.m.**

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor  
Basil J. Piazza, Trustee  
Daniel O. DeLano, Trustee  
Christopher J. Duquin, Trustee  
John "Al" Yates, Trustee

Also present: Matt Palmieri, Acting Village Attorney  
Lynda L. Juul, Administrator/Clerk-Treasurer  
Judy A. Kindron, Deputy Treasurer  
Kenneth Kostowniak, DPW Crew Chief  
Charles Specht, Director of Community Development

Absent: Charles D. Grieco, Village Attorney

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, it was moved to approve the minutes of the regular meeting held on December 16, 2013, as submitted.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

The members of the audience who spoke and their topic(s):  
[*Village Board responses in italics*]:

1. Susan Mangold, 144 S. Cayuga Rd. – Concerned about development of 140 S. Cayuga Rd.; Submitted to the Board a copy of a proposed development they received from the property owner; Stated the owner of 140 S. Cayuga is looking to build 5 patio homes with access to Island Park. (*Would likely need multiple variances; Would come before Zoning Board of Appeals and not the Village Board. Trustee Duquin stated he is not in favor of the proposed public access to Island Park. There would be a lack of support from Village Board to re-zone the property, should that be requested.*)

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2. Nick Roth, 135 Oakgrove Dr. – Asked about status of \$800,000 grant for green infrastructure on E. Spring Street (*Working on contract paperwork, will design over the summer and bid the project out next winter with construction slated for 2015; Have also applied for another similar grant to complete the project*); Verizon FiOs – any initiative to move this forward? (*Mayor has been trying to contact high-level person at Verizon.*)

3. Mary Lowther, 120 N. Ellicott St. – Submitted petition from her street regarding traffic volume and speed on N. Ellicott; Would like to see Belmont made one-way from N. Ellicott to Evans going east. There are many new young families with children. Would like Traffic & Safety Committee to look at it.

4. Thomas Frank, 5403 Main St. - Williamsville Water Mill preferred end use and ownership; Access to Glen Park; Farmers' Market. (*Submitted scope of work for next Mill grant; Hiring architect at next meeting. Looking for fair market value, community square concept, including Famers' Market, sense of use of Mill and other buildings. Anyone can submit a proposal. Sweet Jenny's submitted a contract. Does not have all the info, but is a good first step; Board wants to set a 3-month timeframe to look at different aspects of future use.*)

5. Jenny Spring, 78 S. Ellicott St. – Glen Falls cam; Would not support if it filmed people. (*The Village has been discussing this with Williamsville Rotary; Working on finalizing an agreement to move it forward.*)

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to close the public participation portion of the meeting.

Unanimously carried.

**Report – Mayor Kulpa**

*Mayor Kulpa reported on the following topic(s): Residential design standards; Village branding project.*



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**ON MOTION** by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

**RESOLVED**, that the following *budget transfers* are hereby made in the *General Fund* for the *2013-2014* fiscal year:

To:	001-1640-1001 (Central Garage-Personal Services/OT)	\$8.00
	001-5110-1001 (Street Maintenance-Personal Services/OT)	\$95.00
	001-7530-1001 (Village Meeting House-Personal Services/OT)	\$25.00
	001-7550-1001 (Celebrations-Personal Services/OT)	\$194.00
From:	001-8162-1001 (Leaf Pickup-Personal Services/OT)	\$322.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$801.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$801.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$397.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$397.00
To:	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int'l Dump)	\$134.00
	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int'l Sander/Plow/Dump)	\$1428.00
	001-5110-4161-0907 (Street Maint.-Repairs/1992 Autocar Dump)	\$416.00
	001-5110-4161-0912 (Street Maint.-Repairs/2007 Int'l Sander/Plow/Dump)	\$706.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$2684.00
To:	001-7110-4350 (Parks-Pool Supplies)	\$481.00
From:	001-7110-4162 (Parks-Repairs/Pools)	\$481.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Water Fund* for the *2013-2014* fiscal year:

To:	006-8340-4110 (Water Transmission-Service Contracts)	\$42.00
From:	006-8340-4010 (Water Transmission-Office Supplies)	\$42.00

Unanimously carried.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

**RESOLVED**, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2013-2014* fiscal year:

To:	007-8120-1001 (Sewer Fund-Personal Services/OT)	\$199.00
From:	007-8120-1000 (Sewer Fund-Personal Services)	\$199.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for expenses related to Williamsville Old Home Days:

Increase:	001-0001-2750 (Old Home Days)	\$200.00
Increase:	001-7550-4410 (Celebrations-Old Home Days)	\$200.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the *2013-2014* fiscal year to account for the receipt of CDBG funds to reimburse for costs associated with the new ADA pathway in S. Long St. Park. Payment received on 12/18/13:

