

Minutes of the regular meeting of the Village of Williamsville Board of Trustees held in Village Hall, 5565 Main Street, Williamsville, New York, on Monday, February 24, 2014 at 7:30 p.m.

The meeting was opened at 7:30 p.m. with the Pledge of Allegiance led by Mayor Kulpa.

Present: Brian J. Kulpa, Mayor
Basil J. Piazza, Trustee
Daniel O. DeLano, Trustee
Christopher J. Duquin, Trustee
John “Al” Yates, Trustee (via live video-conference)

Also present: Charles D. Grieco, Village Attorney
Lynda L. Juul, Administrator/Clerk-Treasurer
Judy A. Kindron, Deputy Treasurer
Kenneth Kostowniak, DPW Crew Chief
Charles Specht, Director of Community Development

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to approve the minutes of the regular meeting held on January 27, 2014, as submitted.

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to open the public participation portion of the meeting.

Unanimously carried.

The members of the audience who spoke and their topic(s): [*Village Board responses in italics*]

1. Howard Cadmus, 461 Washington Hwy. (owner of Sweet Jenny’s) – Asked if there was anything else the Board would like to see from them regarding their Mill proposal. (*Nothing at this time.*)
2. Thomas Frank, 5403 Main St. – New ECC North building; Williamsville Toll Barrier and Youngs Rd. exit. (*Village Board is working with NYS Thruway Authority for improvements.*)

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Glen Park Fund	\$0.02
Trust & Agency Fund	\$16,341.81
Debt Service	\$0.00
Community Development	\$0.00
Capital Fund	\$0.00
	<u>\$150,068.06</u>

Vouchers covering 2/6/14 – 2/19/14:

General Fund	\$63,109.97
Water Fund	\$6,155.83
Sewer Fund	\$934.79
Glen Park Fund	\$497.92
Trust & Agency Fund	\$11,436.74
Debt Service	\$172,725.00
Community Development	\$0.00
Capital Fund	\$6,065.14
	<u>\$260,925.39</u>

GRAND TOTAL **\$486,640.48**

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *General Fund* for the *2013-2014* fiscal year:

To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$1,788.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$1,788.00
To:	001-3410-4160-3401 (Fire Protection-Truck Exp./Engine 1)	\$130.00
	001-3410-4160-3402 (Fire Protection-Truck Exp./Engine 2)	\$1,160.00
	001-3410-4160-3405 (Fire Protection-Truck Exp./Rescue 5)	\$5,459.00
	001-3410-4160-3406 (Fire Protection-Truck Exp./Truck 6)	\$648.00
	001-3410-4160-3407 (Fire Protection-Truck Exp./Rescue 7)	\$1,087.00
	001-3410-4160-3409 (Fire Protection-Truck Exp./Chief Car 9)	\$681.00
	001-3410-4160-3404 (Fire Protection-Truck Exp./Rescue 4)	\$186.00
	001-3410-4160-3491 (Fire Protection-Truck Exp./Chief Car 9-1)	\$776.00