Increase:	001-0001-5031 (Inter-fund Transfers)	\$18,386.00
Increase:	001-7110-2010 (Parks-Capital Improvements)	\$18,386.00

Unanimously carried.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the purchase of a 2013 Ford F150 pickup truck (#909) on 8/26/13 out of capital reserve funds:

Increase: 001-0001-0599 (Appropriated Surplus)	\$16,711.00
Increase: 001-5110-2000 (Street Maint.-Equipment)	\$16,711.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the purchase of a new RAVO leaf vacuum on 11/12/13 out of capital reserve funds:

Increase: 001-0001-0599 (Appropriated Surplus)	\$23,529.00
Increase: 001-5110-2000 (Street Maint.-Equipment)	\$23,529.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the sale of the 2004 Johnson Sweeper (#915) to Erie County. County of Erie paid on 11/26/13, with a portion of the funds to be used to pay off debt on the old unit and the balance going to the DPW Capital Reserve Account:

Increase: 001-0001-2665 (Sale of Equipment)	\$25,000.00
Increase: 001-9903-9000 (Transfer to Debt Service)	\$15,263.00
001-5010-2040 (Street Administration-Capital Reserve/Equip.)	\$9,737.00

Unanimously carried.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the purchase of a mini-excavator on 7/8/13 and a snow blower attachment on 8/12/13 (#925) out of capital reserve funds:

Increase: 001-0001-0599 (Appropriated Surplus)	\$54,995.00
Increase: 001-5110-2000 (Street Maint.-Equipment)	\$54,995.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

**RESOLVED**, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the sale of DPW 1998 Ford F150 (#909):

Increase: 001-0001-2665 (Sale of Equipment)	\$350.00
Increase: 001-5110-2040 (Street Administration-Capital Reserve/Equip.)	\$350.00

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

**RESOLVED**, that Village Administrator Lynda Juul and Village Deputy Treasurer Judith Kindron are hereby approved to travel to Albany, New York from April 2, 2014 to April 4, 2014, for the purpose of attending the Annual Government Financial Officers' Association Conference, at a cost not to exceed \$1,200.00, to be paid by the Village of Williamsville.

Unanimously carried.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

**RESOLVED**, that John Licata of the Williamsville Fire Department is hereby approved to travel to NYS Fire Academy in Montour Falls, New York from March 9 to March 14, 2014, for the purpose of attending the NYS fire training course – Hazmat Tech, at a cost not to exceed \$405.00, to be paid by the Village of Williamsville.

Unanimously carried.

**Report – Trustee Duquin**

*Trustee Duquin reported on the following topic(s):* Governor’s State of the State address and property tax freeze; Budget process and performance based budgeting.

Trustee Duquin had no resolutions on the agenda.

**Report – Trustee Piazza**

*Trustee Piazza reported on the following topic(s):* AUC meeting on 1/14/14; Village Officials meeting of 1/16/14; Association of Erie County Government – Mayor Kulpa is being installed as president.

Trustee Piazza had no resolutions on the agenda.

**Report – Trustee Yates**

*Trustee Yates reported on the following topic(s):* Youth & Rec family Movie Night at the Meeting House Series was 1/10/14; Annual Winterfest in Glen Park is Sunday, 2/9/14.

Trustee Yates had no resolutions on the agenda.

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**Report – Trustee DeLano**

*Trustee DeLano reported on the following topic(s):* Ellicott Creek dam clearing project on 1/10/14; Plowing of sidewalks and driveways.

Trustee DeLano had no resolutions on the agenda.

**Report – Ken Kostowniak, DPW Crew Chief**

*Mr. Kostowniak reported on the following topic(s):* Announced that Evans Street will be closed tomorrow from approximately 8am-2pm from Chalmers to Essjay to repair a water leak.

**Report – Charlie Specht, Community Development Director**

*Mr. Specht reported on the following topic(s):* Lots of good things to tell the media; Good job by the DPW.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Piazza, it was moved to leave the regular agenda and open the Executive Session at 8:49 p.m. to discuss a personnel issue related to transitional duty.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, it was moved to close the Executive Session and return to the regular agenda at 9:12 p.m.

Unanimously carried.

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**ON MOTION** by Mayor Kulpa, seconded by Trustee Duquin, it was moved to go off the regular agenda to consider a new resolution.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee DeLano, the following resolution was adopted:

**RESOLVED**, that Timothy Abati is hereby authorized for an additional 30-day period of Transition Duty, from January 23, 2014 through February 22, 2014.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, it was moved to return to the regular agenda.

Unanimously carried.

**ON MOTION** by Mayor Kulpa, seconded by Trustee Yates, it was moved to adjourn the meeting at 9:13 p.m.

Unanimously carried.

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Lynda L. Juul  
Administrator/Clerk-Treasurer