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From:	001-3410-4160 (Fire Protection-Truck Exp.)	\$10,127.00
To:	001-5010-2040 (Street Administration – Capital Reserve/Equip.)	\$1.00
	001-5010-4040 (Street Administration – Education/Travel Expense)	\$6.00
From:	001-5110-4010 (Street Maint.-Office Supplies)	\$7.00
To:	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int’l Dump w/Plow)	\$17.00
	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int’l Sander/Plow/Dump)	\$69.00
	001-5110-4161-0906 (Street Maint.-Repairs/2007 Int’l 4300 Dump)	\$38.00
	001-5110-4161-0912 (Street Maint.-Repairs/2012 CAT Hi-Lift)	\$208.00
	001-5110-4161-0913 (Street Maint.-Repairs/1993 GMC Sewer Jet)	\$6.00
	001-5110-4161-0914 (Street Maint.-Repairs/2001 Trackless Sidewalk Plow)	\$207.00
	001-5110-4161-0916 (Street Maint.-Repairs/2007 Chevy 4x4)	\$2,019.00
	001-5110-4161-0919 (Street Maint.-Repairs/2007 Chevy 4x4 w/plow)	\$102.00
	001-5110-4161-0925 (Street Maint.-Repairs/2013 Mini Excavator)	\$6.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$2,672.00
To:	001-5110-4161-0901 (Street Maint.-Repairs/2012 Chevy Tahoe)	\$47.00
	001-5110-4161-0902 (Street Maint.-Repairs/2002 Int’l Dump w/Plow)	\$778.00
	001-5110-4161-0905 (Street Maint.-Repairs/2007 Int’l Sander/Plow/Dump)	\$41.00
	001-5110-4161-0907 (Street Maint.-Repairs/1992 Autocar Dump w/Plow)	\$22.00
	001-5110-4161-0914 (Street Maint.-Repairs/2001 Trackless Sidewalk Plow)	\$155.00
	001-5110-4161-0916 (Street Maint.-Repairs/2007 Chevy 4x4)	\$147.00
	001-5110-4161-0919 (Street Maint.-Repairs/2007 Chevy 4x4 w/plow)	\$130.00
From:	001-5110-4161 (Street Maint.-Repairs/Equip.)	\$1320.00
To:	001-5110-4000 (Street Maint.-Seasonal Help)	\$135.00
From:	001-5110-1000 (Street Maint.-Personal Services)	\$135.00
To:	001-7530-4990 (Village Meeting House-Repairs)	\$2,000.00
From:	001-7530-2040 (Village Meeting House-Capital Reserve/Meeting House)	\$2,000.00
To:	001-7530-1000 (Village Meeting House-Personal Services)	\$682.00
From:	001-7550-1000 (Celebrations-Personal Services)	\$682.00
To:	001-9950-9000 (Transfer to Capital)	\$10,000.00
From:	001-1440-4168 (Engineer-Planning)	\$10,000.00
To:	001-1640-1001 (Central Garage-Personal Services/OT)	\$95.00
	001-5110-1001 (Street Maint. – Personal Services/OT)	\$40.00
	001-5142-1001 (Snow Removal-Personal Services/OT)	\$1,471.00
	001-7540-1001 (Village Water Mill – Personal Services/OT)	\$100.00
	001-8140-1001 (Storm Sewers-Personal Services/OT)	\$101.00
From:	001-8162-1001 (Leaf Pickup-Personal Services/OT)	\$1,807.00

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Water Fund* for the *2013-2014* fiscal year:

To:	006-8340-1000 (Water Transmission-Personal Services)	\$9,366.00
	006-8340-1001 (Water Transmission-Personal Services/OT)	\$511.00
From:	006-1990-4000 (Contingency)	\$9,877.00
To:	006-8340-1000 (Water Transmission-Personal Services)	\$1,217.00
	006-8340-1001 (Water Transmission-Personal Services/OT)	\$233.00
	006-9030-8000 (Social Security)	\$27.00
From:	006-1990-4000 (Contingency)	\$1,477.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget transfer* is hereby made in the *Sewer Fund* for the *2013-2014* fiscal year:

To:	007-8120-1001 (Sanitary Sewers – Personal Service/OT)	\$100.00
From:	007-8120-1000 (Sanitary Sewers – Personal Services)	\$100.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the following *budget transfers* are hereby made in the *Glen Park Fund* for the *2013-2014* fiscal year:

To:	009-7141-1001 (Glen Park – Personal Services/OT)	\$200.00
	009-9030-8000 (Glen Park – Social Security)	\$2.00
From:	009-7141-4102 (Glen Park - Landscaping)	\$202.00

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To:	009-7141-4450 (Glen Park – Misc.)	\$260.00
From:	009-7141-4352 (Glen Park - Park Maint.)	\$260.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the use of Garden Walk donations to cover expenses:

Increase:	001-0001-2705 (Gifts & Donations)	\$136.00
Increase:	001-7550-4530 (Celebrations - Garden Walk)	\$136.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for the receipt of additional CLG Grant funds to complete an Intensive Level Survey of Historic Resources:

Increase:	001-0001-3090 (State Aid - Grants)	\$1,764.00
Increase:	001-7520-4240 (Historic Property- Survey Expense)	\$1,764.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the following *budget amendment* is hereby made in the *General Fund* for the **2013-2014** fiscal year to account for assigned funds to be applied to current budget:

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Increase: 001-0001-0599 (Appropriated Surplus)	\$14,017.00
Increase: 001-1620-2000 (Buildings-Equip./DPW mini fridge/PCs 247)	\$711.00
001-1411-4099 (Records Mgt.-Grant Expenditures)	\$7558.00
001-7530-4990 (Village Meeting House-Repairs)	\$952.00
001-8510-4340 (Community Beautification-Plants/Pocket Park, etc.)	\$4796.00

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Village Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Board of Trustees at 7:30 p.m. on Monday, March 24, 2014, in Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in expressing an opinion on the proposed **2014-2015** Village of Williamsville budget, which includes the following:

- General Fund
- Water Fund
- Sewer Fund
- Glen Park Activities Fund
- Debt Service Fund

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Board of Trustees at 7:30 p.m., Monday, March 24, 2014 at Village Hall, 5565 Main Street, Williamsville, New York, for the purpose of hearing all persons interested in commenting on a proposed local law to over-ride the New York State property tax cap.

Unanimously carried.

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Report – Trustee Yates

Trustee Yates reported on the following topic(s): Thanked volunteers, DPW and Fire Dept. for success of Youth & Rec's Winterfest; Library Fundraiser.

Trustee Yates had no resolutions on the agenda.

Report – Trustee DeLano

Trustee DeLano reported on the following topic(s): Tree planting Day is Saturday, May 3rd; DEC grant application.

ON MOTION by Trustee DeLano, seconded by Trustee Piazza, the following resolution was adopted:

WHEREAS, the Village of Williamsville Tree Board's mission is to advise and support matters that impact the beauty, biological integrity and environmental quality of the community through its stewardship of the Village urban forest; and

WHEREAS, *Arbor Day* is celebrated during this time; and

WHEREAS, we recognize that in order to provide a high quality of life in Williamsville, each one of us must be good stewards of our air, water, land, flora and fauna; and

WHEREAS, we recognize that actions to protect and preserve trees through education, partnership and positive action should be encouraged.

NOW, THEREFORE, BE IT RESOLVED, that the Village of Williamsville Board of Trustees hereby proclaims that *Arbor Day* shall be celebrated in the Village of Williamsville on Saturday, April 26, 2014, including celebration activities and recognition.

Unanimously carried.

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Report – Trustee Duquin

Trustee Duquin reported on the following topic(s): Winterfest – Thanked Sweet Jenny’s , Kelkenberg Farms and all volunteers.

ON MOTION by Trustee Duquin, seconded by Trustee Piazza, the following resolution was adopted:

RESOLVED, that the Administrator is hereby authorized to publish legal notice of a public hearing to be held by the Board of Trustees at 7:30 p.m., Monday, March 24, 2014, at Village Hall, 5565 Main Street, Williamsville, New York, to hear all persons interested in commenting on a proposed modification to Section 112-21 of the Zoning Code (Residential Parking) regarding the enforcement of unregistered vehicles on private property.

Unanimously carried.

ON MOTION by Trustee Duquin, seconded by Trustee Piazza, the following resolution was adopted:

BOND

WATER MILL CAPITAL IMPROVEMENT PROJECT

A BOND RESOLUTION, DATED FEBRUARY 24, 2014, OF THE VILLAGE BOARD OF TRUSTEES OF THE VILLAGE OF WILLIAMSVILLE, ERIE COUNTY, NEW YORK (THE “VILLAGE”), AUTHORIZING A CAPITAL IMPROVEMENTS PROJECT FOR THE RESTORATION OF THE WILLIAMSVILLE WATER MILL, LOCATED AT 56 EAST SPRING STREET, AT AN ESTIMATED MAXIMUM COST OF \$500,000, AND AUTHORIZING: A) THE APPLICATION OF APPROXIMATELY \$245,000 IN GRANT FUNDS EXPECTED TO BE RECEIVED FROM THE NYS OFFICE OF PARKS, RECREATION, AND HISTORIC PRESERVATION AND (B) THE ISSUANCE OF SERIAL BONDS IN AN AGGREGATE PRINCIPAL AMOUNT NOT TO EXCEED \$255,000, PURSUANT TO THE LOCAL FINANCE LAW TO FINANCE SAID PURPOSE, SAID AMOUNT

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OF BONDS TO BE OFFSET BY ANY ADDITIONAL FEDERAL, STATE, COUNTY AND/OR LOCAL FUNDS RECEIVED, AND DELEGATING THE POWER TO ISSUE BOND ANTICIPATION NOTES IN ANTICIPATION OF THE SALE OF SUCH BONDS TO THE VILLAGE TREASURER.

BE IT RESOLVED, by the Village Board of Trustees of the Village of Williamsville, Erie County, New York (the "Village") (by the favorable vote of not less than two-thirds of all the members of the Board) as follows:

SECTION 1. The specific purpose (hereinafter referred to as "purpose") to be financed pursuant to this resolution is the authorization to undertake a capital improvements project for the restoration of the Williamsville Water Mill, located at 56 East Spring Street, such work to include, but not be limited to, various exterior improvements consisting of roof reconstruction, foundation repairs, window and door restoration or replacement, carpentry work and exterior painting, the repointing of stone foundation and chimney, improvements to stone walls, the installation of new underground electrical services and the replacement of main electrical panel, the replacement of existing grilles for inflow and outflow openings with new assemblies, drainage improvements, and the reconstruction of the sluiceway, as well as other improvements more fully identified in a report prepared in connection therewith, and including any preliminary work, necessary site work, acquisition of apparatus, equipment and other improvements in connection therewith and all preliminary costs and costs incidental thereto. The estimated maximum cost of said purpose is \$500,000.

SECTION 2. The Village Board of Trustees plans to finance the estimated maximum cost of said purpose by the use of: a) approximately \$245,000 in grant funds expected to be received from NYS Office of Parks, Recreation, and Historic Preservation and b) and the issuance of serial bonds in an aggregate amount not to exceed \$255,000 of the Village, hereby authorized to be issued therefor pursuant to the Local Finance Law, said amount of bonds to be offset by any additional federal, state, county and/or local funds received. Unless paid from other sources or charges, the cost of such improvements is to be paid by the levy and collection of taxes on all real property in the Village to pay principal of said bonds and the interest thereon as the same shall become due and payable.

SECTION 3. It is hereby determined that said purpose is an object or purpose described in subdivision 12(3) of paragraph (a) of Section 11.00 of the Local Finance Law, and that the period of probable usefulness of said purpose is 10 years; however, the bonds issued pursuant to this resolution, and any bond anticipation notes issued in anticipation of the sale of said bonds, shall mature no later than five years from the date of original issuance of said bonds or notes.

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SECTION 4. Current funds are not required to be provided prior to the issuance of the bonds authorized by this resolution or any notes issued in anticipation of the sale of said bonds.

SECTION 5. It is hereby determined the proposed maturity of the obligations authorized by this resolution will not exceed five years.

SECTION 6. The faith and credit of the Village are hereby irrevocably pledged for the payment of the principal of and interest on such bonds (and any bond anticipation notes issued in anticipation of the sale of such bonds) as the same respectively become due and payable. An annual appropriation shall be made in each year sufficient to pay the principal of and interest on such bonds or notes becoming due and payable in such year. Unless paid from other sources or charges, there shall annually be levied on all the taxable real property of the Village a tax sufficient to pay the principal of and interest on such bonds or notes as the same become due and payable.

SECTION 7. Subject to the provisions of this resolution and of the Local Finance Law, pursuant to the provisions of Section 30.00 relative to the authorization of the issuance of bond anticipation notes or the renewals of said notes and of Section 21.00, Section 50.00, Sections 56.00 to 60.00, Section 62.00 and Section 63.00 of the Local Finance Law, the powers and duties of the Village Board of Trustees pertaining or incidental to the sale and issuance of the obligations herein authorized, including but not limited to authorizing bond anticipation notes and prescribing the terms, form and contents and as to the sale and issuance of the bonds herein authorized and of any bond anticipation notes issued in anticipation of said bonds, and the renewals of said notes, are hereby delegated to the Village Treasurer, the chief fiscal officer of the Village. Without in any way limiting the scope of the foregoing delegation of powers, the Village Treasurer, to the extent permitted by Section 58.00(f) of the Local Finance Law, is specifically authorized to accept bids submitted in electronic format for any bonds or notes of the Village.

SECTION 8. The temporary use of available funds of the Village, not immediately required for the purpose or purposes for which the same were borrowed, raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the purpose or purposes described in Section 1 of this resolution. The Village then reasonably expects to reimburse any such expenditures (to the extent made after the date hereof or within 60 days prior to the date hereof) with the proceeds of the bonds authorized by Section 2 of this resolution (or with the proceeds of any bond anticipation notes issued in anticipation of the sale of such bonds). This resolution shall constitute the declaration of the Village's "official intent" to reimburse the expenditures authorized by Section 2 hereof with such bond or note proceeds, as required by United States Treasury Regulations Section 1.150-2.

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SECTION 9. The Village Treasurer is further authorized to take such actions and execute such documents as may be necessary to ensure the continued status of the interest on the bonds authorized by this resolution, and any notes issued in anticipation thereof, as excludable from gross income for federal income tax purposes pursuant to Section 103 of the Internal Revenue Code of 1986, as amended (the "Code") and to designate the bonds authorized by this resolution, and any notes issued in anticipation thereof as "qualified tax-exempt bonds" in accordance with Section 265(b)(3)(B)(i) of the Code.

SECTION 10. The Village Treasurer is further authorized to enter into a continuing disclosure agreement with the initial purchaser of the bonds or notes authorized by this resolution, containing provisions which are satisfactory to such purchaser in compliance with the provisions of Rule 15c2-12, promulgated by the Securities and Exchange Commission pursuant to the Securities Exchange Act of 1934.

SECTION 11. The Village has complied with applicable federal, state and local laws and regulations regarding environmental matters, including compliance with the New York State Environmental Quality Review Act ("SEQRA"), comprising Article 8 of the Environmental Conservation Law and, in connection therewith, duly issued a negative declaration and/or other applicable documentation, and therefore, no further action under the State Environmental Quality Review Act is necessary.

SECTION 12. In the absence or unavailability of the Village Treasurer, the Deputy Treasurer is hereby specifically authorized to exercise the powers delegated to the Village Treasurer in this resolution.

SECTION 13. The validity of said serial bonds or of any bond anticipation notes issued in anticipation of the sale of said serial bonds may be contested only if:

- (1) (a) such obligations are authorized for an object or purpose for which the Village is not authorized to expend money, or
- (b) if the provisions of the law which should be complied with at the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of such publication of this notice; or

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(2) *such obligations are authorized in violation of the provisions of the Constitution of New York.*

SECTION 14. The Village Clerk is hereby authorized and directed to publish this resolution, or a summary thereof, together with a notice in substantially the form provided by Section 81.00 of said Local Finance Law, in a newspaper having a general circulation in the Village and hereby designated as the official newspaper of the Village for such publication.

SECTION 15. This Resolution is effective immediately pursuant to Section 36.00(a)(1) of the Local Finance Law.

* * *

Unanimously carried.

Report – Trustee Piazza

Trustee Piazza reported on the following topic(s): AUC.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, a minimum of four hours of annual training is required for all Planning and Architectural Review Board members;

NOW, THEREFORE, BE IT RESOLVED, that the Smart Growth Forum which was held by the Village of Williamsville on January 22, 2014 at Williamsville South High School, is hereby accepted as eligible toward the minimum four hour training requirement for Planning and Architectural Review Board members.

Unanimously carried.

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ON MOTION by Trustee Piazza, seconded by Trustee DeLano, the following resolution was adopted:

WHEREAS, a minimum of four hours of annual training is required for all Planning and Architectural Review Board; and

WHEREAS, on January 28, 2014, the Planning Board took a trip to Ulrich Sign Company for a two-hour training session on commercial signage, including up-to-date information on sign technology and materials;

NOW, THEREFORE, BE IT RESOLVED, that said 2 hours of training on signage are hereby approved as eligible toward the minimum four hour training requirement for Planning and Architectural Review Board members.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Yates, the following resolution was adopted:

WHEREAS, the Village of Williamsville awarded the bid for construction of the Wellington Ct./S. Cayuga Rd. Waterline Extension Project to E&R Construction on December 12, 2013 in the amount of \$48,838.00; and

WHEREAS, the Village would like to modify the project by moving the water line to the east side of the street in order to provide an interconnection to ECWA to the south, and to better provide connections to water customers on the east side of the road;

NOW, THEREFORE, BE IT RESOLVED, that the change-order for E&R Construction is hereby approved in the amount of \$24,920.00.

Unanimously carried.

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ON MOTION by Trustee Piazza, seconded by Trustee DeLano, the following resolution was adopted:

RESOLVED, that the request from Wm. Schutt Associates for additional engineering services related to the Wellington Ct./S. Cayuga Rd. Waterline Extension Project, in the amount of \$11,715.00, dated February 13, 2014, is hereby approved.

Unanimously carried.

ON MOTION by Trustee Piazza, seconded by Trustee Duquin, the following resolution was adopted:

RESOLVED, that the request from Wm. Schutt Associates for additional engineering services related to the Backflow Design and Installation Program, in the amount of \$10,000.00, dated February 13, 2014, is hereby approved.

Unanimously carried.

Report – Ken Kostowniak, DPW Crew Chief

Crew Chief Kostowniak reported on the following topic(s): Main Street's eastbound right lane will be closed on Saturday, March 1st.

Report – Charlie Specht, Community Development Director

Mr. Specht reported on the following topic(s): New Village website under development.

ON MOTION by Mayor Kulpa, seconded by Trustee Piazza, it was moved to leave the regular agenda at 8:22 p.m. to open the Executive Session for the purpose of discussing a personnel issue and a potential legal issue.

Unanimously carried.

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ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to close the Executive Session and return to the regular agenda at 8:37 p.m..

Unanimously carried.

ON MOTION by Mayor Kulpa, seconded by Trustee DeLano, it was moved to adjourn the regular meeting at 8:37 p.m.

Unanimously carried.

Lynda L. Juul
Administrator/Clerk-Treasurer